



Board Meeting

Agenda Package

May 20, 2020

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** May 20, 2020**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MAY 20, 2020**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|--|--|---------------|---------|
| 1. | Call to Order | D. Hanson | 7:00 pm |
| 2. | Statement of Territorial Acknowledgment | D. Hanson | 7:01 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | D. Hanson | 7:02 pm |
| 4. | Disclosure of Conflict of Interest | D. Hanson | 7:03 pm |
| 5. | Approval of Minutes | D. Hanson | 7:04 pm |
| | 5.1 April 22, 2020 – attachment | | |
| 6. | Administration Reports | | 7:05 pm |
| | 6.1 Principal's Report – attachment | T. Zarowny | |
| | 6.2 Superintendent's Report – attachment | D. Lindquist | |
| 7. | Board Reports | | 7:25 pm |
| | 7.1 Board Chair's Report | D. Hanson | |
| | 7.2 Committee Reports | D. Hanson | |
| 8. | New Business | | 7:35 pm |
| | 8.1 Report from Fundraising Association of NHS | Brienne Davio | |
| | 8.2 Stakeholder Survey Results | S. Morin | |
| | 8.3 Budget 2020-21 – attachment | P. Dundas | |
| 9. | Board Work Plan – attachment | D. Hanson | 8:35 pm |

AGENDA**Type of Meeting:** Board**Date:** May 20, 2020**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- | | | | |
|-----|--|-----------|---------|
| 10. | The Association of Alberta Public Charter Schools
10.1 Special General Meeting – | D. Hanson | 8:40 pm |
| 11. | Receipt of Reports | D. Hanson | 8:45 pm |
| 12. | Correspondence Sent | D. Hanson | 8:46 pm |
| 13. | Correspondence Received
13.1 Deputy Minister Email – Commitment Letter
13.2 Minister Letter Supporting Research | D. Hanson | 8:51 pm |
| 14. | In Camera | D. Hanson | 8:55 pm |
| 15. | New Business (cont'd.)
15.1 Matters Arising from In Camera Meeting | D. Hanson | 9:25 pm |
| 16. | Adjournment | D. Hanson | 9:30 pm |

Next Board Meeting – 7:00 p.m., Wednesday, June 17, 2020

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 22, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

April 22, 2020, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
ACTING CHAIR

Vincent Tong
TREASURER

Shari Morin
SECRETARY

Chris Burrows
DIRECTOR

Jason Clarke
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Patti Dundas
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

Elizabeth Macve

Sarah Jane Lovgren

Vicky Qualie

1. Call to Order

Chair Hanson called the virtual meeting to order at 7:02 p.m. and made opening remarks.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Principal Zarowny joined the meeting at this point.

Motion 2020-04-22-01 Moved that the agenda for the Board Meeting of April 22, 2020 be adopted as presented.

*Moved: Director Tong
Seconded: Director Burrows
Carried*

DRAFT

Page 1

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 22, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of March 18, 2020

Motion 2020-04-22-02 Moved that the Board Meeting minutes of March 18, 2020 be approved as presented.

*Moved: Director Clarke
Seconded: Director Burrows
Carried*

6. Administration Reports

6.1 Principal's Report

Principal Zarowny provided an update regarding at-home learning and admissions for next year. Current projections show 410 students with short waiting lists in most grade levels. Discussion followed.

6.2 Superintendent's Report

Director Tong temporarily stepped away from the meeting.

6.2.1 Staffing Decisions During the Pandemic

Superintendent Lindquist spoke to the reduction of the basic education grant and subsequent staffing decisions, as outlined in the attachment. Discussion followed.

6.2.2 Specialized Learning Supports

Director Tong returned to the meeting.

Superintendent Lindquist spoke to the new funding framework and how it affects funding for specialized learning supports, as outlined in the attachment.

In addition, one official appeal has been received regarding assessment and intake for next year as well as one unofficial appeal may be coming.

Superintendent Lindquist will provide more information as it becomes available. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 22, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

7. Board Reports

7.1 Board Chair's Report

Acting Board Chair Hanson provided a brief summary of his activities in the Acting Board Chair role since Director Pasemko's departure.

7.2 Committee Reports

Policy Committee

Director Clarke indicated that the Policy Committee has not yet met but intends to meet in the near future.

Survey Committee

Director Morin indicated that the Survey Committee has not moved forward with the survey at this point due to all of the recent changes with at home working and learning. It will be revisited in the near future; the delay will allow the committee to include survey questions about at-home learning and assessment.

Finance and Audit Committee

Director Tong indicated that the Finance and Audit Committee report will be covered in item 8.2.

Public Relations

Acting Chair Hanson indicated that a meeting of the committee is scheduled for April 30. One participant has withdrawn, a request has gone to parents inviting additional participants.

8. New Business

8.1 Appointment of Board Officers

Superintendent Lindquist spoke to the vacancy of the Board Chair position resulting from Director Pasemko's relocation, as outlined in the attachment. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Motion 2020-04-22-03 Moved that under Bylaw 6.1.6.2, Director Pasemko be removed from the Board due to her relocation and withdrawal of her child from the school.

Moved: Director Burrows

Seconded: Director Clarke

Carried

Superintendent Lindquist stepped into the role of Acting Chair.

Motion 2020-04-22-04 Moved that Vice-Chair Dan Hanson be appointed as Board Chair for the New Horizons Charter School Society Board.

Moved: Director Burrows

Seconded: Director Clarke

Carried

Acting Chair Hanson resumed the role of meeting chair as Chair Hanson.

Motion 2020-04-22-05 Moved that the Board appoint Director Clarke as Vice Chair for the New Horizons Charter School Society Board.

Moved: Director Burrows

Seconded: Director Morin

Carried

There was discussion of process for filling the Board vacancy. Consensus was to revisit the topic at the next Board meeting.

8.2 Second Quarter Financial Report

Director Tong and Secretary Treasurer Dundas spoke to the second quarter financial report, included in the agenda package. Discussion followed.

Motion 2020-04-22-06 Moved that the Board accept the Second Quarter Financial Report as presented.

Moved: Director Tong

Seconded: Director Ukiwe

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 22, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

8.3 Provisional Approval to Education Plan

Principal Zarowny spoke to the Education Plan document as distributed by email along with a summary of ranking results from the Board Retreat. Discussion followed.

Motion 2020-04-22-07 Moved that the Board provide provisional approval for the Education Plan as presented at the meeting.

Moved: Vice Chair Clarke

Seconded: Director Tong

Carried

8.4 Advocacy Plan

Chair Hanson spoke to the Advocacy Plan as outlined in the attachment. Discussion followed.

Action: Board members are asked to review and provide feedback, suggestions and/or questions to Chair Hanson prior to the April 30 Public Relations Committee meeting.

9. Board Work Plan

The Board reviewed the Work Plan for 2019-20, as included the agenda package.

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 May 2, 2020 SGM Email and attachments

Chair Hanson spoke to the email and attachments regarding the upcoming TAAPCS SGM. Board members are invited to attend and participate in the virtual SGM on May 2, 2020. Discussion followed.

11. Receipt of Reports

Motion 2020-04-22-08 Moved that all reports be received as presented during the meeting.

Moved: Vice Chair Clarke

Seconded: Director Morin

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

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Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

12. Correspondence Sent

- None

13. Correspondence Received

13.1 Deputy Minister Email – March 28, 2020

13.2 Follow up email on 2019-20 AEP and AERR

14. In Camera

No in camera meeting.

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

No in camera meeting.

Chair Hanson opened the floor to questions from the attending members. Discussion included: modular classroom, potential future use of the Learning Commons as a classroom, misperception of Charter Schools as private schools, and teacher burnout.

16. Adjournment

Chair Hanson adjourned the meeting at 9:35 p.m.

Next Board Meeting: May 20, 2020 at 7:00 p.m.

Admissions 2020-2021 Report

New Horizons School

Spring, 2020



Admissions 2020-2021 Report

Dates

Admissions Opened: December 10, 2019

Admissions Closed: February 13, 2020

Intake Day: March 6, 2020

Table I: How Did Applicants Hear of New Horizons School?

Source	Number	Percentage
Word of Mouth	85	57%
Internet	45	30%
Professional Recommendation	16	11%
Other	2	1%
TOTAL APPLICANTS	148	Not all applications were complete.

Table II: Application Distribution

Grade	Number of Fully Completed Applications	Accepted	Percentage
Kindergarten	65	45	69%
Grade 1	18	9	50%
Grade 2	7	2	29%
Grade 3	9	4	44%
Grade 4	7	6	86%
Grade 5	6	4	67%
Grade 6	4	3	75%
Grade 7	7	6	86%
Grade 8	2	2	100%
Grade 9	0	0	
Total	125	81	65%

Table III: Applications Using In-House Assessment

Students Using In-School Assessment					
Grade	Number with Using In-House Assessment	Percent of Total Number of Applicants	Number With Using In-House Assessment Accepted	In-House Assessment Acceptance Rate*	Percent of Total Number of Accepted Applications
Kindergarten	50	77%	32	44%	71%
Total	91	73%	49	54%	60%

Table IV : Applications Using IQ Tests

Applicants With IQ Tests					
Grade	Number with IQ Test	Percent of Total Number of Applicants	Number With IQ Test Accepted	IQ Test Acceptance Rate**	Percent of Total Number of Accepted Applications
Kindergarten	15	23%	13	87%	29%
Grade 1	6	33%	6	100%	64%
Total*	34	27%	32	94%	40%

*In order to protect confidentiality, Grades with less than 5 applicants who used IQ tests are not identified.

**A high IQ Test Acceptance Rate does not mean that the IQ test is given preference over the in-school assessment. Because parents choose to apply using an IQ test, it is unknown how many wrote an IQ test and did not apply because the results were not in the gifted range.

Table V : Projected Enrolment (2020-2021)

Projected Enrolment 2020-2021	
Grade	Number
Kindergarten	36
Grade 1	44
Grade 2	44
Grade 3	46
Grade 4	45
Grade 5	48
Grade 6	48
Grade 7	43
Grade 8	36
Grade 9	20
Total	410



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

Date May 20, 2020

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Superintendent's Report

Re-entry Planning

We are beginning work on planning for re-entry of students to New Horizons School. Although no definitive date has been identified, administration will begin to develop plans, following Alberta Education and Alberta Health Services direction, to ensure we are ready for the time that it identifies to permit students back into schools. Part of the re-entry plan will be to consider the three options Alberta Education has provided.

Once decisions are made by Alberta Health Services and Alberta Education, the plan will be share with the Board.

Attached is a news release regarding re-entry planning.

Parent Help Line

Attached is an email from Alberta Education providing a help line for parents to support at home learning. The help line is available for parents Monday through Friday.

Research Proposal

We are continuing work with Dr. Ronna Mosher with the Werklund School of Education to continue our research work. Due to cancelled classes, we are delaying the research until the next school year.

Funding Manual

The new Alberta Education funding framework for 2020-21 is available on-line. A copy is attached in this agenda package for your reference.

It is recommended that the Board receive the Superintendent Report as information.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a faint, larger version of the same signature.

Dean Lindquist

Update on student learning and school re-entry engagement

May 6, 2020

While teacher-directed at-home learning continues for the remainder of the 2019-20 school year, the province is engaging the education system on a re-entry plan.

With in-person classes cancelled, teachers continue to work from the at-home learning guidelines established on March 20, with subject matter and workload varying by grade level.

“I want to thank our teachers, school support staff, administrators, education partners and parents for quickly adapting to our current reality and helping ensure that their children continue to learn as best as possible under the circumstances. I know everyone is making the effort to connect students. I look forward to school returning when the time is right and health restrictions allow for it.”

Adriana LaGrange, Minister of Education

Schools are using multiple approaches to deliver content to students. More than 90 per cent of school authorities are offering online learning, while about half are also emailing, telephoning and sending paper-based work to students.

School authorities and the government have provided about 60,000 devices, including laptops, Chromebooks, tablets and iPads, to students as they learn from home. School authorities have prioritized providing devices to students based on need, focusing on students who do not have access to devices, have complex needs, or are high school students. Additionally, the Métis Nation of Alberta, in partnership with Rupertsland Institute, has purchased more than 2,200 devices for self-identified Métis students across Alberta.

“We are proud to provide our Métis students with devices so they can continue to engage and succeed with online learning and the digital classroom in the months ahead. We believe that working in partnership with the College of Alberta School Superintendents and school authorities reflects a best practice where no child gets left behind in these unprecedented times.”

Lorne Gladu, CEO, Rupertsland Institute – Métis Centre of Excellence

Supports for families and parents

Recognizing that many families have questions about at-home learning, a provincial education helpline is now available to parents through which Alberta Education staff will address their questions and direct them to their school authorities, where applicable. The intent is to provide advice to families, particularly to parents of children with disabilities, who have questions about their child’s program now that the traditional delivery process has changed. Parents can reach the

Related information

[Alberta.ca/COVID-19](https://alberta.ca/COVID-19)

[Alberta.ca/student-learning-during-covid-19](https://alberta.ca/student-learning-during-covid-19)

[Alberta.ca/alberta-relaunch-strategy](https://alberta.ca/alberta-relaunch-strategy)

Media inquiries

Colin Aitchison

Press Secretary, Education

Colin.Aitchison@gov.ab.ca

780-940-0952

helpline by calling 780-422-6548 (toll-free by dialing 780-310-0000, followed by the 10-digit phone number) or by emailing studentsupport@gov.ab.ca.

Additionally, more than 4,000 curriculum resources to support parents and students are available on the LearnAlberta.ca website. School authorities have also made various resources available on their own websites.

“The Alberta School Councils’ Association believes that parents and guardians should have access to an independent, formal source of support and guidance when barriers prevent optimum learner success, especially for children with disabilities. The parent helpline will offer relief for families struggling to navigate a new learning environment. We appreciate working with Alberta Education and partners on re-entry planning, given the complexity of a return-to-school plan that must consider the wide impact of COVID-19.”

Brandi Rai, president, Alberta School Councils’ Association

Re-entry plan engagement

No decisions have been made on school operations for the 2020-21 school year starting in September. The province is working with school authorities and education system partners on developing a comprehensive re-entry plan that considers three scenarios, which could exist by September. They are:

- Normal school operations are able to resume.
- Schools are partially re-opened, with some level of restrictions.
- Teacher-directed at-home learning continues.

The re-entry plan will prioritize the safety and well-being of our teachers, staff and students. In addition to the feedback gathered from the education system, the plan will honour collective bargaining agreements, and will be informed by Alberta’s Relaunch Strategy and advice provided by Alberta’s chief medical officer of health.

“The challenge of reopening schools is very complex. We appreciate the efforts of the minister and department officials to meaningfully engage us on these important issues. The health and safety of students, teachers, staff, families and the broader community are paramount in these discussions. We are using input from provincial ATA teacher representatives and a recent COVID-19 related survey of over 2,000 teachers to share the views of the profession.”

Jason Schilling, president, Alberta Teachers’ Association

“We appreciate government’s efforts to engage the Alberta School Boards Association and Alberta’s 61 locally elected school boards on the re-entry plan. As these are early days in the planning process, school boards will continue to work with government and provide input on a safe and appropriate re-entry plan and timeline. School boards are eager to welcome staff and students back into schools as soon as it is safe to do so.”

Lorrie Jess, president, Alberta School Boards Association

“The College of Alberta School Superintendents is pleased to be working with Alberta Education as together we develop a re-entry plan for the 2020-21 school year. We understand that students, teachers and staff are anxiously awaiting to return to class; however, any return to in-person schooling must prioritize a successful transition for our students while ensuring the health and wellness of everyone attending our schools.”

Bevan Daverne, president, College of Alberta School Superintendents

Alberta has a comprehensive response to COVID-19 including measures to enhance physical distancing, screening and testing. Financial supports are helping Alberta families and businesses. More information about government's response to COVID-19 can be found at [Alberta.ca/COVID19](https://alberta.ca/COVID19).



Dean Lindquist <dlindquist@newhorizons.ca>

Parent Help Line

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Wed, May 6, 2020 at 12:05 PM

To: Board Chairs of Public, Separate, Francophone and Charter School Authorities

Presidents of Stakeholder Associations

ACSTA (Alberta Catholic School Trustees' Association)

AEFAA (Alberta Educational Facilities Administrators Association)

ASBA (Alberta School Boards Association)

AHEA (Alberta Home Education Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

TAAPCS (The Association of Alberta Public Charter Schools)

ACFA (Association canadienne-française de l'Alberta)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

FPFA (Fédération des parents francophones de l'Alberta)

FCSFA (Fédération des conseils scolaires francophones de l'Alberta)

PSBAA (Public School Boards' Association of Alberta)

Alberta Education has instituted a help line and email for parents of students, particularly those with disabilities, during COVID-19 and at-home learning.

The line is 780-422-6548 (toll-free by first dialing 310-0000, followed by the 10-digit phone number) or via email at: studentsupport@gov.ab.ca.

Even with the excellent work being done by teachers and school divisions supporting the learning and inclusion of students with disabilities, we know that the changes in how education is being delivered is affecting students differently. For families of students with disabilities, there may be questions about their child's program now that the traditional delivery process has changed.

Alberta Education has established the help line and email to assist families with their questions and connect them to their boards where appropriate. This could include key members of the school district (teacher, principal, school district leadership, school board) to find collaborative solutions to meeting their child's learning needs at home. Page 18 of 28

The Parent Help Line will be answered Monday through Friday from 8:15 a.m. - 4:30 p.m.

I encourage you to provide this information to the parents of your students as you see fit.

Sincerely,

Adriana LaGrange

Minister of Education

cc: Superintendents of Public, Separate, Francophone and Charter School Authorities
Secretary-Treasurers of Public, Separate, Francophone and Charter School Authorities
Executive Directors of Stakeholder Associations
First Nations Education Directors
Private Schools
Communications contacts

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Patti Dundas
Secretary Treasurer
Phone: 780-416-2353
Email:
pdundas@newhorizons.ca

MEMORANDUM

May 20, 2020

To: Board of Directors
From: Patti Dundas – Secretary Treasurer
Subject: 2020-21 Budget

In preparing the budget, we developed the following Budget Principles based on the guidance and direction from the Finance Committee:

- Maintain growth in student population.
- Ensure appropriate supports and resources are in place to provide excellence in programming and instruction.
- Maintain staffing levels.
- Create a reserve/surplus plan to meet Alberta Education guidelines
- Support continued evergreening of technology.
- Negotiate, analyze and monitor contractual agreements.

Incorporating these principles into our budget preparation for the 2020-21 budget, the changes are:

Revenue

Alberta Education Grant Reductions for 2020-21.

\$82,000.00 ECS Gifted and Talented
\$67,000.00 Equity of Opportunity
\$21,000.00 Inclusive Education

Alberta Education One-Time Bridge Funding for the New Framework

\$270,184.00 Bridge Funding for 2020-21 only.

With the elimination of the above Grants and changes within other Grants coupled with the addition of the One-Time Bridge Funding we will have an increase of \$62,229.00 in revenue from Alberta Education for 2020-21.

\$0.00 We anticipate a reduction in Facility Rental from \$12,141.87 due to Covid-19.

Expenditure Changes

\$100,000.00 1.0 FTE Grade 8 Teacher.

\$5,000.00 Reduction in Advertising from \$10,000.00.

\$8,000.00 Reduction in Field Trips: Bussing. Parents will pay for field trip bussing on a cost recover basis. We do not believe at this time that we need to increase our field trip fees as due to Covid-19 our field trips will be reduced next year.

\$12,000.00 Reduction in Furniture & Equipment expense from \$20,000.00.

\$0.00 Reduction in Transportation expense from \$60,000.00. Parents will be charged a bussing fee next year.

Recommendations:

1. It is recommended that the Board approve the Budget Principles.
2. It is recommended that the Board approve the budget as presented.
3. It is recommended that the Board approve the decision to charge parents a transportation fee to cover bussing costs to reduce the overall budget deficit.
4. It is recommended that the Board approve the decision to charge parents transportation costs for field trips to allow for cost recovery.

Patti Dundas – Secretary Treasurer

Attachment

20/21 Budget Principles:



Maintain growth in student population



Ensure appropriate supports and resources are in place to provide excellence in programming and instruction



Maintain staffing levels



Create a reserve/surplus plan to meet Alberta Education guidelines



Support continued evergreening of technology



Negotiate, analyze and monitor contractual agreements

SUMMARY			
Revenues			Alberta Education Funding
	Instruction Block: ECS	\$	115,235.00
	Instruction Block: Grades 1-9	\$	3,094,563.00
	Plant Operations	\$	709,461.50
	Transportation	\$	51,144.00
	Board/System Administration	\$	193,990.00
	External Services	\$	5,906.08
	Total Revenues	\$	4,170,299.58
			\$ 3,399,229.00
Expenses			
	Instruction Block: ECS	\$	91,855.00
	Instruction Block: Grades 1-9	\$	3,219,069.28
	Plant Operations	\$	716,900.34
	Transportation	\$	102,273.00
	Board/System Administration	\$	185,649.00
	External Services	\$	12,062.94
	Total Expenses	\$	4,327,809.56
Surplus or (Deficit)			
	Instruction Block: ECS	\$	23,380.00
	Instruction Block: Grades 1-9	\$	(124,506.28)
	Board/System Administration	\$	8,341.00
	Plant Operations	\$	(7,438.84)
	Transportation	\$	(51,129.00)
	External Services	\$	(6,156.86)
	Total Excess (Deficiency)	\$	(157,509.98)



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

Date

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Individual Elements of May Board Work Plan Incomplete

Background:

Two elements from the May Board Work Plan are not completed. The Accountability Pillar Results Report for May has not been received from Alberta Education. No date was provided by Alberta Education when asked about when our system could anticipate delivery of the report. The second element is salary adjustments for staff has not been considered. Negotiations with the ATA are anticipated for this fall, and this may guide work for other staff.

Implications:

There are no implications as the relevant information will be brought to the board upon completion.

Recommendations:

It is recommended that the Board receive this as information.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a faint circular stamp.

Dean Lindquist

Board of Directors – Work Plan for 2019-20

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2019-20 <input type="checkbox"/> ▪ Set date for October Board meeting <input type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Complete Board Organizational Actions <ul style="list-style-type: none"> - Conduct Special General Meeting; hold Board elections <input type="checkbox"/> - Elect Board executive officers (must be within one week of SGM) <input type="checkbox"/> - Select members for Board standing committees <input type="checkbox"/> - Set dates for Board meetings (motion required) <input type="checkbox"/> - Notify Service Alberta of change in executive officers <input type="checkbox"/> - Identify Board signing authorities <input type="checkbox"/> - Sign Board Member Code of Conduct – Policy #101 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2019 <input type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input type="checkbox"/> ▪ Receive enrolment report for September 30, 2019 <input type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input type="checkbox"/> ▪ Set date for NHCS Society Annual General Meeting <input type="checkbox"/> ▪ Create Task Force to investigate establishment of New Horizons High School Program (as per Education Plan) <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input type="checkbox"/> ▪ Approve final Three-Year Education Plan 2019-2020 to 2021-22 <input type="checkbox"/> ▪ Approve revised budget for 2019-20 <input type="checkbox"/> ▪ Approve Annual Education Results Report 2018-19 <input type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/19 <input type="checkbox"/> ▪ Receive Report #1 from School Council <input type="checkbox"/> ▪ Determine priorities, possible date for Stakeholder Forum <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2019-20 <input type="checkbox"/> ▪ Set date for March Board Planning Retreat <input type="checkbox"/> ▪ Receive Counsellor’s Report for 2018-19 School Year <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2019 <input type="checkbox"/> ▪ Review Policy 210 and associated Student Code of Conduct <input type="checkbox"/> ▪ Approve school calendar for 2019-20 in principle <input type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Provide final approval of school calendar for 2020-21 <input type="checkbox"/> ▪ Prepare breakfast for school staff <input type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2018-21 <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Board Retreat – Identify priorities for upcoming Education Plan <input type="checkbox"/> ▪ Approve Three-Year Capital Plan for 2020-21 to 2022-23 <input type="checkbox"/> ▪ Administer Board-developed Stakeholder Survey <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2019-20 to 2021-22 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Dec 2019 – Feb 2020 <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting <input type="checkbox"/> ▪ Approve Budget for 2020-21 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for May 2020 <input type="checkbox"/> ▪ Receive Board-developed stakeholder survey results <input type="checkbox"/> ▪ Consider salary adjustment for support staff, senior administration <input type="checkbox"/> ▪ Receive report from FANHS <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2019-20 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Mar – May 2020 <input type="checkbox"/> ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) <input type="checkbox"/> ▪ Schedule September 2020 Board meeting <input type="checkbox"/> ▪ Set date for Summer Board Housekeeping Retreat <input type="checkbox"/> ▪ Receive Report #2 from School Council <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies <input type="checkbox"/> ▪ Receive recommendations from Board committees <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <input type="checkbox"/> <li style="padding-left: 20px;">- County Council <input type="checkbox"/> <li style="padding-left: 20px;">- MLAs <input type="checkbox"/>



Dean Lindquist <dlindquist@newhorizons.ca>

Funding Commitment Letter for the 2020-21 School Year

1 message

EDC Deputy Minister <EducationDeputyMinister@gov.ab.ca> Tue, May 5, 2020 at 3:57 PM
To: "dlindquist@newhorizons.ca" <dlindquist@newhorizons.ca>
Cc: "npasemko@newhorizons.ca" <npasemko@newhorizons.ca>, "pdumas@newhorizons.ca" <pdumas@newhorizons.ca>

Dear Dr. Lindquist:

Thank you for your collaborative engagement in the finalization of the new funding and assurance model for the education system. The feedback we received from governors and administrators since the announcement of the model in Budget 2020 led to substantive refinements reflecting the unique circumstances of school jurisdictions across the province. Please pass along my appreciation to staff who contributed to all phases of the development process.

I am pleased to provide this commitment letter confirming that your school authority is expected to receive \$3,399,229 for the 2020/21 school year. A detailed funding profile for your school authority has been posted to the Alberta Education Extranet for your budgeting and planning processes. Your school authority budget is due to Alberta Education by May 31, 2020.

I would also encourage you to review the final version of the 2020/21 Funding Manual for School Authorities, which is available on the Alberta Education website.

Thank you again for your continued efforts on behalf of Alberta's students.

Sincerely,

Andre Corbould

Deputy Minister of Education

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Office of the Minister

AR109282

FEB 19 2020

Ms. Nicole Pasemko
Chair, Board of Directors
New Horizons School
1000 Strathcona Drive
Sherwood Park AB T8A 3R6

Dear Ms. Pasemko:

Thank you for your January 6, 2020 email regarding New Horizons Charter School's research initiative and request for funding.

I appreciate you reaching out to both my department and to me for support to complete this work. As the Minister of Education, I recognize the role of charter schools in improving the education system as a whole and in enhancing research and innovation.

As Alberta Education is working toward concept-based curriculum, your partnership with the University of Calgary's Werklund School to undertake this research could serve the educational community well and I would be interested in seeing the results of the study after it has been published.

Education continues to be a top priority of our government, and through Budget 2019, we are maintaining education funding to ensure our students get the best education possible. Given the current fiscal restraints and core business priorities, my ministry would be pleased to consider a grant up to \$5,000. Please contact Kim Brockhoff, Executive Director, Curriculum Coordination and Implementation Sector, at 780-422-0781 to discuss the process for initiating a grant request.

I appreciate you apprising me of your research initiative and commend you for your commitment to the education of your students.

Sincerely,

Adriana LaGrange
Minister