



Board Meeting

Agenda Package

March 18, 2020

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** March 18, 2020**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MARCH 18, 2020**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|--|---|--------------|---------|
| 1. | Call to Order | N. Pasemko | 7:00 pm |
| 2. | Statement of Territorial Acknowledgment | N. Pasemko | 7:01 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | N. Pasemko | 7:02 pm |
| 4. | Disclosure of Conflict of Interest | N. Pasemko | 7:03 pm |
| 5. | Approval of Minutes | N. Pasemko | 7:04 pm |
| | 5.1 February 12, 2020 – attachment | | |
| 6. | Administration Reports | | 7:05 pm |
| | 6.1 Principal's Report | T. Zarowny | |
| | 6.2 Superintendent's Report – (hand out at meeting) | D. Lindquist | |
| 7. | Board Reports | | 7:25 pm |
| | 7.1 Board Chair's Report | N. Pasemko | |
| | 7.2 Committee Reports | N. Pasemko | |
| 8. | New Business | | 7:45 pm |
| | 8.1 Three-Year Capital Plan 2020-23 – attachment | D. Lindquist | |
| | 8.2 Re-visit 2020/21 NHS School Year Calendar | D. Lindquist | |
| | 8.3 Signing Authority | D. Lindquist | |
| | 8.4 2020/21 Funding Framework | D. Lindquist | |
| 9. | Board Work Plan – attachment | N. Pasemko | 8:15 pm |

AGENDA**Type of Meeting:** Board**Date:** March 18, 2020**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- | | | | |
|-----|--|------------|---------|
| 10. | The Association of Alberta Public Charter Schools | N. Pasemko | 8:20 pm |
| | 10.1 Funding and Framework Discussion (attachment) | | |
| 11. | Receipt of Reports | N. Pasemko | 8:30 pm |
| 12. | Correspondence Sent | N. Pasemko | 8:40 pm |
| 13. | Correspondence Received | N. Pasemko | |
| | 13.1 Modular Classroom Request (email) | | |
| | 13.2 School Board Reserves and TEBA (email) | | |
| 14. | In Camera | N. Pasemko | 8:45 pm |
| | Contract Ratification for Employee #0305 and 0306 | | |
| 15. | New Business (cont'd.) | N. Pasemko | 8:55 pm |
| | 15.1 Matters Arising from In Camera Meeting | | |
| 16. | Adjournment | N. Pasemko | 9:00 pm |

Next Board Meeting – 7:00 p.m., Wednesday, April 22, 2020

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: February 12, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

February 12, 2020, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Ijeoma Ukiwe
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

Members Present:

1. Call to Order

Chair Pasemko called the meeting to order at 7:12 p.m.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2020-02-12-01

Moved that the agenda for the Board Meeting of February 12, 2020 be adopted as presented.

Moved: Director Hanson

Seconded: Director Morin

Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: February 12, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of January 15, 2020

Motion 2020-02-12-02 Moved that the Board Meeting minutes of January 15, 2020 be approved as presented.

Moved: Director Hanson

Seconded: Director Clarke

Carried

6. Administration Reports

6.1 Principal's Report

No report, to be included as part of agenda item 8.1.

6.2 Superintendent's Report

Superintendent Lindquist spoke to the Superintendent's Report, including the Stakeholder Forum and Secretary-Treasurer Recruitment, as included in the agenda package.

7. Board Reports

7.1 Board Chair's Report

Chair Pasemko spoke about the success of the 25th Anniversary. Many former Board members and dignitaries along with the Education Minister attended.

7.2 Committee Reports

The Survey Committee reported on the upcoming Board Survey 2020. Discussion followed and consensus was to have the Survey Committee finalize logistics of sharing the survey and receiving responses.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: February 12, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

8. New Business

8.1 Progress Report on Education Plan

Principal Zarowny provided a handout highlighting progress on the Education Plan. Discussion followed.

8.2 Draft School Calendar for 2020-21

Superintendent Lindquist spoke to the Draft School Calendar for 2020-21 and provided a revised draft calendar from what was originally included in the agenda package. Discussion followed.

Motion 2020-02-12-03 Moved that the draft calendar for the 2020-21 school year be approved as presented and include the staff recommendation of the last day of school for students being June 24, 2021.

Moved: Director Hanson

Seconded: Director Clarke

Carried

9. Board Work Plan

The Board reviewed the Work Plan for 2019-20, as included the agenda package, which includes the change requested at the January 15, 2020 Board meeting and has *Quarterly Financial Report for December 2019 to February 2020* moved from March to April.

Motion 2020-02-12-04 Moved that the revised Board Annual Work Plan be approved as presented.

Moved: Director Hanson

Seconded: Director Clarke

Carried

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 Correspondence from TAAPCS Communication Committee

Chair Pasemko spoke to communication received from the TAAPCS Communication Committee.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: February 12, 2020

Initials: Chair _____

Approved: DRAFT

Recorded By: A. DeJong

Secretary _____

Action: *Government Relations Committee to bring proposal on acquiring parent testimonials to the March 18, 2020 Board meeting for discussion and approval.*

11. Receipt of Reports

Motion 2020-02-12-05 Moved that all reports be received as presented during the meeting.

*Moved: Director Hanson
Seconded: Director Morin
Carried*

12. Correspondence Sent

- None

13. Correspondence Received

- Email from TAAPCS Executive Director with attachments

14. In Camera

No in camera session was held.

Motion 2020-02-12-06

Moved to accept the resignation of Secretary-Treasurer Tracy Leigh.

*Moved: Director Ukiwe
Seconded: Director Morin
Carried*

15. New Business (con't)

15.1 Matters Arising from In Camera Meeting

Nothing to report.

16. Adjournment

Chair Pasemko adjourned the meeting at 8:43 p.m.

Next Board Meeting: March 18, 2020 7:00 p.m.



Three Year Capital Plan 2021/22 to 2023/24

Priority 1:

The New Horizons Charter School Society requests the **addition** of two new modular classrooms, to be joined to the existing east modular wing of our school. Note that these two modular classrooms would be in addition to the modular classroom that New Horizons purchased and installed in the fall of the 2019-2020 school year.

Rationale for Priority 1:

- Past Enrolment and Expected Enrolment Trends
 - In the five years since relocating to Sherwood Park after the 2014-15 school year, our school's enrolment growth has averaged 11% per year. Although the rate of growth is projected to diminish somewhat during the next three years, our projections nevertheless call for average annual growth of 4% over the next three years (see Figure 1). Following this, our school's growth should "level off," as our plan to enrol two classes per grade from kindergarten through grade 9 will then be complete.

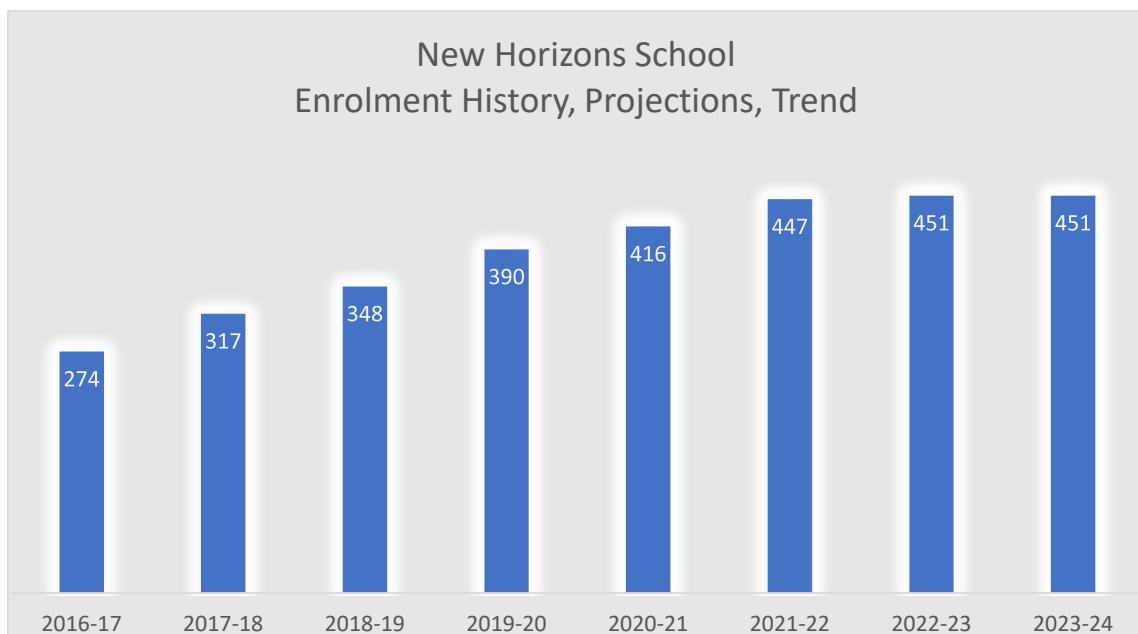


Figure 1: Enrolment History, Projections, Trend at New Horizons School as at February 18, 2020

- The projected enrolment growth over the next three-year period is based on retaining current enrolment numbers in grades K through 7 (i.e. two classes per grade), while extending the two-class-per-grade model to grade 8 and to grade 9 (i.e. adding a second grade 8 class in 2020-21, and a second grade 9 class in the 2021/22 school year, (see Figure 2). Over the years, we have experienced some attrition in the junior high grades, especially from grade 8 to grade 9. This pattern of attrition has been included in our projections.

Class/Grade	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Kindergarten	34	37	38	34	38	38	38	38
Grade 1	44	39	44	44	38	40	40	40
Grade 2	44	45	39	47	44	43	42	42
Grade 3	29	45	46	42	48	44	44	44
Grade 4	31	37	48	50	46	48	45	46
Grade 5	24	39	40	48	50	48	48	47
Grade 6	24	22	45	43	48	50	48	48
Grade 7	16	25	19	40	44	48	50	48
Grade 8	16	17	22	20	40	48	48	50
Grade 9	12	11	12	22	20	40	48	48
Total FTE Enrolment	257	298.5	334	373	397	428	432	432
Total Head Count	274	317	353	390	416	447	451	451

Figure 2: Enrolment History and Projection at New Horizons School as at February 18, 2020

- The current utilization rate of our school is 112%.
- Capacity Requirements
 - The current total capacity of our school, as measured by Alberta Infrastructure’s formula, is 361 students. Additional capacity is required in order to accommodate the growth as shown in Figures 1 and 2.
- Program Needs
 - Our program currently enrolls two classes per grade from grades K through 7 and one class per grade for grades 8 and 9. During the next two years, our current K-7 enrolment will necessitate the addition of one class per grade for grade 8 (2020/21 school year) and grade 9 (2021/22 school year), as the children advance through the grades. The purchase and installation of the two requested modular classrooms prior to the 2020/21 school year will address this need at the grade 8 and grade 9 levels.
 - The additional classrooms, as contemplated in this Plan, will enable our school to maintain several key designated instructional spaces during a time of significant growth (e.g. music classroom, stage for drama instruction, kitchen and adjacent classroom for instruction in food sciences).
- Facility Condition
 - The facility is in excellent condition, having been fully modernized during the 2016-17 school year. The modernization included the demolition of fourteen obsolete portable classrooms and the installation of six new modular classrooms in their place. Since then, two additional modular classrooms have been added, yielding a total of eight modulars on the site at the

present time. One of these two modular classrooms was purchased by the New Horizons Charter School. As our capital reserves are exhausted we can no longer purchase additional modular classrooms.

- Partnership with Greater North Central Francophone Education Region No. 2
 - During the past four years, our school has accommodated the construction and ongoing operation of École Claudette-et-Denis-Tardif (ÉCDT) on our school campus. This has been done by sub-leasing land for the ÉCDT facility and by sharing spaces such as our gymnasium, playing fields, play structure, and parking lot.
 - Although the working relationship between the two schools is excellent, the rapid and substantial growth of both schools – combined student enrolment is projected to exceed 650 within the next few years – has created challenges that continue to mount. These include the limitations of a modest-sized gymnasium that serves two schools, a small play structure that was not designed for such a large student population and that is “boxed in” by the surrounding school buildings, and parking spaces that will be insufficient to meet the bylaw requirements of Strathcona County when new classrooms are added.

- Timing of Acquisition of New Classrooms
 - Our school very much appreciates the new modular classroom that it was awarded on February 22, 2018 through the Modular Classroom Program and for the previous authorization for purchasing the modular classroom for 2019/20 using Board Capital Reserves. We would appreciate the Ministry’s allocation of two modular classrooms for this next school year as installing two modular classrooms at one time will be less disruptive to the operation of the school, rather than installing one modular classroom in each of the next two years. The ongoing placement of one modular classroom per year places the school grounds in a state of perpetual construction. With that in mind, we would request allocation of two classrooms at once, so that disruption of school operation and disturbance of the grounds can be minimized.

Priority 2:

New Horizons High School: The New Horizons Charter School Society requests the Ministry approve expansion of New Horizons School to include a high school. The New Horizons School is ready to expand to include high school programming in the 2022/23 school year. In the 2021/22 school year, there will be two classrooms of all Kindergarten through grade 9 classrooms. The Board has received support from its student and parent community to include a high school that addresses the vision of enabling gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

Figure 3 illustrates the projected enrollment of the high school for the period 2022/23 through 2025/26.

Class/Grade	2022-23	2023-24	2024-25	2025-26
Grade 10	40	40	40	40
Grade 11	0	40	40	40
Grade 12	0	0	40	40
Total Head Count	40	80	120	120

Figure 3: Four-Year High School Enrolment Projection at New Horizons School

Although other options may exist, two options will be outlined here to provide an opportunity for the Board to discuss these options with the Ministry.

Option 1: Addition of 8 modular classrooms over three years

This option requires the addition of modular classrooms in the following years:

- 2022/23 school year - 3 modular classrooms
 - Two classrooms for grade 10 students and one options space
- 2023/24 school year – 3 modular classrooms
 - Two classrooms for grade 11 students and one options space
- 2024/25 school year – 2 modular classrooms
 - Two classrooms for grade 12 students

The two modular classrooms would provide space for options courses for all students in New Horizons School. Through using these two spaces for options, it would potentially free up some space in the Foods Lab and Music Room.

This option may not be available to New Horizons School due to the Francophone School also being onsite. With the combined enrollments of the two schools, there is no additional parking spaces available and this is how Strathcona County determines if there is available physical space to expand the school. If the Francophone School received its own school off the site, the existing modular classrooms housing the Francophone School could be used for the high school. A small gymnasium would need to be added to make the space usable for a high school.

Option 2: High School Campus (Stand Alone Campus)

This option requires the Ministry identifying surplus school space that exists in the Strathcona County or east Edmonton area that enables New Horizons School to build its high school program. This option would address the immediate space needs for a high school programming providing that it includes spaces for music, fine arts and physical education in addition to the required number of available classrooms required to deliver instruction to 120 high school students.

If a second campus was opened for the New Horizons High School, the Board would determine if it was in the best interests of students to also locate grades 7 to 9 students or just grade 9 students with the grade 10 – 12 students. This would provide for increased programming opportunities for students.

The Board is supportive of this option as it addresses the challenges in Option 1 due to space challenges on the New Horizons School' K-grade 9 campus.



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

Date March 18, 2020

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: 2020/2021 School Year Calendar

Background:

The draft calendar was presented at the February 12, 2020 Board of Director's Meeting. At that meeting it was determined that the calendar be approved.

NHS administration revisited the 20/21 school year calendar following the Board Meeting as they noted there was no professional development day available between October 9 and May 7. Administration is asking the Board to consider amending the 2020-21 school year calendar to include a PD day on January 29, 2021, an instructional day on February 12, 2021 and a day in lieu on June 28, 2021. This revision retains the same number of instructional days and the same end dates for staff and students but also allows for the addition of a PD day. A revised draft calendar is included in the Board Package with this recommendation.

Recommendations

It is recommended that the Board amend the approved school calendar for 2020-2021 school year, as presented in the attached document.

Respectfully,

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a light blue circular stamp.

Dean Lindquist

2020 - 2021 School Calendar

August '20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '20						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '20						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '20						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '20						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May '21						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June '21						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- School Closed/ Holidays
- Day in Lieu of PT Conferences (school closed for students and staff)
- PD / Organizational Day School Closed for Students
- First and Last Day of School for Students
- Early Dismissal / Staff Meeting

Important Dates	
Organizational /PD Days	August 28, 31
Classes Begin for Students	September 1
Labour Day	September 7
Professional Development Day	October 9
Thanksgiving Day	October 12
Fall Break	November 9-13
Days in Lieu of P/T Conferences	November 13, March 26 & June 28
Christmas Break	December 23 – January 5
Classes Resume	January 6
Professional Development Day	January 29
Teachers' Convention	February 4, 5
Family Day	February 15
Intake Day	March 5
Spring Break	March 29 – April 5
Good Friday	April 2
Easter Monday	April 5
Classes Resume	April 6
Professional Development Day	May 7
School Closed	May 21
Victoria Day	May 24
Final Day for Students	June 25
Day in Lieu	June 29

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	2	0
September	21	21
October	21	20
November	17	16
December	16	16
January	18	17
February	19	17
March	20	18
April	19	19
May	19	18
June	20	18
Total	192	180

Instructional Hours			
Type of Day	Days	Minutes / Day	Hours / Year
Regular	170	325 (+1 min/day)	920.83
Early Dismissal	10	265 (+1 min/day)	44.17
Total		-----	965

School Vision
<i>Enabling gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional growth for each student.</i>



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

March 18, 2020

To: Board of Directors

From: Dean Lindquist

Re: Signing Authorities for New Horizons Charter School Society

Background:

With the resignation of Secretary Treasurer Tracy Leigh and approval of the employment contract of Patricia Dundas as our new Secretary Treasurer, the signing authority needs to be changed.

Recommendations:

The following recommendations are presented for the consideration of the Board of Directors:

- That effective March 2, 2020, Tracy Leigh be replaced as signing authority by Patricia Dundas

Respectfully,

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a light blue circular stamp.

Dean Lindquist

Board of Directors – Work Plan for 2019-20

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2019-20 <input type="checkbox"/> ▪ Set date for October Board meeting <input type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Complete Board Organizational Actions <ul style="list-style-type: none"> - Conduct Special General Meeting; hold Board elections <input type="checkbox"/> - Elect Board executive officers (must be within one week of SGM) <input type="checkbox"/> - Select members for Board standing committees <input type="checkbox"/> - Set dates for Board meetings (motion required) <input type="checkbox"/> - Notify Service Alberta of change in executive officers <input type="checkbox"/> - Identify Board signing authorities <input type="checkbox"/> - Sign Board Member Code of Conduct – Policy #101 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2019 <input type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input type="checkbox"/> ▪ Receive enrolment report for September 30, 2019 <input type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input type="checkbox"/> ▪ Set date for NHCS Society Annual General Meeting <input type="checkbox"/> ▪ Create Task Force to investigate establishment of New Horizons High School Program (as per Education Plan) <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input type="checkbox"/> ▪ Approve final Three-Year Education Plan 2019-2020 to 2021-22 <input type="checkbox"/> ▪ Approve revised budget for 2019-20 <input type="checkbox"/> ▪ Approve Annual Education Results Report 2018-19 <input type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/19 <input type="checkbox"/> ▪ Receive Report #1 from School Council <input type="checkbox"/> ▪ Determine priorities, possible date for Stakeholder Forum <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2019-20 <input type="checkbox"/> ▪ Set date for March Board Planning Retreat <input type="checkbox"/> ▪ Receive Counsellor’s Report for 2018-19 School Year <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2019 <input type="checkbox"/> ▪ Review Policy 210 and associated Student Code of Conduct <input type="checkbox"/> ▪ Approve school calendar for 2019-20 in principle <input type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Provide final approval of school calendar for 2020-21 <input type="checkbox"/> ▪ Prepare breakfast for school staff <input type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2018-21 <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Board Retreat – Identify priorities for upcoming Education Plan <input type="checkbox"/> ▪ Approve Three-Year Capital Plan for 2020-21 to 2022-23 <input type="checkbox"/> ▪ Administer Board-developed Stakeholder Survey <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2019-20 to 2021-22 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Dec 2019 – Feb 2020 <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting <input type="checkbox"/> ▪ Approve Budget for 2020-21 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for May 2020 <input type="checkbox"/> ▪ Receive Board-developed stakeholder survey results <input type="checkbox"/> ▪ Consider salary adjustment for support staff, senior administration <input type="checkbox"/> ▪ Receive report from FANHS <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2019-20 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Mar – May 2020 <input type="checkbox"/> ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) <input type="checkbox"/> ▪ Schedule September 2020 Board meeting <input type="checkbox"/> ▪ Set date for Summer Board Housekeeping Retreat <input type="checkbox"/> ▪ Receive Report #2 from School Council <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies <input type="checkbox"/> ▪ Receive recommendations from Board committees <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <input type="checkbox"/> <li style="padding-left: 20px;">- County Council <input type="checkbox"/> <li style="padding-left: 20px;">- MLAs <input type="checkbox"/>

IMPACT OF THE OCTOBER 24, 2019 and FEBRUARY 27, 2020 BUDGETS ON ALBERTA CHARTER SCHOOLS (draft 20/02/13)

Thoughts and Considerations

Financial Impact/Fall 2019

The elimination of the class size support budget was the major financial loss for charter schools in the fall of 2019, somewhat mitigated by the transition funding. Charter schools, already lean in their administrative costs, have made every effort to cut costs outside of the classroom. This includes impacts on professional development, benefits, and technology replacement. They have individually also taken funds from their Accumulated Operating Surplus (AOS) as well as, in some cases, Capital Fund Reserves set aside for charter school growth and development.

Nevertheless, there have been inevitable impacts on students in the classroom. Class sizes have grown and there has been a reduction in learning support staff who work individually with students in need. (It is worthy of mention that for charter schools not receiving severe coding funding, the fact that they do not receive the "Inclusive Education Support Services" funding also has a serious impact on support for children with learning difficulties.) The very unfortunate result is that the students with the greatest needs are often affected the most.

While schools with operational reserves and capital reserves were obliged to move funds from reserves to cover losses and diminish the impacts, those with little or no reserves were impacted much more at an operational level.

Operational impacts (vary from school to school):

- Loss of staff contingency
- Increased class sizes
- Reductions in support staff
- Reduction in Professional Development opportunities
- Reduction in benefits (health plans)
- Elimination of technology replacement program
- Reduction in AOS over two years and movement of Capital reserves to operating
- Loss of resident artist

Charter school particularities:

- Charter schools resemble rural schools in many ways, and yet are funded as urban schools. This impacts our one truly rural charter school in Valhalla Centre to an even larger degree.
- Charter schools also do not receive the substantial Inclusive Education Support Services funding envelope, with the exception of those charters necessarily funded under the severe coding model, critical to their operation.
- Charter schools already operate lean at the administrative level.

Moving forward:

- ✓ Charter schools support the notion of accountability for outcomes and responsible spending, using tax dollars as effectively and efficiently as possible.
- ✓ While charter schools are impacted similarly to larger conventional public jurisdictions, our capacity for flexibility and ability to adapt is arguably better, speaking to the strength of charters as an important aspect of choice in education.
- ✓ At the same time, charter schools are presently limited in terms of growth, whereas increased student numbers allow for increased efficiencies in the use of educational funding.
- ✓ Charter schools appreciate being invited, and being heard, in deliberations regarding educational decisions and choices.
- ✓ Charter schools support prioritizing teachers in classrooms, and teacher growth and development.
- ✓ In this regard, charter schools share concerns about flexibility and opportunity for staff development, enhanced learning opportunities and staff appreciation.

- ✓ Charter schools are prepared to consider sharing of non-core services to improve cost efficiency.

Financial Impact/February 2020

TBD



Dean Lindquist <dlindquist@newhorizons.ca>

Modular Classroom Program

1 message

Allison Matichuk <Allison.Matichuk@gov.ab.ca>

Mon, Mar 2, 2020 at 11:50 AM

To: Dean Lindquist <dlindquist@newhorizons.ca>, Tracy Leigh <tleigh@newhorizons.ca>

Cc: Travis Hovland <Travis.Hovland@gov.ab.ca>

Hi Dean and Tracy,

I am writing in follow up to your jurisdiction's submission to the 2020-21 Modular Classroom Program (MCP), to let you know that we were unable to approve your request this year. There was \$25 million in funding available for the MCP for the 2020-21 fiscal year, which is the same level of funding as we had for the 2019-20 MCP. Modular classrooms to address documented health and safety concerns for students were given the highest priority, followed by classrooms to address enrolment pressures. In general, the MCP addressed modular classroom requests (driven by enrolment pressures) if the school authority had a projected 2020-21 utilization request of 100% or higher. Modular requests that supported programs of choice ended up being lower in priority.

If you have any questions, please feel free to contact me.

Regards,

Allison Matichuk

Capital Planning Manager, North Branch

Alberta Education

780-643-1453  Call: 780-643-1453

Allison.Matichuk@gov.ab.ca

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Dean Lindquist <dlindquist@newhorizons.ca>

School Board Reserves and TEBA

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Tue, Mar 3, 2020 at 3:22 PM

To: Board Chairs of Public, Separate, Francophone and Charter School Authorities

Bill 5, The Fiscal Measures and Taxation Act, 2020 was introduced in the legislature today. There are two changes that impact Education: a short-term requirement for ministerial approval for spending or transferring school board operating reserve funds, and refining how collective agreements for education are ratified.

Beginning September 1, 2020 until August 31, 2022, funds captured in a board's operational reserves, as shown in the annual Audited Financial Statements, will require ministerial approval before they can be spent or transferred.

School boards currently do not have restrictions on spending or transferring funds between operating reserve funds. This new requirement for ministerial approval to spend or transfer operating reserves will allow for alignment between school board and government fiscal priorities, and it aligns with advice from the Office of the Auditor General.

As you may know, due to the consolidated budgeting of government, any own-sourced revenue that is spent – including reserves – impacts the government bottom line. The requirement for ministerial approval of spending or transferring operating reserves is a two-year temporary measure. Commencing with the 2022/23 school year, a cap on the amount of operating reserves will be implemented as per the new Education funding model. We look forward to supporting boards during this time as you make decisions in the best interest of your local communities. We do not anticipate this temporary approval process will impact the planning or work of local boards.

Changes to the *Public Education Collective Bargaining Act* (PECBA) will give school boards another representative on the Teachers' Employer Bargaining Association (TEBA) board and give the board final authority to ratify agreements. It is our expectation that the TEBA board will work closely with TEBA 61 to establish the ratification process and ensure that board concerns are reflected in the collective agreement. To ensure greater collaboration, further regulations will ensure that a trustee member will serve as vice chair and that long-standing concerns around quorum at board meetings are addressed. This change will also shift PECBA from Alberta Education to Treasury Board and Finance and the Provincial Bargaining Coordination Office. As details of these changes are finalized, I anticipate the Alberta School Boards Association and board chairs will work closely with Treasury Board and Finance and the TEBA board. Alberta Education will continue to work closely and provide advice to our colleagues at Treasury Board and Finance in these matters.

Thank you for all you do for Alberta's students. I wish your board continued success this school year.

Sincerely,

Adriana LaGrange

Minister of Education

3/5/2020

New Horizons School Mail - School Board Reserves and TEBA

cc: Superintendents of Public, Separate, Francophone and Charter School Authorities
Secretary-Treasurers of Public, Separate, Francophone and Charter School Authorities

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