



# **Annual General Meeting**

## **Agenda Package**

**November 20, 2019**

☞ *New Horizons Charter School Society* ☞

**NEW HORIZONS CHARTER SCHOOL SOCIETY  
ANNUAL GENERAL MEETING  
NOVEMBER 20, 2019**

**AGENDA**

- |    |  |                |         |
|----|--|----------------|---------|
| 1. | <b>Call to Order</b>                           | Nicole Pasemko | 7:00 pm |
| 2. | <b>Statement of Territorial Acknowledgment</b> | N. Pasemko     | 7:01 pm |

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

- |    |  |                |         |
|----|--|----------------|---------|
| 3. | <b>Adoption of Agenda</b>  | Nicole Pasemko | 7:01 pm |
| 4. | <b>Statement of Quorum</b>   | Shari Morin    | 7:02 pm |
| 5. | <b>Approval of Minutes</b>   | Nicole Pasemko | 7:03 pm |
|    | 5.1 Special General Meeting of October 9, 2019 – attachment                        |                |         |
| 6. | <b>Presentation of Audited Financial Statements for Year Ended August 31, 2019</b> | Tracy Leigh    | 7:05 pm |
| 7. | <b>Approval of Appointment of Auditor for 2019-20</b>                              | Tracy Leigh    | 7:30 pm |
| 8. | <b>Adjournment</b>   | Tracy Leigh    | 7:35 pm |

**Next Board Meeting – Wednesday, December 11, 2019, at 7:00 p.m.**

**October 9, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Vincent Tong  
TREASURER

Jason Clarke  
DIRECTOR

Administration Present:

Dean Lindquist  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

<b>Society Members Present:</b>		
Christopher Burrows	Cindy Davison	Ndidi Olagunju

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:03 pm.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-10-09-01*

*Moved that the agenda for the Special General Meeting October 9, 2019, be adopted as distributed.*

*Moved: Vice Chair Hanson, Seconded: Secretary Morin, Carried*

**4. Statement of Quorum**

Membership as of the date of Notice of Meeting (September 18, 2019) stands at 207 members and 11 members attending. Quorum reached.

## 5. Approval of Minutes

### 5.1 Minutes of Annual General Meeting of November 28, 2018

*Motion 2019-10-09-02      Moved that the Minutes of the Annual General Meeting of November 28, 2018, be approved.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

## 6. Election of Board Members

Chair Pasemko requested that Superintendent Lindquist assume the role of Chair for the remainder of the Special General Meeting.

The meeting was advised of three vacancies on the Board of Directors due to the expiry of the terms of Chair Pasemko, Director Macdonald and Director Nielson respectively. Four completed nomination forms have been received. Three of these meet the Society membership requirements (must be a Member in good standing on the date of Notice of Meeting, which was September 18, 2019); one nomination for does not.

Superintendent Lindquist listed the three eligible nominations received as: Christopher Burrows, Ijeoma Ukiwe, and Nicole Pasemko.

*Motion 2019-10-09-03      Moved that Christopher Burrows, Ijeoma Ukiwe, and Nicole Pasemko be appointed by acclamation to the vacant positions.*

*Moved: Treasurer Tong, Carried*

## 7. Motion to Adjourn

*Motion 2019-10-09-04      Moved that the meeting be adjourned.*

*Moved: Director Clarke, Seconded: Vice Chair Hanson, Carried*

Next meeting of the Board of Directors will be October 9, 2019, immediately following the Special General Meeting.



Tracy Leigh  
Secretary Treasurer  
Phone: 780-416-2353  
Email: [tleigh@newhorizons.ca](mailto:tleigh@newhorizons.ca)

MEMORANDUM

November 20, 2019

To: Board of Directors

From: Tracy Leigh – Secretary Treasurer

Subject: Audited Financial Statements for Year Ended August 31, 2019

Background:

At the time of writing this memorandum, the Audit Committee was scheduled to meet on November 18, 2019 to review the Audited Financial Statements for the year ended August 31, 2019 as prepared by Vleeming Vleeming O’Neill Accountants. Following this review, the Audit Committee will present the Audited Financial Statements to the Board of Directors at the Board meeting on November 20, 2019.

Recommendations:

The following recommendations are presented for the consideration of the Board of Directors:

- That the Board of Directors accept and approve the Audited Financial Statements in all material respects as at and for the year ended August 31, 2019 as prepared by Vleeming Vleeming O’Neill Accountants.
- That the Board of Directors approve the appointment of Vleeming Vleeming O’Neill LLP as the auditor for the 2019-20 year.

A handwritten signature in black ink that reads "Tracy Leigh".

Tracy Leigh – Secretary Treasurer