

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: Chair \_\_\_\_\_

Approved: FINAL

Recorded By: C. Guay

Secretary \_\_\_\_\_

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**September 18, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Vincent Tong  
TREASURER

Jason Clarke  
DIRECTOR

Vicki Nielsen  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Administration Present:

Dean Lindquist  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:04 pm.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-09-18-01 Moved that the agenda for the Board Meeting of September 18, 2019 be adopted as presented.*

*Moved: Director Clarke,  
Seconded: Director Nielson, Carried*

**4. Disclosure of Conflict of Interest:**

None

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**5. Approval of Minutes**

**5.1 Minutes of June 19 & 28, 2019**

*Motion 2019-09-18-02*

*Moved that the Board Meeting minutes of June 19 & 28, 2019 be approved.*

*Moved: Vice Chair Hanson, Seconded: Director Macdonald, Carried*

**6. Administration Reports**

**6.1 Principal's Report**

Principal Zarowny spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Start Up
- Enrollment Update
- New Payment Options
- Engaging with Other Districts

Discussion followed.

**6.2 Secretary Treasurer's Report**

Secretary Treasurer Leigh spoke to her report, as attached to the agenda for the meeting. Included in her report was information with respect the following:

- Implementation of online payments for suppliers
- New Modular Classroom

Discussion followed.

**6.3 Superintendent's Report**

Superintendent Lindquist spoke to his report, as attached to the agenda for the meeting. Included in her report was information with respect the following:

- Appreciation
- Enrollment Update
- Staffing Update
- Summer Facility Update
- Minister of Education Tour

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**7. Board Reports**

**7.1 Board Chair's Report**

Chair Pasemko spoke to the hiring of a new Superintendent. She also discussed her meetings with both MLA's.

**7.2 Audit Committee Report**

- No report

**7.3 Survey Committee Report**

- No Report

**8. New Business**

**8.1 Board Elections and Fall Series of Board and Society Meetings**

Superintendent Lindquist spoke to his memorandum as attached to the agenda of the meeting. As noted in the memorandum the Special General Meeting for completing the elections is planned for 7:00 pm on October 9, 2019. Discussion followed.

**8.2 School and Community Engagement Process and Plan**

Superintendent Lindquist spoke to the attached document titled "New Horizons Charter School Framework for Communications and Engagement" and his Memorandum Re: Engaging and Consulting with Students, Staff and Parents. Discussion Followed. A decision was made to engage the Policy Committee and task them with undertaking the Framework Plan. The Survey Committee and Superintendent will implement the consultation.

**9. Board Work Plan**

The Board reviewed the Work Plan for 2019-20, as attached to the agenda package for the meeting. Discussion followed.

*Motion 2019-09-18-03*

Motion to approve the Board Work Plan 2019 -20, as attached to the agenda for the meeting.

*Moved: Secretary Morin, Seconded: Director Clarke, Carried*

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**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Director Hanson spoke to the updates about TAAPCS.

**11. Receipt of Reports**

*Motion 2019-09-18-04 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.*

*Moved: Director Clarke, Seconded: Secretary Morin, Carried*

**12. Correspondence Sent**

- No correspondence sent

**13. Correspondence Received**

13.1 Email received from Constituency Assistant Michelle Black (July 10, 2019)  
re: Meeting Request

13.2 Letter received from Education Minister LaGrange (August 20, 2019)  
re: approval of Superintendent appointment

**In camera minutes recorded by Secretary Morin**

**14. Motion to Move into Camera:**

*Motion 2019-09-18-05 Moved that the meeting move in camera at 8:05 pm.*

*Moved: Director Hanson,  
Seconded: Director Macdonald,  
Carried*

**15. Motion to Move Out of Camera:**

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*Motion 2019-09-18-06      Moved that the meeting move out of camera at 9:17 pm.*

*Moved: Director Macdonald, Seconded: Director Clarke,  
Carried*

**16. New Business Arising from In Camera Meeting**

**16.1**

*Motion 2019-09-18-06      Moved that the contract of Employee #302 be ratified*

*Moved: Director Hanson, Seconded: Treasurer Tong  
Carried  
Director Clarke abstained.*

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:20 pm.

*Next Board Meeting: October 9, 2019*