

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: October 9, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

October 9, 2019, 7:15 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Chris Burrows
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT – ACTING CHAIR

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Superintendent Lindquist called the meeting to order at 7:15 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-10-09-01

Moved that the agenda for the Board Meeting of October 9, 2019 be adopted as edited. An addition of 7.7 Field Trip, to be presented by Principal Zarowny was made.

Moved: Secretary Morin, Seconded: Vice Chair Hanson, Carried

4. Disclosure of Conflict of Interest:

None

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5. Approval of Minutes

5.1 Minutes of September 18, 2019

Motion 2019-10-09-02 Moved that the Board Meeting minutes of September 18, 2019 be approved.

Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried

6. Board Organization

6.1 Selection of Officers

Superintendent Lindquist spoke to the Board Officers & Committees Document. Discussion followed.

Superintendent Lindquist called for nominations for the appointment of Board Chair.

Nomination received for Nicole Pasemko from Secretary Morin.

Superintendent Lindquist called for a second time for nominations.

Superintendent Lindquist called for a third time for nominations.

Superintendent Lindquist called that all nominations have now ceased.

Motion 2019-10-09-03 Moved that Nicole Pasemko be appointed as Board Chair by acclamation.

Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried

Nicole Pasemko resumed position of Chair for the remainder of the meeting.

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Chair Pasemko called for nominations for the appointment Vice Chair.

Nomination received for Dan Hanson by Director Clarke. Dan Hanson accepts.

Motion 2019-10-09-04 Moved that Dan Hanson be appointed as Board Vice Chair by acclamation.

Moved: Director Clarke, Seconded: Treasurer Tong, Carried

Chair Pasemko called for nominations for the appointment Secretary.

Shari Morin volunteers to continue in this position.

Motion 2019-10-09-05 Moved that Shari Morin be appointed as Board Secretary by acclamation.

Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried

Chair Pasemko called for nominations for the appointment Treasurer.

Vincent Tong volunteers to continue in this position.

Motion 2019-10-09-06 Moved that Vincent Tong be appointed as Board Treasurer by acclamation.

Moved: Director Clarke, Seconded: Vice Chair Hanson, Carried

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6.2 Set Regular Meeting Dates

Motion 2019-10-09-07

Moved that the following dates be set as Regular Board Meeting Dates:

- November 20, 2019 - AGM
- December 11, 2019
- January 15, 2020
- February 12, 2020
- March 18, 2020
- April 22, 2020
- May 20, 2020
- June 17, 2020

Moved: Vice Chair Hanson, Seconded: Director Burrows, Carried

6.3 Set Annual General Meeting Date

Motion 2019-10-09-08

Moved that the following date be set as the Annual General Meeting: November 20, 2019.

Moved: Treasurer Tong, Seconded: Secretary Morin, Carried

6.4 Board Committees

Audit Committee:

The following Board and Society Members were appointed to serve as the Audit Committee:

- Vincent Tong
- Chris Burrows

There will also be an addition of two community members

Policies, Guidelines, Bylaws Committee:

The following Board and Society Members were appointed to serve as the Policies, Guidelines, Bylaws Committee:

- Jason Clarke
- Dan Hanson

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Personnel Committee: The following Board and Society Members were appointed to serve as the Personnel Committee:

- Vincent Tong
- Dan Hanson

Survey Committee: The following Board and Society Members were appointed to serve as the Survey Committee:

- Shari Morin
- Chris Burrows

Public Relations Committee: The following Board and Society Members be appointed to serve as the Public Relations Committee.

- Dan Hanson
- Jason Clarke

Superintendent Lindquist will review Audit Committee guidelines and draft an email to the general public asking for members to the Audit, Public Relations, and Policies, Guidelines and Bylaws, committees.

6.5 Signing Authorities

Secretary Leigh spoke of a change that is required in our signing authorities.

Motion 2019-10-10-09 Moved that Don Falk be removed as signing authority and replaced with Superintendent Lindquist.

Moved: Director Burrows, Seconded: Treasurer Tong, Carried

7. New Business

7.1 Board Orientation Session(s)

Superintendent Lindquist spoke to his Memorandum on Board Orientation Sessions as attached to the agenda of the meeting. Discussion followed. Chair Pasemko spoke to the decision that the board will reach out to the Orientation Presenter on future information session availability.

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7.2 Bids on NHCS Modular Classroom Construction Project

Secretary Treasurer Leigh spoke to her memorandum about the Bids on the Modular Classroom Construction Project as attached to the agenda of the meeting. Discussion followed.

Motion 2019-10-10-10

Moved that based on the recommendation of the Architect, the Board's bid of choice, Delnor Construction, be accepted and that the signing of contract with the recommended contractor be approved.

*Moved: Vice Chair Hanson, Seconded: Director Burrows, Carried
Director Tong abstained.*

7.3 Task Force to Investigate Establishment of New Horizons High School Program

Superintendent Lindquist spoke to his memorandum as attached to the agenda of the meeting. Discussion followed. Vice Chair Hanson is supportive of this task force. An ad hoc committee is formed for information gathering purposes.

The following Board Members were appointed to serve as the Ad hoc committee to Investigate Establishment of New Horizons High School:

- *Dan Hanson*
- *Jason Clarke*
- *Shari Morin*
- *Dean Lindquist – Advisory Role*

Motion 2019-10-10-11

Motion to establish an ad hoc committee to investigate establishment of New Horizons High School.

Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried

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7.4 Approval for Submission of Modular Request for 2020-21

Superintendent Lindquist spoke to his memorandum as attached to the agenda of the meeting. Discussion followed.

Motion 2019-10-10-12

Motion to approve a submission of a request for two additional modular classrooms.

Moved: Secretary Morin, Seconded: Director Burrows, Carried

7.5 Receive September 30, 2019 Enrollment Report

Principal Zarowny spoke to his Enrollment Report he presented. Discussion followed.

7.6 Receive October 2019 Accountability Pillar Report

Superintendent Lindquist spoke to the October 2019 Accountability Pillar Report as attached to the agenda of the meeting. Discussion followed.

7.7 Field Trip

Principal Zarowny spoke of a field trip to Ottawa that is in the planning process for Junior High students once every three years. The estimated date of the first trip would be May 2020. Discussion followed.

8. Board Work Plan

The Board reviewed the Work Plan for 2019-20, as attached to the agenda package for the meeting. Discussion followed.

9. The Association of Alberta Public Charter Schools (TAAPCS)

9.1 Annual General Meeting

Chair Pasemko and Director Hanson spoke to the document about the Annual General Meeting of TAAPCS as attached to the agenda of the meeting. Discussion followed.

10. Correspondence Sent

- Email to request a meeting with the Minister of Education
- Email to Maurice Trottier for information on establishing a High School

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11. Correspondence Received

- Email from Maurice Trottier with information on establishing a High School

In camera minutes recorded by Secretary Morin

12. Motion to Move into Camera:

Motion 2019-10-10-13

Moved that the meeting move in camera at 9:38 pm.

*Moved: Vice Chair Hanson, Seconded: Director Clarke,
Carried*

Motion to Move Out of Camera:

Motion 2019-10-10-14

Moved that the meeting move out of camera at 10:20pm.

*Moved: Director Clarke, Seconded: Vice Chair Hanson,
Carried*

14. Adjournment

Chair Pasemko adjourned the meeting at 10:20 pm.