



Board Meeting

Agenda Package

October 9, 2019

AGENDA**Type of Meeting:** Board**Date:** October 9, 2019**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
OCTOBER 9, 2019**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|----|--|--------------|---------|
| 1. | Call to Order | N. Pasemko | 7:35 pm |
| 2. | Statement of Territorial Acknowledgment | N. Pasemko | 7:36 pm |
| | <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | |
| 3. | Adoption of Agenda | N. Pasemko | 7:37 pm |
| 4. | Disclosure of Conflict of Interest | N. Pasemko | 7:38 pm |
| 5. | Approval of Minutes | N. Pasemko | 7:39 pm |
| | 5.1 September 18, 2019 – attachment | | |
| 6. | Board Organization | | 7:40 pm |
| | 6.1 Selection of Officers – attachment | D. Lindquist | |
| | 6.2 Set Regular Meeting Dates (motion required) | Board Chair | |
| | 6.3 Set Annual General Meeting Date | Board Chair | |
| | 6.4 Board Committees – attachment | Board Chair | |
| | 6.5 Signing Authorities (motion required; Secretary-Treasurer Leigh will speak to this item at the Board meeting) | T. Leigh | |
| 7. | New Business | | 8:25 pm |
| | 7.1 Board Orientation Session(s) – attachment | D. Lindquist | |
| | 7.2 Bids on NHCS Modular Classroom Construction Project - attachment | T. Leigh | |
| | 7.3 Task Force to Investigate Establishment of New Horizons High School Program - Attachment | D. Lindquist | |

AGENDA**Type of Meeting:** Board**Date:** October 9, 2019**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- | | | | |
|-----|---|--------------|---------|
| 7.4 | Approval for Submission of Modular Request for 2020/21 - Attachment | D. Lindquist | |
| 7.5 | Receive September 30, 2019 Enrollment Report - Attachment | T. Zarowny | |
| 7.6 | Receive October 2019 Accountability Pillar Report | D. Lindquist | |
| 8. | Board Work Plan – attachment | Board Chair | 8:50 pm |
| 9. | The Association of Alberta Public Charter Schools | Board Chair | 8:55 pm |
| 9.1 | Annual General Meeting – attachment | | |
| 10. | Correspondence Sent | Board Chair | 9:00 pm |
| 11. | Correspondence Received | Board Chair | 9:05 pm |
| 12. | In Camera | Board Chair | 9:10 pm |
| 13. | Adjournment | Boar Chair | 9:15 pm |

Next Board Meeting – To Be Determined

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

September 18, 2019, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Vicki Nielsen
DIRECTOR

Michelle Macdonald
DIRECTOR

Administration Present:

Dean Lindquist
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:04 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-09-18-01

Moved that the agenda for the Board Meeting of September 18, 2019 be adopted as presented.

*Moved: Director Clarke,
Seconded: Director Nielson, Carried*

4. Disclosure of Conflict of Interest:

None

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

5. Approval of Minutes

5.1 Minutes of June 19 & 28, 2019

Motion 2019-09-18-02

Moved that the Board Meeting minutes of June 19 & 28, 2019 be approved.

Moved: Vice Chair Hanson, Seconded: Director Macdonald, Carried

6. Administration Reports

6.1 Principal's Report

Principal Zarowny spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Start Up
- Enrollment Update
- New Payment Options
- Engaging with Other Districts

Discussion followed.

6.2 Secretary Treasurer's Report

Secretary Treasurer Leigh spoke to her report, as attached to the agenda for the meeting. Included in her report was information with respect the following:

- Implementation of online payments for suppliers
- New Modular Classroom

Discussion followed.

6.3 Superintendent's Report

Superintendent Lindquist spoke to his report, as attached to the agenda for the meeting. Included in her report was information with respect the following:

- Appreciation
- Enrollment Update
- Staffing Update
- Summer Facility Update
- Minister of Education Tour

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: **Chair** _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

7. Board Reports

7.1 Board Chair's Report

Chair Pasemko spoke to the hiring of a new Superintendent. She also discussed her meetings with both MLA's.

7.2 Audit Committee Report

- No report

7.3 Survey Committee Report

- No Report

8. New Business

8.1 Board Elections and Fall Series of Board and Society Meetings

Superintendent Lindquist spoke to his memorandum as attached to the agenda of the meeting. As noted in the memorandum the Special General Meeting for completing the elections is planned for 7:00 pm on October 9, 2019. Discussion followed.

8.2 School and Community Engagement Process and Plan

Superintendent Lindquist spoke to the attached document titled "New Horizons Charter School Framework for Communications and Engagement" and his Memorandum Re: Engaging and Consulting with Students, Staff and Parents. Discussion Followed. A decision was made to engage the Policy Committee and task them with undertaking the Framework Plan. The Survey Committee and Superintendent will implement the consultation.

9. Board Work Plan

The Board reviewed the Work Plan for 2019-20, as attached to the agenda package for the meeting. Discussion followed.

Motion 2019-09-18-03

Motion to approve the Board Work Plan 2019 -20, as attached to the agenda for the meeting.

*Moved: Secretary Morin, Seconded: Director Clarke,
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

10. The Association of Alberta Public Charter Schools (TAAPCS)

Director Hanson spoke to the updates about TAAPCS.

11. Receipt of Reports

Motion 2019-09-18-04

Moved that the all reports presented during the course of the meeting be received by the Board of Directors.

Moved: Director Clarke, Seconded: Secretary Morin, Carried

12. Correspondence Sent

- No correspondence sent

13. Correspondence Received

13.1 Email received from Constituency Assistant Michelle Black (July 10, 2019)
re: Meeting Request

13.2 Letter received from Education Minister LaGrange (August 20, 2019)
re: approval of Superintendent appointment

In camera minutes recorded by Secretary Morin

14. Motion to Move into Camera:

Motion 2019-09-18-05

Moved that the meeting move in camera at 8:05 pm.

*Moved: Director Hanson,
Seconded: Director Macdonald,
Carried*

15. Motion to Move Out of Camera:

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 18, 2019

Initials: **Chair** _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

Motion 2019-09-18-06

Moved that the meeting move out of camera at 9:17 pm.

*Moved: Director Macdonald, Seconded: Director Clarke,
Carried*

16. New Business Arising from In Camera Meeting

16.1

Motion 2019-09-18-06

Moved that the contract of Employee #302 be ratified

*Moved: Director Hanson, Seconded: Treasurer Tong
Carried
Director Clarke abstained.*

17. Adjournment

Chair Pasemko adjourned the meeting at 9:20 pm.

Next Board Meeting: October 9, 2019

BOARD OFFICERS & COMMITTEES

2019-10-09

Position / Committee	2017-18	2018-19	2019-20
Chair	Nicole Pasemko	Nicole Pasemko	
Vice Chair	Dan Coles	Dan Hanson	
Secretary	Michelle Macdonald	Shari Morin	
Treasurer	Trevor Panas	Vincent Tong	
Audit Committee			
<i>Membership: Board Treasurer</i>	Trevor Panas	Vincent Tong - Chair	
<i>(must chair); 2 or more Board</i>	Elaine Phillips	Chris Burrows	
<i>members; 2 community members</i>		Vicki Nielsen	
<i>as specified in Policy</i>			
Policies, Guidelines, Bylaws Cmte			
<i>Membership: Unspecified; Board</i>	Jill Weiss	Jason Clarke - Chair	
<i>member must chair</i>	Nicole Pasemko	Denise Jolley	
	Shari Morin	Theresa Nobis	
Personnel Committee			
<i>Membership: Board members</i>	Nicole Pasemko	Nicole Pasemko - Chair	
<i>only; unspecified number; Board</i>	Jill Weiss	Vincent Tong	
<i>Chair must chair</i>	Inna Mackay		
	Elaine Phillips		
Survey Committee			
<i>Membership: Board members</i>	Dan Coles	Dan Hanson - Chair	
<i>only; unspecified number</i>	Jill Weiss	Shari Morin	
	Trevor Panas		
Public Relations Committee			
<i>Membership: Unspecified;</i>	Jill Weiss	Shari Morin - Chair	
<i>School Council & FANHS to be</i>	Nicole Pasemko	Michelle Macdonald	
<i>invited to submit representation;</i>	Shari Morin	Liam Kelly	
<i>Board member must chair</i>	Sandra Summers	Stephen Abioye	
		Andrea Palmer	



Dean Lindquist

Superintendent

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MEMORANDUM

October 1, 2019

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Board Orientation Session(s)

Background:

At the September 7th Board Planning Retreat and September 18th Board Meeting, board members discussed the New Horizon Charter School Society Board Elections and what orientation processes were used for the Directors. In preparation for and at the request of Directors, I have emailed and talked by phone to consultant Becky Kallal with respect to one or more orientation sessions for new and continuing Directors. Ms. Kallal has indicated interest in conducting an orientation session.

In our phone call I noted that I would discuss with the board potential governance discussion items for the orientation. It would also be valuable to identify potential dates that the orientation session can be scheduled.

Recommendations:

It is recommended that the Board:

1. Identify general and or specific governance topics that the Board believes are important for new Directors joining the Board; and
2. Select possible dates on which to schedule Board orientation sessions.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a light blue horizontal line.

Dean Lindquist



Tracy Leigh
Secretary Treasurer
Phone: 780-416-2353
Email: tleigh@newhorizons.ca

MEMORANDUM

October 9, 2019

To: Board of Directors

From: Tracy Leigh – Secretary Treasurer

Re: Bids on Modular Classroom Construction Project

Background:

On September 25, 2019, a request for bids on our school's modular classroom addition project was posted on the websites of the Alberta Purchasing Connection and BuildWorks Canada respectively, with a closing date of 2:00 p.m. on October 9, 2019.

Bidders attended a mandatory pre-bid site meeting on October 3, 2019 and bids were opened in the offices of ONPA Architects Inc. at 2:00 p.m. on October 9, 2019.

At the meeting, I will provide correspondence from ONPA Architects that summarizes the bids and makes a recommendation for consideration of the Board of Directors in awarding the contract. Alberta Infrastructure (AI) was contacted and they advised that because we are using our own resources to procure and tender the modular classroom, their approval is not required to move forward once there is a motion from the Board recommending acceptance of the bid of choice.

The task of the Board at this time, therefore, is to consider a motion which recommends acceptance of the bid of choice and sign the CCDC2 contract with the recommended contractor. (CCDC is a reference to the Canadian Construction Documents Committee. A CCDC2 contract is a standard prime contract between an owner and a prime contractor to perform the required work for a single, pre-determined fixed price or lump sum, regardless of the contractor's actual costs.)

ONPA Architects will be responsible for preparing the CCDC2 contract for review and signing.

Recommendations:

It is recommended that the Board of Directors undertake the following:

- Identify which of the bids is the Board's bid of choice.
- Approve a motion that recommends acceptance of the Board's bid of choice.
- Approve signing of a CCDC2 contract with the recommended contractor.

A handwritten signature in blue ink that reads "Tracy Leigh".

Tracy Leigh



Dean Lindquist

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

MEMORANDUM

October 1, 2019

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Task Force to Investigate Establishment of New Horizons High School Program

Background:

The Board's Work Plan (and other documents) identify the creation of a task force to investigate establishing a high school program at New Horizons Charter School.

Over the next two years, the school's structure will include two classrooms of each grade with a second grade eight classroom being added next year and an extra grade 9 classroom added the year following. This will enable the school to perhaps have a large enough student population to begin to phase in a high school program.

Prior to deciding to implement a high school program, it is important to develop a task force along with their accompanying terms of references to study whether there is enough interest in a high school program. This would include determining facility needs, high school courses and programs offered to students and other topics to be determined by the Board and or Task Force. A significant role of the Task Force would be to work with Government for support of a larger capacity.

Implications:

Physical building space, number of students continuing their enrollment into grade 10 and other factors will play a role in whether a high school program can be successfully implemented. To accomplish this, it is necessary to engage a task force in studying this matter.

Recommendations:

It is recommended that the Board identify Directors and parents to the Task Force and to identify the terms of reference for guiding the work of this group.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a light blue horizontal line.

Dean Lindquist



Dean Lindquist

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

MEMORANDUM

October 9, 2019

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Request for Modular Classrooms for 2020/21

Background:

At its meeting a year ago (October 10, 2018), the Board of Directors adopted a resolution (Motion 2018-10-10-13) to request three modular classrooms from Alberta Education. The key reasons in support of this request were the extent to which student enrolment has reached the capacity of our school facility, the history of strong enrolment growth in recent years, and projections for significant future growth during the next several years.

The Three-Year Capital Plan (2020/21 – 2022/23) also identifies the need to acquire two additional modular to address the kindergarten through grade 9 school organization. As the New Horizons Charter School Society begins to investigate phasing in of a high school, the need for additional spaces will also need to be addressed.

Last year's request for a modular through the Modular Classroom Program was not fulfilled by Alberta Education and as a result it was necessary that the Board purchase one modular classroom using Board Reserves. As reported at the last meeting, the installation of this modular will take place later this fall.

As students continue to progress through the grades, there will be a need to provide at least two additional classroom spaces to accommodate elementary students as they advance through the junior high grades. The following table presents historical and current enrolment data at our school, as well as projections for the next three years.

Class/Grade	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Kindergarten	32	36	34	37	39	34	38	38
Grade 1	22	42	44	39	43	44	34	38
Grade 2	21	26	44	45	39	47	44	34
Grade 3	23	22	29	45	46	42	47	44
Grade 4	23	24	31	37	48	50	48	47
Grade 5	20	24	24	39	40	48	50	48
Grade 6	24	20	24	22	45	43	48	50
Grade 7	19	20	16	25	20	40	43	48
Grade 8	18	18	16	17	21	21	40	43
Grade 9	18	18	12	11	12	22	21	40
Total FTE Enrolment	204	232	257	298.5	333.5	374	394	411
Total Head Count	220	250	274	317	353	391	413	430

Table 1: Enrolment History and Projections at New Horizons School

Implications

There are implications for the school if the Board is not able to access at least one modular for each of the next two school years. Currently there are two classrooms of each grade from K -grade 7, and one each for grade 8 and 9. Next year we will need an additional modular for grade 8 to house the current enrollment and the one more

modular for the following year. If we are not successful in receiving at least one modular for next year and one for the year following it will severely impact the use of spaces, such as the Learning Commons, in the school.

For this current year the Board purchased a modular and it should be set up by the new year. However, our remaining capital reserves may be insufficient to purchase anymore in the future.

Recommendation:

It is recommended that the Board of Directors provide approval for the submission of a request for two additional modular classrooms.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over the printed name.

Dean Lindquist

**SCHEDULE FOR THE RELEASE OF
THE 2018/19 PROVINCIAL ACHIEVEMENT TEST
AND DIPLOMA EXAMINATION RESULTS**

NOTE: Results are not final until the official release by the Minister.

Date	Action
August 23, 2019	Alberta Education makes the results reports for the June 2019 diploma exams available electronically on the Stakeholder File Exchange (SFX) for individual schools, school authorities and the province.
August 29, 2019	Alberta Education makes the results reports for the 2018/19 Provincial Achievement Tests (PATs) available electronically on the SFX for individual schools, school authorities and the province.
by September 18, 2019	Alberta Education makes the PAT and diploma exam multiyear reports available electronically on the SFX.
by September 25, 2019	Superintendents inform their boards of the school authority's results in a closed meeting.
TBC – Tentatively scheduled for end of September 2019	Prior to the Minister of Education's official release, Alberta Education officials host a presentation regarding the provincial results and trends via teleconference. This teleconference is available to all school authorities as well as representatives of stakeholders from the Alberta School Boards Association, Alberta Teachers' Association, Alberta School Councils' Association and the College of Alberta School Superintendents.
TBC – Tentatively scheduled for end of September 2019	The Minister of Education officially releases PAT and diploma examination results. This release is not in conjunction with the release of Accountability Pillar results.
After the release of results	Alberta Education makes the PAT Individual Student Profiles (ISPs) electronically available on PASIprep, to be printed at the school for distribution to individual parents. The ISPs will also be directly accessible to students and parents through myPass at the same time. (The individual student data is also available in <i>Table 7, Individual Student Results by Reporting Category</i> , of the school reports, which will be available on the SFX on August 29, 2019.)
After the release of results	School authorities release PAT and diploma examination results to their communities.

Accountability Pillar Overall Summary
3-Year Plan - May 2019
Authority: 6015 New Horizons Charter School Society



Measure Category	Measure	New Horizons Charter School So			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	84.9	84.4	87.5	89.0	89.0	89.3	High	Maintained	Good
Student Learning Opportunities	Program of Studies	77.4	73.0	76.6	82.2	81.8	81.9	Intermediate	Maintained	Acceptable
	Education Quality	88.4	88.3	92.0	90.2	90.0	90.1	High	Declined	Acceptable
	Drop Out Rate	*	8.0	2.7	2.6	2.3	2.9	*	*	*
	High School Completion Rate (3 yr)	n/a	n/a	n/a	79.1	78.0	77.5	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	PAT: Acceptable	93.6	97.2	96.5	73.6	73.4	73.3	Very High	Maintained	Excellent
	PAT: Excellence	53.6	49.3	55.4	19.9	19.5	19.2	Very High	Maintained	Excellent
Student Learning Achievement (Grades 10-12)	Diploma: Acceptable	n/a	n/a	n/a	83.7	83.0	83.0	n/a	n/a	n/a
	Diploma: Excellence	n/a	n/a	n/a	24.2	22.2	21.7	n/a	n/a	n/a
	Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	56.3	55.7	55.1	n/a	n/a	n/a
	Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	64.8	63.4	62.2	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Transition Rate (6 yr)	n/a	n/a	n/a	59.0	58.7	58.7	n/a	n/a	n/a
	Work Preparation	79.6	77.4	82.5	83.0	82.4	82.6	High	Maintained	Good
	Citizenship	79.8	80.1	83.5	82.9	83.0	83.5	High	Maintained	Good
Parental Involvement	Parental Involvement	81.4	84.2	87.4	81.3	81.2	81.1	High	Maintained	Good
Continuous Improvement	School Improvement	74.7	74.0	82.7	81.0	80.3	81.0	Intermediate	Declined	Issue

Notes:

1. Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (*).
2. Overall evaluations can only be calculated if both improvement and achievement evaluations are available.
3. Results for the ACOL measures are available in the detailed report: see "ACOL Measures" in the Table of Contents.
4. Student participation in the survey was impacted between 2014 and 2017 due to the number of students responding through the OurSCHOOL/TTFM (Tell Them From Me) survey tool.
5. Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE), Français (Grades 6, 9), French Language Arts (Grades 6, 9), Mathematics (6, 9, 9 KAE), Science (Grades 6, 9, 9 KAE), Social Studies (Grades 6, 9, 9 KAE).
6. Participation in Provincial Achievement Tests was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
7. Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1, English Language Arts 30-2, French Language Arts 30-1, Français 30-1, Mathematics 30-1, Mathematics 30-2, Chemistry 30, Physics 30, Biology 30, Science 30, Social Studies 30-1, Social Studies 30-2.
8. Caution should be used when interpreting evaluations and results over time for Mathematics 30-1/30-2, as equating was not in place until the 2016/17 school year. Alberta Education does not comment on province wide trends until it has five years of equated examination data.
9. Participation in Diploma Examinations was impacted by the fires in May to June 2016. Caution should be used when interpreting trends over time for the province and those school authorities affected by this event.
10. Weighting of school-awarded marks in diploma courses increased from 50% to 70% in the 2015/2016 school year. Caution should be used when interpreting trends over time.
11. 2016 results for the 3-year High School Completion and Diploma Examination Participation Rates have been adjusted to reflect the correction of the Grade 10 cohort.



Dean Lindquist
Superintendent
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MEMORANDUM

October 9, 2019

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Overview of Provincial Achievement Test Results (Multi-Year)

Background:

Provincial Achievement Tests are written at grade 6 and grade 9. This briefing will provide an overview of the results achieved by students attending New Horizons Charter School.

Grade 6 Language Arts

The data indicates that students are doing well. Over the past five years (based on number writing), 100 % of students have consistently achieved the Acceptable Standard. Similarly, with the exception of 2016/17, roughly 50% of the number writing the test score at the standard of excellence level.

The test provides reading and writing scores. Students writing consistently score at 100% for reading at the acceptable standard and high 8- 90 percentile range for standard of excellence. The writing component is also at or near 100% of students achieving at the acceptable standard. However, the number of students achieving standard of excellence in writing drops to the 30-40% range.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	100	100	100	100
Excellence Standard	58.3	52.61	47.8	60.9	51.2
Reading					
Acceptable Standard	100	100	100	100	100
Excellence Standard	79.2	89.5	78.3	82.6	78
Writing					
Acceptable Standard	100	100	100	95.7	100
Excellence Standard	37.5	31.6	34.8	47.8	29.3

Grade 6 Mathematics

PAT Mathematic test scores illustrate that students are performing well. All students writing score at the acceptable standard and with the exception of 2016/17, approximately 35-50% of students score at the excellence standard on all parts of the exam.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	100	100	100	100
Excellence Standard	52.2	68.4	21.7	50	45.2
Part A					
Acceptable Standard	NA	NA	95.7	86.4	88.1
Excellence Standard	NA	NA	52.2	36.4	38.1
Part B					
Acceptable Standard	NA	NA	100	100	100
Excellence Standard	NA	NA	34.8	59.1	52.4

Grade 6 Science

Particularly strong achievement results at both the acceptable and excellence standards.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	100	100	100	100
Excellence Standard	69.6	68.4	73.9	54.5	80.5
Knowledge					
Acceptable Standard	100	100	100	100	100
Excellence Standard	56.5	73.7	73.9	54.5	75.6
Skills					
Acceptable Standard	100	100	100	100	100
Excellence Standard	65.2	73.7	69.6	72.7	80.5

Grade 6 Social Studies

Social Studies illustrates a similar trend as grade 6 Science. High acceptable standard achievement is consistently achieved. In addition, approximately 50% (or higher) of all students achieve at the excellence standard.



Dean Lindquist

Superintendent

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Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	89.5	100	91.3	100
Excellence Standard	52.2	73.7	43.5	56.5	61.9

Analysis of Grade 6:

A common trend is for all students to achieve at the acceptable standard. This is important as research shows that these results may demonstrate successful achievement at high school. A significant number of students also score at the excellence standard. However, as noted in Language Arts 6, the number of students scoring at excellence in writing drops off significantly when compared to writing (in all five comparing years).

This difference is something that the school needs to consider in planning the delivery of the curriculum across the elementary grades.

Result at the grade 6 level shows consistent patterns. However, deeper analysis will need to be completed at the question level to determine if there are any apparent gaps in curricular planning (over more than two years).

Grade 9 Language Arts

Scoring in this subject area is very similar to grade 6 LA. Reading scores are higher at the excellence standard than for writing scores. Further analysis to determine any reason may be required although the scores are high.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	100	100	100	100
Excellence Standard	44.4	50	50	36.4	54.5
Reading					
Acceptable Standard	100	94.4	100	100	100
Excellence Standard	66.7	50	83.3	63.6	63.6
Writing					
Acceptable Standard	100	100	100	100	100
Excellence Standard	38.9	44.4	50	18.2	54.5

Grade 9 Mathematics

Scoring is also consistent here. Grade 9 students who wrote this exam (2018/19) wrote the grade 6 exam in 2015/16. Scores are very comparable.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	94.4	100	91.7	100
Excellence Standard	38.9	27.8	50	41.7	63.6
Part A					
Acceptable Standard	NA	NA	NA	83.3	81.8
Excellence Standard	NA	NA	NA	25	45.5
Part B					
Acceptable Standard	NA	NA	NA	100	100
Excellence Standard	NA	NA	NA	41.7	63.6

Grade 9 Science

Consistent scoring again with exceptional numbers of students achieving at the excellence standard.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	100	100	100	100	100
Excellence Standard	94.4	83.3	66.7	72.7	72.7
Knowledge					
Acceptable Standard	100	94.4	100	100	100
Excellence Standard	83.3	72.2	50	72.7	63.6
Skills					
Acceptable Standard	100	100	100	100	100
Excellence Standard	94.4	88.9	58.3	81.8	81.8

Grade 9 Social Studies

Consistent scoring again with exceptional numbers of students achieving at the excellence standard.

Based on Number of Students Writing					
	2014/15	2015/16	2016/17	2017/18	2018/19
Acceptable Standard	94.4	94.4	100	100	100
Excellence Standard	66.7	55.6	66.7	80	72.7



Dean Lindquist

Superintendent

Phone: 780-416-2353

Email: dlindquist@newhorizons.ca

Implications:

Students are achieving well on this one-time annual exam. This is only one indicator of many that the school staff may use to analyze student progress during a school year and over school years. It is necessary for the school to conduct a more in-depth analysis (over time) to ensure that student achievement is improving.

Recommendations:

It is recommended that the Board receive this report as information.

A handwritten signature in blue ink, appearing to read "Dean Lindquist".

Dean Lindquist

Board of Directors – Work Plan for 2019-20

September	<ul style="list-style-type: none"> Adopt Board Work Plan for 2019-20 Set date for October Board meeting Receive report on provincial achievement test results (closed meeting) Receive Counsellor's Report for 2018-19 School Year 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
October	<ul style="list-style-type: none"> Complete Board Organizational Actions <ul style="list-style-type: none"> - Conduct Special General Meeting; hold Board elections - Elect Board executive officers (must be within one week of SGM) - Select members for Board standing committees - Set dates for Board meetings (motion required) - Notify Service Alberta of change in executive officers - Identify Board signing authorities - Sign Board Member Code of Conduct – Policy #101 Receive Accountability Pillar Results Report for October 2019 Attend TAAPCS Annual General Meeting Receive enrolment report for September 30, 2019 Conduct initial orientation session for new Board members Submit request to Alberta Education for modular classrooms Set date for NHCS Society Annual General Meeting Create Task Force to investigate establishment of New Horizons High School Program (as per Education Plan) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
November	<ul style="list-style-type: none"> Conduct AGM of NHCS Society Approve final Three-Year Education Plan 2019-2020 to 2021-22 Approve revised budget for 2019-20 Approve Annual Education Results Report 2018-19 Approve Audited Financial Statement Year Ending Aug 31/19 Receive Report #1 from School Council Determine priorities, possible date for Stakeholder Forum 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
December	<ul style="list-style-type: none"> Receive Class Size Report for 2019-20 Set date for March Board Planning Retreat 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
January	<ul style="list-style-type: none"> Receive Quarterly Financial Report for Sep - Nov 2019 Review Policy 210 and associated Student Code of Conduct Approve school calendar for 2019-20 in principle Stakeholder Forum – Gather input on possible Education Plan priorities 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
February	<ul style="list-style-type: none"> Provide final approval of school calendar for 2020-21 Prepare breakfast for school staff Receive mid-year progress report on Three-Year Education Plan 2018-21 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Board Retreat – Identify priorities for upcoming Education Plan ▪ Approve Three-Year Capital Plan for 2020-21 to 2022-23 ▪ Receive Quarterly Financial Report for Dec 2019 – Feb 2020 ▪ Administer Board-developed Stakeholder Survey ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2019-20 to 2021-22 ▪ 	<input type="checkbox"/> <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting ▪ Approve Budget for 2020-21 ▪ Receive Accountability Pillar Results Report for May 2020 ▪ Receive Board-developed stakeholder survey results ▪ Consider salary adjustment for support staff, senior administration ▪ Receive report from FANHS ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2019-20 ▪ Receive Quarterly Financial Report for Mar – May 2020 ▪ Schedule SGM of NHCS Society (requires 21 days' notice; must be on or before Oct 10) ▪ Schedule September 2020 Board meeting ▪ Set date for Summer Board Housekeeping Retreat ▪ Receive Report #2 from School Council ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies ▪ Receive recommendations from Board committees ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) ▪ 	<input type="checkbox"/> <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <ul style="list-style-type: none"> - County Council - MLAs ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



Dean Lindquist
Superintendent
Phone: 780-416-2353
Email: dlindquist@newhorizons.ca

MEMORANDUM

October 9, 2018

To: Board of Directors

From: Dean Lindquist - Superintendent

Re: Annual General Meeting of The Association of Alberta Public Charter Schools

Background:

The Annual General Meeting (AGM) of The Association of Alberta Public Charter Schools (TAAPCS) is scheduled for Saturday, October 26, 2019, at the Sheraton Cavalier in Calgary.

On the evening before the AGM (Friday, October 25), the annual TAAPCS Banquet will be held. As part of the banquet festivities, winners of the Halvar Jonson Award will be announced and celebrated. The Halvar Jonson Award acknowledges outstanding service to Alberta charter schools and The Association of Alberta Public Charter Schools. The Board of Governor's Award will also be awarded that evening.

Detailed information regarding the TAAPCS AGM and banquet will be circulated as soon as it becomes available. Nevertheless, NHS Board members may wish to mark the dates for this event in their respective calendars.

A handwritten signature in blue ink, appearing to read "Dean Lindquist", is written over a horizontal line.

Dean Lindquist

ANNUAL GENERAL MEETING

Friday/Saturday, Oct. 25/26, 2019

NEW LOCATION

OCT. 25, 2019

3:00 p.m.

SUPERINTENDENTS' MEETING

6:00 p.m.

CASH BAR OPENS

Entertainment provided by **NEW**

6:30 – 7:15 p.m.

DINNER SERVICE

Presentation of Halvar Jonson Award

Presentation of Board of Governors' Award

7:15 – 9:00 p.m.

DESSERT

Door prizes provided by **NEW**

OCT. 26, 2019

7:45 a.m. – 8:30 a.m.

BREAKFAST

8:30 a.m. – 9:45 a.m.

DIRECTORS' MEETING

10:00 a.m. – 3:00 p.m.

ANNUAL GENERAL MEETING

1. CALL TO ORDER

- | | | |
|-----|---|-----------|
| 1.1 | Introductions | Ron Koper |
| 1.2 | Consideration of Agenda | |
| 1.3 | #18/10/27-1AGM Approval of Agenda | |
| 1.3 | #18/10/27-2AGM Approval of Minutes as Circulated | |
| 1.4 | Approval of Minutes of Special Meeting as circulated | |
| 1.4 | School Spotlight/Research Report – NEW | |

Elections: First call for Nominations

Administrative Officers/Board of Governors

Kath Rhyason

2. REPORTS

- | | | |
|-----|----------------------------------|-------------------------|
| 2.1 | Charter Board Directors' Report | Ron Koper |
| 2.2 | Officers' & EAC Report | Dale Erickson |
| 2.4 | Correspondence | Meredith Poole |
| 2.5 | Committees Update | Kath Rhyason |
| 2.6 | Communications Committee Report | Ron Koper |
| 2.7 | Strategic Planning Report | Ron Koper |
| 2.8 | Alberta Education Field Services | Maurice Trottier |

Elections: Second call for Nominations
Administrative Officers/ Board of Governors

Kath Rhyason

11:45 Lunch

3. BUSINESS ARISING

3.1 Annual Report	Kath Rhyason/Meredith Poole
3.2 Website Launch	Shazin Mohammed-Standing
3.3 GSNP Update	Kath Rhyason

4. NEW BUSINESS (& discussion)

Elections: Third and final call for nominations
Administrative Officers/ Board of Governors

Kath Rhyason

- 4.1 Election if necessary/Announcement of successful candidates
- 4.2 Speech from Elected Chair
- 4.3 EAC Officers
- 4.4 Choice in Education Act

5. ANY OTHER BUSINESS

Bouquets, commendations, celebrations, notices

Wrap-up by Directors

6. ADJOURNMENT (by 3:00 p.m.)

Director

Notice of Important Dates

NOT SURE OF MATERIAL BELOW THIS POINT

- TAAPCS EAC Meetings: Nov. 23, 2018 (Red Deer); Jan. 18, 2019 (Conference Call); April 12, 2019 (Red Deer); June 14, 2019 (Conference Call)
 - TAAPCS Spring Meeting: May 3 & 4, 2019?
-

Appendix 1 – Administrative Officers (in the event an election is necessary)

- Election Kath Rhyason
 - President or Co-Presidents
 - Call for nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
 - Vice-President or Co-Vice-Presidents
 - Call for nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
 - Treasurer
 - Call for Nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
 - Secretary
 - Call for nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
- **#18/10/27-xAGM**
Motion to approve election results
- **#18/10/27-xAGM**
Motion to destroy ballots

Appendix 2 – Board of Governors
(in the event an election is necessary)

- Election Kath Rhyason
 - Chair
 - Call for nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
 - Vice-Chair
 - Call for nominations
 - **#18/10/27-xAGM Motion that nominations be closed**
 - Vote
- **#18/10/27-xAGM**
Motion to approve election results
- **#18/10/27-1xAGM**
Motion to destroy ballots

10.0 Correspondence Sent

From: Nicole Pasemko <npasemko@newhorizons.ca>
Date: September 18, 2019 at 10:47:54 AM MDT
To: <nicole.williams@gov.ab.ca>
Subject: Meeting with Minister LaGrange

Good morning, Nicole.

Thank you so much for taking the time to visit our school last week. I understand your day was extremely busy, we very much appreciate that you chose to dedicate some time to a tour of our facility.

I wanted to follow up to see if there may be an opportunity to meet with Minister LaGrange to further discuss some of the points that were touched upon briefly during your visit, namely ownership transfer and the shared use of our location coupled with growth.

We would also like to extend an open invitation for another tour of our school when class is in session. It would be a wonderful way to highlight what makes New Horizons such an exceptional and unique environment for our students.

Thank you again,

Nicole Pasemko
Board Chair
New Horizons Charter School Society

11.0 Correspondence Received

From: **Raeanne Peers** <raeanne.peers@gov.ab.ca>
Date: Mon., Sep. 30, 2019, 12:42 p.m.
Subject: FW: Meeting with Minister LaGrange
To: npasemko@newhorizons.ca <npasemko@newhorizons.ca>

Hi Nicole:

I am pleased to acknowledge that I do have your request. Minister is interested in meeting and I will reach out to you with her next availability.

Kind regards,
Raeanne Peers
Scheduling Assistant
Office of the Minister
Ministry of Education