

New Horizons School Council Meeting Minutes

June 25, 2019
7:00 pm to 9:00 pm
Learning Common, New Horizons School

Bring/Read: Agenda will be shown on overhead projector during meeting.

Attendees: Elizabeth Macve, Manda Wilde, Sandra Dargis, Ted Zarowny, Brianne Davio, Brenda Mitchell, Sarah-Jane Lovgren, Sarah MacDonald

1. **Call to order 7:06pm**

2. **Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. **Adoption of Agenda**

MOTION: Sandra Dargis moved to adopt the agenda as presented. Seconded by Manda Wilde. Motion Carried.

4. **Approval of Minutes**

4.1 May 21, 2019 – attachment

MOTION: Sandra Dargis moved to approve the draft minutes from the May 21, 2019 meeting with the discussed amendment to item 7. Seconded by Manda Wilde. Motion Carried.

5. **Reports**

5.1 Chair's report -- None

5.2 Principal's report -- See Attached

5.3 Financial Officer's report -- See Attached

5.4 FANHS' report -- Presented by Brianne Davio

- FANHS discussed school council's funding request at their last meeting and determined that they can support a total of \$53,000 including the \$45,000 playground request. Once they have a clearer idea of next year's financial situation, there will be the option to resubmit our original requests at a later date.
- In response to Council's request, FANHS plans to investigate the possibility of reducing the size of the contingency fund as part of the review of policies and procedures planned for the 2019/2020 year.

5.5 Communication Officer's report -- None

6. Motion to Accept Reports

MOTION: Sandra Dargis moved to receive the reports as presented. Seconded by Brianne Davio. Motion Carried.

7. New Business

7.1 Fund allocation:

Based on feedback from FANHS, the 2019/2020 fund allocation was reduced to \$53,000 (see attached).

MOTION: Sandra Dargis moved to accept the revised fund allocation totalling \$53,000 for the 2019/2020 year. Seconded by Elizabeth Macve. Motion Carried

7.2 Playground committee update

Ted provided an update on the playground committee specifically with regard to the work they have done on vendor selection. He presented some of the possible playground layouts submitted by Blue Imp (the selected vendor) as part of their quote.

MOTION: Manda Wilde moved that we accept the playground committee's recommendation to select Blue Imp Recreational Products as our playground vendor subject to confirmation of pricing and budget availability at the time of tendering. Seconded by Elizabeth Macve. Motion Carried

Discussed some of FANHS's ideas for playground fundraisers.

7.3 Equitable playground use

A parent recently brought concerns relating to equitable playground use to the attention of the administration. Mr. Zarowny discussed the rationale of some of the rules and acknowledges that with our growing student population, the playground equipment has become more crowded. The focus is on the younger students having primary access to the playground equipment and the older students having primary access to the basketball courts. Administration is open to suggestions on alternatives to manage playground access and invites parents to bring these type of concerns to School Council as communicating parent concerns and suggestions is in our mandate.

7.4 Healthy foods committee update (update presented by Sarah-Jane Lovgen)

- Not interested in changing hot lunch (that is Fanhs' mandate)
- Not addressing what students bring for their own lunches - only wanting to address food served in the classroom for parties, birthday celebrations, Halloween etc.

- Want to reduce instances of multiple treats being served at parties and having more healthy food options (or a bring your own treat for class party)
- Each teacher will develop their policy with regard to food/treats and will communicate it to parents at the start of the year. For example, a standard sign-up sheet for parties and any extra treats sent in wouldn't be served and would be returned back to the parent
- Encourage teachers not to use candy as incentives

7.5 Discussion regarding the inclusion of fund allocation procedures into the operating procedures

ACTION ITEM: Revisit in 2019/2020 year with intent to amend at the June 2020 AGM

8. Correspondence

9. Future Meeting Dates
Wednesday, Sept 11, 2019

10. Adjournment 8:54pm

NHS School Council Meeting

Principal's Report

June 25 , 2019
7:15 p.m.
New Horizons School

1. Thank You!

On behalf of the New Horizons School Staff, I would like to thank this year's School Council and its executive: Chair Elizabeth Macve; Vice Chair, Sandra Dargis; Financial Officer, Manda Wilde; Secretary, Catherine Turner; and Communications Officer, Laura Rasmusen. It has been a pleasure working with such dedicated and supportive parents who have devoted time and energy in making our school a better place. You have allocated funds willing to support school initiatives that help enrich the experiences of our students, you have asked good questions and provided thoughtful advice, and you have sponsored events that helped bring our school community together. Your generous service is very much valued, and very much appreciated.

2. Updates For Next Year

Staffing

At the June 19 Board meeting, the budget was passed for the 2019-2020 school year. There are some highlights in the budget that will have a direct benefit to our students as the budget provided for the following:

- the hiring of a new junior high teacher
- the hiring of a ½ time Family School Wellness Counsellor
- the purchase and installation of a new modular classroom

School Fees

The 2019-2020 School Fees Package was also approved. [LINK to School Fees.](#)

3. Last Week's Social Media Event & Student Safety

Information:

Many of you may have read the social media post that was widely distributed last week regarding an adult male approaching young boys in the New Horizons School neighborhood. Upon receiving a copy of the post, the RCMP was contacted immediately. We were assured that the neighborhood was safe.

I would like to thank the NHS parents for passing on this information to us, and for trusting us in allowing school to operate normally (with heightened supervision on our end).

With our growing population, a review of our supervision procedures will occur during the summer to ensure that our students are safe when enjoying the outdoor reesses.

4. 25th Anniversary

Information:

Next year is our 25th Anniversary! I invite parents to think of some possible ways that we can recognize and celebrate this milestone!

New Horizons School Council Financial Officers Report

June 25, 2019
7:00 pm
Learning Commons, New Horizons School

1. May-June Approved Expenditures

School Support Total: \$1,261.52

Sports and Well Being: \$48.01 (Lunch supplies), \$16.85 (sports day)
Clubs: \$56.85 (trivia), \$70.88 (badminton)
Events: \$176.59 (K Grad)
Academic Support: \$352.79 (kinder cooking), \$441.39 (Gr 5 drama)
Staff Support: \$98.16 (teacher week)

Classroom Support Total: \$682.15

Classroom Incentives: \$285.25 (K), \$92.29 (3M), \$85.35 (5W), \$72.00 (Jr. High – Graham), \$100 (Music – Graham)
Recess Equipment: \$47.26

School Council Administration Total: \$30.00

Babysitting: \$10
Administration: \$20 (Grant writing course)

2. Current Fund Allocation Overview

New Horizons School Fund Allocation

	2018-2019 Allocation of Funds	Spent Funds	Motioned Funds	Remaining Funds
School Support	\$ 11,500	\$ 4,456	\$ 3,460	\$ 3,584
Classroom Support	\$ 4,500	\$ 1,233	\$ 3,275	-\$ 8
School Enhancement	\$ 50,000	\$ -	\$ 45,000	\$ 5,000
Community Building / Parent Support	\$ 5,600	\$ -	\$ -	\$ 5,600
School Council Administration	\$ 500	\$ 30	\$ 170	\$ 300
GRAND TOTAL:	\$ 72,100.00	\$ 5,719.10	\$ 51,905.00	\$ 14,475.90

New Horizons School Fund Allocation

Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)		2019-2020 Allocation of Funds
School Support		
Clubs	tx. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts	2000
Sports & Well Being	Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches	1000
Events	Ex. Christmas Play &/ or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/ Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair	2000
Staff Support	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards	1500
Academic Support	Ex. Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/ Production; STEM; IB Programming Support	5000
Total		11500
Classroom Support		
Recess Equipment		\$ 4,500
Classroom Incentives	General Fund for the Entire School (including equipment storage)	1500
Total	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/ materials)	3000
	(\$8 per student allocated)	
School Enhancement		
Sports Equipment		\$ 50,000
Technology		0
Major Projects		0
Total	Risers, Swing funding	50000
		50000
Community Building / Parent Support		
Guest Speakers	Gifted Education Conference	\$ 5,600
Team/Community Building	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign	5000
Public Relations/Hospitality	Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours); Wellness Fair (open to public); Parent Orientation Night	200
Total		400
		5600
School Council Administration		
General Admin Expenses		\$ 500
Babysitting		100
Total		400
		500
GRAND TOTAL: \$ 72,100.00		

New Horizons School Fund Allocation

	2019-2020 Allocation of Funds	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support		
Clubs	500	tx. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts
Sports & Well Being	500	Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day /Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	1500	Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/ Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Staff Support	1500	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	1000	Ex. Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/ Production; STEM; IB Programming Support
Total	5000	
Classroom Support	\$ 2,900	
Recess Equipment	500	General Fund for the Entire School (includign equipment storage)
Classroom Incentives	2400	Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/ materials) (\$6 per student allocated)
Total	2900	
School Enhancement	\$ 45,000	
Sports Equipment	0	
Technology	0	
Major Projects	45000	Playground enhancement
Total	45000	
Community Building / Parent Support	\$ -	
Guest Speakers	0	Guest speakers
Team/Community Building	0	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	0	Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours); Wellness Fair (open to public); Parent Orientation Night
Total	0	
School Council Administration	\$ 100	
General Admin Expenses	50	
Babysitting	50	
Total	100	
1		
GRAND TOTAL: \$ 53,000.00		