

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: June 19, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

**June 19, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Michelle Macdonald  
DIRECTOR

Vicki Nielsen  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:04 pm.

**Director Tong joined the meeting at 7:05 pm.**

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-06-19-01*

*Moved that the agenda for the Board Meeting of June 19, 2019 be adopted as presented.*

*Moved: Secretary Morin, Seconded: Vice Chair Hanson, Carried*

**4. Disclosure of Conflict of Interest:**

None

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**5. Approval of Minutes**

**5.1 Minutes of May 22, 2019**

*Motion 2019-06-19-02*

*Moved that the Board Meeting minutes of May 22, 2019 be approved.*

*Moved: Vice Chair Hanson, Seconded: Director Macdonald, Carried*

**6. Administration Reports**

**6.1 Superintendent's Report**

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Applause Followed.

**7. Board Reports**

**7.1 Board Chair's Report**

Chair Pasemko spoke briefly on the New Horizons School's progress over the year's with Superintendent Falk's help.

**7.2 Audit Committee Report**

Treasurer Tong and Secretary-Treasurer Leigh spoke to the report, as attached to the agenda for the meeting. Discussion followed.

**7.3 Survey Committee Report**

Vice Chair Hanson spoke briefly on the results of the surveys and how information should be shared. Discussion followed.

**8. New Business**

**8.1 Report from Fundraising Association of NHS (FANHS)**

FANHS President Chang presented on the current financial situation of the association. He also spoke to future plans, processes, the need for more volunteers, and revealed the new YouTube video that was released explaining what FANHS does. Discussion followed.

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**8.2 Report from School Council**

School Council Chair Macve presented a brief report on the activities of the School Council during the current school year. Discussion followed.

**8.3 Revised Fee Schedule 2019-20**

Superintendent Falk and Principal Zarowny spoke to the Revised Fee Schedule, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-06-19-03    Moved that the Revised Proposed Fee Schedule 2019-20 be approved.*

*Moved: Director Macdonald, Seconded: Director Tong, Carried*

**8.4 Budget 2019-20**

Superintendent Falk and Secretary-Treasurer Leigh spoke to the Proposed Budget 2019-20, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-06-19-04    Moved that the budget for the 2019 – 20 school year be approved as presented.*

*Moved: Vice Chair Hanson, Seconded: Director Nielson, Carried*

**9. Board Work Plan**

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting. Discussion followed.

Scheduled the following meetings:

- Board Retreat for September 7, 2019
- Board Meeting for September 18, 2019
- Society General Meeting for October 9, 2019

**Director Nielson left the meeting at 9:05 pm.**

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

Superintendent Falk spoke to the letter that was sent to Minister LaGrange from TAAPCS as attached to the agenda of the meeting. Vice Chair Hanson explained the process of the letter writing further. Discussion followed.

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**11. Receipt of Reports**

*Motion 2019-06-19-05 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.*

*Moved: Secretary Morin, Seconded: Vice Chair Hanson, Carried*

**12. Correspondence Sent**

- 12.1 Letter to A. Chang (FANHS) and E. Macve (School Council) (2019-05-29) re Playground Expansion  
Congratulations, Ownership Transfer etc.
- 12.2 Letter to J. Walker (MLA – Sherwood Park) (2019-05-29)  
re Congratulations, Issues, Invitation
- 12.3 Letter to N. Glubish (MLA – Strathcona-Sherwood Park) (2019-05-29) re Congratulations, Issues, Invitation

**13. Correspondence Received**

- 13.1 Email from Minister LaGrange (2019-06-05) re  
Education Amendment Act
- 13.2 School Act to Education Act: What is Changing
- 13.3 Email from MLA Glubish (2019-06-12) in Response to  
Letter from NHS Board Chair

**14. Motion to Move into Camera:**

*Motion 2019-06-19-06 Moved that the meeting move in camera at 9:27 pm.*

*Moved: Vice Chair Hanson, Seconded: Director Tong, Carried*

**15. Motion to Move Out of Camera:**

*Motion 2019-06-19-07 Moved that the meeting move out of camera at 9:39 pm.*

*Moved: Vice Chair Hanson,  
Seconded: Director Macdonald,  
Carried*

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**16. New Business Arising from In Camera Meeting**

**16.1**

*Motion 2019-06-19-08*

*Moved that the contracts of employment for employees #0286, #300, and #0188 be ratified.*

*Moved: Secretary Morin, Seconded: Vice Chair Hanson, Carried*

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:40 pm.

*Next Board Meeting: 7:00 pm on Wednesday, September 18, 2019.*