

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: May 22, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

**May 22, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Jason Clarke  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:05 pm.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-05-22-01*

*Moved that the agenda for the Board Meeting of May 22, 2019 be adopted as amended, the amendment being the removal of agenda item 8.1: Report from Fundraising Association of NHS.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

**Treasurer Tong joined the meeting at 7:07 p.m.**

**4. Disclosure of Conflict of Interest:**

None

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**5. Approval of Minutes**

**5.1 Minutes of April 24, 2019**

*Motion 2019-05-22-02 Moved that the Board Meeting minutes of April 24, 2019 be approved.*

*Moved: Director Macdonald, Seconded: Director Morin, Carried*

**6. Administration Reports**

**6.1 Superintendent's Report**

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Intake Day 2019
- Research Study – The Lived Experience of Parenting Gifted Children
- Reciprocal Use Agreement
- Education Act
- Meetings Attended

Principal Zarowny spoke to the attached intake Day 2019 summary. Discussion followed.

**7. Board Reports**

**7.1 Board Chair's Report**

- No Report.

**7.2 Committee Reports**

- No Report.

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**8. New Business**

**8.1 Playground Project**

Superintendent Falk and Principal Zarowny spoke to the Playground Improvement Project and the NHS Playground Committee, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-05-22-03 Moved that the New Horizons Playground Improvement Project be formally approved as a project of the New Horizons Charter School Society. In addition, a letter of support will be provided to the Fundraising Association of New Horizons School and the New Horizons School Council with respect to the playground improvement project.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

**8.2 Budget 2019-20**

Superintendent Falk and Secretary-Treasurer Leigh spoke to the Memo and Proposed Budget 2019-20, as attached to the agenda for the meeting. Discussion followed. Superintendent Falk and Principal Zarowny spoke to the Fee Schedule 2019-20, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-05-22-04 Moved that consideration of the proposed budget for 2019-20 be postponed until the Board meeting of June 19, 2019, but that Administration nevertheless be authorized to proceed immediately with filling the position of junior high teacher, and that the proposed Fee Schedule for 2019-20 be approved.*

*Moved: Secretary Morin, Seconded: Director Clarke, Carried*

**9. Board Work Plan**

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

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**10. The Association of Alberta Public Charter Schools (TAAPCS)**

**10.1 Special General Meeting**

The Board considered documents associated with the Special General Meeting of TAAPCS, to be held on May 27, 2019. It was decided that Director Hanson would represent the Board at the Special General Meeting.

Director Hanson spoke to his experience at the Spring General Meeting that was held on May 3-4, 2019.

**11. Receipt of Reports**

*Motion 2019-05-22-05 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

**12. Correspondence Sent**

12.1 Letter to Minister LaGrange (2019-05-08) re Congratulations, Ownership Transfer etc. – attachment

12.2 Letter to Former MLA McKittrick (2019-05-09) re Expression of Thanks – attachment

**13. Correspondence Received**

13.1 Email from Minister LaGrange (2019-05-09) re Introduction – attachment

13.2 Letter from Executive Director Willan (2019-05-14) re Procurement of Modular Classroom

**14. Motion to Move into Camera:**

*Motion 2019-05-22-06 Moved that the meeting move in camera at 9:10 pm.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

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**15. Motion to Move Out of Camera:**

*Motion 2019-05-22-07*

*Moved that the meeting move out of camera at 9:35 pm.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

**16. New Business Arising from In Camera Meeting**

*Motion 2019-05-22-08*

*Moved that the request for a ½ day leave of absence with out pay on May 28, 2019 for Employee #261 be approved.*

*Moved: Director Tong, Seconded: Director Macdonald, Carried  
Director Clarke abstained from voting.*

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:36 pm.

*Next Board Meeting: 7:00 pm on Wednesday, June 19, 2019.*