



# **Board Meeting**

# **Agenda Package**

**June 19, 2019**

**AGENDA****Type of Meeting:** Board**Date:** June 19, 2019**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY  
BOARD OF DIRECTORS' MEETING  
JUNE 19, 2019**

**AGENDA**


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*Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.*

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- |  |  |                    |         |
|--|--|--------------------|---------|
| 1.   | <b>Call to Order</b>                           | N. Pasemko         | 7:00 pm |
| 2.   | <b>Statement of Territorial Acknowledgment</b> | N. Pasemko         | 7:01 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> |  |                    |         |
| 3.   | <b>Adoption of Agenda</b>                      | N. Pasemko         | 7:02 pm |
| 4.   | <b>Disclosure of Conflict of Interest</b>      | N. Pasemko         | 7:03 pm |
| 5.   | <b>Approval of Minutes</b>                     | N. Pasemko         | 7:04 pm |
|  | 5.1 May 22, 2019 – attachment                  |                    |         |
| 6.   | <b>Administration Reports</b>                  |                    | 7:05 pm |
|  | 6.1 Superintendent's Report – attachment       | D. Falk            |         |
| 7.   | <b>Board Reports</b>                           |                    | 7:25 pm |
|  | 7.1 Board Chair's Report                       | N. Pasemko         |         |
|  | 7.2 Audit Committee Report – attachment        | V. Tong / T. Leigh |         |
|  | 7.3 Other Committee Reports                    | N. Pasemko         |         |
| 8.   | <b>New Business</b>                            |                    | 7:45 pm |
|  | 8.1 Report from Fundraising Association of NHS | Representative     |         |
|  | 8.2 Report from School Council                 | E. Macve           |         |
|  | 8.3 Revised Fee Schedule 2019-20 – attachment  | D. Falk            |         |
|  | 8.4 Budget 2019-20 – attachment                | D. Falk / T. Leigh |         |
| 9.   | <b>Board Work Plan – attachment</b>            | N. Pasemko         | 8:35 pm |

**AGENDA****Type of Meeting:** Board**Date:** June 19, 2019**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

- |      |  |            |         |
|------|--|------------|---------|
| 10.  | <b>The Association of Alberta Public Charter Schools</b>   | N. Pasemko | 8:45 pm |
| 10.1 | Letter to Minister LaGrange (2019-05-31) re<br>TAAPCS Points of Interest – attachment  |            |         |
| 11.  | <b>Receipt of Reports</b>  | N. Pasemko | 8:50 pm |
| 12.  | <b>Correspondence Sent</b>   | N. Pasemko | 8:51 pm |
| 12.1 | Letter to A. Chang (FANHS) and E. Macve (School Council)<br>(2019-05-29) re Playground Expansion<br>Congratulations, Ownership Transfer etc. |            |         |
| 12.2 | Letter to J. Walker (MLA – Sherwood Park) (2019-05-29)<br>re Congratulations, Issues, Invitation   |            |         |
| 12.3 | Letter to N. Glubish (MLA – Strathcona-Sherwood Park)<br>(2019-05-29) re Congratulations, Issues, Invitation                                 |            |         |
| 13.  | <b>Correspondence Received</b>   | N. Pasemko | 8:55 pm |
| 13.1 | Email from Minister LaGrange (2019-06-05) re<br>Education Amendment Act  |            |         |
| 13.2 | School Act to Education Act: What is Changing  |            |         |
| 13.3 | Email from MLA Glubish (2019-06-12) in Response to<br>Letter from NHS Board Chair  |            |         |
| 14.  | <b>In Camera</b>   | N. Pasemko | 9:00 pm |
| 15.  | <b>New Business (cont'd.)</b>  | N. Pasemko | 9:25 pm |
| 15.1 | Matters Arising from In Camera Meeting   |            |         |
| 16.  | <b>Adjournment</b>   | N. Pasemko | 9:30 pm |

**Next Board Meeting – To Be Determined**

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: May 22, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

**May 22, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Jason Clarke  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:05 pm.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-05-22-01*

*Moved that the agenda for the Board Meeting of May 22, 2019 be adopted as amended, the amendment being the removal of agenda item 8.1: Report from Fundraising Association of NHS.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

**Treasurer Tong joined the meeting at 7:07 p.m.**

**4. Disclosure of Conflict of Interest:**

None

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Page 1



NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: May 22, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

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**5. Approval of Minutes**

**5.1 Minutes of April 24, 2019**

*Motion 2019-05-22-02 Moved that the Board Meeting minutes of April 24, 2019 be approved.*

*Moved: Director Macdonald, Seconded: Director Morin, Carried*

**6. Administration Reports**

**6.1 Superintendent's Report**

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Intake Day 2019
- Research Study – The Lived Experience of Parenting Gifted Children
- Reciprocal Use Agreement
- Education Act
- Meetings Attended

Principal Zarowny spoke to the attached intake Day 2019 summary. Discussion followed.

**7. Board Reports**

**7.1 Board Chair's Report**

- No Report.

**7.2 Committee Reports**

- No Report.

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

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Initials: Chair \_\_\_\_\_

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Secretary \_\_\_\_\_

## 8. New Business

### 8.1 Playground Project

Superintendent Falk and Principal Zarowny spoke to the Playground Improvement Project and the NHS Playground Committee, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-05-22-03 Moved that the New Horizons Playground Improvement Project be formally approved as a project of the New Horizons Charter School Society. In addition, a letter of support will be provided to the Fundraising Association of New Horizons School and the New Horizons School Council with respect to the playground improvement project.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

### 8.2 Budget 2019-20

Superintendent Falk and Secretary-Treasurer Leigh spoke to the Memo and Proposed Budget 2019-20, as attached to the agenda for the meeting. Discussion followed. Superintendent Falk and Principal Zarowny spoke to the Fee Schedule 2019-20, as attached to the agenda for the meeting. Discussion followed.

*Motion 2019-05-22-04 Moved that consideration of the proposed budget for 2019-20 be postponed until the Board meeting of June 19, 2019, but that Administration nevertheless be authorized to proceed immediately with filling the position of junior high teacher, and that the proposed Fee Schedule for 2019-20 be approved.*

*Moved: Secretary Morin, Seconded: Director Clarke, Carried*

## 9. Board Work Plan

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

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Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

**10. The Association of Alberta Public Charter Schools (TAAPCS)**

**10.1 Special General Meeting**

The Board considered documents associated with the Special General Meeting of TAAPCS, to be held on May 27, 2019. It was decided that Director Hanson would represent the Board at the Special General Meeting.

Director Hanson spoke to his experience at the Spring General Meeting that was held on May 3-4, 2019.

**11. Receipt of Reports**

*Motion 2019-05-22-05*

*Moved that the all reports presented during the course of the meeting be received by the Board of Directors.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

**12. Correspondence Sent**

12.1 Letter to Minister LaGrange (2019-05-08) re Congratulations, Ownership Transfer etc. – attachment

12.2 Letter to Former MLA McKittrick (2019-05-09) re Expression of Thanks – attachment

**13. Correspondence Received**

13.1 Email from Minister LaGrange (2019-05-09) re Introduction – attachment

13.2 Letter from Executive Director Willan (2019-05-14) re Procurement of Modular Classroom

**14. Motion to Move into Camera:**

*Motion 2019-05-22-06*

*Moved that the meeting move in camera at 9:10 pm.*

*Moved: Secretary Morin, Seconded: Director Macdonald, Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: May 22, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: C. Guay

Secretary \_\_\_\_\_

**15. Motion to Move Out of Camera:**

*Motion 2019-05-22-07*

*Moved that the meeting move out of camera at 9:35 pm.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

**16. New Business Arising from In Camera Meeting**

*Motion 2019-05-22-08*

*Moved that the request for a ½ day leave of absence with out pay on May 28, 2019 for Employee #261 be approved.*

*Moved: Director Tong, Seconded: Director Macdonald, Carried  
Director Clarke abstained from voting.*

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:36 pm.

*Next Board Meeting: 7:00 pm on Wednesday, June 19, 2019.*



## **Superintendent's Report to the Board of Directors**

**June 19, 2019**

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As we near the end of June, another school year is drawing to a close. For New Horizons School, it is the completion of twenty-four years of service to a unique community of children and their families in Strathcona County, Sherwood Park, and the surrounding area. The passage of time has enabled some of our school's early graduates to now become parents at our school; how wonderful is that!

Endings inevitably provide opportunity for remembrance, reflection, evaluation, and celebration. For me, this is especially true as I ponder seven years of service as superintendent in this amazing place and the 46<sup>th</sup>, and likely final occasion on which I'll put the ribbon and the bow on another school year.

The past seven years have been a time of tremendous growth and transition for our school: the long-dreamed-of acquisition of a permanent home in Sherwood Park, followed almost immediately by the exciting major modernization of our new school facility; dramatic enrolment growth – we have almost doubled in size in the past five years; expanded programming that has brought new opportunities for student learning; significant change in administrative leadership that has strengthened our school; new staff members who have gifted all of us with their skills, experiences, and ideas.

These have also been years of growth and development for the Board of Directors, as the Board has engaged in greater interaction with the school community, has made critical decisions with respect to the direction of the school, has strengthened its own internal processes and has raised its profile in the school community.

Despite all these changes, however, our school has remained true to its mandate of offering innovative, high quality learning opportunities for intellectually-gifted children, while at the same time providing the social and emotional support that our students need. It is, after all, the students for whom this school exists and for whom all of these changes and improvements have been made.

It is with mixed feelings that I bring my service at New Horizons to an end: immense gratitude for such a rewarding service opportunity mingled with a growing sense of "I'm really going to miss this place"; a strong feeling of accomplishment combined with a clear understanding that whatever has been achieved has involved enormous amounts of effort by a great many fine people; confidence in the knowledge that

our school is in very good hands going forward coupled with an awareness that it will be others whose hands will be doing the work. Sigh!

My sincere, heartfelt thanks are extended to:

- Principal Ted Zarowny, with whom I have worked side by side all of these seven years. There is no harder-working principal in this province, no school leader better understands gifted education and what it should look like in the classroom, and no principal anywhere who has had his superintendent lurking in the building with such frequency.
- Long-serving Secretary-Treasurer Fred de Kleine, whose stellar service during a time of remarkable growth kept this place on a sound financial footing and enabled wonderful things to be done for our children.
- Our new gem of a Secretary-Treasurer, Tracy Leigh, whose skill and insight will support our school in reaching new heights in the years to come.
- Our dedicated and talented teaching staff and the wonderful individuals who provide support in the classroom, in the office, and around the school. This superb team has created learning opportunities for gifted children that are simply not available anywhere else in the capital region.

I have also been blessed to serve with a long list of talented and committed Board members – all parents of children enrolled in our school – over the years. Your dedication to our magnificent school and its children has been important beyond measure. Thank you! And a special thanks to each of the Board chairs with whom I have served: Hanna Sieben, Darren Goerz, Jason Clarke, Jill Weiss, and Nicole Pasemko. Thank you sincerely for your leadership, your commitment to our school, your support for the office of superintendent, and for the person occupying it.

In closing, my sincere thanks are extended to our students. It has been my joy and privilege, over the past seven years, to observe first hand your enthusiasm for learning, your collaborative spirit, your creative minds, your ingenious solutions to problems, your many amazing talents, your thoughtful, caring, service to others, your warm and friendly greetings in the school hallways. All the best as you continue with your studies; may they lead you down rich and rewarding pathways!

Thank you, all, once again, and best wishes for every success as New Horizons School continues the important work of providing “education for heart and mind” for the children of our community!



Don Falk,  
Superintendent



**Don Falk**  
Superintendent  
Phone: 780-416-2353  
Email: dfalk@newhorizons.ca

## **MEMORANDUM**

June 12, 2019

To: Board of Directors

From: Don Falk – Superintendent

Subject: Report from Audit Committee – Quarterly Financial Report

### **Background:**

Attached for the information of the Board of Directors is the Quarterly Financial Report for the period ended May 31, 2019.

In keeping with Board Resolution 2017-11-22-05, the Audit Committee was scheduled to review the Quarterly Financial Report prior to its presentation to the Board of Directors. (At the time of the writing of this memo, the meeting of the Audit Committee had not yet occurred.)

Audit Committee Chair Tong will present the Report to the Board; he and Secretary-Treasurer Leigh will be prepared to speak to it and to respond to questions that directors may have.

### **Recommendation:**

It is recommended that the Quarterly Financial Report for the period ended May 31, 2019 be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk – Superintendent

Attachment

# New Horizons Charter School Society

## Budget vs Actual at May 31, 2019

Function	DESCRIPTION	2017-18 Budget	End of Q3 Actual Results	Budget Residual	% of Budget Residual	2018-19 Budget	End of Q3 Actual Results	Budget Residual	% of Budget Residual
REVENUES		\$ 3,570,197.37	\$ 2,485,075.06	\$ 1,085,122.31	30%	\$ 3,712,871.63	\$ 2,999,957.33	\$ 712,914.30	19%
	Alberta Education	\$ 3,442,531.28	\$ 2,395,222.51	\$ 1,047,308.77	30%	\$ 3,581,588.73	\$ 2,591,056.81	\$ 990,531.92	28%
	Other Government of Alberta	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ 6,679.80	\$ (6,679.80)	#DIV/0!
	Other Alberta School Jurisdictions	\$ 14,673.24	\$ -	\$ 14,673.24	100%	\$ -	\$ 3,095.55	\$ (3,095.55)	#DIV/0!
	Fees	\$ 58,952.50	\$ 64,658.50	\$ (5,706.00)	-10%	\$ 66,492.50	\$ 67,379.95	\$ (887.45)	-1%
	Sales & Services	\$ 26,540.35	\$ 15,921.36	\$ 10,618.99	40%	\$ 34,790.40	\$ 17,463.43	\$ 17,326.97	50%
	Investments	\$ 2,500.00	\$ 3,156.95	\$ (656.95)	-26%	\$ 5,000.00	\$ 2,192.98	\$ 2,807.02	56%
	Gifts	\$ 25,000.00	\$ 855.29	\$ 24,144.71	97%	\$ 25,000.00	\$ 6,158.48	\$ 18,841.52	75%
	Fundraising	\$ -	\$ 5,260.45	\$ (5,260.45)	#DIV/0!	\$ -	\$ 15,655.25	\$ (15,655.25)	#DIV/0!
	Amortization	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ 290,275.08	\$ (290,275.08)	#DIV/0!
EXPENDITURES		\$ 3,572,993.17	\$ 2,384,975.65	\$ 1,188,017.52	33%	\$ 3,688,749.06	\$ 2,919,771.96	\$ 768,977.10	21%
	Salary Certificated	\$ 1,624,097.00	\$ 1,223,565.59	\$ 400,531.41	25%	\$ 1,720,398.00	\$ 1,315,253.35	\$ 405,144.65	24%
	Salary Non-Certificated	\$ 260,381.00	\$ 195,352.30	\$ 65,028.70	25%	\$ 314,210.00	\$ 261,647.44	\$ 52,562.56	17%
	Honorariums	\$ 2,500.00	\$ -	\$ 2,500.00	100%	\$ 2,500.00	\$ -	\$ 2,500.00	100%
	Benefits Certificated	\$ 356,765.00	\$ 251,320.90	\$ 105,444.10	30%	\$ 414,452.00	\$ 296,859.69	\$ 117,592.31	28%
	Benefits Non-Certificated	\$ 48,806.00	\$ 33,068.83	\$ 15,737.17	32%	\$ 89,916.00	\$ 57,154.15	\$ 32,761.85	36%
	Prof. & Tech. Services	\$ 432,526.21	\$ 291,179.82	\$ 141,346.39	33%	\$ 511,297.67	\$ 343,005.11	\$ 168,292.56	33%
	Communications	\$ 20,020.00	\$ 14,348.09	\$ 5,671.91	28%	\$ 22,500.00	\$ 12,281.41	\$ 10,218.59	45%
	Utilities	\$ 58,000.00	\$ 42,098.09	\$ 15,901.91	27%	\$ 59,500.00	\$ 50,022.26	\$ 9,477.74	16%
	Bussing	\$ 6,000.00	\$ 5,156.98	\$ 843.02	14%	\$ 8,000.00	\$ 6,723.13	\$ 1,276.87	16%
	Student Transportation	\$ 87,981.00	\$ 75,006.08	\$ 12,974.92	15%	\$ 125,598.96	\$ 60,532.05	\$ 65,066.91	52%
	Fees Expense	\$ 58,909.44	\$ 30,994.00	\$ 27,915.44	47%	\$ 58,571.25	\$ 37,419.22	\$ 21,152.03	36%
	Insurance	\$ 24,885.40	\$ 17,231.46	\$ 7,653.94	31%	\$ 26,150.00	\$ 17,832.56	\$ 8,317.44	32%
	Supplies/Materials	\$ 527,522.12	\$ 169,094.25	\$ 358,427.87	68%	\$ 286,355.18	\$ 145,609.71	\$ 140,745.47	49%
	Text, Library & Media	\$ 26,250.00	\$ 16,717.83	\$ 9,532.17	36%	\$ 20,500.00	\$ 7,827.13	\$ 12,672.87	62%
	Travel	\$ 14,000.00	\$ 2,146.00	\$ 11,854.00	85%	\$ 3,950.00	\$ 2,430.02	\$ 1,519.98	38%
	Amortization	\$ 18,500.00	\$ 13,312.44	\$ 5,187.56	28%	\$ 18,500.00	\$ 301,260.02	\$ (282,760.02)	-1528%
	Bank Charges	\$ 5,850.00	\$ 4,382.99	\$ 1,467.01	25%	\$ 6,350.00	\$ 3,914.71	\$ 2,435.29	38%
Surplus (Deficit)		\$ (2,795.80)	\$ 100,099.41	\$ (102,895.21)	3680%	\$ 24,122.57	\$ 80,185.37	\$ (56,062.80)	-232%





**Don Falk**  
Superintendent  
Phone: 780-416-2353  
Email: dfalk@newhorizons.ca

## **MEMORANDUM**

June 12, 2019

To: Board of Directors

From: Don Falk - Superintendent

Subject: Report from Fundraising Association of New Horizons School

### **Background:**

The Fundraising Association of New Horizons School (FANHS) has been invited to present a report on its activities during the current school year at the Board meeting of June 19, 2019. A representative of FANHS will be in attendance at the Board meeting to present a brief report.

### **Recommendation:**

It is recommended that the report from the Fundraising Association of New Horizons School be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue circular stamp.

Don Falk – Superintendent



**Don Falk**  
Superintendent  
Phone: 780-416-2353  
Email: dfalk@newhorizons.ca

## **MEMORANDUM**

June 12, 2019

To: Board of Directors  
From: Don Falk - Superintendent  
Subject: Report from New Horizons School Council

### **Background:**

The New Horizons School Council is invited to present a report to the Board on two occasions each year. The first of this year's reports was presented on December 19, 2018.

Elizabeth Macve, Chair of this year's New Horizons School Council, will be in attendance at the Board meeting of June 19, 2019, in order to present a brief report on the activities of the School Council during the current school year.

### **Recommendation:**

It is recommended that the report from the New Horizons School Council be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk – Superintendent

## MEMORANDUM

June 12, 2019

To: Board of Directors

From: Don Falk - Superintendent

Subject: Revised Proposed Schedule of School Fees 2019-20

### **Background:**

In accordance with the requirements of the Government of Alberta's *School Fees and Costs Regulation*, a proposed *Schedule of School Fees 2019-20* was approved by the Board of Directors at its meeting on May 22, 2019.

Since that time, however, the Government has introduced *Bill 8*, the *Education Amendment Act*. In a companion document to *Bill 8*, the Government announced that the *School Fees and Costs Regulation* will be amended so that a charter school will no longer be permitted to charge a fee that a conventional school board is not permitted to charge. In this regard, directors are advised that section 3.2 of the *School Fees and Costs Regulation* states the following:

*A board shall not charge any fees or costs for textbooks, workbooks or photocopying, printing or paper supplies.*

The *Schedule of School Fees*, as approved by the Board on May 22, 2019, includes fees for "classroom supplies" and "textbooks." These categories include several of the prohibited items. Giving consideration to the anticipated amendments to the *School Fees and Costs Regulation*, there is therefore a need to develop a revised *Schedule of School Fees*.

With this background in mind, the attached *Revised Schedule of School Fees* is presented for the consideration of the Board of Directors. The key changes from the previously-approved schedule are as follows:

1. Fees for "classroom supplies" and "textbooks" have been eliminated.
2. New fees have been created as follows:
  - a. "Technology": Given that students in our school receive access to, and make extensive use of, computer technology, it is felt that such a fee is reasonable and defensible.
  - b. "Kindergarten Cooking": This fee was previously incorporated into the "classroom supplies" fee for kindergarten.
  - c. "Career and Technology Foundations" for grades 5 & 6: This fee was previously incorporated into the "classroom supplies" fee.
3. The net impact of removing the fees for classroom supplies and textbooks, while at the same time adding new fees for technology, kindergarten cooking, and CTF for grades 5 & 6, is a reduction in overall revenue of \$415.00.

4. Upon further review and discussion, the fee for field trips has been increased to \$65.00 (a \$50.00 fee was approved on May 22, 2019). The intent of this increase is to provide further support for an increased number of field trips during the 2019-20 school year, as per one of the strategies in our school's Three-Year Education Plan.
5. A series of fees for participation in extra-curricular activities have included. Given the optional nature of these activities, these fees were not included in previous fee schedules, but in the interests of better communication and greater transparency, they have now been added to the list.
6. Fees for an optional school-day ski trip and for replacement of kanga pouches and agendas, not previously included, have also been added the list.

**Recommendation:**

It is recommended that the Revised Proposed Fee Schedule 2019-20 be approved.



Don Falk – Superintendent

Attachment

**New Horizons School**  
**Fee Schedule 2019-20 (Revised)**

<b>Fee Name/Description</b>	<b>Per Student Fee 2019-2020</b>	<b>Per Student Fee 2018-2019</b>	<b>Fee Category</b>
Classroom Supplies - Kindergarten		\$27.50	Basic Instruction, Supplies
K to Gr 2 - Technology	\$25.00		Access to Computer Hardware, Software, Peripherhals
Classroom Supplies - Grades 1-6		\$32.50	Basic Instruction, Supplies
Classroom Supplies - Grades 7-9		\$42.50	Basic Instruction, Supplies
Gr 3 - 9 - Technology	\$50.00		Access to Computer Hardware, Software, Peripherhals
Textbooks - Grades 1-6		\$20.00	Basic Instruction, Supplies
Textbooks - Grades 7-9		\$30.00	Basic Instruction, Supplies
Kindergarten - Cooking	\$15.00		Food, Cooking Supplies
Career & Tech Foundations - Grades 5, 6	\$15.00		Supplies, Materials
Options - Grades 7-9	\$50.00	\$20.00	Supplies, Materials for Option Courses
Options - Active Community Living Grades 7-9	\$200.00	\$200.00	Supplies, Materials, Activity
Field Trips - K to Grade 9	\$65.00	\$35.00	Activity Fees
Lunch Supervision - Kindergareten	\$50.00	\$50.00	Lunch Supervision
Lunch Supervision - Grades 1-9	\$95 for 1st/\$30 for each aditonal	\$95 for 1st/\$30 for each aditonal	Lunch Supervision
Basketball (Grade 5/6)	\$5.00	\$5.00	Extra-Curricular Activity
Volleyball (Grade 5/6)	\$5.00	\$5.00	Extra-Curricular Activity
Badminton (Grade 5/6)	\$45.00	\$45.00	Extra-Curricular Activity
Reach	\$25.00	\$25.00	Extra-Curricular Activity

**New Horizons School**  
**Fee Schedule 2019-20 (Revised)**

<b>Fee Name/Description</b>	<b>Per Student Fee 2019-2020</b>	<b>Per Student Fee 2018-2019</b>	<b>Fee Category</b>
Reach Provincials	\$25.00	\$25.00	Extra-Curricular Activity
BasketBall (Jr. High) Leage Fee	\$500 per team	\$500 per team	Extra-Curricular Activity
Volleyball (Jr. High) League Fee	\$500 per team	\$500 per team	Extra-Curricular Activity
Badminton (Junior High) League Fee	\$10.00	\$10.00	Extra-Curricular Activity
Basketball Uniform Renewal Fee	\$10.00	\$10.00	Extra-Curricular Activity
Volleyball Unifiorm Renewal Fee	\$10.00	\$10.00	Extra-Curricular Activity
Grade 5/6 T-Shirt (Sports Team)	\$20.00	\$20.00	Extra-Curricular Activity
Basketball Tournament (Jr. High)	Max 2 tournaments at \$350.00 per team	Max 2 tournaments at \$350.00 per team	Extra-Curricular Activity
Ski Trip (Grades 4-9)	\$25.00 - \$45.00	\$25.00 - \$45.00	Optional Curricular Activity
Kanga Pouch Replacement	\$9.50	\$9.50	Miscellaneous
Agenda Replacement	\$5.30	\$5.30	Miscellaneous

## **MEMORANDUM**

June 12, 2019

To: Board of Directors

From: Don Falk - Superintendent

Subject: Revised Proposed Budget 2019-20 (Attached)

### **Background:**

Initial consideration of the proposed budget for 2019-20 was given at the Board meeting of May 22, 2019. At that time, the Board was provided with background information that included budget assumptions and highlights, as well as several contributors to budget uncertainty and possible responses to that uncertainty. In that context, and because submission of a budget to Alberta Education is not required until June 30, 2019, it was the decision of the Board to wait until its June meeting to consider approval of the 2019-20 budget.

Since that time, the Government of Alberta has announced that it will “fully fund” enrolment growth in the 2019-20 school year. This addresses one of the major uncertainties identified in the budget documents provided to the Board at its May meeting.

Further, as noted in a previous agenda item, Bill 8, the Education Amendment Act, 2019, was introduced in the legislature on June 5, 2019. Among the changes included in Bill 8 is a requirement that prohibits charter schools from charging fees that conventional public school jurisdictions may not charge. Implementation of this requirement has resulted in an adjustment to the proposed budget, as discussed in greater detail earlier in this agenda package.

With this background in mind, the attached revised proposed budget for 2019-20 is presented for the consideration of the Board. The development and presentation of the budget is an integral part of a planning cycle that includes the review of data such as the Accountability Pillar Report, provincial achievement test results, and survey results, as well as key planning events such as the annual Stakeholder Forum, the Board Planning Retreat, and approval of the Provisional Education Plan.

### **Highlights:**

Highlights of the proposed 2019-20 budget include the following:

- Revenues and expenditures essentially in balance, with a small surplus of just under \$25,000 proposed.
- The addition of one new teaching position, so as to support the establishment of an additional homeroom class at the grade 7 level. The hiring for this position has been completed, as per the decision of the Board at its meeting of May 22, 2019.
- The addition of a 1.0 FTE educational assistant positions so as to provide additional support for students with multiple exceptionalities.

- The addition of a new 0.5 FTE position entitled Family School Wellness Counsellor, in keeping with a priority recommended at the Stakeholder Forum, supported at the Board Planning Retreat, and incorporated into the Provisional Education Plan for 2019-20 to 2021-22.
- Continuation of a budgetary subsidy for student bus transportation, so as to provide bus transportation to and from school without fees.
- Directors are reminded that opportunity to review and approve a Fall Budget Update will be provided to the Board of Directors in November. The Update will include adjustments made necessary due to changes in circumstance (e.g. enrolment changes) that occur after the new school year begins.

**Contributors to Uncertainty:**

As shared with directors at the May 22, 2019 Board meeting, uncertainty remains with respect to the proposed budget, this despite the announcement from Government with respect to the full funding of enrolment growth. Contributing to this uncertainty are the following:

1. In the aftermath of the provincial election, the Government of Alberta (GOA) has established a "Blue Ribbon Panel" to review Alberta's finances. This Panel has a mandate to report to the GOA by August 15, 2019, following which a provincial budget will be developed. The Education portion of that budget, including 2019-20 grant rates for school jurisdictions, will not be known until the provincial budget is approved. Notwithstanding, some certainty may be obtained with the introduction of a Government "supply bill" that is anticipated in the near future.
2. Some Alberta school jurisdictions have expressed the view that the 2018-19 funding rates may not be maintained in 2019-20. As a result, they are preparing budget scenarios that include reductions in revenues, together with consequent reductions in expenditures and/or the use of reserve funds to support 2019-20 operations. These scenarios include the following:
  - a. Grant rates will be reduced by 3%. When applied to New Horizons, this would mean an \$112,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.
  - b. Grant rates will be reduced by 5%. When applied to New Horizons, this would mean a \$187,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.
  - c. The class size grant will be eliminated. When applied to New Horizons, this would mean a \$225,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.

**Potential Responses to Uncertainty:**

Given this uncertainty, the following considerations are presented to the Board with respect to the proposed budget for 2019-20:

1. The proposed budget calls for the new staff positions full-time educational assistant and part-time family school wellness counsellor. Hiring for these positions could be postponed until funding certainty has been obtained.
2. At present, the Board's operating reserve stands at approximately \$440,000. Should one or more of the funding reduction scenarios discussed above come to pass, the Board may wish to "draw down" a portion of its operating reserves in order to maintain operations during the 2019-20 school year.



3. The Board previously approved procurement and installation of a new modular classroom for the 2019-20 school year. The total cost of purchasing and installing the modular, together with expanding the parking lot, is estimated to be in the order of \$475,000, representing approximately 85% of the Board's capital reserve, which currently stands at \$560,000. In light of the potential commitment of operating reserves to address a reduction in revenue during the 2019-20 school year, the Board may wish to delay the purchase and installation a new modular classroom, rather than substantially diminishing both operating reserves and capital reserves in the same year. (Although formal approval from Alberta Education to request that Alberta Infrastructure make this purchase on the Board's behalf was received on May 14, 2019, the purchase of the modular classroom has not yet been initiated, in light of the budget uncertainty.)
4. If the Board wishes to proceed with the purchase and installation of the new modular classroom, expansion of the parking lot will be "bundled" with that project. If it is decided to postpone the modular classroom project, it will nevertheless be necessary to proceed with the expansion of the parking lot.

Secretary-Treasurer Tracy Leigh and I will speak to the proposed 2019-20 budget at the Board meeting on June 19, 2019.

**Recommendations:**

It is recommended that the Board implement one or more of the following options with respect to the proposed budget for 2019-20:

1. That the budget for the 2019-20 school year be approved as presented.
2. That the budget for the 2019-20 school year be approved, with one or more of the following provisos:
  - a. That the positions of educational assistant and family school wellness counsellor not be filled until it has been determined that 2019-20 grant rates will match those of 2018-19, or following Board approval of a revised budget.
  - b. That a revised budget be presented to the Board, at the earliest opportunity, in the event that the 2019-20 grant rates differ from those of 2018-19.
  - c. That the purchase and installation of a new modular classroom be placed on hold until such time as it has been determined that the 2019-20 grant rates match those of 2018-19, or following Board approval of a revised budget.



Don Falk – Superintendent

Attachment

**BUDGET  
REPORT  
FOR THE YEAR ENDING AUGUST 31, 2020**

[School Act, Sections 147(2)(b) and 276]

**6015 New Horizons Charter School Society**

**Legal Name of School Jurisdiction**

1000 Strathcona Drive Sherwood Park AB AB T8A 3R6; 780-416-2353; tleigh@newhorizons.ca

**Contact Address, Telephone & Email Address**

**BOARD CHAIR**

Nicole Pasemko

Name

Signature

**SUPERINTENDENT**

Mr. Donald Falk

Name

Signature

**SECRETARY TREASURER or TREASURER**

Tracy Leigh

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board  
of Trustees at its meeting held on June 19, 2019 .**  
Date

Version: 170615

c.c. Alberta Education  
c/o Jianan Wang, Financial Reporting & Accountability Branch  
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5  
Phone: (780) 427-3855  
E-MAIL: EDC.FRA@gov.ab.ca

	A	B	C	D	E	F	G	H	I
1									School Jurisdiction Code: 6015
2									
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6									BUDGETED STATEMENT OF OPERATIONS & ALLOCATION OF EXPENSES (BY OBJECT) 3
7									BUDGETED SCHEDULE OF FEE REVENUE & SUPPLEMENTARY DETAILS OF FEE REVENUE 4 & 5
8									PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS (2017/2018 & 2018/2019) 6
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**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
<b>REVENUES</b>			
Alberta Education	\$3,713,983	\$3,581,589	\$3,657,441
Alberta Infrastructure		\$0	\$0
Other - Government of Alberta		\$0	\$0
Federal Government and First Nations		\$0	\$0
Other Alberta school authorities		\$0	\$12,492
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$84,600	\$66,493	\$65,008
Other sales and services	\$1,500	\$3,500	\$1,375
Investment income	\$3,000	\$5,000	\$3,191
Gifts and donations		\$25,000	\$2,742
Rental of facilities	\$24,137	\$31,290	\$23,366
Fundraising		\$0	\$5,213
Gains on disposal of capital assets		\$0	\$0
Other revenue		\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$3,827,220</b>	<b>\$3,712,872</b>	<b>\$3,770,828</b>
<b>EXPENSES</b>			
Instruction - Early Childhood Services	\$120,182	\$141,562	\$111,433
Instruction - Grades 1-12	\$2,962,303	\$2,880,615	\$2,657,977
Plant operations & maintenance	\$363,940	\$296,820	\$643,526
Transportation	\$139,074	\$125,599	\$98,219
Administration	\$204,759	\$232,972	\$191,949
External Services	\$11,863	\$11,181	\$7,640
<b>TOTAL EXPENSES</b>	<b>\$3,802,121</b>	<b>\$3,688,749</b>	<b>\$3,710,744</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>\$25,099</b>	<b>\$24,123</b>	<b>\$60,084</b>

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
<b>EXPENSES</b>			
Certificated salaries	\$1,894,475	\$1,722,898	\$1,675,831
Certificated benefits	\$438,525	\$414,452	\$354,627
Non-certificated salaries and wages	\$418,457	\$314,210	\$243,587
Non-certificated benefits	\$137,971	\$89,916	\$43,330
Services, contracts, and supplies	\$882,493	\$1,123,173	\$973,998
<b>Capital and debt services</b>			
Amortization of capital assets			
Supported	\$0	\$0	\$397,135
Unsupported	\$24,750	\$17,750	\$9,727
Interest on capital debt			
Supported		\$0	\$0
Unsupported		\$0	\$0
Other interest and finance charges	\$5,450	\$6,350	\$5,509
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$7,000
<b>TOTAL EXPENSES</b>	<b>\$3,802,121</b>	<b>\$3,688,749</b>	<b>\$3,710,744</b>

**BUDGETED SCHEDULE OF FEE REVENUE**  
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
<b>FEES</b>			
<b>TRANSPORTATION</b>	\$0	\$0	\$0
<b>BASIC INSTRUCTION SUPPLIES</b> (Instructional supplies, & materials)	\$0	\$18,618	\$16,617
<b>LUNCHROOM SUPERVISION &amp; NOON HOUR ACTIVITY FEES</b>	\$28,270	\$28,100	\$23,087
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$16,550	\$0	\$0
Alternative program fees	\$1,920	\$0	\$0
Fees for optional courses	\$12,250	\$4,420	\$10,180
ECS enhanced program fees	\$0	\$0	\$0
<b>ACTIVITY FEES</b>	\$25,610	\$15,355	\$11,388
Other fees to enhance education (Describe here)	\$0	\$0	\$0
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$0	\$0	\$3,736
Non-curricular goods and services	\$0	\$0	\$0
<b>NON-CURRICULAR TRAVEL</b>	\$0	\$0	\$0
<b>OTHER FEES</b> (Describe here)	\$0	\$0	\$0
<b>TOTAL FEES</b>	<b>\$84,600</b>	<b>\$66,493</b>	<b>\$65,008</b>

\*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs		\$0	\$0	\$0
Special events		\$0	\$0	\$0
Sales or rentals of other supplies/services		\$0	\$2,000	\$0
Out of district unfunded student revenue		\$0	\$0	\$0
International and out of province student revenue		\$0	\$0	\$0
Adult education revenue		\$0	\$0	\$0
Preschool		\$0	\$0	\$0
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$1,500	\$1,500	\$0
Bulk supply sales		\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other sales (describe here)	\$0	\$0	
Other (describe)	Other sales (describe here)	\$0	\$0	
<b>TOTAL</b>		<b>\$1,500</b>	<b>\$3,500</b>	<b>\$0</b>

**BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE**  
for the Year Ending August 31

(A)						(G)
	(B)	(C)	(D)	(E)	(F)	
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
<b>FEES</b>						
TRANSPORTATION		\$0	\$0	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		\$0	\$0	\$0		\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	Remuneration for lunch supervision - mandatory	\$28,270	\$0	\$0	\$0	\$28,270
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>						
Technology user fees		\$0	\$0	\$0	\$16,550	\$16,550
Alternative program fees		\$0	\$0	\$0	\$1,920	\$1,920
Fees for optional courses		\$0	\$0	\$0	\$12,250	\$12,250
ECS enhanced program fees		\$0	\$0	\$0	\$0	\$0
ACTIVITY FEES		\$0	\$15,366	\$10,244	\$0	\$25,610
Other fees to enhance education		\$0	\$0	\$0	\$0	\$0
<b>NON-CURRICULAR FEES</b>						
Extra-curricular fees		\$0	\$0	\$0	\$0	\$0
Non-curricular goods and services		\$0	\$0	\$0	\$0	\$0
NON-CURRICULAR TRAVEL		\$0	\$0	\$0	\$0	\$0
<b>OTHER FEES***</b>						
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
<b>TOTAL FEES</b>		<b>\$28,270</b>	<b>\$15,366</b>	<b>\$10,244</b>	<b>\$30,720</b>	<b>\$84,600</b>

\*\*Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

\*\*\*Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

\*\*\*Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

**PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)**  
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2018</b>	\$1,170,734	\$174,959	\$0	\$435,420	\$253,951	\$181,469	\$560,355
<b>2018/2019 Estimated impact to AOS for:</b>							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2019</b>	\$1,170,734	\$174,959	\$0	\$435,420	\$253,951	\$181,469	\$560,355
<b>2019/2020 Budget projections for:</b>							
Budgeted surplus(deficit)	\$25,099			\$25,099	\$25,099		
Projected board funded capital asset additions		\$477,000		\$0	\$0		(\$477,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$24,750)		\$24,750	\$24,750		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0			
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2020</b>	\$1,195,833	\$627,209	\$0	\$485,269	\$303,800	\$181,469	\$83,355

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance		\$253,951	\$303,800	\$303,800	\$181,469	\$181,469	\$181,469	\$560,355	\$83,355	\$83,355
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$25,099	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$24,750	\$0	\$0		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Full-day kindergarten	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
First nations, Metis, Inuit	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	(\$47,000)	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	(\$430,000)	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$303,800	\$303,800	\$303,800	\$181,469	\$181,469	\$181,469	\$83,355	\$83,355	\$83,355

Total surplus as a percentage of 2020 Expenses  
ASO as a percentage of 2020 Expenses

14.96%  
12.76%

14.96%  
12.76%

14.96%  
12.76%



**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)**  
**for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2018/2019**

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

**2019/2020**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Purchase and installation of one (1) modular classroom  
Parking lot addition of stalls to accomodate modular

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)**  
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2020/2021**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Purchase and installation of one (1) modular classroom  
Parking lot addition of stalls to accomodate modular

**2021/2022**

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Purchase and installation of one (1) modular classroom  
Parking lot addition of stalls to accomodate modular

**August 31, 2022**

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2022.

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	356	314	281	Head count
Grades 10 to 12			-	Note 3
Total	356	314	281	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	13.4%	11.7%		
<b>Other Students:</b>				
Total			-	Note 4
<b>Total Net Enrolled Students</b>	356	314	281	
<b>Home Ed and Blended Program Students</b>			-	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	356	314	281	
Percentage Change	13.4%	11.7%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	5	5	3	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
<b>EARLY CHILDHOOD SERVICES (ECS)</b>				
<b>Eligible Funded Children</b>	38	39	37	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other Children</b>			-	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	38	39	37	
<b>Program Hours</b>	475	475	475	Minimum: 475 Hours
<b>FTE Ratio</b>	0.500	0.500	0.500	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	19	20	19	
Percentage Change	-2.6%	5.4%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities			-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
<b>NOTES:</b>				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes							
<b>CERTIFICATED STAFF</b>												
School Based	20.9	19.8	19.8	18.2	Teacher certification required for performing functions at the school level.							
Non-School Based	0.6	0.5	0.5	0.5	Teacher certification required for performing functions at the system/central office level.							
Total Certificated Staff FTE	21.5	20.3	20.3	18.7	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.							
Percentage change from prior period	5.9%	8.7%	6.0%	8.6%								
If an average standard cost is used, please disclose rate: <table border="1" style="margin-left: 100px;"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Student F.T.E. per certificated Staff</td> <td>17.4</td> <td>16.4</td> <td>16.0</td> </tr> </table>									Student F.T.E. per certificated Staff	17.4	16.4	16.0
Student F.T.E. per certificated Staff	17.4	16.4	16.0									
<b>Certificated Staffing Change due to:</b> <table border="1" style="margin-left: 100px;"> <tr> <td></td> <td align="center" colspan="2">Please Allocate</td> </tr> <tr> <td></td> <td align="center" colspan="2">0.0</td> </tr> </table>							Please Allocate			0.0		
	Please Allocate											
	0.0											
Enrolment Change	1.2	-	1.6		If negative change impact, the small class size initiative is to include any/all teachers retained.							
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.							
Other Factors	-	-	n/a		Descriptor (required):							
Total Change	1.2	-	n/a		Year-over-year change in Certificated FTE							
<b>Breakdown, where total change is Negative:</b>												
Continuous contracts terminated	-	-	n/a		FTEs							
Non-permanent contracts not being renewed	-	-	n/a		FTEs							
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):							
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.							
<b>NON-CERTIFICATED STAFF</b>												
Instructional	11.2	10.2	9.2	7.3	Personnel providing instruction support for schools under 'Instruction' program areas.							
Plant Operations & Maintenance	-	-	-	-	Personnel providing support to maintain school facilities							
Transportation	-	-	-	-	Personnel providing direct support to the transportation of students to and from school							
Other	-	-	1.0	0.6	Personnel in Board & System Admin. and External service areas.							
Total Non-Certificated Staff FTE	11.2	10.2	10.2	7.9	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.							
Percentage Change	9.8%	29.1%	9.5%	29.5%								
<b>Explanation of Changes:</b>												
<b>Additional Information</b>												
Are non-certificated staff subject to a collective agreement? <table border="1" style="margin-left: 100px;"> <tr> <td></td> </tr> </table>												
Please provide terms of contract for 2019/20 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's. <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>												

BOARD AND SYSTEM ADMINISTRATION 2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
<b>TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)</b>	<b>\$3,802,121</b>
<b>Enter Number of Net Enrolled Students:</b>	<b>356</b>
<b>Enter Number of Funded (ECS) Children:</b>	<b>38</b>
<b>Enter "C" if Charter School</b>	<b>C</b>
<b>STEP 1</b>	
<b>Calculation of maximum expense limit percentage for Board and System Administration expenses</b>	
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	<b>5.40%</b>
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
<b>STEP 2</b>	
<b>A. Calculate maximum expense limit amounts for Board and System Administration expenses</b>	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	<b>\$205,315</b>
<b>B. Considerations for Charter Schools and Small School Boards:</b>	
If charter schools and small school boards,	
<b>The amount of Small Board Administration funding</b> ( <i>Funding Manual</i> Section 1.13)	<b>\$193,837</b>
<b>2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)</b>	<b>\$205,315</b>
<b>Actual Board &amp; System Administration from G31 of "Budgeted Statement of Operations"</b>	
	<b>\$204,759</b>
<b>Amount Overspent</b>	<b>\$0</b>

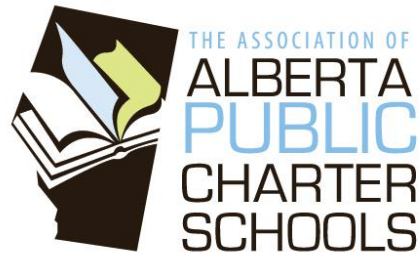
6015

5.39%

## Board of Directors – Work Plan for 2018-19

<b>September</b>	<ul style="list-style-type: none"> <li>Adopt Board Work Plan for 2018-19</li> <li>Set date for October Board meeting</li> <li>Receive report on provincial achievement test results (closed meeting)</li> <li>Receive Counsellor's Report for 2017-18 School Year</li> <li></li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>  
<b>October</b>	<ul style="list-style-type: none"> <li>Conduct SGM; hold Board elections</li> <li>Elect Board executive officers (must be within one week of SGM)</li> <li>Select members for Board standing committees</li> <li>Set dates for Board meetings (motion required)</li> <li>Notify Service Alberta of change in executive officers</li> <li>Sign Board Member Code of Conduct – Policy #101</li> <li>Receive Accountability Pillar Results Report for October 2018</li> <li>Attend TAAPCS Annual General Meeting</li> <li>Receive enrolment report for September 30, 2018</li> <li>Conduct initial orientation session for new Board members</li> <li>Submit request to Alberta Education for modular classrooms</li> <li>Set date for NHCS Society AGM</li> <li></li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>  
<b>November</b>	<ul style="list-style-type: none"> <li>Conduct AGM of NHCS Society</li> <li>Approve final Three-Year Education Plan 2018-19 to 2020-21</li> <li>Approve revised budget for 2018-19</li> <li>Approve Annual Education Results Report 2017-18</li> <li>Approve Audited Financial Statement Year Ending Aug 31/18</li> <li>Receive Report #1 from School Council</li> <li></li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>  
<b>December</b>	<ul style="list-style-type: none"> <li>Receive Class Size Report for 2018-19</li> <li>Set date for March Board Planning Retreat</li> <li></li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>  
<b>January</b>	<ul style="list-style-type: none"> <li>Receive Quarterly Financial Report for Sep - Nov 2018</li> <li>Review Policy 210 and associated Student Code of Conduct</li> <li>Approve school calendar for 2019-20 in principle</li> <li></li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>  
<b>February</b>	<ul style="list-style-type: none"> <li>Provide final approval of school calendar for 2019-20</li> <li>Stakeholder Forum – Gather input on possible Education Plan priorities</li> <li>Prepare breakfast for school staff – Feb 15</li> <li>Receive mid-year progress report on Three-Year Education Plan 2018-21</li> <li></li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> 

<b>March</b>	▪ Board Retreat – Identify priorities for upcoming Education Plan	<input checked="" type="checkbox"/>
	▪ Approve Three-Year Capital Plan for 2019-20 to 2021-22	<input checked="" type="checkbox"/>
	▪	
<b>April</b>	▪ Provide provisional approval to Education Plan 2019-20 to 2021-22	<input checked="" type="checkbox"/>
	▪ Administer Board-developed Stakeholder Survey	<input checked="" type="checkbox"/>
	▪ Receive Quarterly Financial Report for Dec 2018 – Feb 2019	<input checked="" type="checkbox"/>
	▪	
	▪	
	▪	
<b>May</b>	▪ Attend TAAPCS Spring General Meeting	<input checked="" type="checkbox"/>
	▪ Approve Budget for 2019-20	<input type="checkbox"/>
	▪ Receive Accountability Pillar Results Report for May 2019	<input type="checkbox"/>
	▪ Receive Board-developed stakeholder survey results	<input type="checkbox"/>
	▪ Consider salary adjustment for support staff, senior administration	<input type="checkbox"/>
	▪ Receive report from FANHS	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
<b>June</b>	▪ Assess Board Work Plan progress for 2018-19	<input type="checkbox"/>
	▪ Receive Quarterly Financial Report for Mar – May 2019	<input type="checkbox"/>
	▪ Schedule SGM of NHCS Society (requires 21 days' notice; must be on or before Oct 10)	<input type="checkbox"/>
	▪ Schedule September 2019 Board meeting	<input type="checkbox"/>
	▪ Set date for Summer Board Housekeeping Retreat	<input type="checkbox"/>
	▪ Receive Report #2 from School Council	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
<b>Ongoing</b>	▪ Consider proposals for new or amended Board policies	<input type="checkbox"/>
	▪ Receive recommendations from Board committees	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
<b>Annually</b>	▪ Negotiate collective agreement with ATA (as needed)	<input type="checkbox"/>
	▪	
<b>As Needed</b>	▪ Meet with:	<input type="checkbox"/>
	- County Council	<input type="checkbox"/>
	- MLAs	<input type="checkbox"/>
	▪	



May 31, 2019

Honourable Adriana LaGrange  
Minister of Education  
228 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister LaGrange:

In our previous correspondence extending our congratulations on your election as a Member of the Legislative Assembly for the constituency of Red Deer-North and on your appointment as Minister of Education, The Association of Alberta Public Charter Schools (TAAPCS) noted that we were compiling key points of interest from our 13 member public charter school boards for your attention and action.

We are herein including a short summary of these key points focused on equitable funding and regulatory reform compiled with input from all of our members over the last two weeks following our May 4, 2019 Spring General Meeting. We look forward to working with you further to build upon Alberta's world-class education system which we would appreciate the opportunity to discuss with you further. The attached appendix provides greater detail on each point.

Fairly including public charter schools in the funding extended to other public schools and public schools of choice, in alignment with your government's intention to proclaim the *Education Act*:

1. We urge you to utilize the proposed hybrid model for inclusive education funding allocation previously advocated for by TAAPCS in our June 30, 2014 letter to then Minister of Education, the Honourable Jeff Johnson (attached). The proposed inclusive education allocation formula model, in our opinion, would achieve fair and responsible inclusive education performance within public charter schools.
2. We call on you to consider implementing a funding formula for student transportation that addresses current funding inequalities. Transportation funding for public charter schools in rural and urban areas differs significantly from the funding provided to other public school jurisdictions.
3. We ask that you consider equal funding for board administration. Small public charter school boards receive administration funding that is far below that provided to other public school jurisdictions of comparable size.



4. We urge you to consider equal funding for public charter schools to support initiatives such as school nutrition programs, school fees, transportation fees, construction of school playgrounds, and the inclusion of public charter schools in the Classroom Improvement Fund Initiative.
5. We request appropriate funding to support the *Education Act*'s mandate for public charter schools to demonstrate collaboration with post-secondary institutions or school divisions, and to enhance education research and innovation in Alberta.

Responsibly fulfilling your government's commitment to regulatory changes in a manner that reinforces the orderly evolution, strength and resilience of Alberta's excellent education systems:

6. We urge you to take prompt action to remove the enrolment caps currently placed on public charter schools and to support charter schools with pursuing facilities that will enable the enrolment of a greater number of students.
7. We call on you to implement without delay the commitment to allow public charter schools to own property and the commitment to treat public charter schools as priorities above other possible uses for surplus public-school infrastructure.
8. We applaud your intent to remove the cap on the number of public charter schools and urge you to give timely consideration to new applications as they are received, and streamlining the public charter school application process to require applicants to simply demonstrate that no equivalent program exists in their community.
9. We look forward to the proclamation of the *Education Act*, specifically with respect to the following as they apply to charter schools: obtaining a charter on a continuing basis, equality related to delegated decision-making, effective utilization of Alberta's capital assets for educational purposes, board autonomy with respect to the appointment and employment of superintendents, and increasing the right to access education for two additional years.

Once again, we are grateful to serve as partners in the provision of the best possible educational opportunities for the children of our province. Thank you for receiving this correspondence and for giving consideration to our key points of interest. We would be most pleased to speak with you about them at your earliest convenience and TAAPCS will be in contact with your office in the coming days to arrange a meeting with you.

Yours sincerely,



Chair, Board of Governors

Cc Directors, Alberta Association of Public Charter Schools  
Superintendents, Alberta Association of Public Charter Schools

1 attachment

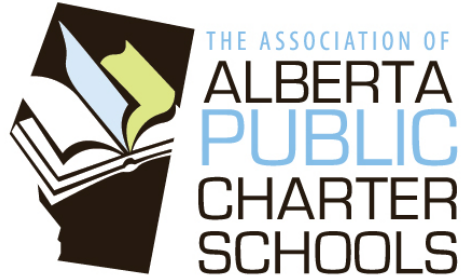
## APPENDIX

As noted in the letter above, the following appendix provides additional background and expanded thoughts on the nine key points of interest outlined by TAAPCS for your consideration and action.

1. Although the *School Act* exempts public charter schools from the requirement to provide a special education program for students who require such programming, it has nevertheless been the practice of our schools to welcome students with special education needs and to provide appropriate programs and support for them. We have done this despite being excluded from the inclusive education funding model that applies to public school jurisdictions. With this in mind, along with the pending proclamation of the *Education Act* and consideration of the varied size and scope of special education programming that exists in charter schools, TAAPCS, in collaboration with Alberta Education, developed a unique inclusive education funding model for charter schools that was proposed to then Education Minister, the Honourable Jeff Johnson in a letter dated June 30, 2014. We have attached this proposal for your convenience and request that this proposed inclusive education funding model be reviewed with the intent to implement it at the earliest opportunity.
2. At the present time, transportation funding for public charter boards differs dramatically from that provided to conventional school jurisdictions, in a manner that we believe to be significantly inequitable, particularly to rural public charter schools. As a result, public charter schools typically run transportation deficits and/or charge significant fees to parents. In some cases, the only viable option is for parents to transport their students to school themselves. Given the previous government's decision to reduce transportation fees for conventional school jurisdictions, our parents often feel that they are being "punished" for choosing charters.
3. Small public charter boards receive administration funding that is far below that provided to conventional school jurisdictions of comparable size, thus challenging the ability of our boards to manage administrative costs effectively.
4. Public charter schools were not included in funding provided by Alberta Education to support several recent provincial initiatives, including school nutrition programs, school fee reduction, transportation fee reduction, and support for the construction of school playgrounds. Further, charter schools were not included in the Classroom Improvement Fund initiative of the past two years.
5. The *Education Act*, at section 25(1)(c) and (d), introduces two new mandates for public charter schools: that they demonstrate collaboration with post-secondary institutions or school divisions, and that they enhance education research and innovation in Alberta. We request opportunity to begin dialogue on appropriate funding to support these important new mandates, specifically with the consideration that public charter schools have already accepted this mandate.
6. Several public charter schools have reached their enrolment caps and some have extensive wait lists (lists that are thousands of students long in a number of cases). Other charter schools are growing rapidly and will reach their cap in short order. We are therefore strongly supportive of your plan to remove the enrolment caps and look forward to the opportunity to provide a public charter school education to many more families who have been seeking such an option for their children. Consequently, we urge you to take prompt action to remove the enrolment caps and

to provide charter schools with facilities that will enable the enrolment of a greater number of students.

7. “Allowing charter schools to own property” and “Treating charter schools as priorities above other possible uses for surplus public-school infrastructure” are long-awaited changes that will “provide an added sense of stability to both students and their families,” as noted in Section 3.5 of the School Capital Manual. These changes will also allow for access to infrastructure and spare capacity that was previously inaccessible. Further, ownership of school facilities will reduce the uncertainty and red tape associated with facility modifications, acquisitions, and access to Infrastructure Maintenance and Renewal funds. We therefore call for these provisions to be implemented without delay.
8. We applaud your government's intent to remove the cap on the number of public charter schools and urge you to give timely consideration to new applications as they are received. In this regard, we note that the *Education Act*, as presently written, requires that an applicant for the establishment of a new charter school must first demonstrate that an application for an alternative program has been refused by a local board. We feel that this creates the impression of charter schools being a “second choice” and that it serves as a significant impediment to the establishment of new charter schools. Accordingly, we recommend that the *Education Act* be amended so as to require applicants simply to demonstrate that no equivalent program exists in their community. In this way, public charter schools would receive the recognition they deserve as being uniquely able to deliver successful, innovative programming for students in their respective communities.
9. TAAPCS welcomes the proclamation of the *Education Act*. Of particular note to us are:
  - The spirit of the *Act*, as set by the following in the Preamble:
    - "a range of learning environments"
    - "choice of educational opportunities"; and
    - "choice to students in education programs."
  - The opportunity, at section 25(3), to obtain a charter on a continuing basis will provide an added sense of stability to charter school students and their families. We request that you move quickly with this initiative, in that it provides tremendous benefit to public charter schools at no cost to government.
  - The provision, at section 52, for charter boards to have the same authority and flexibility to delegate decision-making as that which is provided to all other public school boards.
  - Sections 189, 192, and 195 (Joint Property / Disposition of Property, School Building and Non-School Building Projects) that have the potential to increase the effective utilization of Alberta's capital assets for educational purposes.
  - Section 222, which provides to school boards, including public charter boards, the autonomy to appoint and fairly compensate a superintendent without the approval of the Minister of Education. This provision has been long sought after by school boards across the province and we are most appreciative that it will now become reality. We would urge you, however, to ensure that the Superintendent Regulation be supportive of the spirit and intent of section 222, rather than in conflict with it, as is presently the case.



June 30, 2014

Hon. Jeff Johnson  
Minister of Education  
424 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister Johnson,

We are pleased to present to you, an inclusive education allocation formula model for Charter schools that has garnered unanimous support from all thirteen members of this Association.

The model, as it is presented here, has been a successful collaboration between the department and the Association, where we have had: (i) department-led, in-depth consultations and feasibility studies, (ii) healthy discussions at our general meetings and (iii) many a tweak to the model to arrive at where we are today. With the above in mind, it is important for us to acknowledge key department staff who have been a vital part of our entire process: Deputy Minister Greg Bass, Richard Arnold, Marlene Lambe and Carmen Somers.

Moreover, the proposed model will align with the new Education Act coming into effect on September 1, 2015 where the requirements for Charter schools for inclusion will not have exception.

We propose the inclusive education allocation formula model for Charter schools be as follows:

- a) The Supports and Services Allocation to be identical to traditional school jurisdictions;
- b) The Differential Modifier Allocation would not be available to Charter Schools given the difficulty of sourcing the data;
- c) The Program Equity Allocation to be part of the overall education formula indefinitely, for the life of the inclusive education formula and that the “hold harmless” to be based on

each year's funding for severe disabilities plus ECS mild/moderate and ECS gifted/talented students;

- d) The Additional Per Student Allocation to be identical to traditional school jurisdictions; and
- e) The increases in subsequent years to traditional school jurisdictions to also apply to Charter Schools.

For greater clarity, please see the attached document titled "Proposed Inclusive Education Allocation Formula Model".

Our application for the Program Equity Allocation component to remain indefinitely, is requested to ensure Charter schools with a significant amount of their funding coming from the inclusive education allocation formula alone, can continue operating. Furthermore, given the relatively small size of most Charter schools and hence the potential for volatility in the proportion of enrolled students with severe disabilities, we ask that the Department review, on an annual basis, each Charter schools' program equity allocation based on its actual severe, ECS mild/moderate/gifted and talented students for that year.

We sincerely thank you for your consideration and for your continued support of Charter schools.

Yours truly,

Judy Gray, President  
The Association of Alberta Public Charter schools

cc. TAAPCS Superintendents  
Greg Bass, Deputy Minister of Education  
Michael Walter, Assistant Deputy Minister of Education  
Richard Arnold, Business Operations Manager  
Marlene Lambe, Education Manager  
Carmen Somers, Education Manager

## **Proposed Inclusive Education Allocation Formula Model**

The Association of Alberta Public Charter Schools proposes the following Inclusive Education Allocation Formula Model to commence for the 15/16 school year:

**The greater of:**

- (a)** \$16,465.00 per severe student for that year  
\$2,487.76 per ECS mild/moderate/gifted & talented student for that year  
\$57.22 per student

**OR;**

- (b)** \$466.49 per student  
\$nil differential factors  
the program equity allocation (being the greater (a) or (b)) to be indefinite  
\$57.22 per student

\* Increases in subsequent years to traditional school jurisdictions to also apply to Charter Schools



**Nicole Pasemko**

Chair – Board of Directors

Phone: 780-416-2353

Email: npasemko@newhorizons.ca

May 29, 2019

Mr. Abe Chang  
President  
Fundraising Association of New Horizons School

Ms. Elizabeth Macve  
Chair  
New Horizons School Council

Dear Mr. Chang and Ms. Macve:

The Board of Directors of the New Horizons Charter School Society is pleased to provide this letter of support for the redevelopment and expansion the New Horizons School playground environment.

As you know, New Horizons School moved to its current location in the summer of 2015. Just prior to that move, the Minister of Education advised the Board that a new starter school of the Greater North Central Francophone Education Region would be constructed on the same campus. In order to accommodate the Francophone school facility, it was necessary to remove the set of swings that was part of the outdoor play structure. This created an immediate interest in the redevelopment of our school's playground.

Since then, our school has grown from an enrolment of approximately 250 students to a projected enrolment of almost 400 students in the 2019-20 school year. Further growth is anticipated in the years ahead. This growth has generated further interest in the renewal and expansion of our school's playground.

With this background in mind, the Board of Directors applauds the initiative that is presently underway, including the work of the Fundraising Association of New Horizons School and the New Horizons School Council, to redevelop and expand our school's playground. As an expression of that support, the Board was pleased to pass the following motion at its meeting of May 22, 2019:

*Moved that the New Horizons Playground Improvement Project be formally approved as a project of the New Horizons Charter School Society and that a letter of support be provided to the Fundraising Association of New Horizons School and the New Horizons School Council with respect to the playground improvement project.*

*Moved: Vice Chair Hanson, Seconded: Director Clarke, Carried*

Please accept our best wishes for success as you continue with this most worthwhile initiative.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nicole Pasemko".

Nicole Pasemko  
Chair – Board of Directors

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1000 Strathcona Drive, Sherwood Park, AB T8A 3R6  
P: 780-416-2353 F: 780-467-0274 W: newhorizons.ab.ca



**Nicole Pasemko**

Chair – Board of Directors

Phone: 780-416-2353

Email: npasemko@newhorizons.ca

May 29, 2019

MLA Jordan Walker  
Sherwood Park  
Legislative Branch  
116B Village Park Mall - 937 Fir Street  
Sherwood Park, AB T8A 4N6

Dear Mr. Walker:

On behalf of the Board of Directors of New Horizons Charter School in Sherwood Park, I am pleased to congratulate you on your election as the Member of the Legislative Assembly for Sherwood Park. We wish you well as you undertake your new responsibilities and look forward to working with you in the years ahead. Further, we are pleased to extend to you an open invitation to visit our school at any time.

We note with great interest the emphasis on school choice that is referenced in your party's election platform, as well as the extent to which that emphasis includes support for charter schools. As Alberta's first charter school, it has been our privilege to provide educational choice to children and families in Sherwood Park, Strathcona County, and the surrounding area for the past twenty-four years. We are excited, as we enter our silver anniversary year, to work with you to enhance our programming and extend school choice to an ever-growing number of families in the greater Edmonton region.

In this regard, please be advised that we have corresponded with Education Minister Adriana LaGrange with respect the several pressing needs at our school. These include the following:

- Our ongoing request for the transfer of ownership of the building and lands that we presently lease from the Elk Island Catholic Separate Regional Division No. 41, to the New Horizons Charter School Society. This transfer, which was initially identified as a "preferred option" by former Education Minister Jeff Johnson (letter to Elk Island Catholic Board Chair dated June 5, 2014), and which was supported by the Board of Trustees of Elk Island Catholic Schools (Elk Island Catholic Board motion of June 30, 2015), unfortunately did not receive ministerial support during the past four years, despite the submission of several letters of request to Minister Eggen by our Board. We have also advised Minister LaGrange of our most recent letter in that regard, dated March 14, 2019, while at the same time acknowledging that the proximity of that letter to the election call may have prevented Minister Eggen from responding. We have therefore respectfully requested Minister LaGrange's response to our letter of March 14, in the hope that our longstanding desire for acquisition of ownership will at last be enabled.
- The challenges associated with the presence of École Claudette-et-Denis-Tardif, a starter school of the Greater North Central Francophone Education Region No. 2 (GNCFER), on our school

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*1000 Strathcona Drive, Sherwood Park, AB T8A 3R6*  
*P: 780-416-2353 F: 780-467-0274 W: newhorizons.ab.ca*



campus. Although our two schools work well together, it has become increasingly difficult to accommodate the needs of two rapidly-growing schools on a single campus. With one gymnasium (ours) serving the children of both schools, for example, our efforts to ensure the best possible physical education program for our students becomes increasingly difficult with each passing year. Moreover, the opportunity for both schools to grow is impeded by the limited space provided by a single campus. In this regard, we are aware that the GNCFER has identified the acquisition of a new school on its own campus in Sherwood Park as a highest priority in its most recent capital plan. The relocation of École Claudette-et-Denis-Tardif to a new campus would address many of our school's growth needs, while at the same time accommodating the needs of the GNCFER.

The move of École Claudette-et-Denis-Tardif to another campus would also contribute to the growing interest in our school community to add high school grades to our school's program offering. Although inclusion of a high school program has been referenced in each of our charters over the years, we have not been able to give realistic consideration to such a possibility until recently. Being the sole occupant of our campus would assist greatly in that regard.

In the meantime, of course, we are pleased to continue to offer a high-quality program of choice to almost 400 students – an 80% increase over the past five years – from kindergarten to grade 9. These children, all of whom present with intellectual giftedness, often also come to us with social and emotional needs that our school is uniquely designed to support.

Once again, please accept our best wishes as you undertake your new responsibilities. We look forward to welcoming you to our school at the earliest opportunity.

Sincerely,



Nicole Pasemko  
Chair, Board of Directors



**Nicole Pasemko**

Chair – Board of Directors

Phone: 780-416-2353

Email: npasemko@newhorizons.ca

May 29, 2019

Honourable, MLA Nate Glubish  
Strathcona - Sherwood Park  
Legislative Branch  
19, 99 Wye Road  
Sherwood Park, AB T8B 1M1

Dear Mr. Glubish:

On behalf of the Board of Directors of New Horizons Charter School in Sherwood Park, I am pleased to congratulate you on your election as the Member of the Legislative Assembly for Strathcona - Sherwood Park. We wish you well as you undertake your new responsibilities and look forward to working with you in the years ahead. Further, we are pleased to extend to you an open invitation to visit our school at any time.

We note with great interest the emphasis on school choice that is referenced in your party's election platform, as well as the extent to which that emphasis includes support for charter schools. As Alberta's first charter school, it has been our privilege to provide educational choice to children and families in Strathcona County, Sherwood Park, and the surrounding area for the past twenty-four years. We are excited, as we enter our silver anniversary year, to work with you to enhance our programming and extend school choice to an ever-growing number of families in the greater Edmonton region.

In this regard, please be advised that we have corresponded with Education Minister Adriana LaGrange with respect to the several pressing needs at our school. These include the following:

- Our ongoing request for the transfer of ownership of the building and lands that we presently lease from the Elk Island Catholic Separate Regional Division No. 41, to the New Horizons Charter School Society. This transfer, which was initially identified as a "preferred option" by former Education Minister Jeff Johnson (letter to Elk Island Catholic Board Chair dated June 5, 2014), and which was supported by the Board of Trustees of Elk Island Catholic Schools (Elk Island Catholic Board motion of June 30, 2015), unfortunately did not receive ministerial support during the past four years, despite the submission of several letters of request to Minister Eggen by our Board. We have also advised Minister LaGrange of our most recent letter in that regard, dated March 14, 2019, while at the same time acknowledging that the proximity of that letter to the election call may have prevented Minister Eggen from responding. We have therefore respectfully requested Minister LaGrange's response to our letter of March 14, in the hope that our longstanding desire for acquisition of ownership will at last be enabled.

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- The challenges associated with the presence of École Claudette-et-Denis-Tardif, a starter school of the Greater North Central Francophone Education Region No. 2 (GNCFER), on our school campus. Although our two schools work well together, it has become increasingly difficult to accommodate the needs of two rapidly-growing schools on a single campus. With one gymnasium (ours) serving the children of both schools, for example, our efforts to ensure the best possible physical education program for our students becomes increasingly difficult with each passing year. Moreover, the opportunity for both schools to grow is impeded by the limited space provided by a single campus. In this regard, we are aware that the GNCFER has identified the acquisition of a new school on its own campus in Sherwood Park as a highest priority in its most recent capital plan. The relocation of École Claudette-et-Denis-Tardif to a new campus would address many of our school's growth needs, while at the same time accommodating the needs of the GNCFER.

The move of École Claudette-et-Denis-Tardif to a new campus would also contribute to the growing interest in our school community to add high school grades to our school's program offering. Although inclusion of a high school program has been referenced in each of our charters over the years, we have not been able to give realistic consideration to such a possibility until recently. Being the sole occupant of our campus would assist greatly in that regard.

In the meantime, of course, we are pleased to continue to offer a high-quality program of choice to almost 400 students – an 80% increase over the past five years – from kindergarten to grade 9. These children, all of whom present with intellectual giftedness, often also come to us with social and emotional needs that our school is uniquely designed to support.

Once again, please accept our best wishes as you undertake your new responsibilities. We look forward to welcoming you to our school at the earliest opportunity.

Sincerely,



Nicole Pasemko  
Chair, Board of Directors



Don Falk &lt;dfalk@newhorizons.ca&gt;

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## The Education Amendment Act

1 message

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EDC Minister <Education.Minister@gov.ab.ca>

Wed, Jun 5, 2019 at 3:17 PM

**To: Board Chairs of Public, Separate, Francophone and Charter School Boards**

**Presidents of Stakeholder Associations**

ACSTA (Alberta Catholic School Trustees' Association)

AEFAA (Alberta Educational Facilities Administrators Association)

ASBA (Alberta School Boards Association)

AHEA (Alberta Home Education Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

ACFA (Association canadienne-française de l'Alberta)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

Fédération des parents francophones de l'Alberta

Fédération des conseils scolaires francophones de l'Alberta

Learning Disabilities Association of Alberta

PSBAA (Public School Boards' Association of Alberta)

Colleagues – I'm pleased to share with you that Bill 8: The Education Amendment Act, 2019 was introduced in the Legislature today. Introducing this Act restarts a collaborative modernization process to strengthen Alberta's education system and improve student success.

Government gave the Education Act royal assent in 2012 but did not proclaim it because accompanying regulations were not complete. The legislation is the result of widespread consultation and conversations, which occurred over a number of years.

Compared to existing legislation, introduced in 1988, the Education Act better focuses education on the student, enhances parental rights, increases choice for Albertans, improves accountability, and gives school authorities more autonomy and flexibility.

We are excited at the prospect of moving forward with this new approach. However, we have aimed to provide certainty to families and educators by carrying over several aspects of current legislation into the not yet proclaimed Education Act, including the current age of access, age of compulsory attendance, and residency rules.

In the coming months, we will be working closely with you to support transition to the requirements under this new legislation. Regulations subsequent to the Act are under development and I hope to share those with you soon. In the meantime, staff in the Department of Education are standing by to assist you in understanding and implementing this Act. They will be in regular contact throughout the summer as we move towards a September 1, 2019 implementation date.

The Education Act makes some important statements about the kind of education system we want for our students. It talks about the importance of choice and confirms our ongoing support for public schools, separate schools, private schools, charter schools, and home schooling within that larger system. Once amended, the renewed Education Act will serve as a foundation of excellence for years to come.

I look forward to working with you to achieve strong outcomes for our children.

Sincerely,

Adriana LaGrange

Minister

Alberta Education

Attachment: What is Changing?

cc: Superintendents of Public, Separate, Francophone and Charter School Boards  
First Nations Education Directors  
Executive Directors of Stakeholder Associations  
Communications Contacts at School Divisions

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



**What is Changing-Bill 8-Education Amendment Act 2019.pdf**

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## SCHOOL ACT TO EDUCATION ACT: WHAT IS CHANGING?

	<b>Current: School Act</b>	<b>Proposed for September 1, 2019: Education Act with proposed amendments in Bill 8</b>
<b>Age of Access</b>	Student is entitled to education programming provided they are younger than 19 years of age on September 1.  Boards have discretion to fund education programming to students who are under age 20 as of September 1.	No change—Bill 8 will amend the Education Act to maintain the current age of access.
<b>Age of Attendance</b>	Attendance is compulsory up to 16 years of age.	No change—Bill 8 will amend the Education Act to maintain the current mandatory age of attendance.
<b>Age of Entry</b>	Effective 2020, a common age of entry will be introduced for the province where children must be 5 years old by December 31 of the school year in which they would begin school.	No change—the Act allows for regulations to be made for Early Childhood Education, and these will be reviewed to ensure consistency for the system.
<b>Alternative Programs</b>	Is silent on out-of-boundary alternative programs.	School boards will be permitted to provide alternative programs outside of their geographic boundaries, provided that the resident school board has the first opportunity to deliver the alternative program.
<b>Board Requirements – Audit Committees</b>	A board is required to appoint an auditor who must prepare an auditor's report on the financial statements prepared by the board. The board chair is responsible for bringing the auditor's report to the board and for providing an opportunity for discussion.	Boards (including charter schools) are still required to appoint an auditor, but now must also establish an audit committee consisting of public members.  The audit committee will recommend the appointment of an auditor to the board, review the audited financial statements and report to the board.
<b>Board Requirements – Trustee Codes of Conduct</b>	Boards are required to develop and implement a code of conduct for trustees including definitions of breaches and providing for sanctions for breaches, in accordance with principles set out by the Minister by order.	Boards are required to develop and implement a code of conduct for trustees including definitions of breaches and sanctions, up to and including the disqualification of a trustee from a board.
<b>Charter Schools – Establishment Criteria</b>	The Minister is permitted to establish charter schools if the Minister is of the opinion that the charter school: <ul style="list-style-type: none"> <li>Will have significant community support;</li> </ul>	The Minister may issue a charter to establish a charter school if the Minister is of the opinion that the program to be offered by the charter school:

	<b>Current: School Act</b>	<b>Proposed for September 1, 2019: Education Act with proposed amendments in Bill 8</b>
	<ul style="list-style-type: none"> <li>Has the potential to improve student learning; and</li> <li>Offers programming that is not already offered by the boards if the public or separate school districts where the school is located.</li> </ul> <p>The initial term of a charter is 5 years. The charter board is required to apply for renewal of the charter. The longest term of a renewal is 15 years.</p>	<ul style="list-style-type: none"> <li>Has the potential to provide improvements to the education system as a whole and enhances education research and innovation in Alberta;</li> <li>Demonstrates collaboration or engagement with a post-secondary institution or school division;</li> <li>Focuses on a learning style, teaching style, approach or pedagogy not already offered by the board of a school division in which the charter school is located; and</li> <li>Has the potential to improve student learning outcomes.</li> </ul> <p>The Education Act contemplates a regulation establishing criteria for issuing a charter to a charter school on a continuing basis.</p>
<b>Charter Schools – Fees</b>	Charter schools are exempt from certain parts of the fees regulation.	A charter school cannot charge a fee that may not be charged by a board.
<b>Charter Schools – Provincial Cap</b>	Provides specific regulation-making authority to regulate the number of charter schools in the province. The Charter Schools Regulation capped the number of charter schools at 15.	The regulation-making authority is more general and does not contain specific authority to regulate the number of charter schools.
<b>Dispute Resolution</b>	Does not require a dispute resolution policy at the school level between parents and school staff.	Boards will be required to establish a policy respecting the resolution of disputes or concerns at the school level between parents and school staff.
<b>Early Childhood Services</b>	The term “student” only applies to those 6 years and over, resulting in a limiting of rights to “children” receiving early childhood services programming.	Certain rights and benefits currently given to “students” (age 6 and over) are extended to all children registered in an early childhood services program.
<b>Elections – Separate Schools</b>	Only those of minority faith can run or vote in separate school board elections.	Separate school electors are allowed the choice of which school board to vote for or run in as trustee.
<b>Elections – Ward Structures</b>	<p>The Minister must approve the electoral ward bylaw of a board.</p> <p>A regional division could not amend its ward boundaries, unless it converted to a</p>	Boards are permitted to determine their own electoral ward structure, and must only inform the Minister of their decision.

	<b>Current: School Act</b>	<b>Proposed for September 1, 2019: Education Act with proposed amendments in Bill 8</b>
	school division. The option to convert to a school division is not available to separate regional divisions.	Boards must establish, implement and make publicly available a policy respecting considerations and processes used by a board to determine the wards.
<b>Electoral Subdivision structure</b>	Distinctions are drawn between school districts, school divisions and regional divisions.  The different types of school boards have different abilities to amend their ward boundaries.	Distinctions between school districts, divisions, and regional divisions will be removed. All school authorities will be identified as a Public School Division or a Separate School Division. All numbers in school authority names will be removed.
<b>First Nations – Education Services Agreements</b>	Allows boards, with the approval of the Minister, to enter into agreements with First Nations for the education of students who live on a First Nations reserve and attend a school under the jurisdiction of the board. The Act also allows the Minister to establish standards for these agreements.	Boards (including charter schools) may enter into agreements with First Nations for the education of students who live on a First Nations reserve and attend a school under the jurisdiction of the board. The Act also allows the Minister to establish standards for these agreements.  Ministerial approval is no longer required for boards to enter into these agreements.
<b>First Nations – Trustee Appointments</b>	A board may appoint a trustee to represent First Nations students and parents, but only if this appointment is provided for in the agreement between the board and the First Nation.	The board or Minister may appoint a trustee to represent First Nations students and parents where the board and the First Nation are party to an education services agreement.



<b>Gay-straight Alliances (support for student organizations)</b>	<p>On the request of a student or group of students, a principal shall immediately permit the establishment of a student organization such as a GSA or QSA.</p> <p>School authorities are required to create policies regarding their responsibility to provide welcoming, caring, respectful and safe environments for students and staff, and the Act contains prescriptive requirements for the content of the policies.</p> <p>Privacy considerations are governed by the <i>Freedom of Information Act</i> or <i>Personal Information Protection Act</i>, and by the specific notification prohibitions in the act.</p> <p>Some situations could occur that would justify disclosure to parents or others. These may include:</p> <ul style="list-style-type: none"> <li>• where a school received credible information that someone was threatening to harm GSA members;</li> <li>• if information came to the attention of a teacher as a result of a student disclosure made in the GSA setting (e.g. possibility of self-harm), disclosure may be justified in order to avert or minimize a risk of harm; or</li> <li>• if disclosure is required for the purposes of law enforcement.</li> </ul>	<p>On the request of a student or group of students, a principal shall permit the establishment of a student organization such as a GSA or QSA.</p> <p>School authorities are required to create policies regarding their responsibility to provide welcoming, caring, respectful and safe environments for students and staff, but the Act does not contain the same prescriptive requirements for the content of the policies.</p> <p>Privacy considerations are governed by the <i>Freedom of Information Act</i> or <i>Personal Information Protection Act</i>.</p> <p>Some situations could occur that would justify disclosure to parents or others. These may include:</p> <ul style="list-style-type: none"> <li>• where a school received credible information that someone was threatening to harm GSA members;</li> <li>• if information came to the attention of a teacher as a result of a student disclosure made in the GSA setting (e.g. possibility of self-harm), disclosure may be justified in order to avert or minimize a risk of harm; or</li> <li>• if disclosure is required for the purposes of law enforcement.</li> </ul>
<b>Leadership Certification</b>	<p>Includes requirements, coming in to force on September 1, 2019, to allow for leadership certificates to be issued to principals and superintendents, including the requirement to hold these certificates as a condition of employment.</p>	<p>No change—Bill 8 will amend the Education Act to include the new leadership certification requirements to come into force with the Education Act on September 1, 2019.</p>
<b>Natural Person Powers</b>	<p>Does not currently provide school boards with natural person powers.</p>	<p>Natural person power gives greater flexibility as to how a school board may exercise its jurisdiction as set out in the Act.</p>

<b>Private Schools – Financial Administration</b>	The Minister does not have a specific legislative mechanism in the private school section to address the operating status of registered and accredited private schools that are in a precarious financial situation.	Allows the Minister of Education to cancel or suspend the registration or accreditation of a private school if the financial administration of the school places the learning environment of students at risk.
<b>Resident student</b>	A student is determined to be a resident student of a board based on the residence of their parent or guardian.	No change. Bill 8 will amend the Education Act to maintain the current requirements on residency.
<b>Roles and responsibilities of students, parents, trustees and school boards</b>	Students are required to abide by the code of conduct that is set out in the Act.	The roles and responsibilities of students, parents, trustees and school boards are consolidated in dedicated sections to ensure that all partners in the education system understand the active role they must play to ensure student success.
<b>School Fees</b>	Allows for the regulation of school fees.	Allows for the regulation of school fees. Government intends to maintain some of the restrictions on fees through the regulations.
<b>Separate School District Establishments</b>	Recent amendments were made to support the establishment of separate school districts in a more open and transparent manner, including a voting process.	No change—Bill 8 will amend the Education Act to maintain the establishment process currently in place.
<b>Student Advisory Council</b>	Although the School Act did not contain provisions establishing a student advisory council, informal student councils have existed in the past (i.e. Minister’s Youth Council)	Authorizes the Minister to establish a Student Advisory Council made up of student members appointed by the Minister.  The Student Advisory Council shall, at the Minister’s request, advise or consult with the Minister on any matter; or perform any duty or function assigned by the Minister.
<b>Superintendents – Compensation</b>	The superintendent compensation framework under the Superintendent Regulation took effect on June 1, 2018.  Requires superintendent appointments to be approved by the Minister.	No change—Bill 8 will amend the Education Act to reinstate the requirement for superintendent appointments to be approved by the Minister.
<b>Transportation – Eligibility Criteria</b>	Legally obligates boards to provide transportation services in accordance with the regulations.	No change—Bill 8 will amend the Education Act to maintain the requirement for boards

		to provide transportation services subject to the regulations.
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Don Falk <dfalk@newhorizons.ca>

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## RE: Letter from New Horizons School - Board Chair

1 message

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**Strathcona-Sherwood Park** <Strathcona.Sherwoodpark@assembly.ab.ca>

Wed, Jun 12, 2019 at 12:35 PM

To: "npasemko@newhorizons.ca" <npasemko@newhorizons.ca>

Cc: Don Falk <dfalk@newhorizons.ca>

Hi Nicole,

Thank for your message of congratulations. I'm very excited for the privilege to serve in this capacity and am looking forward to working with stakeholders including New Horizons school to focus on making sure that Alberta is the best place to live, work and raise a family.

Thank you also for sharing some of your priorities that you've already communicated to Minister LaGrange. This is helpful for me so that I can be mindful when I do speak with Minister LaGrange on other issues and can bring these up.

Please keep me informed if there are other issues that arise.

And please know you can count on me and my government to stand up for school choice and to defend charter schools as an important piece of school choice in Alberta.

Best Wishes,

Hon. Nate Glubish

MLA for Strathcona-Sherwood Park

Minister of Service Alberta

Constituency Office: (780) 416-2492

Strathcona.sherwoodpark@assembly.ab.ca

**From:** Don Falk <dfalk@newhorizons.ca>

**Sent:** Wednesday, May 29, 2019 7:47 AM

**To:** Strathcona-Sherwood Park <Strathcona.Sherwoodpark@assembly.ab.ca>

**Subject:** Letter from New Horizons School - Board Chair

Good morning,

Attached please find a letter to MLA Walker from Nicole Pasemko, Chair of the Board of Directors of New Horizons School in Sherwood Park.

Best regards,

Don Falk

*Don Falk*  
*Superintendent, New Horizons School*  
*1000 Strathcona Drive, Sherwood Park, AB T8A 3R6*  
*P: 780-416-2353 M: 587-877-5618*

*[CLICK HERE](#) to view a 2-minute video about public charter schools in Alberta.*