



Board Meeting

Agenda Package

May 22, 2019

AGENDA**Type of Meeting:** Board**Date:** May 22, 2019**Page:**1 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MAY 22, 2019**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

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|--|--|----------------------|---------|
| 1. | Call to Order | N. Pasemko | 7:00 pm |
| 2. | Statement of Territorial Acknowledgment | N. Pasemko | 7:01 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | N. Pasemko | 7:02 pm |
| 4. | Disclosure of Conflict of Interest | N. Pasemko | 7:03 pm |
| 5. | Approval of Minutes | N. Pasemko | 7:04 pm |
| | 5.1 April 24, 2019 – attachment | | |
| 6. | Administration Reports | | 7:05 pm |
| | 6.1 Superintendent's Report – attachment | D. Falk | |
| 7. | Board Reports | | 7:25 pm |
| | 7.1 Board Chair's Report | N. Pasemko | |
| | 7.2 Committee Reports | N. Pasemko | |
| 8. | New Business | | 7:35 pm |
| | 8.1 Report from Fundraising Association of NHS | A. Chang | |
| | 8.2 Playground Project – attachment | D. Falk / T. Zarowny | |
| | 8.3 Budget 2019-20 – attachment | D. Falk / T. Leigh | |
| 9. | Board Work Plan – attachment | N. Pasemko | 8:35 pm |

AGENDA**Type of Meeting:** Board**Date:** May 22, 2019**Page:**2 of 2*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

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|------|--|------------|---------|
| 10. | The Association of Alberta Public Charter Schools | N. Pasemko | 8:40 pm |
| 10.1 | Special General Meeting – attachment | | |
| 11. | Receipt of Reports | N. Pasemko | 8:45 pm |
| 12. | Correspondence Sent | N. Pasemko | 8:46 pm |
| 12.1 | Letter to Minister LaGrange (2019-05-08) re
Congratulations, Ownership Transfer etc. – attachment | | |
| 12.2 | Letter to Former MLA McKitrick (2019-05-09)
re Expression of Thanks – attachment | | |
| 13. | Correspondence Received | N. Pasemko | 8:51 pm |
| 13.1 | Email from Minister LaGrange (2019-05-09) re
Introduction – attachment | | |
| 13.2 | Letter from Executive Director Willan (2019-05-14)
re Procurement of Modular Classroom | | |
| 14. | In Camera | N. Pasemko | 8:55 pm |
| 15. | New Business (cont'd.) | N. Pasemko | 9:25 pm |
| 15.1 | Matters Arising from In Camera Meeting | | |
| 16. | Adjournment | N. Pasemko | 9:30 pm |

Next Board Meeting – 7:00 p.m., Wednesday, June 19, 2019

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

April 24, 2019, 7:00 p.m.

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Michelle Macdonald
DIRECTOR

Jason Clarke
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:02 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-04-24-01 Moved that the agenda for the Board Meeting of April 24, 2019 be adopted as presented.

Moved: Vice Chair Hanson, Seconded: Director MacDonald, Carried

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of March 13, 2019

DRAFT

Page 1

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

Motion 2019-04-24-02 Moved that the Board Meeting minutes of March 13, 2019 be approved.

Moved: Secretary Morin, Seconded: Director MacDonald, Carried

6. Administration Reports

6.1 Principal's Report

- Principal Zarowny intends to speak in the future about the recent intake day once reports are finalized.

Director Nielsen joined the meeting at 7:10 p.m.

6.2 Superintendent's Report

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- Update on modular classrooms
- Other facility improvements
- Education Platform of United Conservative Party
- CASS Connection Magazine

7. Board Reports

7.1 Board Chair's Report

- No Report

7.2 Committee Reports

Chair Pasemko spoke on information received from the Audit Committee Meeting on April 10, 2019.

8. New Business

8.1 Quarterly Financial Report

Secretary-Treasurer Leigh presented the Quarterly Financial Report for the period ended February 28, 2019, as attached to the agenda for the meeting. Discussion followed.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

8.2 Provisional Education Plan 2019-22

Superintendent Falk and Principal Zarowny spoke to the Provisional Education Plan 2019-22, as attached to the agenda for the meeting. Discussion followed. Several amendments were identified.

Questions from a parent with respect to the Provisional Education Plan were received and discussed.

Motion 2019-04-24-03 Moved that the Provisional Education Plan 2019-22 be approved as amended.

Moved: Vice Chair Hanson, Seconded: Secretary Morin, Carried

9. Board Work Plan

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

10. The Association of Alberta Public Charter Schools (TAAPCS)

10.1 Spring General Meeting

The Board considered documents associated with the Spring General Meeting of TAAPCS, to be held on May 3-4, 2019. It was decided that Vice Chair Hanson would represent the Board at the Spring General Meeting. Superintendent Falk will also attend.

11. Receipt of Reports

Motion 2019-04-24-04 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.

Moved: Director Clarke, Seconded: Director MacDonald, Carried

12. Correspondence Sent

12.1 Letter to Minister Eggen (2019-03-14) re Transfer of Ownership

12.2 Sample Letter to Local Election Candidates (2019-03-26) re Provincial Election

12.3 Letter to Parents (2019-03-27) re Provincial Election

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

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- Congratulatory letters and an overview of historical information about the school will be sent to the new Sherwood Park MLAs and new Education Minister. An invitation will be extended to all parties to visit the school.
 - A letter will be sent to former MLA Annie McKittrick to thank her for her services and support over the last four years.

13. Correspondence Received

- 13.1 Email from Minister Eggen (2019-03-12) re School Fees Regulation and Transportation Regulation
- 13.2 Email from Minister Eggen (2019-03-14) re Extension of Budget Submission Deadline
- 13.3 Email from Jordan Walker (2019-03-26) in Response to D. Hanson Letter
- 13.4 Email from Annie McKittrick (2019-04-06) in Response to D. Hanson Letter
- 13.5 Letter from Calgary Girl's Charter School (2019-04-15) re Name and Branding Change

14. Motion to Move into Camera:

Motion 2019-04-24-05 Moved that the meeting move in camera at 9:16 pm.

Moved: Vice Chair Hanson, Seconded: Director Nielsen, Carried

15. Motion to Move Out of Camera:

Motion 2019-04-24-06 Moved that the meeting move out of camera at 10:17 pm.

Moved: Vice Chair Hanson, Seconded: Director MacDonald, Carried

16. New Business Arising from In Camera Meeting

16.1 Resignation of Superintendent Falk

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: April 24, 2019

Initials: Chair _____

Approved: DRAFT

Recorded By: C. Guay

Secretary _____

Motion 2019-04-24-07 Moved that the Board accept the resignation of Superintendent Falk, to take effect as early as August 31, 2019 and no later than February 29, 2020, with the exact date to be determined by mutual agreement between the Board and the Superintendent.

Moved: Director MacDonald, Seconded: Vice Chair Hanson, Carried

16.2 New Administration Employee Contract

Motion 2019-04-24-08 Moved that the employment contract of employee #0296 be ratified.

Moved: Director MacDonald, Seconded: Secretary Morin, Carried

17. Adjournment

Chair Pasemko adjourned the meeting at 10:20 pm.

Next Board Meeting: 7:00 pm on Wednesday, May 22, 2019.



Superintendent's Report to the Board of Directors

May 22, 2019

1. **Intake Day 2019**

Our school's process of identifying and admitting students is governed by Board Policy #401 (Identification and Admissions) and guided by Administrative Procedure #401 (Identification and Admissions). The process includes an opportunity for prospective students to participate in a multi-faceted assessment process at the school, at no cost to parents, held on a single day just prior to the spring of the year. (Parents also have the option of obtaining a private psycho-educational assessment from a registered psychologist, at their own cost.) Known as "Intake Day," this year's in-school assessment occurred on March 8, 2019.

Attached for the information of the Board of Directors is a report prepared by Principal Zarowny on this year's Intake Day. Mr. Zarowny will speak to the report at the Board meeting of May 22, 2019.

2. **Research Study – The Lived Experience of Parenting Gifted Children**

In May 2018, approval was granted, under the terms of Board Policy #206 (Research Studies) for the University of Calgary to undertake a research study at our school. Entitled, *The Lived Experience of Parenting Gifted Children*, and led by principal investigator Dr. Sal Mendaglio, the study's purpose was to investigate the day-to-day experience of parenting a gifted child.

The study's procedure was to seek the voluntary participation of parents whose children were enrolled in grades K-3. Volunteers were invited to participate in a semi-structured interview in which they were asked a series of pre-determined questions regarding their lived experience in parenting a gifted child. Examples of questions included:

- What motivated you to have your child identified as gifted?
- Did the identification change your parenting approach?
- What is your view of giftedness?

Following the questions, parents were invited to share any additional experiences or specific examples that captured their experience of parenting a gifted child. Each interview was approximately two hours in length.

In response to a recent request received from Dr. Mendaglio, approval has been granted to extend the study to include parents of older children. We look forward to receiving the results of this research study in due course.

Principal Zarowny will provide additional details regarding this research study at the Board meeting of May 22, 2019.

3. Reciprocal Use Agreement

It is common practice across the province for municipal jurisdictions to enter into agreements with school authorities that provide mutual access, at no or limited cost, to the recreational facilities owned and operated by the respective entities. Known as a “reciprocal use agreement” or “joint use agreement,” these agreements enable schools to create opportunity for their students to access recreational facilities, during the school day, that would otherwise be very costly to use, or perhaps would not be available at all. In reciprocation, school authorities provide community access to recreational facilities in schools, especially during the evening hours, at little or no cost to user groups. A description of the opportunities available to schools and students is attached.

In a meeting of the New Horizons Board of Directors and Strathcona County Council, held on September 24, 2012, both parties agreed that it would be desirable to include New Horizons School in the reciprocal use agreement that already included Elk Island Public Schools and Elk Island Catholic Schools. Since that time – almost seven years have passed – the respective administrations of New Horizons School and Strathcona County have been working on the completion of such an agreement.

During the first three of those seven years, our school was deemed ineligible to participate because we did not have a recreational facility with which to reciprocate (i.e. no gymnasium of our own at the Ardrossan campus). During the four years that have passed since moving to our current campus, Administration has been working with the County to complete an agreement. Several years ago, a verbal agreement was secured in which our students acquired access to County facilities in the same manner that a written agreement would have provided, but an actual written agreement still proved elusive.

I am now pleased to report to the Board of Directors that, as of May 2, 2019, a written reciprocal use agreement between the New Horizons Charter School Society and Strathcona County has been signed. My thanks are extended to Jennifer Wilson, Indoor Services Representative for Strathcona County, for her ongoing support and assistance in bringing this agreement to completion.

4. Education Act

In its election platform, the United Conservative Party stated its intent to proclaim the Education Act of 2012, taking effect on September 1, 2019: “A UCP government will trust the hard work done by those who created the 2012 Education Act, and proclaim that legislation, already passed by the Legislature.”

Having been extensively involved in the process leading to the creation of the Education Act (EA), I have undertaken a review of the EA, specifically with respect to its application to and impact on charter schools. That review has resulted in the completion of the following documents:

- Education Act: 5 Positives for Public Charter Schools (copy attached)
- Education Act: Questions to Ask / Issues to Discuss / Concerns to Raise ... for Alberta Charter Boards (copy attached)
- Annotated version of the Education Act – with highlights and comments specific to charter schools (emailed to directors under separate cover)

These documents have also been sent to charter school superintendents across the province, together with an invitation to share them with charter boards, in the hope that they will provide helpful information to charter schools as they seek to interpret and respond to the content of the

Education Act. The Association of Alberta Public Charter Schools has also been invited to use the documents as it prepares a submission to the Minister of Education Act with respect to the Education Act. Preparation of that submission is currently underway.

5. Meetings Attended:

- a. Celebration of Administrative Professionals' Day – April 25, 2019
 - Opportunity to acknowledge and celebrate the excellent work done by the administrative support staff of our school.
- b. Alberta Charter School Superintendents' Meeting and Spring General Meeting of The Association of Alberta Public Charter Schools (TAAPCS) – Calgary, May 3 & 4, 2019
 - Together with Vice Chair Hanson, I was pleased to represent our school at the Spring General Meeting of TAAPCS. Comment on these meetings will be provided at the Board meeting of May 22, 2019.
- c. TAAPCS Committee Meeting re Development of a Submission to the Education Minister re the Education Act and Charter Schools Regulation – May 16, 2019
 - This committee will bring recommendations to a Special General Meeting of TAAPCS, to be held on May 27, 2019



Don Falk,
Superintendent

Attachments (4)

**Results from Intake Day
2019-2020**

1. Below is a table that identifies the number of completed applications and their rate of acceptance.

Grade	Number of Applications	Number Complete Applications	Number of Applications Accepted	Percent of Complete Applications Accepted
Kindergarten	81	63	41	65%
Grade 1	22	21	10	47%
Grade 2	13	7	4	57%
Grade 3	16	12	4	33%
Grade 4	16	14	6	43%
Grade 5	14	9	4	44%
Grade 6	14	13	6	46%
Grade 7	7	5	4	80%
Grade 8	6	4	1	25%
Grade 9	1	0	0	0%
Total	190	150	77	51%

2. In-School vs. Registered Psychologist Assessments

- Of the 150 complete applications, 47 or 33% of the applications used a IQ test from a registered psychologist.

3. English as a Second Language:

- Of the total number of on-line applicants, 35 or 18% had a language other than English as their first language.

4. Siblings

- Of the total number of on-line applicants, 43 or 23% had a sibling already attending NHS.

5. How did applicants hear of New Horizons School.

- Of the total number of on-line applicants, 87 or 59% of non-sibling applicants heard of NHS through word of mouth.

Reciprocal Use Agreement

Did you know that Elk Island Catholic and Public Schools have an agreement with Strathcona County Recreation, Parks and Culture that allows teachers to book and use some recreation facilities and activities with their classes? It's true! Below you will find a list of activities and facilities that are available for you and your class free of charge (some restrictions or fees apply.) We can also arrange paid programs like swimming lessons, cross country-skiing lessons or visits to Millennium Place.

I want to...	Facility available
Go skating indoors	Ardrossan Recreation Complex Glen Allan Recreation Complex Moyer Recreation Centre Sherwood Park Arena Sherwood Park Sports Centre (Shell) Strathcona Olympiette Centre
Go skating outdoors	Brentwood School Kinsmen Westboro Park Sherwood Heights School Strathcona Athletic Park
Go swimming	Kinsmen Leisure Centre Millennium Place (lap pool)
*Go curling	Ardrossan Recreation Complex Glen Allan Recreation Complex Strathcona Olympiette Centre
*Go golfing	Broadmoor Public Golf Course
Play beach volleyball	Salisbury Athletic Park (near Kinsmen Leisure Centre)
Use a wellness centre	Ardrossan Recreation Complex
Run on a track indoors	Ardrossan Recreation Complex
Practice track and field	Ardrossan Athletic Park Salisbury Athletic Park Strathcona Athletic Park

* Some fees apply for use of facilities

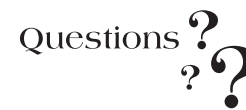
For bookings, please contact:

Ardrossan Recreation Complex	780-922-3377
Glen Allan Recreation Complex	780-467-4404
Kinsmen Leisure Centre	780-464-8235
Millennium Place	780-416-7252
Strathcona Wilderness Centre	780-922-3939

For all outdoor bookings including fields and diamonds:

Recreation, Parks and Culture	780-467-2211
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I want to...	Facility available
Indoor fields	Millennium Place
* Go hiking, cross country skiing, snowshoeing or tent camping	Strathcona Wilderness Centre
Play baseball	Ardrossan Athletic Park Centennial Park Salisbury Athletic Park Strathcona Athletic Park
Play disc golf	Strathcona Wilderness Centre (Spring/Summer/Fall)
Play tennis	Ardrossan Athletic Park Brentwood School Clover Bar School Hastings Lake Jean Vanier School Kinsmen / Westboro Park McGhan Park Village on the Lake
Use a picnic area	Broadmoor Lake Park Centennial Park Strathcona Wilderness Centre



Jenn Wilson
780-416-7272
jennifer.wilson@strathcona.ca

Education Act

5 Positives for Public Charter Schools

Following are several components of the Education Act that appear to me to be “positives” for public charter schools. Readers looking for more detail or greater context than that which is presented below are invited to examine the annotated version of the Education Act that accompanies this document. By hovering over the electronic sticky notes in the companion document, the reader will be able to read the notes that have been placed there.

1. WHEREAS Clauses:

Positioned at the beginning of the Education Act, the “whereas” clauses establish the context and set the tone for the remainder of the Act. Several of the “whereas” clauses seem to me to be particularly “charter-school-friendly.” Included, for example, are references to:

- “a range of learning environments”;
- “choice of educational opportunities”; and
- “choice to students in education programs.”

Contrast these new clauses with the existing School Act, in which the word, “choice,” does not appear at all (in fact, the word “choice” appears only once in the entire School Act and that appearance occurs in reference to parents who are residents of two different school divisions and therefore must choose one of those divisions) and in which the “whereas” clauses include statements such as:

- “WHEREAS there is one publicly funded system of education in Alberta whose primary mandate is to provide education programs to students through its two dimensions, the public schools and the separate schools ...”
- “WHEREAS the Government of Alberta affirms its commitment to the preservation and continuation of its one publicly funded system of education through its two dimensions: the public schools and the separate schools.”

2. Section 25(3) – A “Continuing” Charter

Section 25(3) provides opportunity for the Minister of Education to “establish criteria for issuing a charter to a charter school on a continuing basis.” Neither the

current School Act, nor the current Charter Schools Regulation, provide opportunity for a continuing charter. As public charter schools are well aware, the current School Act is silent with respect to the term of a charter and, under the current Regulation, the maximum term for renewal of a charter is 15 years.

3. Section 32 – Parent Responsibilities

This new section – there is no parallel section in the current School Act – provides to parents “... the prior right to choose the kind of education that shall be provided to the parent’s child,” and to “... act as the primary guide and decision-maker with respect to the child’s education.” On the face of it, these statements provide additional support for the continued existence, growth, and expansion of public charter schools.

4. Section 52 – Delegation of Power

The parallel section in the existing School Act is section 61, which provides to school boards the authority to delegate many of their decision-making powers to others (e.g. to board committees, to employees, to a school council). However, section 61 of the School Act **does not** apply to charter boards. Conversely, section 52 of the Education Act **does** apply to charter boards, thus providing charter boards with the same authority and flexibility to delegate decision-making that is provided to all other school boards.

5. Section 222 – Superintendent of Schools

Under the terms of this section, a board’s appointment of a superintendent of schools no longer requires approval of the Minister of Education. This new provision applies to all school boards, including charter boards, thus giving to charter boards increased decision-making autonomy.

Incidentally and with this in mind, it would appear that current Superintendent of Schools Regulation is inconsistent with section 222 of the Education Act, thus opening the door for boards to advocate for changes in the Regulation. As evidence of this inconsistency, note that, at section 3, the Superintendent of Schools Regulation states the following:

The Minister may refuse to approve an appointment or reappointment of a superintendent if the provisions of the employment contract relating to that position, including any provision governing compensation, are not acceptable to the Minister.

... and Two More Potential “Positives”

1. Sections 189 & 192 – Joint Property / Disposition of Property

Section 189 provides greater autonomy to school boards, including charter boards, with respect to several matters involving school buildings. School boards are now permitted to “... enter into agreements with one or more other boards, persons or municipalities for the joint construction, ownership, control, management, maintenance, operation or use of a school building, public work or a building without the prior approval of the Minister.” It seems to me that the key word here is “joint,” meaning that this entire section applies only to projects jointly undertaken by school boards with other entities. Further, it is important to keep in mind that this entire section is subject to section 195, which states that boards must receive the prior approval of the Minister before engaging in a school building project. I would also suggest that the wording of this section and that of section 195 (following) require greater study, in that some of the provisions are not entirely clear and may even seem to be conflicting at times.

2. Section 195 – School Building and Non-School Building Projects

Sections 195(2) and 195(3) provide opportunity for boards to relocate or lease portable or modular rooms at the jurisdiction's own expense, without ministerial approval. Although a small gain, this provides additional decision-making autonomy for school boards, including charter boards.

*Prepared by Don Falk
Superintendent, New Horizons School
Email: dfalk@newhorizons.ca
May 6, 2019*

Education Act

Questions to Ask / Issues to Discuss / Concerns to Raise ... for Alberta Charter Boards

Following are several components of the Education Act that may prompt charter boards to ask questions, or which may raise issues or concerns. Readers looking for more detail or greater context than that which is presented below are invited to examine the annotated version of the Education Act that accompanies this document. By hovering over the electronic sticky notes in the companion document, the reader will be able to read the notes that have been placed there.

1. Section 3 – Right of Access to Education:

At section 3(a), right of access to education is extended so that a person who, on Sept 1, is younger than 21 years of age has access to education (the existing SA reads "19 years of age"). As a result, the age range of students enrolled in a school will increase significantly. Although this provides greater opportunity for older students to complete the qualifications for high school completion, it will also mean, for example, that an individual who turns 21 years of age on Sept 2 could be enrolled in a school with other students who are considerably younger. In a high school setting, for example, 21-year-olds could be in close proximity with students aged 14.

Further, in sections 3 and 4 of the new EA, right of access to an education is determined by the residency of the student, rather than by the residency of the student's parent, as is presently the case. It appears that, under the terms of the new EA, the student who is a resident of Alberta, but whose parents live elsewhere in Canada, not only has access to education but also will be funded. For example, it will enable parents who live elsewhere in Canada, but who feel a need for their child to live with a relative in Alberta, to have their child attend school in Alberta as a funded student. This may, in turn, present challenges to schools when endeavouring to deal with parents regarding a variety of matters involving their child (e.g. obtaining parental consent when needed, discipline, attendance, achievement, relationships).

2. Section 31 – Student Responsibilities:

At 31(e), the matter of bullying is raised. It is interesting that bullying, as one example of misconduct, receives such specific attention in the new EA (no specific mention of defiance, offensive language, or physical assault, for example). Why is this particular form of misconduct referenced specifically in the EA, to the exclusion of all others?

The entire section seems to have a very strong emphasis on student conduct, with subsections (c) through (h) all focusing on it. Is there really a need to state the importance of appropriate student conduct in so many different ways?

3. Section 32 – Parent Responsibilities:

Section 32 provides parents with rights that appear to go well beyond those afforded to parents in the current SA. These provisions include the “prior right to choose the kind of education that shall be provided to the child” and the responsibility to “act as the primary guide and decision-maker with respect to the child’s education.” These new rights and responsibilities, although strengthening the role of parents with respect to the education of their children, may also present challenges to boards. Some questions that come to mind are:

- a. What happens when a student is assigned to the class of a particular teacher, but the parent prefers that the child be enrolled in a different teacher’s class?
- b. To what extent might parents now expect to have the “final say” with respect to the supports and services provided to a child with special education needs?
- c. Does section 32 imply that teachers, other school personnel, and the school board have only a secondary role to play with respect to a child’s education, and therefore with respect to decisions affecting a child’s education?
- d. If this is the case, to what extent are these provisions inconsistent with the rights and responsibilities given to boards and school personnel elsewhere in the legislation (e.g. to boards at section 33, to teachers at section 196, to principals at section 197)?

4. Section 142 – Audit Committee:

At section 142, a board is required to establish an audit committee for the purposes of recommending external auditors to the board, of reviewing the board’s annual financial statements and reporting on same to the board, and of undertaking other matters as determined by the board. At least two members of the audit committee

are to be individuals who are not directors and who are not employees of the board (one from the “business community” and one from the “adult learning community”). Although the rationale for establishing an audit committee is not stated in the EA, it would appear that there is a desire for greater transparency, and hence greater external scrutiny, with respect to the financial transactions of school authorities. Boards may wish to discuss how they feel about this greater level of scrutiny.

5. Removal of Section 62 in Current School Act – Agreements:

One section of the existing SA that is not included in the new EA is section 62, Agreements. Included in the existing 62(1) is the following statement:

A board may, without the approval of the Minister, (a) enter into an agreement with (i) a person, or (ii) a joint committee established under section 63, respecting the provision of educational, managerial or other services with respect to the operation of schools;

The EA, at section 51, provides conventional boards with “natural person powers,” which perhaps authorizes conventional boards to enter into the kind of agreements that are contemplated here. However, natural person powers have not been extended to charter boards, so the elimination of this section may prompt charter boards to question the implications, for them, of the removal of this clause. For example, some boards have used this clause to justify charging fees for lunch supervision: In essence, the school jurisdiction and the parent have entered into an agreement for the provision of lunch supervision services. Will such agreements still be possible under the terms of the new EA?

Prepared by Don Falk – Superintendent, New Horizons School

Email: dfalk@newhorizons.ca

May 11, 2019



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

May 15, 2019

To: Board of Directors

From: Don Falk - Superintendent

Subject: Report from Fundraising Association of New Horizons School

Background:

The Fundraising Association of New Horizons School (FANHS) has been invited to present a report on its activities during the current school year at the Board meeting of May 22, 2019. At the time of the writing of this memo, the attendance of a FANHS representative at the Board meeting was not yet confirmed.

Recommendation:

It is recommended that the report from the Fundraising Association of New Horizons School be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk – Superintendent

MEMORANDUM

May 16, 2019

To: Board of Directors
From: Don Falk - Superintendent
Subject: Playground Improvement Project

Background:

A sub-committee of the New Horizons School Council has been working for several months on plans to enhance and expand the school's outdoor play structure. In part, the impetus for establishment of this committee was the removal of a set of six swings in order to accommodate the placement of the École Claudette-et-Denis-Tardif starter school facility. As the committee undertook its work, however, it became apparent that there was a need for more than a simple replacement of the swings. The committee is therefore planning a project that will provide for a greater number and scope of play opportunities for children than that which would be accomplished by replacement of the swings (see attached report from Principal Zarowny for additional details).

The Fundraising Association of New Horizons School (FANHS) has agreed to support the School Council by raising funds for this project and, accordingly, plans to initiate a fundraising venture. It is felt that the likelihood of success of such a venture would be improved if charitable-donation receipts could be provided to those making contributions to the project. In this regard, and as a sign of support, it would be helpful if the playground project were to be formally adopted as an approved project of the New Horizons Charter School Society, which is a registered Canadian charity, and if a letter of support to that effect were to be provided by the Board of Directors.

Recommendation:

The following recommendations are presented for the consideration of the Board of Directors:

- That the New Horizons Playground Improvement Project be formally approved as a project of the New Horizons Charter School Society.
- That the Board of Directors write a letter of support to the Fundraising Association of New Horizons School and the New Horizons School Council with respect to the playground improvement project.



Don Falk – Superintendent

Attachment

**NHS Playground Committee
Report to the Board
May 22, 2019**

Membership

As a sub-committee of the New Horizons School Council, the Playground Committee is composed of New Horizons School Parents and one school staff member. Parent involvement includes FANHS members.

Project Manager: Marcus Hall
School Representative: Ted Zarowny

Goal

To plan for the development and installation of an additional play area for our students by the fall of 2021.

Current Status

- Elk Island Catholic School has given approval to proceed with the project.
- Discussions are currently occurring with the County.
- NHS parents have been surveyed for their input.
- Four vendors have submitted quotes.
- Committee members have attended a grant-writing session and will be applying for Grants

Costs

- Quotes have ranged from 60,000 to 95,000.
- Site preparation is a large portion of the cost of the quotes.

Funding Sources

- Grants
- FANHS Fundraisers
- Personal Donations
- Conseil scolaire Centre-Nord (Greater North Central Francophone Education Region No. 2)

Next Steps

- Approve a vendor and design.
- Continue with fundraising.



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

May 15, 2019

To: Board of Directors
From: Don Falk - Superintendent
Subject: Proposed Budget 2019-20

Background:

Attached for the consideration of the Board is a proposed 2019-20 school budget. The development and presentation of the budget is an integral part of a planning cycle that includes the review of data such as the Accountability Pillar Report, provincial achievement test results, and survey results, as well as key planning events such as the annual Stakeholder Forum, the Board Planning Retreat, and approval of the Provisional Education Plan.

Assumptions:

The following assumptions have been made in developing the proposed budget:

- A total enrolment of 394 students (38 kindergarten, 356 grade 1-9). This represents an increase of 41 students, or 11.5%, over 2018-19 and is a record high enrolment for our school. It also marks the fifth consecutive year in which year-to-year enrolment increases have exceeded 10%. This places New Horizons as one of the two fastest-growing school jurisdictions in the province.
- Grants from Alberta Education to remain at same level as in 2018-19. Further comment on this assumption follows later in this memo.

Highlights:

Highlights of the proposed 2019-20 budget include the following:

- Revenues and expenditures essentially in balance, with a small surplus of \$25,000 proposed.
- The addition of one new teaching position, so as to support the establishment of an additional homeroom class at the grade 7 level.
- The addition of a 1.0 FTE educational assistant positions so as to provide additional support for students with multiple exceptionalities.
- The addition of a new 0.5 FTE position entitled Family School Wellness Counsellor, in keeping with a priority recommended at the Stakeholder Forum, supported at the Board Planning Retreat, and incorporated into the Provisional Education Plan for 2019-20 to 2021-22.
- Continuation of a budgetary subsidy for student bus transportation, so as to provide bus transportation to and from school without fees.
- Directors are reminded that opportunity to review and approve a Fall Budget Update will be provided to the Board of Directors in November. The Update will include adjustments made

necessary due to changes in circumstance (e.g. enrolment changes) that occur after the new school year begins.

Contributors to Uncertainty:

As directors are aware, considerable uncertainty surrounds this proposed budget. Contributing to this uncertainty are the following:

1. In the aftermath of the provincial election, the Government of Alberta (GoA) has established a “Blue Ribbon Panel” to review Alberta’s finances. This Panel has a mandate to report to the GoA by August 15, 2019, following which a provincial budget will be developed. The Education portion of that budget, including 2019-20 grant rates for school jurisdictions, will not be known until the provincial budget is approved.
2. Some Alberta school jurisdictions appear to be of the mind that the 2018-19 funding rates may not be maintained in 2019-20. As a result, they are preparing budget scenarios that include reductions in revenues, together with consequent reductions in expenditures and/or the use of reserve funds to support 2019-20 operations. These scenarios include the following:
 - a. Grant rates will be reduced by 3%. When applied to New Horizons, this would mean a \$112,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.
 - b. Grant rates will be reduced by 5%. When applied to New Horizons, this would mean a \$187,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.
 - c. The class size grant will be eliminated. When applied to New Horizons, this would mean a \$225,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.
 - d. Funding for each school jurisdictions will be frozen at 2018-19 levels, meaning that enrolment growth in 2019-20 will not be funded. When applied to New Horizons, this would mean a \$352,000 loss in revenue, when compared with the revenues in the proposed 2019-20 budget document.

Potential Responses to Uncertainty:

Given this uncertainty, the following considerations are presented to the Board with respect to the proposed budget for 2019-20:

1. At present, school boards are not required to submit a budget until June 30, 2019. In the context of the budgetary uncertainty discussed above, the Board may wish to postpone a decision with respect to its 2019-20 budget until its meeting on June 19, 2019. There is, of course, no assurance from Government that additional budget information will be provided by that time. Meanwhile, there is a need for spending to be authorized so as to enable preparation for the 2019-20 school year. Of particular importance is the need to fill a new teaching position for the second grade 7 class at the junior high level. The position has been posted and applications are being received as this memo is being prepared.
2. The proposed budget calls for the new staff positions of full-time teacher, full-time educational assistant, and part-time family school wellness counsellor. Although it is necessary to fill the teaching position prior to the new school year, the hiring of the educational assistant and family school wellness counsellor positions could be postponed until funding certainty has been obtained.
3. At present, the Board’s operating reserve stands at approximately \$440,000. Should one or more of the funding reduction scenarios discussed above come to pass, the Board may wish to

consider “drawing down” its operating reserves in order to maintain operations during the 2019-20 school year. At the same time, the Board previously approved procurement and installation of a new modular classroom for the 2019-20 school year. The total cost of purchasing and installing the modular, together with expanding the parking lot, is estimated to be in the order of \$450,000, representing approximately 80% of the Board’s capital reserve, which currently stands at \$560,000. In light of the potential commitment of operating reserves to address a reduction in revenue during the 2019-20 school year, the Board may wish to delay the purchase and installation a new modular classroom, rather than substantially diminishing both operating reserves and capital reserves in the same year. (Formal approval from Alberta Education to request that Alberta Infrastructure make this purchase on the Board’s behalf was received on May 14, 2019 – see letter attached to this Board meeting agenda package – meaning that the purchase of the modular classroom has not yet been initiated.) Administration has given consideration to this possibility and is confident that, in the circumstance, scheduling adjustments can be made so as to accommodate the second grade 7 class without the installation of a modular classroom in the 2019-20 school year. This would be accomplished in much the same fashion that enabled accommodation of a second grade 6 class during the first half of the current school year.

Secretary-Treasurer Tracy Leigh and I will speak to the proposed 2019-20 budget, as well as to attendant issues raised in this memo, at the Board meeting on May 22, 2019.

Also attached, as part of the overall presentation of the budget, is the School Fees Schedule for the year ending August 31, 2020. Ms. Leigh will speak to this document during her presentation of the proposed budget.

Recommendations:

It is recommended that the Board implement one or more of the following options with respect to the proposed budget for 2019-20:

1. That a decision on the budget be postponed until the Board meeting of June 19, 2019.
2. That the budget for the 2019-20 school year be approved, with the following provisos:
 - a. That only the position of junior high teacher be filled at the present time, with the remaining positions to be filled only when it has been determined that 2019-20 grant rates match those of 2018-19, or following Board approval of a revised budget.
 - b. That a revised budget be presented to the Board, at the earliest opportunity, in the event that the 2019-20 grant rates differ from those of 2018-19.
3. That the purchase and installation of a new modular classroom be placed on hold until such time as it has been determined that the 2019-20 grant rates match those of 2018-19, or following Board approval of a revised budget.
4. That expansion of the parking lot proceed in accordance with approved Board Motion 2019-03-13-06, which reads as follows:

Moved that a plan with quotes on the expansion of the parking lot be presented to the Board of Directors for its consideration at the earliest possible date. Moved: Director Clarke, Seconded: Director Hanson, Carried
5. That the *Fee Schedule for the Year Ending August 31, 2020* be approved.

A handwritten signature in blue ink, appearing to read 'Don Falk', with a long horizontal stroke extending to the right.

Don Falk – Superintendent

Attachments (4)

NHS Budget 2019-20

Student Enrolments	2017-18	2018-19	2019-20
Total Enrolment	318.00	353.00	394.00
FTE	299.50	333.50	375.00
Increase Total Enrolment		35.00	41.00
Increase FTE over 2018-19		34.00	41.50

Grants from Alberta Education
 No change from last year
 Continue to fund enrolment growth
 Assuming grant for 1 PUF

School Fees
 No changes in fees from parents for Instructional Supplies/Materials and Textbooks. Increase field trip fees from \$35 to \$50 per student

Other Revenues
 All other fees remain at the same level as last year

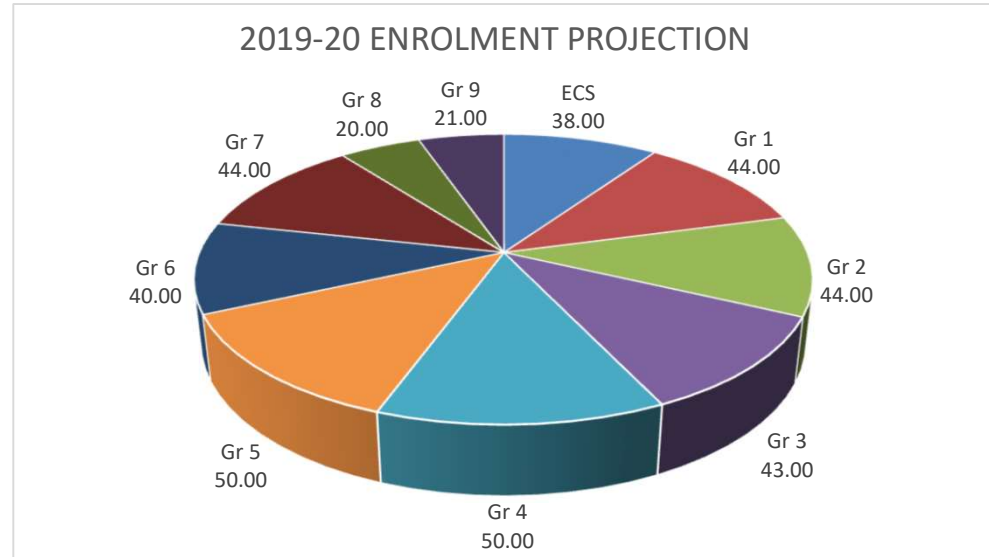
Staffing	2017-18	2018-19	2019-20	Change
Teachers/Administration	18.2500	19.8060	20.8960	1.0900
School Administration	1.6000	1.5400	1.5400	0.0000
Educational Assistants	5.7300	7.1900	8.1900	1.0000
System Administration		2.0000	2.0000	0.0000
Family School Liason Counsellor			0.5000	0.5000

Allowances/Benefits

Teachers	No salary increases
Principal	Allowance remains at \$25,000
Vice-Principal	Allowance remains at \$12,500
Teachers/Administration	Contribution for H.S.A. remains at \$850
School Administration	No salary increases Provision for increase in vacation pay
Educational Assistants	No salary increases Provision for increase in vacation pay
Superintendent	Base Salary \$66,000 (\$110K x 0.60) Allowance for Pension \$10,000 Allowance for Health Benefits \$7,500 Allowance for Vehicle \$5,000
Family School Liason Counsellor	\$27,250 (\$54,500 x 0.50)

New Horizons Charter School Society
Student Enrolments

STUDENT ENROLMENTS as of September 30th	2019-20 PROJECTED	2018-19 ACTUAL	2018-19 PROJECTED
ECS	38.00	39.00	40.00
Gr 1	44.00	43.00	41.00
Gr 2	44.00	39.00	38.00
Gr 3	43.00	46.00	45.00
Gr 4	50.00	48.00	47.00
Gr 5	50.00	40.00	43.00
Gr 6	40.00	45.00	45.00
Gr 7	44.00	20.00	24.00
Gr 8	20.00	21.00	22.00
Gr 9	21.00	12.00	14.00
Total No. of Children & Students	394.00	353.00	359.00
Summary of Enrolments:			
ECS (FTE)	19.00	19.50	20.00
Grades 1 - 3	131.00	128.00	124.00
Grades 4 - 6	140.00	133.00	135.00
Grades 7 - 9	85.00	53.00	60.00
ECS -6	290.00	280.50	279.00
ECS - 9	375.00	333.50	339.00
Grades 1 - 6	271.00	261.00	259.00
Grades 1 - 9	356.00	314.00	319.00
Severe Disabilities	5.00	5.00	3.00
PUF	1.00	0.00	2.00



New Horizons Charter School Society
 Budgeted Statement of Operations
 For the Year Ending August 31, 2020

	2017-18 Actual Audited	2018-19 Fall Budget Update	2019-20 Budget Proposal
TOTAL REVENUES FROM ALL SOURCES	\$ (3,769,478.20)	\$ (3,712,871.63)	\$ (3,821,724.60)
TOTAL EXPENDITURES	\$ 3,709,390.65	\$ 3,688,749.06	\$ 3,796,626.19
SURPLUS OR (DEFICIT)	\$ 60,087.55	\$ 24,122.57	\$ 25,098.41

Revenues			
Alberta Education	\$ 3,265,956.88	\$ 3,581,588.73	\$ 3,713,983.05
Other Government of Alberta	\$ -	\$ -	\$ -
Other Alberta School Jurisdictions	\$ 12,492.33	\$ -	\$ -
Fees from Parents	\$ 65,007.00	\$ 66,492.50	\$ 79,105.00
Other Sales & Services	\$ 1,374.90	\$ 3,500.00	\$ 1,500.00
Investment Income	\$ 3,191.44	\$ 5,000.00	\$ 3,000.00
Gifts & Donations	\$ 1,344.00	\$ 25,000.00	\$ -
Fundraising	\$ 5,260.45	\$ -	\$ -
Rentals of Facilities	\$ 23,365.86	\$ 31,290.40	\$ 24,136.55
Amortization of Capital Allocations	\$ 391,485.34	\$ -	\$ -
Total Revenues	\$ 3,769,478.20	\$ 3,712,871.63	\$ 3,821,724.60

Expenses			
Instruction Block: ECS	\$ 111,431.75	\$ 141,562.00	\$ 119,112.00
Instruction Block: Grades 1-9	\$ 2,648,029.87	\$ 2,880,615.18	\$ 2,957,878.00
Plant Operations	\$ 643,525.39	\$ 296,819.92	\$ 316,950.00
Transportation	\$ 98,218.29	\$ 125,598.96	\$ 128,724.00
Board/System Administration	\$ 191,948.70	\$ 232,971.53	\$ 262,099.25
External Services	\$ 16,236.65	\$ 11,181.47	\$ 11,862.94
Total Expenses	\$ 3,709,390.65	\$ 3,688,749.06	\$ 3,796,626.19

Expenses (by object)			
Certificated Salaries	\$ 1,675,829.79	\$ 1,722,898.00	\$ 1,900,415.00
Certificated Benefits	\$ 354,626.81	\$ 414,452.00	\$ 443,525.00
Non-certificated Salaries & Wages	\$ 243,587.17	\$ 314,210.00	\$ 443,457.00
Non-certificated Benefits	\$ 43,329.29	\$ 89,916.00	\$ 137,971.00
Supplies & Services	\$ 980,997.93	\$ 1,123,173.06	\$ 848,058.19
Amortization of Capital Assets	\$ 405,512.00	\$ 17,750.00	\$ 17,750.00
Other Interest Charges	\$ 5,507.66	\$ 6,350.00	\$ 5,450.00
Total Expenses	\$ 3,709,390.65	\$ 3,688,749.06	\$ 3,796,626.19

Total Excess (Deficiency)	\$ 60,087.55	\$ 24,122.57	\$ 25,098.41
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**New Horizons School
Fee Schedule 2019-20**

Fee Name/Description	Per Student Fee 2019-2020	Per Student Fee 2018-2019	Fee Category (e.g. Basic, Options, Activity, Lunch Supervision)
Classroom Supplies - Kindergarten	\$27.50	\$27.50	Basic Instruction, Supplies
Classroom Supplies - Grades 1-6	\$32.50	\$32.50	Basic Instruction, Supplies
Classroom Supplies - Grades 7-9	\$42.50	\$42.50	Basic Instruction, Supplies
Textbooks - Grades 1-6	\$20	\$20	Basic Instruction, Supplies
Textbooks - Grades 7-9	\$30	\$30	Basic Instruction, Supplies
Options - General Grades 7-9	\$20	\$20	Supplies, Materials for Option Courses
Options - Active Community Living Grades 7-9	\$200	\$200	Supplies, Materials, Activity
Field Trips - K to Grade 9	\$50	\$35	Activity Fees
Lunch Supervision - Kindergareten	\$50	\$50	Lunch supervision
Lunch Supervision - Grades 1-9	\$95 for 1st/\$30 for each aditonal	\$95 for 1st/\$30 for each aditonal	Lunch supervision

Board of Directors – Work Plan for 2018-19

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2018-19 <input checked="" type="checkbox"/> ▪ Set date for October Board meeting <input checked="" type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input checked="" type="checkbox"/> ▪ Receive Counsellor's Report for 2017-18 School Year <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Conduct SGM; hold Board elections <input checked="" type="checkbox"/> ▪ Elect Board executive officers (must be within one week of SGM) <input checked="" type="checkbox"/> ▪ Select members for Board standing committees <input checked="" type="checkbox"/> ▪ Set dates for Board meetings (motion required) <input checked="" type="checkbox"/> ▪ Notify Service Alberta of change in executive officers <input checked="" type="checkbox"/> ▪ Sign Board Member Code of Conduct – Policy #101 <input checked="" type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2018 <input checked="" type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input checked="" type="checkbox"/> ▪ Receive enrolment report for September 30, 2018 <input checked="" type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input checked="" type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input checked="" type="checkbox"/> ▪ Set date for NHCS Society AGM <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input checked="" type="checkbox"/> ▪ Approve final Three-Year Education Plan 2018-19 to 2020-21 <input checked="" type="checkbox"/> ▪ Approve revised budget for 2018-19 <input checked="" type="checkbox"/> ▪ Approve Annual Education Results Report 2017-18 <input checked="" type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/18 <input checked="" type="checkbox"/> ▪ Receive Report #1 from School Council <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2018-19 <input checked="" type="checkbox"/> ▪ Set date for March Board Planning Retreat <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2018 <input checked="" type="checkbox"/> ▪ Review Policy 210 and associated Student Code of Conduct <input checked="" type="checkbox"/> ▪ Approve school calendar for 2019-20 in principle <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Provide final approval of school calendar for 2019-20 <input checked="" type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input checked="" type="checkbox"/> ▪ Prepare breakfast for school staff – Feb 15 <input checked="" type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2018-21 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Board Retreat – Identify priorities for upcoming Education Plan <input checked="" type="checkbox"/> ▪ Approve Three-Year Capital Plan for 2019-20 to 2021-22 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2019-20 to 2021-22 <input checked="" type="checkbox"/> ▪ Administer Board-developed Stakeholder Survey <input checked="" type="checkbox"/> ▪ Receive Quarterly Financial Report for Dec 2018 – Feb 2019 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting <input type="checkbox"/> ▪ Approve Budget for 2019-20 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for May 2019 <input type="checkbox"/> ▪ Receive Board-developed stakeholder survey results <input type="checkbox"/> ▪ Consider salary adjustment for support staff, senior administration <input type="checkbox"/> ▪ Receive report from FANHS <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2018-19 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Mar – May 2019 <input type="checkbox"/> ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) <input type="checkbox"/> ▪ Schedule September 2019 Board meeting <input type="checkbox"/> ▪ Set date for Summer Board Housekeeping Retreat <input type="checkbox"/> ▪ Receive Report #2 from School Council <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies <input type="checkbox"/> ▪ Receive recommendations from Board committees <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <input type="checkbox"/> <li style="padding-left: 20px;">- County Council <input type="checkbox"/> <li style="padding-left: 20px;">- MLAs <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>

Written Notice of Special General Meeting

A Special General Meeting is called on behalf of the Board of Governors. Authority for the meeting was through a majority vote of the Directors at the Spring General Meeting May 4, 2019.

Time	7:00 PM May 27, 2019 and 12 noon May 31, 2019
Date	May 27, 2019 with electronic voting May 31, 2019
Location	May 27, 2019 Conference Call (information below) Electronic voting through link: <u>To be provided by May 27, 2019.</u>
Purpose	<p>At the Directors' Meeting May 4, 2019 two committees were struck to prepare advocacy input for the Government of Alberta as it pertains to Charter Schools. These committees are concerning <i>Governance</i> (Acts and Regulations) and <i>Funding</i> (Funding formula, funding manual).</p> <p>Between the time of the Spring General Meeting May 4, 2019 and the Special Meeting on May 27, 2019 the committees plan to meet weekly and to share progress with all directors through the "Board of Governors" location on the TAAPCS Google Suite.</p> <p>Final discussion will occur at the May 27 meeting with final edits provided by May 29, 2019. The final version will be provided in advance of the vote to elicit approval by electronic means May 31, 2019.</p>

Calgary: 403 232 0994

Toll Free: 1 877 385 4099

Access codes:

Moderator, Ron Koper: 7394122 and pound sign

Participants: 4028804 and pound sign



Nicole Pasemko
Chair – Board of Directors
Phone: 780-416-2353
Email: npasemko@newhorizons.ca

May 8, 2019

Honourable Adriana LaGrange
Minister of Education
Office of the Minister
Education

Dear Minister LaGrange:

On behalf of the Board of Directors of New Horizons Charter School in Sherwood Park, I am pleased to congratulate you on your election as a Member of the Legislative Assembly and on your appointment as Minister of Education. We wish you well as you undertake your new responsibilities and look forward to working with you in the years ahead. Further, we are pleased to extend to you an open invitation to visit our school at any time.

We note with great interest the emphasis on school choice that is referenced in your party's election platform, as well as the extent to which that emphasis includes support for charter schools. As Alberta's first charter school, it has been our privilege to provide educational choice to children and families in Strathcona County, Sherwood Park, and the surrounding area for the past twenty-four years. We are excited, as we enter our silver anniversary year, to work with you to enhance our programming and extend school choice to an ever-growing number of families in the greater Edmonton region.

In this regard, we draw your attention to our ongoing correspondence with your predecessor, Minister David Eggen, in which we requested the transfer of ownership of the building and lands that we presently lease from the Elk Island Catholic Separate Regional Division No. 41, to the New Horizons Charter School Society. This transfer, which was initially identified as a "preferred option" by former Education Minister Jeff Johnson (letter to Elk Island Catholic Board Chair dated June 5, 2014), and which was supported by the Board of Trustees of Elk Island Catholic Schools (Elk Island Catholic Board motion of June 30, 2015), unfortunately did not receive ministerial support during the past four years, despite the submission of several letters of request to Minister Eggen by our Board. We note in particular our most recent letter in that regard, dated March 14, 2019, although we also acknowledge that the proximity of that letter to the election call may have prevented Minister Eggen from responding. With

1000 Strathcona Drive, Sherwood Park, AB T8A 3R6
P: 780-416-2353 F: 780-467-0274 W: newhorizons.ab.ca

respect, we therefore request your response to our letter of March 14, in the hope that our longstanding desire for acquisition of ownership will at last be enabled.

We would further draw your attention to the presence of École Claudette-et-Denis-Tardif, a starter school of the Greater North Central Francophone Education Region No. 2 (GNCFER), on our school campus. Although our two schools work well together, it has become increasingly difficult to accommodate the needs of two rapidly-growing schools on a single campus. With one gymnasium (ours) serving the children of both schools, for example, our efforts to ensure the best possible physical education program for our students has been challenged. In addition, the opportunity for both schools to grow is impeded by the limited space provided by a single campus. In this regard, we are aware that the GNCFER has identified the acquisition of a new school on its own campus in Sherwood Park as a highest priority in its most recent capital plan.

To be sure, the relocation of École Claudette-et-Denis-Tardif to a new campus would address many of our school's growth needs, while at the same time accommodating the needs of the GNCFER. Such a move would also contribute to the growing interest in our school community to add high school grades to our school's program offering. Although inclusion of a high school program has been referenced in each of our charters over the years, we have not been able to give realistic consideration to such a possibility until recently. Being the sole occupant of our campus would assist greatly in that regard.

Given the complexities of the circumstances described above, we would greatly value the opportunity to meet with you. With that in mind, we are most pleased to underscore the invitation extended to you at the beginning of this letter.

Once again, please accept our best wishes as you undertake your new responsibilities. Thank you for giving consideration to these matters.

Sincerely,



Nicole Pasemko
Chair, Board of Directors

May 9, 2019

Annie McKittrick
Former MLA – Sherwood Park
Former Parliamentary Secretary to the Minister of Education
anniemck@uvic.ca

Dear Ms. McKittrick:

On behalf of the Board of Directors of New Horizons School, I wish to thank you for your interest in and support for our school during the past four years. We were most pleased that, during those years, you were able to visit our school on several occasions, your visits including our annual Stakeholder Forum, Read-in Week and, of course, our Grand Re-opening following the completion of our major modernization project (see photo below). In addition, we were pleased to meet with you in your constituency office on several occasions as well.



During each of our visits, we appreciated your genuine interest in the unique mission of our school and your assurances of support in enabling us to fulfill our school's charter mandate. Thank you.

Please accept our best wishes for success in the new projects and activities you undertake in the years ahead. We wish you well in these endeavours and look forward to opportunities for our paths to cross from time to time.

Please also feel free to drop by our school for a visit at any time.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Nicole Pasemko". The signature is fluid and cursive, with a long horizontal stroke at the end.

Nicole Pasemko - Chair



Don Falk <dfalk@newhorizons.ca>

Message from the new Minister of Education, Adriana LaGrange

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Thu, May 9, 2019 at 11:16 AM

**To: Board Chairs of Public, Separate, Francophone and Charter School Authorities
Presidents of Stakeholder Associations**

Alberta Catholic School Trustees' Association (ACSTA)

Alberta Home Education Association (AHEA)

Alberta School Boards Association (ASBA)

Alberta School Councils' Association (ASCA)

Alberta Teachers' Association (ATA)

Association canadienne-française de l'Alberta (ACFA)

Association of Independent Schools & Colleges in Alberta (AISCA)

Association of School Business Officials of Alberta (ASBOA)

College of Alberta School Superintendents (CASS)

Council of Catholic Superintendents of Alberta (CCSSA)

Fédération des conseils scolaires francophones de l'Alberta (FCSFA)

Fédération des parents francophones de l'Alberta (FPFA)

Learning Disabilities Association of Alberta (LDAA)

Public School Boards' Association of Alberta (PSBAA)

The Association of Alberta Public Charter Schools (TAAPCS)

Dear colleagues,

I wanted to take this opportunity to reach out and say hello as I transition into my new role. First, I would like to say it is my great honour and privilege to serve as your new Minister of Education. I feel the most important job I have as minister is to listen, so please know that my lines of communications are open and I look forward to hearing from each of you in the near future. I know there is much work to do, and I am eager to begin. Collaboration is key!

I served for many years as school board trustee, chair of the board and as president of the Alberta Catholic School Trustees Association, so I've seen your dedication to students and staff firsthand. This also means I understand many of the challenges you face. I am committed to facing these challenges with you as we work together in the best interest of students.

Each child is unique, and our government will work with parents, teachers, principals, trustees and other stakeholders to deliver the best possible outcomes for our children. I am planning to get out into the field soon and visit with you, students and staff to hear firsthand how we can build a stronger, more vibrant and inclusive education system together.

Sincerely,

Adriana LaGrange

Alberta Education Minister

cc: Superintendents of Public, Separate, Francophone and Charter School Authorities
Executive Directors of Stakeholder Associations
First Nations Education Directors
Private School Authorities
Communications Contacts at School Divisions

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AR105642

May 14, 2019

Mr. Don Falk
Superintendent
New Horizons School
1000 Strathcona Drive
Sherwood Park AB T8A 3R6

Dear Mr. Falk:

Thank you for your March 1, 2019 and May 1, 2019 correspondence to Allison Matichuk, Capital Planning Manager, North Branch, advising of the New Horizons Charter School Society Board's approved motion to use \$195,277 of internal funds to acquire a modular classroom. As the Executive Director of Capital Planning, Alberta Education, I am pleased to respond.

I hereby acknowledge the receipt of your notification of intent to purchase the above noted classroom. As per Section 203(1) of the *School Act* please provide a copy of the site plan to Tony Hodge at tony.hodge@gov.ab.ca and Travis Hovland at travis.hovland@gov.ab.ca. As outlined in your correspondence, I understand you also intend to add six parking spaces, to be jointly funded by New Horizons Charter School Society and Greater North Central Francophone Education Region and which will serve both facilities.

I wish to remind you that your jurisdiction must follow all relevant contract legislation and requirements. Upon completion of the project, please submit a revised small scale plan to Gary Tran at gary.tran@gov.ab.ca.

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Mr. Don Falk
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I wish you the best in this pursuit as you address student needs in your school.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Willan". The signature is written in a cursive style with a prominent initial "J".

Jeff Willan
Executive Director
Capital Planning

cc: Vince Farmer, Executive Director, Learning Facilities, Alberta Infrastructure