

New Horizons School Council Meeting Minutes

April 23, 2019
7:00 pm to 9:00 pm
Learning Common, New Horizons School

Bring/Read: Agenda will be shown on overhead projector during meeting.

Attendees: Elizabeth Macve, Sandra Dargis, Ted Zarowny, Manda Wilde, Brianne Davio, Amanda Panas, Jaden Bouwers

1. Call to order 7:05pm

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

MOTION: Sandra Dargis moved to adopt the agenda as presented. Seconded by Manda Wilde. Motion Carried.

4. Approval of Minutes

4.1 March 19, 2019 – attachment

MOTION: Manda Wilde moved to approve the draft minutes from the March 19, 2019 meeting. Seconded by Sandra Dargis. Motion Carried.

5. Reports

5.1 Chair's report -- None

5.2 Principal's report -- See Attached

Mr. Zarowny recommends that Playground Committee be designated as an ad hoc committee of school council under Article 10 of our operating procedures. This should clarify reporting lines and make it administratively easier when requesting funds from FANHS or the Board for example.

MOTION: Manda Wilde moved for school council to establish a playground committee to oversee expansion of the existing playground and look towards future playground needs. Seconded by Sandra Dargis. Motion Carried.

Mr. Zarowny called for feedback regarding the new format for the Talent Show:

Thank-you to Ms. Graham for the hard work she put into this project. The show was very enjoyable and showcased some amazing talent.

It was felt that New Horizon's Got Talent was good in concept but needed improved communication to parents. The key missing component was a comprehensive email to all parents clearly detailing the project and the due dates etc so parents would know what is expected of their child and they could help the younger students especially understand what they needed to do to complete the project.

Grade 1 and 2 acts only performed at the Volunteer Tea. It was suggested that the performances could have been videoed and posted somewhere to the parents not in attendance could have viewed them. In general parents would like more notice if their children are performing at the volunteer tea so they might be able to arrange work schedules to attend.

We liked the group acts combining the singing, dancing and instruments because it gave every student a chance to be involved.

For the grade 3 to 6 group acts, it was helpful when they were videoed at school as it was difficult for parents to make it happen outside school hours especially when parents didn't have each other's contact information.

The talent fair was good in concept but maybe too short. Instead of having the in-school dress rehearsal, maybe have the talent fair run a little longer. It was a lot to happen all in one day. Maybe have the evening talent show occur a week after the talent fair so the chosen acts and their families have time to plan to attend.

The show was long and might work better as 2 separate events: A Talent Show and a separate Spring Concert to showcase the work of the Choirs, Band and Drama programs.

Thank-you to the parent volunteers who helped set up and organize/ supervise the performers backstage. Some volunteers mentioned that more clear descriptions of their duties would have helped.

5.3 Financial Officer's report -- See Attached

ACTION ITEM: Per discussion with Mr. Zarowny, it was confirmed that the risers have been fully paid for and the amount previously motioned by school council to fund the riser purchase will not be needed.

ACTION ITEM: May's agenda should include a motion re the playground expenditure, so it is formally documented for the purposes of grant applications etc. Ensure the agenda is posted with sufficient notice on the website.

Discussion re possibility of reducing the current fund allocation to better reflect what we expect to motion in the remainder of this funding year. Estimate that there will be approximately \$16,000 to return to FANHS. It was decided to continue with our usual procedure of dealing with the unspent amounts as an overage at the end of the year.

Gifted education conference: something the school would still like to do but they weren't able to make it happen for 2019. No funds will be needed for this funding year.

The staff representatives were asked to pass along to the staff to please use their incentive allocations, also there is \$1500 approved for recess equipment. FANHS would like all receipts in by June 15th, but can accept receipts up the second last day of classes. School council and other parent volunteers would be available to help with shopping if that would help.

5.4 FANHS' report -- None

5.5 Communication Officer's report -- None

6. Motion to Accept Reports

MOTION: Sandra Dargis moved to receive the reports as presented. Seconded by Brianne Davio. Motion Carried.

7. New Business

7.1 Funding request:

- Artist in Residence - \$1000 is requested for an application deposit for an artist-in-residence for Quest Theatre from School Support, Academic Support
- This deposit is refundable if the application doesn't do through. The administration understands that if the application is accepted school council will likely not be in a position to provide the remainder of the funding next year due to the playground project. Mr. Zarowny said the administration would find a way to fund the remainder of the cost of this artist in residence program.

MOTION: Manda Wilde moved to approve \$1000 from School Support, Academic Support for the deposit for the Quest Theatre Artist in Residence program. Seconded by Elizabeth Macve. Motion Carried

7.2 Spring event planning (Ferdinand movie night on April 26)

- Will have a simple concession, popcorn, chips, water and kool aid
- We will try to source popcorn at a discounted price - if not we will make it again

7.3 Teacher/Staff Appreciation in May (planning required?)

- Discussed possibility of asking for parent volunteers to send in food or treats to the staff room for that week

7.4 Other new business: Payment for babysitting services provided during the
Playground committee meeting

**MOTION: Manda Wilde moved to approve up to \$30 from School Council
Administration for babysitting services provided at the April 23, 2019 playground
committee meeting. Seconded by Elizabeth Macve. Motion Carried**

8. Correspondence

9. Future Meeting Dates

May 21, June 18 and Annual General Meeting Also on June 18th

10. Adjournment 8:06pm

New Horizons School Council Financial Officers Report

April 23, 2019
7:00 pm
Learning Commons, New Horizons School

1. February – April Approved Expenditures

School Support Total: \$840.00

Staff Support: \$500 (Spring P/T Interviews)

Clubs: \$340 (Reach for the Top)

Classroom Support Total: \$140.83

Classroom Incentives: \$76.47 (1F), \$43.41 (3P), 20.95 (3M)

2. Current Fund Allocation Overview

New Horizons School Fund Allocation				
	2018-2019 Allocation of Funds	Spent Funds	Motioned Funds	Remaining Funds
School Support	\$ 11,500	\$ 3,143	\$ 2,856	\$ 5,501
Classroom Support	\$ 4,500	\$ 550	\$ 3,958	-\$ 8
School Enhancement	\$ 50,000	\$ -	\$ 2,500	\$ 47,500
Community Building / Parent Support	\$ 5,600	\$ -	\$ -	\$ 5,600
School Council Administration	\$ 500	\$ -	\$ 180	\$ 320
GRAND TOTAL:	\$ 72,100.00	\$ 3,692.88	\$ 9,493.94	\$ 58,913.18

Expenditure Tracking - 2018-2019

	Date Approved	Paid To	Amount Allocated	Amount Paid
School Support				
Sports and Well Being - Forgotten Lunch Supplies			\$ 197.05	
Sports and Well Being - Forgotten Lunch Supplies	19-Sep-18	New Horizons School		\$ 18.98
Sports and Well Being - Forgotten Lunch Supplies	16-Oct-18	New Horizons School		\$ 14.16
Sports and Well Being - Forgotten Lunch Supplies	6-Feb-19	New Horizons School		\$ 19.81
Sports and Well Being - Tall pylons	22-Nov-18	New Horizons School		\$ 200.00
Clubs- Gamers Club	19-Sep-18	Mr. Wilde		\$ 80.93
Clubs - Puzzle Club	22-Jan-19	Ms. Michelle Stephens	\$ 63.05	\$ 186.95
Clubs - Reach for the Top	8-Apr-19	The Renert School		\$ 340.00
Events - Kindergarten Grad			\$ 500.00	
Events - Grade 9 Grad			\$ 200.00	
Events - Halloween Dance	22-Nov-18	Laura Rasmussen		\$ 90.00
Events - Halloween Dance	23-Nov-18	Mr Abe Chang		\$ 25.20
Events - Halloween Carnival	22-Nov-18	Mr. Brian Loehr		\$ 194.35
Events - Christmas Concert	22-Jan-19	New Horizons School		\$ 552.30
Academic Support - Drama & Music			\$ 400.00	
Academic Support - Teachers Pet Dreamcatchers	22-Feb-19	New Horizons School		\$ 618.75
Academic Support - Gr 2 Buoyancy			\$ 566.00	
Academic Support - Kinder Cooking			\$ 430.00	
Staff Support - Teacher Meals (Fall)	15-Feb-19	New Horizons School		\$ 301.29
Staff Support - Teacher Meals (Spring)	19-Feb-04	Shaun Wilde		\$ 500.00
Staff Support - Teacher Meals (End of year)			\$ 500.00	
		Subtotal Allocated	\$ 2,856.10	Subtotal Paid \$ 3,142.72
Classroom Support				
Classroom incencitves - K			\$ 312.00	
Classroom incencitves - 1F			\$ 99.53	
	April 4 2019			\$ 76.47

Classroom incencitves - 1W		\$	168.00		
Classroom incencitves - 2K		\$	67.92		
	30-Jan-19 Ms. Anika Kooger			\$	84.08
Classroom incencitves - 2F		\$	152.00		
Classroom incencitves - 3P		\$	10.04		
	1-Oct-18 Ms. Amanda Panas				\$58.33
	6-Dec-18 Ms. Amanda Panas				\$41.21
	6-Feb-19 Ms Amanda Panas				\$31.01
	03/19/2019 Ms Amanda Panas				\$43.41
Classroom incencitves - 3M	22-Nov-18 Ms. Shayel MacKinnon	\$	92.29		\$70.76
	03/07/2019 Ms Shayel MacKinnon				\$20.95
Classroom incencitves - 4W		\$	91.83		
	6-Feb-19 Ms. Savanna Wygiera			\$	100.17
Classroom incencitves - 4C		\$	184.00		
Classroom incencitves - 5W		\$	161.67		
	19-Sep-18 Ms. Andrea Watson			\$	14.33
Classroom incencitves - 5J	6-Dec-18 Ms Alison Joly			\$	9.44
Classroom incencitves - 5J		\$	134.56		
Classroom incencitves - 6D		\$	168.00		
sClassroom incentives - 6S		\$	184.00		
Classroom incencitves - Jr High Wilde		\$	144.00		
Classroom incencitves - Jr High Loehr		\$	144.00		
Classroom incencitves - Jr High Ho		\$	72.00		
Classroom incentives - Jr. High Graham		\$	72.00		
Classroom incencitves - Music		\$	100.00		
Classroom incencitves - French		\$	100.00		
Recess Equipment		\$	1,500.00		
	Subtotal Allocated	\$	3,957.84		
				Subtotal Paid	\$ 550.16
School Enhancement					
Major Projects - Risers		\$	2,500.00		
	Subtotal Allocated	\$	2,500.00		
				Subtotal Paid	\$ -
Community Building / Parent Support					

Subtotal Allocated	\$	-	Subtotal Paid	\$	-
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School Council Administration

Babysitting

\$	180.00
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Subtotal Allocated	\$	180.00	Subtotal Paid	\$	-
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New Horizons School Fund Allocation

	2018-2019 Allocation of Funds	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support		
Clubs	2000	<i>tx. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Carts</i>
Sports & Well Being	1000	<i>Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day /Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches</i>
Events	2000	<i>Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/ Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair</i>
Staff Support	1500	<i>Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards</i>
Academic Support	5000	<i>Ex. Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/ Production; STEM; IB Programming Support</i>
Total	11500	
Classroom Support		
	\$ 4,500	
Recess Equipment	1500	<i>General Fund for the Entire School (includign equipment storage)</i>
Classroom Incentives	3000	<i>Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$8 per student allocated)</i>
Total	4500	
School Enhancement		
	\$ 50,000	
Sports Equipment	0	
Technology	0	
Major Projects	50000	<i>Risers, Swing funding</i>
Total	50000	
Community Building / Parent Support		
	\$ 5,600	
Guest Speakers	5000	<i>Gifted Education Conference</i>
Team/Community Building	200	<i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i>
Public Relations/Hospitality	400	<i>Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours); Wellness Fair (open to public); Parent Orientation Night</i>
Total	5600	
School Council Administration		
	\$ 500	
General Admin Expenses	100	
Babysitting	400	
Total	500	
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GRAND TOTAL: \$ 72,100.00		