

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: March 13, 2019

Initials: _____
Chair _____

Approved: DRAFT

Recorded By: M. Macdonald, S.
Morin

Secretary _____

March 13, 2019, 7:00 p.m.

Board Members Present at Call to Order:

Dan Hanson
VICE CHAIR

Michelle Macdonald
DIRECTOR

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Vicki Nielsen
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Tracy Leigh
SECRETARY-TREASURER

1. Call to Order

Vice Chair Hanson called the meeting to order at 6:58 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2019-03-13-01 Moved that the agenda for the Board Meeting of March 13, 2019 be adopted as amended, the amendment being the addition of agenda item 8.4: Update on Intake Day 2019.

Moved: Director Clarke, Seconded: Director Nielsen, Carried

4. Disclosure of Conflict of Interest:

None

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5. Approval of Minutes

5.1 Minutes of February 20, 2019

Motion 2019-03-13-02 Moved that the Board Meeting minutes of February 20, 2019 be approved.

Moved: Director Clarke, Seconded: Director Hanson, Carried

6. Administration Reports

6.1 Principal's Report

- No report.

6.2 Secretary-Treasurer's Report

Secretary-Treasurer Leigh spoke to her report, as attached to the agenda for the meeting. Her report provided information and a recommendation with respect to a Guaranteed Investment Fund, held by the New Horizons Charter School Society, that is maturing soon.

Motion 2019-03-13-03 Moved that the Guaranteed Investment Certificate that matures on March 15, 2019, be invested in the Premium Investment Account, as described in the March 13, 2019 report from the Secretary-Treasurer.

Moved: Director Macdonald, Seconded: Director Nielsen Carried

Director Pasemko joined the meeting at 7:20 p.m. and assumed the position of Chair.

6.3 Superintendent's Report

Superintendent Falk spoke to his report, as attached to the agenda for the meeting. Included in his report was information with respect the following:

- A CBC radio program, entitled "alberta@noon," which, during its March 5, 2019 episode, featured an hour-long discussion of Alberta's system of public charter schools.

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- Priority topics for the upcoming provincial election, as established by the College of Alberta School Superintendents.

7. Board Reports

7.1 Board Chair's Report

- No Report.

7.2 Committee Reports

7.2.1 Survey Committee

Vice Chair Hanson (Chair of the Survey Committee) previewed the survey of parents and students that is planned for distribution prior to the end of March 2019. Discussion followed.

Director Morin joined the meeting at 7:55 p.m. and assumed the position of Recording Secretary for the meeting.

Principal Zarowny joined the meeting at 8:00 p.m.

8. New Business

8.1 Modular Classroom

Superintendent Falk spoke to his memo, as included in the agenda package for the meeting, with respect to the possible purchase and installation, by the New Horizons Charter School Society, of a new modular classroom, the purpose of which would be to accommodate a second grade 7 class in the 2019-20 school year.

Motion 2019-03-13-04 Moved that the Board of Directors support the purchase of a new modular classroom, at a cost of \$195,277.00, with the understanding that the purchase will be made on behalf of the New Horizons Charter School Society by Alberta Infrastructure.

Moved: Director Nielsen, Seconded: Director Macdonald, Carried

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Motion 2019-03-13-05 Moved that, in accordance with Board Policy #207 (Purchasing) and Administrative Procedure #207 (Purchasing), a public tendering process be implemented to obtain bids on the installation of the new modular classroom and that the resulting bids be presented to the Board of Directors for review and approval.

Moved: Director Hanson, Seconded: Director Macdonald, Carried

Motion 2019-03-13-06 Moved that a plan with quotes on the expansion of the parking lot be presented to the Board of Directors for its consideration at the earliest possible date.

Moved: Director Clarke, Seconded: Director Hanson, Carried

8.2 Three-Year Capital Plan 2020-21 to 2022-23

Superintendent Falk spoke to his memo, as included in the agenda package for the meeting, with respect to the proposed Three-Year Capital Plan for the period 2020-21 to 2022-23.

Motion 2019-03-13-07 Moved that the Three-Year Capital Plan, for the period 2020-21 to 2022-23, be approved.

Moved: Director Macdonald, Seconded: Director Morin, Carried

8.3 Board Planning Retreat

In preparation of its upcoming planning retreat, scheduled for March 23, 2019, Directors gave consideration to the items to be included in the retreat agenda.

8.4 Intake Day 2019

Principal Zarowny provided a verbal report on the Intake Day (In-school Assessment Day) that was held on March 8, 2019.

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9. Board Work Plan

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

10. The Association of Alberta Public Charter Schools (TAAPCS)

The Board considered the following document received from TAAPCS:

- A document entitled, "What are Public Charter Schools?" the purpose of which is to assist in the development of communication strategies for the upcoming provincial election.

11. Receipt of Reports

Motion 2019-03-13-08 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.

Moved: Director Morin, Seconded: Director Macdonald, Carried

12. Correspondence Sent

None

13. Correspondence Received

13.1 Email message from Education Minister Eggen (2019-03-05), with respect to new Ministerial Order #006/2019, "Seclusion Room Standard." A copy of the ministerial order was attached to the email message.

14. Motion to Move into Camera:

Motion 2019-03-13-09 Moved that the meeting move in camera at 9:45 pm.

Moved: Director Hanson, Seconded: Director Clarke, Carried

15. Motion to Move Out of Camera:

Motion 2019-03-13-10 Moved that the meeting move out of camera at 10:00 pm.

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*Moved: Director Hanson, Seconded: Director
Nielsen, Carried*

17. Adjournment

Chair Pasemko adjourned the meeting at 10:01 pm.

Next Board Meeting: 7:00 pm on Wednesday, April 24, 2019.

DRAFT