

# New Horizons School Council Meeting Minutes

---

March 19, 2019  
7:30 pm to 9:00 pm  
Learning Common, New Horizons School

**Bring/Read:** Agenda will be shown on overhead projector during meeting.

Attendees: Sandra Dargis, Elizabeth Macve, Manda Wilde, Catherine Turner, Sarah-Jane Lovgren, Sarah MacDonald, Ted Zarowny, Abe Change, Lori Vigfusson, Brianne Davio, Sarah Litvinchuk

---

**1. Call to order: 7:37**

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

No additions to Agenda

Sandra Dargis motioned to approve agenda. Approved by Sarah Jane-Lovgren

**4. Approval of Minutes**

4.1 February 26, 2019 – attachment

Manda Wilde motioned to approve the minutes. Approved by Sarah Jane-Lovgren. Motion carried.

**5. Reports**

5.1 FANHS' report

Review if FANHS can support financial support for playground committee, presentation of financials. Discussion of percentage rate of high contingency fund, and potential for lowering percentage to 10 – 15% versus 90 – 100% range. Identified that based on total available funds, it is possible to support the 45,000.00 request, however this has not been finalized. Identified the potential for Casino 2020 supporting more student council costs in future year, however specific only apply for casino funds. Concerns with fundraising is down to 12,200 in funds raised this year with average of 20,000/year, and hot lunch volunteers are frequently unfilled. Central committee is down to two members to run FANHS. Concerns with outcome of consultations with French School,

and potential for contribution, given removal of playground equipment to accommodate building structures, and potential for contribution from French school for playground development currently has not been confirmed. Ongoing quotes and information gathering by playground committee which could adjust cost. Grant will need to be written prior to September 15<sup>th</sup>, 2019.

See attached report

#### 5.2 Chair's report

No specific report for this meeting

Elizabeth Macve

#### 5.3 Principal's report

Identified support from parent representative, Saffron internet safety presentations in age focused topics to children and parents. Volunteer Tea

See attached report

Ted Zarowny

#### 5.4 Financial Officer's report

See attached report

Manda Wilde

#### 5.5 Communication Officer's report

No report

### 6. **Motion to Accept Reports**

Catherine Turner motioned to accept reports, seconded by Sarah Jane-Lovgren, motion carried.

### 7. **New Business**

#### 7.1 Staff funding request:

- School Reach Teams - \$340 is requested from School Support, Clubs for the registration fee for the provincial tournament in Calgary (\$170 per team). School Reach is a fast paced trivia game - this is the first year that NHS has two teams qualified for provincials.

**MOTION:** Sarah-Jane motioned to approve \$340 from school support, support, clubs for the registration fee for the Calgary provincial tournament, seconded by Sarah MacDonald. Motion carried.

#### 7.2 Artist in residence (project idea and grant application)

Identified Drama option as focus for Artist in resident, identified potential budget of \$3500 – 4000.00, with potential of 50% coverage from grant.

#### 7.3 Spring student/family event planning (a second movie night, family BBQ, dance etc.)

Suggestion for movie night on April 26<sup>th</sup>, discussion of future planning for a games/trivia night involving the Reach Club. No admission, donations welcome, start time 6:30. Catherine Turner to contact Miss Stephens for advertisement efforts.

7.4 Teacher/Staff Appreciation in May (planning required?)

Defer to April meeting, will discuss with student council members

7.5 School Councils Conference and AGM (April 26 to 28)

Interest from some council members, will support 2 members attending sessions.

7.6 Work plan discussion

Defer

**8. Correspondence**

No correspondence

**9. Future Meeting Dates**

April 23, May 21, June 18 and Annual General Meeting

**10. Adjournment**

Adjourned meeting at 21:05

# **FANHS REPORT**

2019-03-18, REQUEST FOR PLAYGROUND FUNDS

# INTRODUCTION

A request of budget amendment of \$45, 000 for the 2018-2019 School Year. This money would be set side to allow for the Playground Committee to apply for grants. It is expected that Council and Committee continue to investigate other sources of funds that would reduce the \$45k expense for FANHHS.

## Questions:

1. Can FANHHS Support the request?
2. What is the impact?
3. Are there any recommendations?

# CURRENT STATE (EST AS OF MARCH 12)

Total Assets Available		<u>110,700</u>
<u>Liabilities</u>		
Liabilities – SC Approved Budget (27,100)	24,300	
Liabilities – Est Hot Lunch Expense	36,000	
Contingency Funds	25,000	
Total Liabilities (est)		<u>85,300</u>
Total Fundraising Dollars Available		<u>25,400</u>

# CURRENT STATE (EST AS OF MARCH 12)

Total Assets Available		<u>110,700</u>
<u>Liabilities</u>		
Liabilities – SC Approved Budget (27,100)	24,300	
Liabilities – Est Hot Lunch Expense	36,000	
<b>Contingency Fund</b>	25,000	
Total		<u>85,300</u>
Total		<u>25,400</u>

Contingency Fund is a reserve so to support SC requests for 1 year, should FANHHS Committee not exist.

# FANHS DISCUSSION

On March 14, 2019, FANHS has approved the use of the **Contingency Fund** so that the Playground Committee the ability to apply for the grants.

Contingency (\$25k) + Total Funds Avail (\$25.4k) = **\$50,400** (Available)

Available (50, 400) - The ask (\$4.5k) = **\$5, 400** (Remaining)

After FANHS 2019-2020 anticipated costs = **\$4,800** (Return Contingency)

Deficit of = **\$ - 20, 200** (Contingency)

2019-2020 School Council = **\$ 0** (available)

Let's Review the Future Impacts



# LOOKING FORWARD 2019 - 2020

## 1. Priority for FANHHS,


- Any fundraising would be focused on refilling the anticipated use of the contingency fund.

## 2. CASINO


- Anticipated for Q3 of 2020 (July, Aug, Sept).
- Cannot be used to refill contingency,



# PROBLEMS

1. Fundraising is down  12,200 / 20,000 (avg)
2. Volunteers is down
3. Loss of contingency
4. FANHHS Executive is reduced to 2 members
  - Continuality of Executive Members
5. CASINO
  - Funds available about 1 qtr. after the event.
  - Limited on the use of funds.
6. There will be NO FUNDS available for
  - 2019-2020 school year,

# PROBLEMS

1. Fundraising is down
2. Volunteers is down  Hot Lunch
3. Loss of contingency
4. FANHHS Executive is reduced to 2 members
  - Continuality of Executive Members
5. CASINO
  - Funds available about 1 qtr. after the event.
  - Limited on the use of funds.
6. There will be **NO FUNDS** available for
  - 2019-2020 school year,

> Tue Apr 9, 2019	1 of 4 Filled
> Wed Apr 10, 2019	3 of 4 Filled
> Tue Apr 16, 2019	1 of 4 Filled
> Wed Apr 17, 2019	2 of 4 Filled
> Tue Apr 23, 2019	1 of 4 Filled
> Wed Apr 24, 2019	2 of 4 Filled
> Tue Apr 30, 2019	1 of 4 Filled
> Wed May 1, 2019	2 of 4 Filled
> Tue May 7, 2019	1 of 4 Filled
> Wed May 8, 2019	3 of 4 Filled
> Tue May 14, 2019	1 of 4 Filled
> Wed May 15, 2019	2 of 4 Filled
> Tue May 21, 2019	1 of 4 Filled
> Wed May 22, 2019	1 of 4 Filled
> Tue May 28, 2019	1 of 4 Filled
> Wed May 29, 2019	1 of 4 Filled
> Tue Jun 4, 2019	1 of 4 Filled
> Wed Jun 5, 2019	1 of 4 Filled
> Tue Jun 11, 2019	1 of 4 Filled
> Wed Jun 12, 2019	2 of 4 Filled

# PROBLEMS

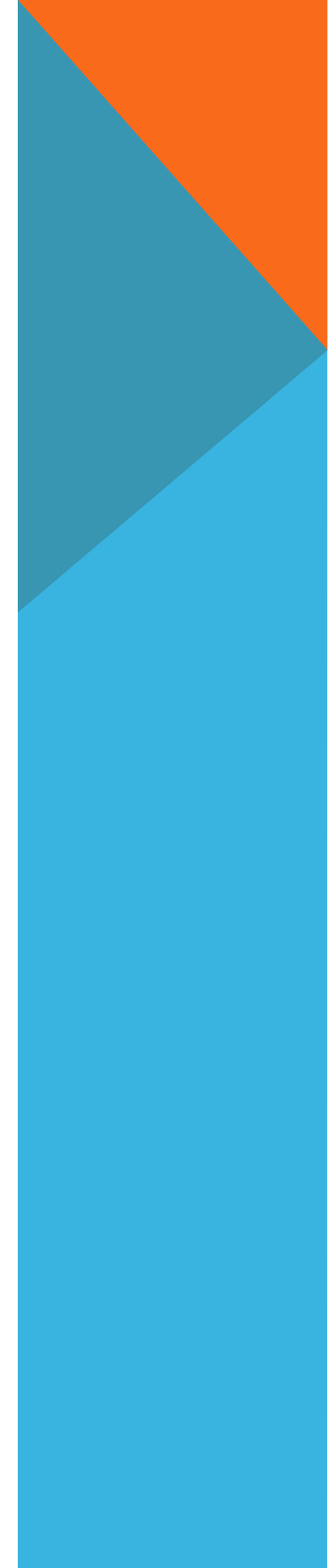
1. Fundraising is down
2. Volunteers is down
3. Loss of contingency
4. FANHHS Executive is reduced to 2 members
  - Continuality of Executive Members
5. CASINO
  - Funds available about 1 qtr. after the event.
  - Limited on the use of funds.
6. There will be **NO FUNDS** available for
  - 2019-2020 school year,

# FANHHS MOTION

**“Motion to approve the request of \$45k with the following conditions;**

- Immediately, reduce the spending for this year.
- Be aware that there will be \$0 for next school year.
- School Council actively participates with fundraising for operating and refilling of the contingency funds.”

FANHHS have/will be moved \$45k funds into a no-risk investment, until August 2019.



# WHAT DOES THIS MEAN?

“Motion to approve the request of \$45k with the following conditions;”

- **Immediately, reduce the spending for this year.**
- Be aware that there will be \$0 for next school year.
- School Council actively participates with fundraising for operating and refilling of the contingency funds.”

In order to reduce the workload of the fundraising teams,

1. Review and Reduce the Current School Council allocation
  - **24, 300 (unused) / 27, 000 (budgeted)**
  - \$5k was budgeted to Music program for bench, which was covered in the Imperial Oil Award Prize.
  - Asking for, at least, another cut of \$5k

# WHAT DOES THIS MEAN?

“Motion to approve the request of \$45k with the following conditions,”

- Immediately, reduce the spending for this year.
  - Be aware that there will be \$0 for next school year.
  - School Council actively participates with fundraising for operating and **refilling of the contingency funds.**”
1. Based on Policy, Contingency Fund would be a priority to refill.
  2. Assuming \$10k has been reduced, looking from School Council, or Playground Committee to participate in of fundraising of 10,200 to refill the contingency funds.

# WHAT DOES THIS MEAN?

“Motion to approve the request of \$45k with the following conditions,”

- Immediately, reduce the spending for this year.
- Be aware that there will be \$0 for next school year.
- School Council actively participates with fundraising for operating and refilling of the contingency funds.”

The previous slides has not discussed 2019-2020 School Council asks,

1. How much will 2019-2020 School Council need? Additional resources will be required to generate this.



# ASSUMING THAT FANHHS HAS NO SUPPORT

How long will it take to recover ?

	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
Total Raised per Year	12,200	22,400	26,600	20,300	31,200

Assuming \$20k in Fundraising Per year

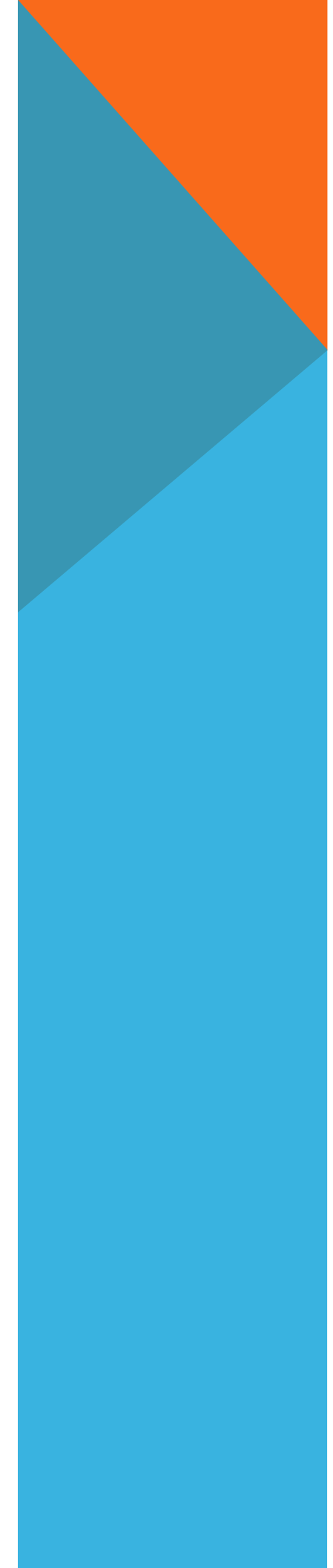
- 2019-2020 would be used to recover contingency
- Casino Funds would not be able for SC until Jan 2021 (conservative estimate).
  - Note: There is restrictions on the use of funds.

# SCHOOL COUNCIL

School Council need s to decide how much of the impact you're willing to make to

1. Your Children's Experience
2. Support for the Teachers
3. Community Development of Parents and School.

for the 2019-2020 and potentially 2020-2021 school year.



## Report To School Council February 26, 2019

1. It is important that we expand our playground to meet the needs of our growing student population as soon as possible.

2. The swings were removed to allow for the construction of École Claudette-et-Denis-Tardif. The county deemed them unsafe to be reused and were discarded.

- The understanding at the time was that the replacement of the swings would include the participation of the Greater North Central Francophone Education Region (GNCFER) and a clause to that effect is included in the agreement under which the GNCFER sub-leases the land on which École Claudette-et-Denis-Tardif is located.

3. A playground committee was struck. It was decided that the playground upgrade should happen in two phases so that swings can be installed as soon as possible: Phase 1 - Swings; Phase 2: Enhanced Playground.

4. In order to move the project forward

- Communication was established with the NHS project manager & county.
  - Because the county does not own the land on which the structure will be built (EICS owns the land), we need to get EICS approval and we need to proceed without county involvement.
  - Community Enhancement Grant proposals deadline is September 15, and January 31.
    - this grant would pay for 1/2 the cost
    - the committee would need to demonstrate that 1/2 funds have already been raised at time of application for this grant.
    - This grant takes 6 -7 months for approval, so in order to be approved in time for a summer 2020 installation, a proposal should be put in for the September 15 deadline.
- Some preliminary quotes were received. Only one had the site preparation included in the quote. It came in at \$82,581.

5. In order to have swings installed during the summer of 2020, there are two paths to pursue:

- Path 1: FANHS + Grants
- Path 2: Purchase alone (without waiting for a grant application) with funding from
  - FANHS
  - various levels of government (municipal and provincial) (pursue the argument that the swings were removed, and there is a responsibility to have them replaced at a minimal cost to the NHS school community).
  - Greater North Central Francophone Education Region
  - New Horizons School

- NOTE: This path would eliminate the possibility of a Community Enhancement Grant because provincially funded dollars would be used.

6. In order to initiate Path 1:

- there was a need to know if FANHS would be able to have at a maximum \$45,000 available by Aug 31 so that the grant application could move forward for a summer 2020 installation (with the understanding that there were more quotes to come in which may be less).
- Therefore, a motion at the January SC meeting was put forward to revise the SC Fund Allocation to include \$45,000 so that FANHS had as much notice as possible with the understanding that FANHS may not be able to meet that request.
- Should Path 2 be successful, the revenue FANHS collected for swings could be reallocated to the project's Phase 2, or assist with path 2 below.

7. In order to initiate path 2

- Discussions are occurring at the senior administration level between NHS and the francophone senior administration.
- At the February 21 Playground Committee meeting on Feb 21
  - a strategy put in place to see if any county money could support the project since the swings fall more into the category of a replacement rather than a new project or an enhancement.

8. If neither of these paths produce positive results, the project would likely be delayed for 3 years to the summer of 2021 for students to use in the 2021-2022 school year.

9. The committee is currently seeking full quotes (ie. including site prep and installation) to determine exact cost.

# School Council Meeting

## New Horizons Charter School Society

Principal's Report

February 26, 2019

7:00 p.m.

New Horizons School

---

### 1. Admissions Update

a) Based on applications and confirmations from our grade 6 parents, we expect to have two grade 7 classes next year. As usual, we will need to await registration forms from new applicants who are accepted before a final decision is made.

- We will require more instructional space and an extra teacher.

---

### 2. School Traffic Safety

- Traffic Congestion
  - Parents will be receiving an email tomorrow that identifies a new approach to after school pick-up
    - We will implement a vehicle number system to expedite loading.

---

### 3. Education Plan Update

- Audio-Visual Presentation