

New Horizons School Council Meeting Minutes

January 22, 2019
7:00 pm to 9:00 pm
Learning Common, New Horizons School

Bring/ Read: Agenda will be shown on overhead projector during meeting.

Attendees: Sarah-Jane Lovgren, Sarah MacDonald, Ted Zarowny, Michelle Stephens, Manda Wilde, Elizabeth Macve, Catherine Turner, Sandra Dargis.

1. Call to order 7:09

2. Statement of Territorial Acknowledgement

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion to approve the agenda by Sarah-Jane Lovgren, seconded by Sarah MacDonald.
Motion carried.

4. Approval of Minutes

4.1 December 11, 2018 – attachment

Motion to approve the minutes by Sarah-Jane Lovgren, seconded by Sarah MacDonald. Motion carried.

5. **Reports**

5.1 Chair's report

No specific report for this meeting

Elizabeth Macve

5.2 Principal's report

See attached document

Ted Zarowny

Discussion on open house turn-out in last week, and need to see what parent support available for March 8th intake day, will check in February to see who is available. Brief discussion of traffic management with movement towards a number system

5.3 Financial Officer's report

Manda Wilde

Only one expenditure to classroom support, student incentives was received, hence no formal report. Note to staff and Mr. Zarowny that there is \$1500.00 allocated in recess equipment. As opposed to previous years, this amount is allocated for the entire school for staff to divide as appropriate and includes funds for storage furniture (such as the lost and found boxes). School Council requests these be spent as early as possible so they can be invoiced and paid out in advance of the end of the school year.

5.4 FANHS' report

See attached document

Abe Chang

Brief discussion on challenges with volunteer issue amongst families and impact on fundraising activities and efforts, specifically hot lunch. Identified barriers to volunteering time include dependent children, identified potential fundraising options in future option to include paint night, and sausage and cheese sales

5.5 Communication Officer's report

No report

6. Motion to Accept Reports

Sarah MacDonald motioned to accept the reports, seconded by Sarah-Jane Lovgren, motion carried.

7. New Business

7.1 Staff funding requests:

Kindergarten extension project - \$430.00 from School, Support: Academic Support for Kinder Cooking (\$360.00 program and \$70.00 reusable equipment).

The proposed program would allow kindergarten students to experience and learn skills while creating and making healthy snacks and meals. This program would give students the opportunity to taste and explore a variety of foods from all four of the Canadian food groups. The funding request is designed to have Kinder Cooking offered every Friday, each class would participate every other week from March to May for a total of nine sessions.

MOTION: Manda Wilde motioned to approve \$430.00 from Academic support for Kinder Cooking, Sarah-Jane Lovgren seconded. Motion carried.

Funding request for Chess club prizes for tournament by facilitator Ted Zarowny to a maximum of \$100.00 from School Support. Identified need for 4 main prizes.

MOTION: Catherine Turner motioned to approve request for 100.00 from School Support for prizes for the Chess Club, seconded by Sarah-Jane Lovgren.

7.2 Playground Funding Request (Theresa Nobis, Playground Project Manager)

Playground Committee Update: Reviewed process and have quotes with consideration of phases for development with focus on swings for school property. In collaboration with Strathcona County with focus on using approved vendors. Identified cost of swings will run \$80,000.00 to \$90,000 for the current proposal. Identified grants available with conditions of demonstrating half of cost available in support. Identified CFEP as a potential source, with goal of August 31. To break ground next spring. Proposal for 7 swings and 1 accessible swings.

MOTION: To amend the School Council spending allocation to include a request for a maximum of \$45,000.00 from FANHS for the purchase and installation of swings. Manda Wilde motioned to submit an amended fund allocation to FANHS for their review. Catherine Turner seconded the motion. Motion carried.

Identified outstanding issue is to understand requirements to demonstrate fund amounts for application, specifically requirements needed to be demonstrated by the FANHS.

FAHNS will explore options for sources of funding such as grants, potential funding from councillors, and École Claudette-Et-Denis-Tardif etc.

7.3 Artist in residence

Defer until future meeting

7.4 February movie night planning

Movie night will be held February 22nd at New Horizon's gymnasium, start time is 6:30 pm. Movie selection is Smallfoot.

Available excess concession supplements identified by Lori Vigfusson (chips, juice boxes). Ted Zarowny to coordinate concession items with Lori Vigfusson. Laura Rasmussen to provide Popcorn Machine. Manda Wilde & Elizabeth Macve volunteered to make popcorn. Michelle Stephens identified grade 6 volunteers to make posters for event to advertise in school areas.

7.5 Work plan

Defer until following meeting

7.6 Saffron Centre - presentation planning

Ted Zarowny will coordinate with Lori Vigfusson at the school level, tabled for update in following month.

8. Correspondence

No correspondence

9. Future Meeting Dates

February 26, March 19, April 23, May 21, June 18 and Annual General Meeting & AGM

10. Adjournment

Adjourn at 8:59

School Council Meeting

New Horizons Charter School Society

Principal's Report

January 22, 2019

7:00 p.m.

New Horizons School

1. Admissions Update

1. By the Numbers:
 - a. Number of applicants to January 18:
 - i. 2019-2020 – 88
 - ii. 2018-2019 - 91
 - iii. 2017-2018 – 63

 - b. Applicants By Grade for the 2019-2020 (as of January 18)
 - i. Junior High – 5 (Grade 7)
 - ii. Kindergarten - 42
 - iii. Grade 1 – 9
 - iv. Grade 2 – 4
 - v. Grade 3 – 6
 - vi. Grade 4 – 7
 - vii. Grade 5 – 6
 - viii. Grade 6 – 5

2. Information Night
 - a. Our Information Night was held on January 16. Approximately 100 parents were in attendance. Presenters include School Council Chair Elizabeth Macve and Grade 9 student Roshan Hassan.

3. Intake Day: March 8
 - a. This year's Intake Day will include a pre-test. Applicants will be required to be successful on a short assessment before being given the full assessment.

2. School Traffic Safety

- Traffic Congestion
 - Our School Traffic Safety Committee met on the evening of January 8.
 - While the morning drop-off is proceeding well, after school pick-up is causing much congestion. Of particular concern is the double parking along Hawkins Crescent.
 - The Committee will be implementing a "Number System" for after school pick-up to quicken after school loading and to eliminate the double-parking issue.
- The School Traffic Safety Partnership met on January 16.
 - The partnership supports the piloting of the number system and is interested to see how it can positively affect the after school pick-up.
 - Traffic Enforcement is present at these meetings and will wait until our new system is implemented before increasing patrols after school.
 - *Continued on page 2.*

- Driving Practice Concerns
 - Drivers are still entering Hawkins Crescent at the east instead of west entry creating counter-flow congestion.
 - Drivers are still parking on the west side of Hawkins Crescent which adds to congestion and causes safety concerns as students jay-walk on a busy street to get to the school.
 - Unsafe driving habits such as U-Turns continue.

FANHS REPORT

COMPLETED

Approximately \$4k was generated from the sales of Purdy's Chocolate

IN PROGRESS

Hot Lunch Volunteers Needed, the following are a listing days where there are 2 or less volunteers

Wed Jan 23 (1)	Wed Jan 30 (2)	Tues Feb 5 (2)
Wed Feb 6 (early out) (1)	Tue Feb 12 (2)	Wed Feb 13 (1)
Tue Feb 19 (2)	Wed Feb 20 (1)	Wed Feb 27 (2)

UPCOMING EVENTS

Book Fair Feb 12th, 2019.

- Note: no funds are generated from this event; however, the school does receive supplies and books from scholastic

VOLUNTEERING

A new link has been added to under "quick links" on the main New Horizons School page.

<http://newhorizons.ca>

SCHOOL COUNCIL

1. Requesting information pertaining Playground
 - a. Requested Budget
 - b. Payment Schedule
 - c. Grant information that been applied
2. At the next SGM, covering topics such as
 - a. Annual Financial Reports
 - b. Update to our Policy and Procedures
 - i. Membership Management, maintenance of registry
 - ii. Financial Governance, Expense Claims, and Start and Year End
3. Issue: Lack of Volunteers

GENERAL

- [Fundraising Association of NHS \(FANHS\) Youtube Video \(https://youtu.be/INPpWDeZUqA\)](https://youtu.be/INPpWDeZUqA)
- Executives Elections at AGM in June.
- Both AGM and Regular FANHS meeting is Feb 28th at 6:00pm in the learning commons.