# New Horizons School Council Meeting Agenda

#### September 18, 2018 7:00 pm to 9:00 pm Learning Common, New Horizons School

**Bring/ Read:** Please be aware that a limited number of paper copies of meeting minutes and agenda will be available. Agenda will also be shown on overhead projector during meeting. If you are able, please bring a device to view agenda online.

Attendees: Kim Johnson, Manda Wilde, Sandra Dargis, Ted Zarowny, Laura Rasmussen, Abram Chang, Sarah-Jane Lovgren, Sarah MacDonald, Debbie Wain, Elizabeth Macve, Heidi Czasar, Tom Vudnak, Dan Hanson, Catherine Turner.

#### 1. Call to order at 7:10 pm

- 2. Welcome and introductions
- **3.** Review agenda
- 4. Review and approve meeting minutes from the May 2018 meeting

Motion to approve minutes by Manda Wilde, seconded by Sandra Dargis

#### 5. Reports

Chair report 5 minutes Kim Johnson

No specific report for this meeting Chair.

Principal's report 20 minutes Mr. Zarowny See attached document

Discussion on *New Schedule* with shift to 1 hour lunch and one 15 minute morning recess. Allows more time for students to finish eating lunch, with reports from multiple parents confirming this finding. Allows more time for students to participate in lunch time clubs and activities.

*Update on Parking and Traffic management plan.* School traffic safety committee met in June, to develop ideas around changing traffic flow and maintaining safety, outcome of meeting and traffic flow assessment by county resulted in shifting pedestrian walkway to intersect Hawkins Crescent and Strathcona Drive, while shifting traffic flow in one direction around Hawkins Crescent to avoid stand still traffic/traffic jam. Bus has shifted to Strathcona Drive.

*Concerns* and *Feedback* regarding changes included: Cars are needing to cross the yellow line to drive around parked buses, cross-walk location is positive, individuals still parking alone wrong side of Hawkins Crescent, and completing u-terms, children are crossing street

and j-walking to cars parked in wrong location. Will still require volunteers to help in maintaining traffic safety and directing cars. Overall positive changes noted.

*Updates on new equipment*: Audio & Audio visual projector in Library and Gymnasium with wide screen. This may be utilized for movie nights, there is a separate DVD drive. LED sound system in common area in modular for use by primary students, and FM system for class-rooms to augment Instructor.

Grand re-opening 10 minute video shared with attendees

Financial Officer's report 5 minutes Manda Wilde

Councils roles is to develop an annual funding allocation for the amounts raised by FANHS. We prepare it and FANHS approves it. The 2018/2019 was prepared and approved in June 2018 for total of 27,100.

See attached file

FANHS' report 10 minutes FANHS representative

*Report:* Continue to struggle to meet volunteer needs for hot lunch distribution. Currently hot lunch orders are open until Sept 24<sup>th</sup> and initiates on October 2<sup>nd</sup> and every Tuesday and Wednesday of each week. *Admazing* savings book sold by children to raise funds, scholastic book sales are credited back to school to support supplies. Famosa & Nitza Pizza will be selling gift cards with a portion of sales allocated to support school clubs, recess equipment, & guest speakers. Christmas chocolate fundraiser is looking for a volunteer to chair. FANS will be developing a link to a private *utube* channel to display efforts. Casino fundraiser is done in the years we are allocated one by AGLC.

Communications Officer's report 5 minutes
 Laura Rasmussen

*Report:* Continue to participate and facilitate traffic flow, and parking for parents at pick-up and drop off. No reported concerns with Facebook page. Laura will continue to provide efforts with poster development for events when requested.

# 6. Previously Tabled Business

NONE

# 7. Items for Discussion/Input

• Confirm appointment of Chair and Communications officer

**ACTION ITEM**: Call for nominations by Kim for future Chair position.

**MOTION:** Elizabeth Macve verbalized interest in position of Chair for 2018/2019 School year. Kim Johnson moved for Elizabeth Macve to position of Chair of Student Council, Abram Change seconded. Motion carried. **ACTION ITEM:** Call for nominees for future Communication Officer

**MOTION:** Call for nomination by Sarah-Jane Lovgren to nominate Laura Rasmussen as Communication Officer. Abram Chang seconded motion. Motion carried.

 VOTE on pre-approvals of yearly recurring expenditures: Student incentives (\$8 per student plus \$100 each for French/Music), babysitting (\$20 per meeting), recess equipment (\$1500 including amounts to purchase a storage case), kindergarten grad (\$200 as per last year) and grade 9 grad (\$500 as per last year), teacher interview meals, forgotten lunches (\$250 approved last year).

## • Student Incentives:

Discussion on amount (including input from Mrs. Wain), to increase amount of funding from \$5.00 to \$8.00/student for student incentives plus \$100.00 for French and \$100.00 for Music, for total of approximately \$3008.00 current enrollment is 351 student.

**MOTION:** Kim Johnson moved that we approve student incentive expenditures of up to \$8.00 per student for each regular class, and \$100 each for French and music to student incentives. Motioned by Kim, seconded by Abe to be paid from the school support fund.

#### **Babysitting:**

We pay babysitters \$20.00 per meeting and estimate that we could need up to 2 babysitters per meeting, maximum of 4 children per babysitter. Babysitters have required their certificates. Difficulty in past with finding an interested candidate, likely need for only one babysitter per meeting.

**MOTION:** Manda Wilde moved that we approve up to 180.00 from the school council administration fund to provide babysitting at school council meetings. Seconded by Abram Chang. Motion Carried.

**ACTION:** Kim Johnson requests formal list of Babysitters available for Council Meetings.

#### **Recess equipment:**

In discussions last year we decided not to allocate based on classroom because the amount was too small to purchase quality item, instead we increased the total amount to \$1500 given concerns with purchasing quality items such as basketballs. We will ask for guidance from teachers to determine how the amount will be allocated between divisions.

**MOTION:** Manda Wilde moved that that we approve up to \$1500.00 in total from the classroom support fund for recess equipment including storage containers. Seconded by Abram Chang. Motion carried.

## Kindergarten Graduation:

Same as prior year.

**MOTION:** Manda Wilde moved that up to \$100.00 per kindergarten be approved to support the kindergarten graduation celebration (\$200.00 in total), to be paid from the school support fund. Seconded by Catherine Turner. Motion carried.

## Grade Nine Graduation:

Same as prior year.

**MOTION:** Manda Wilde moved that we approve up to \$500.00 for Grade Nine Graduation to be paid from the school support fund. Seconded by Laura Ramussen. Motion carried

## **Forgotten Lunch Supplies**

Financial support for Lunch supplies for students.

**MOTION:** Manda Wilde moved to allocate \$250.00 for forgotten lunch supplies to be paid from the school support fund. Seconded by Abram Chang. Motion carrier.

Funding requests submitted from school staff

Mr. Wild requests \$83.90 for board game *Company of Iron* utilized by twenty or more students over course of the year in Games Club.

**MOTION:** Abram Chang moved that we approve \$83.90 towards resources for games club to be paid from the school support fund, and Laura Rasmussen seconded, motioned passed.

#### School Traffic Equipment

Proposed purchase of tall orange poles for parking lot to mark pedestrian standing areas at a cost of \$25.00 each, with requested total amount of \$200.00 allocated to Traffic Safety equipment.

**MOTION:** Sarah-Jane Lovgren moved that we approve up to a total amount of \$200.00 for the purchase of tall traffic orange poles. Seconded by Sarah MacDonald. Motion carried.

• Discussion of potential School Council sponsored events this year

# Halloween Dance

Halloween Dance event proposed with formal DJ and involvement with student run concessions to run between 6:30 - 9:30 in the gymnasium with suggested date of *October*  $23^{rd}$ . Discussed involving a small committee to organize event details, volunteers to assist with set up and clean up duties. Suggested 10.00 donation to support costs of this event.

**MOTION:** Manda Wilde moved that we approve up to \$500.00 to fund event related costs (DJ) for the Halloween Dance. Seconded by Elizabeth. Motion Carried.

**ACTION ITEMS:** Laura Rasmussen to lead volunteer committee to develop planning for event

# Oil Kings October 19th 7:00

May be offering Oil Kings tickets to New Horizons Students at discounted rate, details to follow, FANHS just received notification of this opportunity and Abe will find out more details.

# **Christmas** Celebration

Discussion of plans for New Horizon's to hold Christmas Celebration at Atrium to accommodate all family members and students in a formal setting. Administration will be requesting funds for the event once the amount is determined.

# 8. New Business

Future meeting dates: 4<sup>th</sup> Tuesday of the month? October 23<sup>rd</sup>, November 27<sup>th</sup>, December 18<sup>th</sup> (week before Xmas break), January 22<sup>nd</sup>, February 26<sup>th</sup>, March 19<sup>th</sup> (week before Spring Break, April 23<sup>rd</sup> (Tues after Easter long weekend), May 28<sup>th</sup>, June 25<sup>th</sup>.

Discussion about *Playground Planning*. County will work with administration with parent council creates a separate committee – fundraise by parents. Starting a Volunteer committee for playground equipment. Can apply for grants, suggestion to join with French school for joint effort to raise funds. Ted will put word out through email at the school.. County will pay for site plans, in particular, we would like to add swings and 4square per Mr. Zarowny, the architect has identified a couple possible sites.

# 9. Future Agenda Items

-Planning for School Movie Nights
-Planning surrounding Playground Committee development
-Differ teacher meals until next meeting – amount – look at past notes AGM – not needed until November.

# **Policy for receipts**

**ACTION ITEM:** Will carry forward and address in following school council meeting, identify Brandy Cox, as a potential individual who previously showed interest to focus on developing policy

# 10. Mail/ Communications

#### NONE

 Adjournment at 8:58 pm and confirmation for date of next meeting Confirm 4<sup>th</sup> Tuesday of every month, confirm October 23<sup>rd</sup> from 7:00 pm – 9:00 pm for next Student Council meeting.

# NHS School Council Meeting Principal's Report

September 18 , 2018 7:00 p.m. New Horizons School

## 1. NHS Changes: Recess & Lunch: Feedback

#### Information:

The NHS bell schedule is underwent changes in the 2018-2019 school year.

- lengthened the lunch hour to 60 minutes from the current 44 minutes.
- eliminate the afternoon recess

Seeking School Council feedback.

## 2. NHS Changes: Traffic & Parking Management Feedback

## Information:

The NHS traffic and parking management changed as a result of

- a Strathcona County traffic study in the area
- our own observations
- feedback collected through the School Traffic Safety Committee
- Seeking School Council Feedback

#### Action:

Requesting \$200 to spend on new traffic cones for the parking lot.

#### 3. NHS Changes: Updates

#### Information:

- Welcome New Staff
  - Ms. Graham (Music & Junior High)
  - Ms. Chatnal Charest (Grade 4)
- Modular: New modular for Grade 6 will be installed this fall
- AV Upgrades
  - o Gym
  - o Primary Break-Out Area
  - Learning Commons

# 4. Grand Re-Opening

#### Information:

We celebrated our Grand Re-Opening on Wednesday, September 12. Students, guests, staff, parents and dignitaries came together the 8 million dollar upgrade to our school that began in the fall of 2016 and ended in the spring of 2018.

• Enjoy the Video

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	2018-2019 Allocation of Funds	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support		
Clubs	2000	2000 Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess, Maker Cards
Sports & Well Being	1000	1000 Sports Day: School Teams: Mission Impossible: Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	2000	2000 Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Staff Support	1500	1500 Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	5000	5000 Ex. Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/Production; STEM; IB Programming Support
Total	11500	
Classroom Support	\$ 4,500	
Recess Equipment	1500	1500 General Fund for the Entire School (includign equipment storage)
Classroom Incentives	3000	Student Based Funding at Teacher Discretion (EX. reward items, special field trip, classroom fun activities/materials) 3000 (\$8 per student allocated )
Total	4500	
School Enhancement	\$ 5,000	
Sports Equipment	0	
Technology	0	
Major Projects	5000	5000 To be determined
Total	5000	
Community Building / Parent Support	\$ 5,600	
Guest Speakers	5000	5000 Gifted Education Conference
Team/Community Building	200	200 Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	400	400 Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours): Wellness Fair (open to public); Parent Orientation Night
Total	5600	
School Council Administration	\$ 500	
General Admin Expenses		
Babysitting	400	
Total	500	
GRAND TOTAL:	\$ 27,100.00	

<b>Horizons School Fund Allocat</b>	ion			
	2018-2019 Allocation of Funds	Spent Funds	Motioned Funds	Remaining Funds
School Support	\$ 11,500	\$-	\$-	\$ 11,500
Classroom Support	\$ 4,500	\$-	\$ 2,808	\$ 1,692
School Enhancement	\$ 5,000	\$ -	\$ -	\$ 5,000
Community Building / Parent Support	\$ 5,600	\$ -	\$-	\$ 5,600
School Council Administration	\$ 500	\$ -	\$ -	\$ 500
GRAND TOTAL:	\$ 27,100.00	\$-	\$ 2,808.00	\$ 24,292.00

Expenditure Tracking - 2018-2019

Date Paid To Approved

Allocated

Amount Paid

# School Support

Forgotten Lunch Supplies Kindergarten Grad Grade 9 Grad Staff Support - Teacher Meals (Fall) Staff Support - Teacher Meals (Spring)

**Classroom Support** Classroom incencitves - K

Classroom incencitves - 1F Classroom incencitves - 1W Classroom incencitves - 2K Classroom incencitves - 2F Classroom incencitves - 3M Classroom incencitves - 4W Classroom incencitves - 4W Classroom incencitves - 5W Classroom incencitves - 5U Classroom incencitves - 5U

Classroom incentives - Jr. High Graham

Subtotal Allocated \$ -

72.00 176.00 152.00 184.00 184.00 192.00 184.00 176.00 144.00 168.00 184.00 144.00 144.00 312.00 152.00 168.00

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STATES CALL IN CONTRACT - SELVE - SOU