

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: November 21, 2018

Initials: Chair _____

Approved: FINAL

Recorded By: Shari Morin

Secretary _____

November 21, 2018 7:00 PM

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Dan Hanson
VICE CHAIR

Shari Morin
SECRETARY

Vincent Tong
TREASURER

Jason Clarke
DIRECTOR

Michelle Macdonald
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Fred de Kleine
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:00 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

Motion 2018-11-21-01 Moved that the agenda for the Board Meeting of November 21, 2018 be adopted as presented.

*Moved: Director Macdonald,
Seconded: Director Hanson, Carried*

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of October 10, 2018

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board	Date: November 21, 2018	Initials: _____	Chair _____
Approved: FINAL	Recorded By: Shari Morin		Secretary _____

Motion 2018-11-21-02 Moved that the Board Meeting Minutes of October 10, 2018 be approved.

*Moved: Director Clarke,
Seconded: Director Hanson, Carried*

6. New Business

6.1 Consideration of Candidates for Board Director

Motion 2018-11-21-03 Moved that Vicki Nielsen be appointed as Board Director to complete the term of Director Jill Weiss.

*Moved: Director Hanson,
Seconded: Director Macdonald, Carried*

Director Nielsen joined the meeting immediately following her appointment to the Board of Directors.

6.2 Audited Financial Statements

The Audited Financial Statements for the year ended August 31, 2018, as prepared by Vleeming Vleeming O'Neill Accountants, were presented to the Board of Directors.

Motion 2018-11-21-04 Moved that the Audited Financial Statements for the year ended August 31, 2018, as presented by Vleeming Vleeming O'Neill Accountants, with changes as discussed, be approved.

*Moved: Director Tong,
Seconded: Director Macdonald, Carried*

Motion 2018-11-21-05 Moved that the transfer of funds, as outlined in the Schedule of Changes in Accumulated Surplus for the year ended August 31, 2018, be approved.

*Moved: Director Tong,
Seconded: Director Macdonald, Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	November 21, 2018	Initials:	Chair
Approved:	FINAL	Recorded By:	Shari Morin		Secretary

6.3 Combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21

Principal Zarowny spoke to the combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21, as attached to the agenda for the meeting.

Motion 2018-11-21-06 Moved that the combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21 be approved, pending revisions based on the approved 2018-19 Budget Update and on the approved Audited Financial Statements for the year ended August 31, 2018.

*Moved: Director Morin,
Seconded: Director Macdonald, Carried*

6.4 Fall Budget Update 2018-19

Secretary-Treasurer de Kleine spoke to the 2018-19 Fall Budget Update, as attached to the agenda for the meeting.

Motion 2018-11-21-07 Moved that the 2018-19 Fall Budget Update be approved as presented.

*Moved: Director Clarke,
Seconded: Director Tong, Carried*

6.5 Service on Board Committees

Superintendent Falk spoke to the vacancies that exist on various Board committees and identified individuals who have volunteered to serve on each respective committee.

Motion 2018-11-21-08 Moved that the following individuals be appointed to serve on Board committees for the 2018-19 school year:

- *Stephen Abioye and Andrea Palmer – Public Relations Committee*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** November 21, 2018 **Initials:** **Chair** _____
Approved: FINAL **Recorded By:** Shari Morin **Secretary** _____

- *Denise Jolley and Theresa Nobis – Policies, Bylaws and Guidelines Committee*
- *Chris Burrows – Audit Committee*
- *Liam Kelly – Policies, Bylaws and Guidelines Committee*

*Moved: Director Hanson,
Seconded: Director Macdonald, Carried*

6.5 Board Code of Conduct

In keeping with longstanding practice, members of the Board of Directors signed a copy of Board Policy #101 – Role of the Board and Board Member Code of Conduct.

7. Board Work Plan

The Board reviewed the Work Plan for 2018-19, as attached to the agenda for the meeting.

8. The Association of Alberta Public Charter Schools

8.1 Report on Annual General Meeting

Superintendent Falk spoke to the Annual General Meeting of The Association of Alberta Public Charter Schools, which was held in Leduc on October 27, 2018, and to associated documents as attached to the agenda for the meeting. Discussion followed.

12. Correspondence Sent

None

13. Correspondence Received

None

14. Motion to Move into Camera:

Motion 2018-11-21-09

Moved that the meeting move in camera at 10:00 pm.

*Moved: Director Morin,
Seconded: Director Hanson, Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: November 21, 2018

Initials: Chair _____

Approved: FINAL

Recorded By: Shari Morin

Secretary _____

15. Motion to Move Out of Camera:

Motion 2018-11-21-10 Moved that the meeting move out of camera at 10:21 pm.

*Moved: Director Hanson,
Seconded: Director Macdonald, Carried*

16. Contract Ratification

Motion 2018-11-21-11 Moved that the respective contracts of employment for the following employees be approved:

- Employee #0278*
- Employee #0292*
- Employee #0208*
- Employee #0287*

*Moved: Director Morin,
Seconded: Director Tong, Carried*

18. Adjournment

Chair Pasemko adjourned the meeting at 10:21 pm.

Next Board Meeting: 7:00 pm on Wednesday, December 19, 2018.