

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: January 23, 2019

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: S. Morin

Secretary \_\_\_\_\_

**January 23, 2019, 7:00 p.m.**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Vincent Tong  
TREASURER

Jason Clarke  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Vicki Nielsen  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Tracy Leigh  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:05 p.m.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2019-01-23-01 Moved that the agenda for the Board Meeting of January 23, 2019 be adopted as presented.*

*Moved: Director Macdonald, Seconded: Director Tong, Carried*

**4. Disclosure of Conflict of Interest:**

None

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**5. Approval of Minutes**

**5.1 Minutes of December 19, 2018**

*Motion 2019-01-23-02 Moved that the Board Meeting Minutes of December 19, 2018 be approved.*

*Moved: Director Morin, Seconded: Director Nielsen, Carried*

**6. Administration Reports**

**6.1 Principal's Report**

Principal Zarowny spoke to his report, as attached to the agenda package for the meeting. Included in his report were updates on the following:

- Admissions process leading to the 2019-20 school year.
- Playground expansion initiative.
- School traffic safety, including the matter of traffic congestion at school entry and dismissal times.

**6.1 Superintendent's Report**

Superintendent Falk spoke to his report, as attached to the agenda package for the meeting. Included in his report was information with respect the following:

- Welcome to new Secretary-Treasurer Tracy Leigh.
- School visit by Education Minister David Eggen and Parliamentary Secretary Annie McKittrick.
- Completion of the new modular classroom.
- Solar for Schools Program.

**7. Board Reports**

**7.1 Board Chair's Report**

No report.

**7.2 Committee Reports**

No reports.

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**8. New Business**

**8.1 Quarterly Financial Report**

The Quarterly Financial Report for the period ended November 30, 2018 was presented by Board Treasurer Tong, with comments from Secretary-Treasurer Leigh. Discussion followed.

*Motion 2019-01-23-03 Moved that the Quarterly Financial Report for the period ended November 30, 2018 be received as information.*

*Moved: Director Clarke, Seconded: Director Hanson, Carried*

**8.2 Draft School Calendar for 2019-20**

Superintendent Falk presented a draft school calendar for the 2019-20 school year, as attached to the agenda package for the meeting. Discussion followed.

*Motion 2019-01-23-04 Moved that the draft school calendar for 2019-20 be approved in principle, that the draft calendar be presented to the School Council and school staff for feedback, and that, giving consideration to the feedback received, the calendar be presented to the Board of Directors at its February 2019 meeting for final approval.*

*Moved: Director Hanson, Seconded: Director Macdonald, Carried*

**8.3 Review of Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments) and Related Elements of Student Code of Conduct**

In accordance with the requirements of the School Act and of Board Policy, Policy #210 and the Student Code of Conduct were presented to the Board for review. Discussion followed.

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*Motion 2019-01-23-05 Moved that the Board of Directors re-approves Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments)*

*Moved: Director Hanson, Seconded: Director Clarke, Carried*

*Motion 2019-01-23-06 Moved that the Board of Directors affirms that, in its judgment, the New Horizons School Student Code of Conduct is compliant and in alignment with the requirements of the School Act and Board Policy #210.*

*Moved: Director Clarke, Seconded: Director Tong, Carried*

**9. Board Work Plan**

The Board reviewed the Work Plan for 2018-19, as attached to the agenda package for the meeting.

**10. The Association of Alberta Public Charter Schools**

Superintendent Falk provided a verbal report on a meeting of the Executive Advisory Committee (EAC) and a meeting of members of the EAC with Education Deputy Minister Clarke.

**11. Receipt of Reports**

*Motion 2019-01-23-07 Moved that the all reports presented during the course of the meeting be received by the Board of Directors.*

*Moved: Director Morin, Seconded: Director Nielsen, Carried*

**12. Correspondence Sent**

None

**13. Correspondence Received**

13.1 Email from Education Minister Eggen (2018-12-14) re Draft K-4 Curriculum Approved for Field Testing

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**14. Motion to Move into Camera:**

*Motion 2019-01-23-08 Moved that the meeting move in camera at 8:35 pm.*

*Moved: Director Hanson, Seconded: Director  
Macdonald, Carried*

**15. Motion to Move Out of Camera:**

*Motion 2019-01-23-09 Moved that the meeting move out of camera at 8:57  
pm.*

*Moved: Director Hanson, Seconded: Director  
Macdonald, Carried*

**16. Matters Arising from in Camera:**

None

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:00 p.m.

*Next Board Meeting: 7:00 pm on Wednesday, February 20, 2019.*