

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: November 21, 2018

Initials: Chair \_\_\_\_\_

Approved: DRAFT

Recorded By: Shari Morin

Secretary \_\_\_\_\_

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**November 21, 2018 7:00 PM**

Board Members Present at Call to Order:

Nicole Pasemko  
CHAIR

Dan Hanson  
VICE CHAIR

Shari Morin  
SECRETARY

Vincent Tong  
TREASURER

Jason Clarke  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Fred de Kleine  
SECRETARY-TREASURER

Ted Zarowny  
PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:00 pm.

**2. Statement of Territorial Acknowledgment**

*The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.*

**3. Adoption of Agenda**

*Motion 2018-11-21-01 Moved that the agenda for the Board Meeting of November 21, 2018 be adopted as presented.*

*Moved: Director Macdonald,  
Seconded: Director Hanson, Carried*

**4. Disclosure of Conflict of Interest:**

None

**5. Approval of Minutes**

**5.1 Minutes of October 10, 2018**

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*Motion 2018-11-21-02 Moved that the Board Meeting Minutes of October 10, 2018 be approved.*

*Moved: Director Clarke,  
Seconded: Director Hanson, Carried*

## 6. New Business

### 6.1 Consideration of Candidates for Board Director

*Motion 2018-11-21-03 Moved that Vicki Nielsen be appointed as Board Director to complete the term of Director Jill Weiss.*

*Moved: Director Hanson,  
Seconded: Director Macdonald, Carried*

Director Nielsen joined the meeting immediately following her appointment to the Board of Directors.

### 6.2 Audited Financial Statements

The Audited Financial Statements for the year ended August 31, 2018, as prepared by Vleeming Vleeming O'Neill Accountants, were presented to the Board of Directors.

*Motion 2018-11-21-04 Moved that the Audited Financial Statements for the year ended August 31, 2018, as presented by Vleeming Vleeming O'Neill Accountants, with changes as discussed, be approved.*

*Moved: Director Tong,  
Seconded: Director Macdonald, Carried*

*Motion 2018-11-21-05 Moved that the transfer of funds, as outlined in the Schedule of Changes in Accumulated Surplus for the year ended August 31, 2018, be approved.*

*Moved: Director Tong,  
Seconded: Director Macdonald, Carried*

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**6.3 Combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21**

Principal Zarowny spoke to the combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21, as attached to the agenda for the meeting.

*Motion 2018-11-21-06 Moved that the combined Annual Education Results Report for 2017-18 and Three-Year Education Plan for 2018-19 to 2020-21 be approved, pending revisions based on the approved 2018-19 Budget Update and on the approved Audited Financial Statements for the year ended August 31, 2018.*

*Moved: Director Morin,  
Seconded: Director Macdonald, Carried*

**6.4 Fall Budget Update 2018-19**

Secretary-Treasurer de Kleine spoke to the 2018-19 Fall Budget Update, as attached to the agenda for the meeting.

*Motion 2018-11-21-07 Moved that the 2018-19 Fall Budget Update be approved as presented.*

*Moved: Director Clarke,  
Seconded: Director Tong, Carried*

**6.5 Service on Board Committees**

Superintendent Falk spoke to the vacancies that exist on various Board committees and identified individuals who have volunteered to serve on each respective committee.

*Motion 2018-11-21-08 Moved that the following individuals be appointed to serve on Board committees for the 2018-19 school year:*

- *Stephen Abioye and Andrea Palmer – Public Relations Committee*

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- Denise Jolley and Theresa Nobis – Policies, Bylaws and Guidelines Committee
- Chris Burrows – Audit Committee
- Liam Kelly – Policies, Bylaws and Guidelines Committee

*Moved: Director Hanson,*

*Seconded: Director Macdonald, Carried*

**6.5 Board Code of Conduct**

In keeping with longstanding practice, members of the Board of Directors signed a copy of Board Policy #101 – Role of the Board and Board Member Code of Conduct.

**7. Board Work Plan**

The Board reviewed the Work Plan for 2018-19, as attached to the agenda for the meeting.

**8. The Association of Alberta Public Charter Schools**

**8.1 Report on Annual General Meeting**

Superintendent Falk spoke to the Annual General Meeting of The Association of Alberta Public Charter Schools, which was held in Leduc on October 27, 2018, and to associated documents as attached to the agenda for the meeting. Discussion followed.

**12. Correspondence Sent**

None

**13. Correspondence Received**

None

**14. Motion to Move into Camera:**

*Motion 2018-11-21-09*

*Moved that the meeting move in camera at 10:00 pm.*

*Moved: Director Morin,*

*Seconded: Director Hanson, Carried*

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**15. Motion to Move Out of Camera:**

*Motion 2018-11-21-10 Moved that the meeting move out of camera at 10:21 pm.*

*Moved: Director Hanson,  
Seconded: Director Macdonald, Carried*

**16. Contract Ratification**

*Motion 2018-11-21-11 Moved that the respective contracts of employment for the following employees be approved:*

- *Employee #0278*
- *Employee #0292*
- *Employee #0208*
- *Employee #0287*

*Moved: Director Morin,  
Seconded: Director Tong, Carried*

**18. Adjournment**

Chair Pasemko adjourned the meeting at 10:21 pm.

*Next Board Meeting: 7:00 pm on Wednesday, December 19, 2018.*