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# New Horizons School Council Meeting Agenda

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December 11, 2018  
7:00 pm to 9:00 pm  
Learning Common, New Horizons School

**Bring/ Read:** Agenda will be shown on overhead projector during meeting.

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**1. Call to order**

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**4. Approval of Minutes**

4.1 November 27, 2018 – attachment

**5. Reports**

5.1 Chair's report

5.2 Principal's report

- Violent Threat Risk Assessment

5.3 Financial Officer's report

5.4 FANHS' report

5.5 Communication Officer's report

**6. Motion to Accept Reports**

**7. New Business**

7.1 Staff funding requests:

- Puzzle Club for Grade 1 & 2 - \$250 from School Support, Clubs
  - Request will enable the purchase of puzzles and puzzle storage.
- Grade 1 extension project - \$630 from School Support, Academic Support
  - Request will provide for a project based activity to have a presenter to the school to create a dreamcatcher on Jan 14, 2019. Students will explore First Nations legends and games and will create their own dreamcatcher to take home. Request is inclusive of both G1 classes.
- Grade 2 extension project - \$566 from School Support, Academic Support

- Request will provide 39 students an opportunity to engage in a boats and buoyancy building activity, directly related to the Grade 2 curriculum. Students will build and test their boat and engage in three other centers in which they will experiment with water and hands on materials to learn more about the concept of buoyancy.
- Request for \$526 + GST (\$552.30) from School Support, Events for the Christmas Concert. Price includes rental equipment ( 7 headset mics, 2 condenser mics and the mixers to operate them) as well as making a digital recording.

7.2 Funding request – first aid supplies from School Support, Sports and Well-Being

7.3 Work plan – development and review

7.4 December concert (last minute requests)

7.5 January event – movie night/next event planning

7.6 Open House: January 16 @ 7:00 p.m. (help required?)

**8. Correspondence**

**9. Future Meeting Dates**

January 22nd, February 26th, March 19th, April 23rd

**10. Adjournment**

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# New Horizons School Council Meeting Minutes

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November 27, 2018  
7:00 pm to 9:00 pm  
Learning Common, New Horizons School

**Bring/ Read:** Please be aware that a limited number of paper copies of meeting minutes and agenda will be available. Agenda will also be shown on overhead projector during meeting. If you are able, please bring a device to view agenda online.

Attendees: Elizabeth Macve, Sandra Dargis, Ted Zarowny, Laura Rasmussen, Sarah-Jane Lovgren, Sarah MacDonald, Heidi Csaszar

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**1. Call to order 7:10pm**

**2. Statement of Territorial Acknowledgement**

The School Council of the New Horizons Charter School respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Metis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

**3. Adoption of Agenda**

**MOTION: Sarah MacDonald moved to adopt the agenda as presented. Seconded by Sarah-Jane Lovren. Motion Carried.**

**4. Approval of Minutes**

4.1 October 17, 2018 – attachment

**MOTION: Laura Rasmussen moved to approve the draft minutes from the October 17, 2018 meeting. Seconded by Heidi Csaszar. Motion Carried.**

**5. Reports**

5.1 Chair's report

- No report this month

5.2 Principal's report

- See attached

**Playground committee:**

- met on November 6th. Discussion with county suggests that playground phase 2 could take up to 2 years.

- The initial goal is to get the swings purchased/installed in the Spring of 2019. The county doesn't do installations until summer so we may need to hire a contractor to install them
- It is not possible to reinstall the old swings because their safety was compromised when dismantled - cannot be reinstalled
- The playground is on our land but once installed, it is usable by the public and County is responsible for maintenance

**Healthy Foods Committee:** The list of parents that volunteered at the October Meeting has been forwarded to Mrs. Dinel

5.3 Financial Officer's report

- See attached

5.4 FANHS' report

- January 8th is the next meeting
- Purdy's order to arrive Dec-3-18. They will need help with sorting. The fundraiser went well this year - was very well organized.
- Ted confirmed that funding requests for playground equipment would go through school council.

5.5 Communication Officer's report

- Halloween Dance was well attended and we received many positive comments on the event. 71 families attended for ticket revenue of \$710. The Concession earned profit of \$183. The DJ cost \$800 and the event more than broke even.
- Discussed trying to find a date next year that doesn't conflict with the volleyball tournament.

**6. Motion to Accept the Reports**

**MOTION: Sarah-Jane Lovgren moved to receive the reports as presented. Seconded by Sarah MacDonald. Motion Carried**

**7. New Business**

6.1 Staff funding requests

- No staff funding requests this month

6.2 Work plan - potential development

**ACTION ITEM:** Elizabeth to work on developing an annual work plan for School Council including a checklist of recurring deliverables and agenda items for each month.

**Other Discussion:**

- Artist in residence:

Council members would really like the school to participate in this program. Grant Deadline is March 31. The school submits the application, school council would match the funding.

**ACTION ITEM:** Ted to ask for ideas for Artist in Residence at the next Staff meeting (Dec 5th).

Follow up on amounts approved last month for drama props: Miss Graham came up with a list and Laura Rasmussen is helping her source the items. May ask for parent help to make some of these items. Drum request is on hold - may use other funds.

**8. Correspondence**

- no correspondence received this month

**9. Future Meeting Dates**

**December meeting moved to December 11th**

January 22nd, February 26th, March 19th, April 23<sup>rd</sup>

**10. Adjournment**

Meeting adjourned at 7:56pm

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# New Horizons School Council Financial Officers Report

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December 11, 2018  
7:00 pm  
Learning Commons, New Horizons School

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**1. November-December Approved Expenditures**

School Support – Total: \$194.36  
\$194.36 Halloween Carnival Supplies

Classroom Support – Total \$50.65  
\$41.21 – 3P Classroom Incentives  
\$9.44 – 5J Classroom Incentives

**2. Current Fund Allocation Overview**

<b>New Horizons School Fund Allocation</b>				
	<b>2018-2019 Allocation of Funds</b>	<b>Spent Funds</b>	<b>Motioned Funds</b>	<b>Remaining Funds</b>
<b>School Support</b>	\$ 11,500	\$ 900	\$ 2,317	\$ 8,283
<b>Classroom Support</b>	\$ 4,500	\$ 194	\$ 4,314	-\$ 8
<b>School Enhancement</b>	\$ 5,000	\$ -	\$ 2,500	\$ 2,500
<b>Community Building / Parent Support</b>	\$ 5,600	\$ -	\$ -	\$ 5,600
<b>School Council Administration</b>	\$ 500	\$ -	\$ 180	\$ 320
<b>GRAND TOTAL:</b>	<b>\$ 27,100.00</b>	<b>\$ 1093.79</b>	<b>\$ 9,310.79</b>	<b>\$16,695.42</b>

## New Horizons School Fund Allocation

	2018-2019 Allocation of Funds	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
<b>School Support</b>		
Clubs	2000	<i>tx. LEGO Mindstorms purchase; Arts &amp; Crafts; Science; Track &amp; Field; Computer, Chess, Maker Carts</i>
Sports & Well Being	1000	<i>Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day /Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches</i>
Events	2000	<i>Ex. Christmas Play &amp;/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/ Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair</i>
Staff Support	1500	<i>Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards</i>
Academic Support	5000	<i>Ex. Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/ Production; STEM; IB Programming Support</i>
<b>Total</b>	11500	
<b>Classroom Support</b>	<b>\$ 4,500</b>	
Recess Equipment	1500	<i>General Fund for the Entire School (includign equipment storage)</i>
Classroom Incentives	3000	<i>Student Based Funding at Teacher Discretion (Ex. reward items, special field trip, classroom fun activities/materials) (\$8 per student allocated )</i>
<b>Total</b>	4500	
<b>School Enhancement</b>	<b>\$ 5,000</b>	
Sports Equipment	0	
Technology	0	
Major Projects	5000	<i>To be determined</i>
<b>Total</b>	5000	
<b>Community Building / Parent Support</b>	<b>\$ 5,600</b>	
Guest Speakers	5000	<i>Gifted Education Conference</i>
Team/Community Building	200	<i>Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign</i>
Public Relations/Hospitality	400	<i>Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours); Wellness Fair (open to public); Parent Orientation Night</i>
<b>Total</b>	5600	
<b>School Council Administration</b>	<b>\$ 500</b>	
General Admin Expenses	100	
Babysitting	400	
<b>Total</b>	500	
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<b>GRAND TOTAL: \$ 27,100.00</b>		

## Expenditure Tracking - 2018-2019

	Date Approved	Paid To	Amount Allocated	Amount Paid
<b>School Support</b>				
Sports and Well Being - Forgotten Lunch Supplies			\$ 216.86	
Forgotten Lunch Supplies	19-Sep-18	New Horizons School		\$ 18.98
Forgotten Lunch Supplies	16-Oct-18	New Horizons School		\$ 14.16
Clubs- Gamers Club	19-Sep-18	Mr. Wilde		\$ 80.93
Events - Kindergarten Grad			\$ 500.00	
Events - Grade 9 Grad			\$ 200.00	
Events - Halloween Dance	22-Nov-18	Laura Rasmussen		\$ 90.00
Events - Halloween Carnival	22-Nov-18	Mr. Brian Loehr		\$ 194.36
Academic Support - Drama & Music			\$ 400.00	
Staff Support - Teacher Meals (Fall)	TBD	New Horizons School		\$ 301.29
Staff Support - Teacher Meals (Spring)			\$ 500.00	
Staff Support - Teacher Meals (End of year)			\$ 500.00	
Sports and Well Being - Tall pylons	22-Nov-18	New Horizons School		\$ 200.00
		Subtotal Allocated	\$ 2,316.86	Subtotal Paid \$ 899.72
<b>Classroom Support</b>				
Classroom incencitves - K			\$ 312.00	
Classroom incencitves - 1F			\$ 176.00	
Classroom incencitves - 1W			\$ 168.00	
Classroom incencitves - 2K			\$ 152.00	
Classroom incencitves - 2F			\$ 152.00	
Classroom incencitves - 3P			\$ 84.46	
	1-Oct-18	Ms. Amanda Panas		\$58.33
	6-Dec-18	Ms. Amanda Panas		\$41.21
Classroom incencitves - 3M	22-Nov-18	Ms. Shayel MacKinnon	\$ 113.24	\$70.76
Classroom incencitves - 4W			\$ 192.00	
Classroom incencitves - 4C			\$ 184.00	
Classroom incencitves - 5W			\$ 161.67	
Classroom incencitves - 5W	19-Sep-18	Ms. Andrea Watson		\$ 14.33
Classroom incencitves - 5J	6-Dec-18	Ms Alison Joly		\$ 9.44
Classroom incencitves - 5J			\$ 134.56	



Classroom incencitves - 6D	\$	168.00		
sClassroom incentives - 6S	\$	184.00		
Classroom incencitves - Jr High Wilde	\$	144.00		
Classroom incencitves - Jr High Loehr	\$	144.00		
Classroom incentves - Jr High Ho	\$	72.00		
Classroom incentives - Jr. High Graham	\$	72.00		
Classroom incencitves - Music	\$	100.00		
Classroom incencitves - French	\$	100.00		
Recess Equipment	\$	1,500.00		
		Subtotal Allocated	\$	4,313.93
			Subtotal Paid	\$ 194.07
<b>School Enhancement</b>				
Major Projects - Risers	\$	2,500.00		
		Subtotal Allocated	\$	2,500.00
			Subtotal Paid	\$ -
<b>Community Building / Parent Support</b>				
		Subtotal Allocated	\$	-
			Subtotal Paid	\$ -
<b>School Council Administration</b>				
Babysitting	\$	180.00		
		Subtotal Allocated	\$	180.00
			Subtotal Paid	\$ -