



Board Meeting

Agenda Package

October 10, 2018

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** October 10, 2018**Page:**1 of 1*"TOWARDS NEW HORIZONS"**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
OCTOBER 10, 2018**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|--|---|-------------|---------|
| 1. | Call to Order | N. Pasemko | 7:35 pm |
| 2. | Statement of Territorial Acknowledgment | N. Pasemko | 7:36 pm |
| <p><i>The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, a travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.</i></p> | | | |
| 3. | Adoption of Agenda | N. Pasemko | 7:37 pm |
| 4. | Disclosure of Conflict of Interest | N. Pasemko | 7:38 pm |
| 5. | Approval of Minutes | N. Pasemko | 7:39 pm |
| | 5.1 September 19, 2018 – attachment | | |
| 6. | Board Organization | | 7:40 pm |
| | 6.1 Selection of Officers – attachment | D. Falk | |
| | 6.2 Set Regular Meeting Dates (motion required) | Board Chair | |
| | 6.3 Board Committees – attachment | Board Chair | |
| | 6.4 Signing Authorities (motion required; Secretary-Treasurer de Kleine will speak to this item at the Board meeting) | Board Chair | |
| 7. | New Business | | 8:25 pm |
| | 7.1 Proposed Amendments to Board Policy 305 (Role of Secretary-Treasurer) – attachment | D. Falk | |
| | 7.2 Board Orientation Session(s) – attachment | D. Falk | |
| | 7.3 Request for Modular Classrooms – attachment | D. Falk | |
| 8. | Board Work Plan – attachment | Board Chair | 8:45 pm |

AGENDA

Type of Meeting: Board

Date: October 10, 2018

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"TOWARDS NEW HORIZONS" Is it in the best interest of our students? Does it support excellence?

- | | | | |
|-----|---|-------------|---------|
| 9. | The Association of Alberta Public Charter Schools
9.1 Annual General Meeting – attachment | Board Chair | 8:50 pm |
| 10. | Correspondence Sent | Board Chair | 8:55 pm |
| 11. | Correspondence Received | Board Chair | 8:56 pm |
| 12. | In Camera | Board Chair | 8:57 pm |
| 13. | Adjournment | Boar Chair | 9:10 pm |

Next Board Meeting – To Be Determined

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 19, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Michelle Macdonald

Secretary _____

September 19, 2018 6:30 PM

Board Members Present at Call to Order:

Nicole Pasemko
CHAIR

Michelle Macdonald
DIRECTOR

Trevor Panas
DIRECTOR

Inna Mackay
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Fred de Kleine
SECRETARY-TREASURER

Ted Zarowny
PRINCIPAL

1. Call to Order

Chair Pasemko called the meeting to order at 7:03 pm.

2. Statement of Territorial Acknowledgment

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

3. Adoption of Agenda

*Motion 2018-09-19-01 Motion to adopt agenda for the Board Meeting
August 9, 2018.*

*Moved: Director Panas, Seconded: Director Mackay,
Carried*

4. Disclosure of Conflict of Interest:

None

5. Approval of Minutes

5.1 Minutes of June 20, 2018

DRAFT

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NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** September 19, 2018 **Initials:** **Chair** _____
Approved: DRAFT **Recorded By:** Michelle Macdonald **Secretary** _____

Motion 2018-09-19-02 Motion to approve Board Meeting Minutes of June 20, 2018

Moved: Director Panas, Seconded: Director Mackay, Carried

5.2 Minutes of August 9, 2018

Motion 2018-09-19-03 Motion to approve Board Meeting Minutes of August 9, 2018.

Moved: Director Panas, Seconded: Director Mackay, Carried

6. Administration Reports

6.1 Superintendent's Report

Superintendent Falk spoke to his written report as attached to the agenda for the meeting. The Report featured a summary of the recent Grand Re-opening Celebration, including a video presentation, prepared by Principal Zarowny, that provided highlights of the school's major modernization.

7. Board Reports

7.1 Board Chair's Report

Board Chair Pasemko provided a verbal report.

7.2 Committee Reports

No Committee meetings have occurred since the last Board meeting and therefore there are no Committee reports.

8. New Business

8.1 Counsellor's Report

Despite the absence of Vice Principal and Counsellor Vigfusson, the Counsellor's Report was presented to the Board, as attached to the agenda for the meeting. Superintendent Falk was asked to request Vice Principal Vigfusson's

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** September 19, 2018 **Initials:** **Chair** _____
Approved: DRAFT **Recorded By:** Michelle Macdonald **Secretary** _____

attendance at a future Board meeting so as to provide opportunity for Directors to ask questions and make comment on the Counsellor's Report.

8.2 Board Elections and Fall Series of Board and Society Meetings

Superintendent Falk spoke to his memo, as attached to the agenda for the meeting. Discussion followed.

Motion 2018-09-19-04 Motion to hold the October 2019 regular Board immediately following the Special General Meeting on October 10, 2018.

Moved: Director Mackay, Seconded: Director Panas, Carried

9. Board Work Plan

The Board reviewed the draft Work Plan for 2018-19, as attached to the agenda for the meeting.

Motion 2018-09-19-05 Motion to approve the Board Work Plan 2018-19, as attached to the agenda for the meeting.

Moved: Director Mackay, Seconded: Director Panas, Carried

10. The Association of Alberta Public Charter Schools

10.1 Nominations for Halvar Jonson Award

Motion 2018-09-19-06 Motion to nominate Coleen Taylor for the Halvar Jonson Award.

Moved: Director Mackay, Seconded: Director Panas, Carried

10.2 Notification of Annual General Meeting

The Board was advised that the Annual General Meeting of TAAPCS will be held in Leduc, AB on October 26 & 27, 2018.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 19, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Michelle Macdonald

Secretary _____

11. Receipt of Reports

Motion 2018-09-19-07 Motion to receive reports as presented to the Board.

Moved: Director Panas, Seconded: Director Mackay, Carried

12. Correspondence Sent

12.1 Letter to Tony Hodge (August 9, 2018) re Board's Recommended Contractor on Modular Project

13. Correspondence Received

13.1 Email from Minister D. Eggen (August 10, 2018) re Submission of Information re School Fees

13.2 Email from Minister D. Eggen (August 28, 2018) re Implementation of an Act to Support Gay-Straight Alliances

13.3 Letter from Minister D. Eggen (September 12, 2018) Providing Approval for Enrolment Cap Increase

14. Motion to Move into Camera:

Motion 2018-09-19-08 Motion to move into camera at 8:42 pm.

Moved: Director Mackay, Seconded: Director Macdonald, Carried

15. Motion to Move Out of Camera:

Motion 2018-09-19-09 Motion to move out of camera at 9:01 pm.

Moved: Director Mackay, Seconded: Director Macdonald, Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: September 19, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Michelle Macdonald

Secretary _____

16. Contract Ratification

Motion 2018-09-19-10 Motion to ratify contracts of employment with the following employees: 0276, 0279, 0229, 0287, 0288, 0289.

Moved: Director Mackay, Seconded: Director Panas, Carried

17. Leave of Absence Request

Motion 2018-09-19-11 Motion to approve a leave of absence without pay, for three days, for employee #0129.

Moved: Director Mackay, Seconded: Director Macdonald, Carried

18. Adjournment

Chair Pasemko adjourned the meeting at 9:04 pm.

*Next Board Meeting – Wednesday, October 10, 2018,
immediately following the Special General Meeting
of the New Horizons Charter School Society*

BOARD OFFICERS & COMMITTEES

2018-10-10

Position / Committee	2016 - 17	2017-18	2018-19
Chair	Jill Weiss	Nicole Pasemko	
Vice Chair	Nicole Pasemko	Dan Coles	
Secretary	Will Watson	Michelle Macdonald	
Treasurer	Trevor Panas	Trevor Panas	
Audit Committee			
<i>Membership: Board Treasurer</i>	Trevor Panas	Trevor Panas	
<i>(must chair); 2 or more Board</i>	Inna Mackay	Elaine Phillips	
<i>members; 2 community members</i>	Michelle Macdonald		
<i>as specified in Policy</i>	Brandi Mah		
Policies, Guidelines, Bylaws Cmte			
<i>Membership: Unspecified; Board</i>	Jill Weiss	Jill Weiss	
<i>member must chair</i>	Trevor Panas	Nicole Pasemko	
	Nicole Pasemko	Shari Morin	
	Brandi Mah		
Personnel Committee			
<i>Membership: Board members</i>	Jill Weiss	Nicole Pasemko	
<i>only; unspecified number; Board</i>	Inna Mackay	Jill Weiss	
<i>Chair must chair</i>	Nicole Pasemko	Inna Mackay	
		Elaine Phillips	
Survey Committee			
<i>Membership: Board members</i>	Jill Weiss	Dan Coles	
<i>only; unspecified number</i>	Will Watson	Jill Weiss	
		Trevor Panas	
Public Relations Committee			
<i>Membership: Unspecified;</i>	Jill Weiss	Jill Weiss	
<i>School Council & FANHS to be</i>	Nicole Pasemko	Nicole Pasemko	
<i>invited to submit representation;</i>	Michelle Macdonald	Shari Morin	
<i>Board member must chair</i>	Vickie Qualie	Sandra Summers	



Don Falk
Superintendent
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MEMORANDUM

October 3, 2018

To: Board of Directors

From: Don Falk - Superintendent

Re: Proposed Amendments to Board Policy #305 – Role of Secretary-Treasurer

Background:

At the recent Board Retreat (September 8, 2018), Directors considered possible amendments to Policy #305 – Role of Secretary-Treasurer. This consideration occurred in the context of the resignation of our school's current Secretary-Treasurer, effective December 31, 2018, and the consequent need to replace him.

With the agreement of Directors, the draft proposed amendments were posted on our school's website and have been available to applicants for the position.

Attached for the consideration of the Board of Directors are the draft proposed amendments to Board Policy #305 – Role of Secretary-Treasurer. Also attached, for comparison purposes, is the Board's existing Policy #305.

Recommendation:

It is recommended that the Board of Directors consider providing approval of the proposed amendments to Policy #305 – Role of Secretary-Treasurer.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a horizontal line.

Don Falk

Attachments (2)

POLICIES

Approved: 1999-06-01

Policy: #305

Amended: 2010-05-12

Section: Personnel & Employee Relations

#305 Role of Secretary Treasurer – DRAFT PROPOSED

POLICY STATEMENT

In accordance with the requirements of the School Act, the Board of Directors (the Board) will appoint a Secretary-Treasurer. Reporting directly to the Superintendent, the Secretary-Treasurer is charged primarily with the responsibility of administering business services to and for the Board, in accordance with its approved policies, plans, and guidelines.

GUIDELINES

1. The duties of the Secretary Treasurer include the following:
 - a. Corporate Treasurer:
 - i. Ensure that the finances of the New Horizons Charter School Society (the Society) and New Horizons School (the School) are managed in an efficient and accurate manner in accordance with recognized accounting procedures.
 - ii. Establish and maintain proper and adequate records of accounts for all revenues and disbursements as required by legislation and the Minister of Education.
 - iii. Prepare the annual draft proposed budget for the consideration of the Board.
 - iv. Administer the funds provided in the approved budget and prepare periodic reports for the Board showing actual and budget amounts and, where necessary, financial projections.
 - v. Coordinate the preparation of the annual financial audit.
 - vi. Prepare all financial reports, statements and returns as required by legislation and the Minister of Education.
 - vii. Manage the investment of funds.
 - viii. Act as signing officer for the Board.
 - b. Corporate Secretary:
 - i. Ensure proper completion of contracts, agreements, and partnerships with outside individuals, agencies, and corporations.
 - ii. Assess and manage the risk to which the Board is exposed and ensure accuracy and currency of insurance coverage.
 - iii. Provide for the interpretation of legislation affecting the operation of the School, as directed by the Superintendent.

POLICIES

Approved: 1999-06-01

Policy: #305

Amended: 2010-05-12

Section: Personnel & Employee Relations

#305 Role of Secretary Treasurer (cont.) – DRAFT PROPOSED

- iv. Record and compile minutes for all regular and special meetings of the Society and the Board.
- v. Assist committees of the Board, as required by Board policy and/or as directed by the Superintendent.
- vi. Ensure the maintenance, access, and protection of records in accordance with the Freedom of Information and Protection of Privacy (FOIP) Act and Regulations.
- vii. Represent the Board at meetings, as requested.
- c. Facility and Property Management:
 - i. Oversee, in consultation with the Superintendent, the operation and maintenance of Board facilities.
 - ii. Develop, in consultation with the Superintendent, the annual Capital Plan.
 - iii. Ensure, in consultation with the Superintendent, compliance with the requirements of Occupational Health and Safety legislation.
- d. Human Resources Management:
 - i. Prepare and administer the employee payroll and benefits program.
 - ii. Assist in the negotiation of collective agreements and the administration of applicable collective agreement provisions.
 - iii. Assist in the development of compensation arrangements for employees not included in a collective agreement.
- e. Student Transportation:
 - i. Develop and maintain arrangements for the transportation of students to and from the School.
- f. Undertake other duties, as assigned by the Superintendent.

POLICIES

Approved: 1999-06-01

Amended: 2010-05-12

Section: Personnel & Employee Relations

Policy: #305

#305 Role of Secretary Treasurer

POLICY STATEMENT

The Secretary Treasurer is the Chief Financial Officer of New Horizons School and is responsible for the financial operations of the school.

GUIDELINES

1. In accordance with the *School Act*, the Board is required to appoint a Secretary Treasurer.
2. The Secretary Treasurer reports directly to the Superintendent.
3. The Secretary Treasurer is responsible for ensuring that the finances of the school are managed in an efficient and accurate manner in accordance with recognized accounting procedures.
4. The duties of the Secretary Treasurer include:
 - a. Establishing and maintaining proper and adequate records of accounts for all revenues and disbursements as required by legislation and Alberta Education.
 - b. Preparing the operating budget.
 - c. Administering the funds provided in the approved budget and preparing periodic reports for the Board showing actual and budget amounts, and where necessary financial projections.
 - d. Coordinating the preparation of the annual financial audit.
 - e. Preparing all financial reports, statements and returns as required by legislation, and Alberta Education.
 - f. Preparing and administering payroll and benefits.
 - g. Managing the investment of funds.
 - h. Assisting in the negotiation of collective agreements and administering applicable collective agreement provisions.
 - i. Ensuring currency and adequacy of insurance coverage.
 - j. Establishing plant operations and maintenance contract services.
 - k. Acting as signing officer for the Board.



Don Falk
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MEMORANDUM

September 12, 2018

To: Board of Directors

From: Don Falk - Superintendent

Re: Board Orientation Session(s)

Background:

At the request of Directors, I have contacted consultant Becky Kallal with respect to one or more orientation sessions for new and continuing Directors. Ms. Kallal states that she would be available for such a presentation during the week of October 29, 2018 or thereafter.

Recommendations:

It is recommended that the Board select several possible dates on which to schedule Board orientation sessions with Ms. Kallal.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk

MEMORANDUM

October 13, 2017

To: Board of Directors
 From: Don Falk - Superintendent
 Re: Request for Modular Classrooms

Background:

At its meeting a year ago (October 13, 2017), the Board of Directors adopted a resolution to request two modular classrooms from Alberta Education. The key reasons in support of this request were the extent to which student enrolment has reached the capacity of our school facility, the history of strong enrolment growth in recent years, and projections for significant future growth during the next several years.

Last year’s request resulted in the granting of one modular classroom to our school, the installation of which is presently underway. As students continue to progress through the grades, there will be a need to provide additional classroom space to accommodate elementary students as they advance through the junior high grades. The following table presents historical and current enrolment data at our school, as well as projections for the next three years.

Class/Grade	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Kindergarten	32	36	34	37	39	38	38	38
Grade 1	22	42	44	39	43	44	44	44
Grade 2	21	26	44	45	39	44	44	44
Grade 3	23	22	29	45	46	40	44	44
Grade 4	23	24	31	37	48	48	48	48
Grade 5	20	24	24	39	40	48	48	48
Grade 6	24	20	24	22	45	40	48	48
Grade 7	19	20	16	25	20	42	38	46
Grade 8	18	18	16	17	21	18	40	36
Grade 9	18	18	12	11	12	17	14	36
Total FTE Enrolment	204	232	257	298.5	333.5	360	387	413
Total Head Count	220	250	274	317	353	379	406	432

Table 1: Enrolment History and Projections at New Horizons School

Recommendation:

It is recommended that the Board of Directors provide approval for the submission of a request for up to three additional modular classrooms.



Don Falk

Board of Directors – Work Plan for 2018-19

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2018-19 <input checked="" type="checkbox"/> ▪ Set date for October Board meeting <input checked="" type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input checked="" type="checkbox"/> ▪ Receive Counsellor's Report for 2017-18 School Year <input checked="" type="checkbox"/> ▪ <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Conduct SGM; hold Board elections <input type="checkbox"/> ▪ Elect Board executive officers (must be within one week of SGM) <input type="checkbox"/> ▪ Select members for Board standing committees <input type="checkbox"/> ▪ Set dates for Board meetings (motion required) <input type="checkbox"/> ▪ Notify Service Alberta of change in executive officers <input type="checkbox"/> ▪ Sign Board Member Code of Conduct – Policy #101 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2018 <input type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input type="checkbox"/> ▪ Receive enrolment report for September 30, 2018 <input type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input type="checkbox"/> ▪ Set date for NHCS Society AGM <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input type="checkbox"/> ▪ Approve final Three-Year Education Plan 2018-19 to 2020-21 <input type="checkbox"/> ▪ Approve revised budget for 2018-19 <input type="checkbox"/> ▪ Approve Annual Education Results Report 2017-18 <input type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/18 <input type="checkbox"/> ▪ Receive Report #1 from School Council <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2018-19 <input type="checkbox"/> ▪ Set date for March Board Planning Retreat <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2018 <input type="checkbox"/> ▪ Review Policy 210 and associated Student Code of Conduct <input type="checkbox"/> ▪ Approve school calendar for 2019-20 in principle <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Provide final approval of school calendar for 2019-20 <input type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input type="checkbox"/> ▪ Prepare breakfast for school staff – Feb 15 <input type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2018-21 <input type="checkbox"/> ▪ <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Board Retreat – Identify priorities for upcoming Education Plan <input type="checkbox"/> ▪ Approve Three-Year Capital Plan for 2019-20 to 2021-22 <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2018-19 to 2020-21 <input type="checkbox"/> ▪ Administer Board-developed Stakeholder Survey <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Dec 2018 – Feb 2019 <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting <input type="checkbox"/> ▪ Approve Budget for 2019-20 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for May 2019 <input type="checkbox"/> ▪ Receive Board-developed stakeholder survey results <input type="checkbox"/> ▪ Consider salary adjustment for support staff, senior administration <input type="checkbox"/> ▪ Receive report from FANHS <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2018-19 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Mar – May 2019 <input type="checkbox"/> ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) <input type="checkbox"/> ▪ Schedule September 2019 Board meeting <input type="checkbox"/> ▪ Set date for Summer Board Housekeeping Retreat <input type="checkbox"/> ▪ Receive Report #2 from School Council <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies <input type="checkbox"/> ▪ Receive recommendations from Board committees <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <input type="checkbox"/> <li style="padding-left: 20px;">- County Council <input type="checkbox"/> <li style="padding-left: 20px;">- MLAs <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>



Don Falk
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MEMORANDUM

October 4, 2018

To: Board of Directors

From: Don Falk - Superintendent

Re: Annual General Meeting of The Association of Alberta Public Charter Schools

Background:

The Annual General Meeting (AGM) of The Association of Alberta Public Charter Schools (TAAPCS) is scheduled for Saturday, October 27, 2018, at the Best Western Premier Denham Inn & Suites in Leduc. Included in the agenda will be a "School Spotlight" that features New Horizon School.

On the evening before the AGM (Friday, October 26), the annual TAAPCS Banquet will be held. As part of the banquet festivities, winners of the Halvar Jonson Award will be announced and celebrated. (The Halvar Jonson Award acknowledges outstanding service to Alberta charter schools and The Association of Alberta Public Charter Schools.) This year's winners include Coleen Taylor, the founding parent of our school and the driving force behind the establishment of TAAPCS.

Detailed information regarding the TAAPCS AGM and banquet will be circulated as soon as it becomes available. Nevertheless, NHS Board members may wish to mark the dates for this event in their respective calendars.

A handwritten signature in blue ink, appearing to read "Don Falk", is positioned above the printed name.

Don Falk