

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair \_\_\_\_\_

Approved: FINAL

Recorded By: Michelle Macdonald

Secretary \_\_\_\_\_

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**May 2, 2018 7:00 PM**

Board Members Present At Call To Order:

Nicole Pasemko  
CHAIR

Dan Coles  
DIRECTOR

Trevor Panas  
DIRECTOR

Elaine Phillips  
DIRECTOR

Michelle Macdonald  
DIRECTOR

Inna Mackay  
DIRECTOR

Jill Weiss  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Ted Zarowny  
PRINCIPAL

Fred de Kleine  
SECRETARY-TREASURER

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:08 pm.

**2. Adoption of Agenda**

*Motion 2018-05-02-01 Motion to adopt agenda for the Board Meeting  
April 25, 2018.*

*Moved: Director Panas, Seconded: Director Weiss,  
Carried*

**3. Disclosure of Conflict of Interest:**

None

**4. Approval of Minutes**

**4.1 Minutes from March 14, 2018**

*Motion 2018-05-02-02 Motion to approve March 14, 2018 Board Meeting  
Minutes.*

*Moved: Director Weiss, Seconded: Director Panas,  
Carried*

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**5. Administration Reports**

**5.1 Principal's Report**

None

**5.2 Secretary-Treasurer's Report**

Secretary-Treasurer de Kleine spoke to the Registered Charity Information Return Summary as attached to the agenda for the meeting.

**5.3 Superintendent's Report**

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

**6. Board Reports**

**6.1 Board Chair's Report**

Chair Pasemko provided a verbal report.

**6.2 Audit Committee Report**

Audit Committee – Director Panas spoke to the Audit Committee's April 23, 2018 meeting minutes as circulated at the meeting. Minutes of the Audit Committee are kept on file in the office of the Secretary-Treasurer.

**6.2.1 Quarterly Financial Report**

Director Panas spoke to the Quarterly Financial Statements for the quarter ended February 28, 2018 as attached to the agenda for the meeting.

**6.3 Other Committee Reports**

None

**7. Board Strategic Goals**

**7.1 Transfer of Ownership**

Superintendent Falk spoke to the Transfer of Ownership of the Facility and Lands to the New Horizons Charter School Society.

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**7.2 Enrolment Cap**

Superintendent Falk spoke to the Enrolment Cap Issue as attached to the agenda for the meeting.

**7.3 Long-Range Capital Plans**

Superintendent Falk spoke to the Long-Range Capital Plans as attached to the agenda for the meeting.

**7.4 School Rebranding Initiative**

Superintendent Falk spoke to School Rebranding Initiative, as attached to the agenda for the meeting.

**8. New Business**

**8.1 Provisional Education Plan 2018/19 to 2020/21**

Mr. Zarowny spoke of the Provisional Three Year Education Plan as attached to the agenda for the meeting.

*Motion 2017-05-02-03 Motion to provide provisional approval to the Education Plan 2018/19 to 2020/21 as presented, with final approval to occur in the fall of 2018.*

*Moved: Director Panas, Seconded: Director Weiss, Carried*

**9. Board Work Plan 2017-18**

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

**10. The Association of Alberta Public Charter Schools**

**10.1 Letter from Education Minister Eggen to TAAPCS Chair and Vice Chair**

**10.2 Spring General Meeting (May 4 & 5, 2018)**

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**11. Receipt of Reports**

*Motion 2018-05-02-04 Motion to receive reports as presented to the Board.*

*Moved: Director Weiss, Seconded: Director Panas,  
Carried*

**12. Correspondence Sent**

None

**13. Correspondence Received**

**13.1** Letter from Education Minister Eggen to Board Chairs re Transportation Regulation

**13.2** Letter from Education Minister Eggen to Board Chairs re Solar Panel Grant Program

**13.3** Letter from T. Allen, Executive Director, Capital Planning, Alberta Education (2018-02-22) re Request for Modular Classrooms.

**14. Motion to Move into Camera:**

*Motion 2018-05-02-05 Motion to move into camera at 8:43 pm.*

*Moved: Director Weiss, Seconded: Director Phillips,  
Carried*

**15. Motion to Move Out of Camera:**

*Motion 2018-05-02-06 Motion to move out of camera at 9:18 pm.*

*Moved: Director Weiss, Seconded: Director Mackay,  
Carried*

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**16. Motions Arising from In Camera**

*Motion 2018-05-02-07      Motion to ratify the Contract of Employment with Employee #0275.*

*Moved: Director Weiss, Seconded: Director Phillips, Carried*

*Motion 2018-05-02-08      Motion to ratify the Memorandum of Agreement with the Alberta Teacher's Association; for the two-year period September 1, 2016 – August 31, 2018.*

*Moved: Director Mackay, Seconded: Director Weiss, Carried*

**17. Adjournment**

Chair Pasemko adjourned the meeting at 9:25 pm.

*Next Board Meeting – Wednesday May 30, 2018 at 7:00pm.*