

NEW HORIZONS CHARTER SCHOOL SOCIETY  
MINUTES

Type of Meeting: Board

Date: March 14, 2018

Initials: Chair \_\_\_\_\_

Approved: FINAL

Recorded By: Cheri Unterschultz

Secretary \_\_\_\_\_

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**March 14, 2018 7:00 PM**

Board Members Present At Call To Order:

Nicole Pasemko  
CHAIR

Michelle Macdonald  
DIRECTOR

Trevor Panas  
DIRECTOR

Jill Weiss  
DIRECTOR

Dan Coles  
DIRECTOR

Administration Present:

Don Falk  
SUPERINTENDENT

Ted Zarowny  
PRINCIPAL

Cheri Unterschultz  
RECORDING SECRETARY

Lori Vigfusson  
VICE PRINCIPAL

**1. Call to Order**

Chair Pasemko called the meeting to order at 7:02 pm.

**2. Adoption of Agenda**

*Motion 2018-03-14-01 Motion to adopt agenda for the Board Meeting  
March 14, 2018.*

*Moved: Director Weiss, Seconded: Director  
Macdonald, Carried*

**3. Disclosure of Conflict of Interest:**

None

**4. Approval of Minutes**

**4.1 Minutes from February 28, 2018**

*Motion 2018-03-14-02 Motion to approve February 28, 2018 Board Meeting  
Minutes.*

*Moved: Director Weiss, Seconded: Director Panas,  
Carried*

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**5. Administration Reports**

**5.1 Superintendent's Report**

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

**6. Board Reports**

**6.1 Board Chair's Report**

Chair Pasemko spoke of receiving an invitation from Aurora Academic Charter School to attend a "Learning Technology with Students" workshop on the evening of March 22, 2018.

**6.2 Committee Reports**

None

**7. New Business**

**7.1 Regional Collaborative Service Delivery**

Vice Principal Vigfusson provided information on the services and supports that are provided to our school by the Eastern Edge Regional Collaborative Service Delivery (RCSD) initiative.

**7.2 Three-Year Capital Plan 2018-21**

Superintendent Falk spoke to the proposed Three-Year Capital Plan 2019/20 – 2021/22, as attached to the agenda for the meeting.

*Motion 2018-03-14-03 Motion to approve the proposed Three-Year Capital Plan 2019/20 – 2021/22 as presented in the agenda for the meeting, with the amendment that reference be made to the merits of maintaining existing dedicated classrooms in the "Program Needs" section of the Capital Plan.*

*Moved: Director Coles, Seconded: Director Panas, Carried*

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**7.3 Review of Stakeholder Survey Questions**

Superintendent Falk spoke to the Board-initiated Stakeholder Survey, as attached to the agenda for the meeting.

*Motion 2018-03-14-04 Motion to direct the Survey Committee to proceed with administration of the survey once it is developed to the Committee's satisfaction.*

*Moved: Director Macdonald, Seconded: Director Panas, Carried*

**7.4 Board Planning Retreat**

Superintendent Falk spoke to the agenda of the Board Planning Retreat 2017, as attached to the agenda for the meeting. It was decided through consensus to prepare a similar agenda for the 2018 Retreat, with the following exceptions:

- Strike the "Education Plan Update" item, in that this item was presented to the Board at its meeting of February 28, 2017.
- Add a discussion item entitled, "Accumulated Surplus from Operations."

**8. Board Work Plan**

**8.1 Board Work Plan 2017-18**

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

**9. The Association of Alberta Public Charter Schools**

**9.1 Spring General Meeting**

Superintendent Falk spoke of the TAAPCS Spring General Meeting, as attached to the agenda for the meeting. Directors who are interested in attending will confirm their intent within the next several days.

**10. Receipt of Reports**

*Motion 2018-03-14-05 Motion to receive reports as presented to the Board.*

*Moved: Director Weiss, Seconded: Director Panas, Carried*

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**11. Correspondence Sent**  
None

**12. Correspondence Received**

**12.1** Letter from T. Allen, Executive Director, Capital Planning, Alberta Education  
(2018-02-22) re Request for Modular Classrooms.

**13. Motion to Move into Camera:**

*Motion 2018-03-14-06      Motion to move into camera at 9:15 pm.*

*Moved: Director Weiss, Seconded: Director Panas,  
Carried*

**14. Motion to Move Out of Camera:**

*Motion 2018-03-14-07      Motion to move out of camera at 9:57 pm.*

*Moved: Director Weiss, Seconded: Director Panas,  
Carried*

**15. Adjournment**

Chair Pasemko adjourned the meeting at 9:58 pm.

*Next Board Meeting – Wednesday April 25, 2018 at 7:00pm.*