



Board Meeting

Agenda Package

May 30, 2018

AGENDA**Type of Meeting:** Board**Date:** May 30, 2018**Page:**1 of 2*"TOWARDS NEW HORIZONS":**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MAY 30, 2018**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|----|--|--------------|---------|
| 1. | Call to Order | N. Pasemko | 7:00 pm |
| 2. | Adoption of Agenda | N. Pasemko | 7:01 pm |
| 3. | Disclosure of Conflict of Interest | N. Pasemko | 7:02 pm |
| 4. | Approval of Minutes | | 7:03 pm |
| | 4.1 May 2, 2018 – attachment | N. Pasemko | |
| 5. | New Business | | |
| | 5.1 Report from Fundraising Association for New Horizons School – attachment | A. Chang | |
| | 5.2 Statement of Territorial Acknowledgment – attachment | D. Falk | |
| | 5.3 Accumulated Surplus from Operations – attachment | D. Falk | |
| | 5.4 Proposed Budget for 2018-19 – attachments (2) | F. de Kleine | |
| 6. | Administration Reports | | 8:15 pm |
| | 6.1 Principal's Report - attachment | T. Zarowny | |
| | 6.2 Superintendent's Report – attachment | D. Falk | |
| 7. | Board Reports | | 8:35 pm |
| | 7.1 Board Chair's Report | N. Pasemko | |
| | 7.2 Other Committee Reports | | |
| 8. | Board Strategic Goals | D. Falk | 8:45 pm |
| | 8.1 Transfer of Ownership | | |
| | 8.2 Enrolment Cap | | |
| | 8.3 Long-Range Capital Plans | | |
| | 8.4 School Rebranding Initiative | | |
| 9. | Board Work Plan | | 8:50 pm |

AGENDA**Type of Meeting:** Board**Date:** May 30, 2018**Page:**2 of 2

<i>"TOWARDS NEW HORIZONS":</i>	<i>Is it in the best interest of our students?</i>	<i>Does it support excellence?</i>
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- | | | | |
|------|---|------------|---------|
| 9.1 | Board Work Plan 2017-18 – attachment | N. Pasemko | |
| 10. | The Association of Alberta Public Charter Schools | N. Pasemko | 8:55 pm |
| 10.1 | Draft Minutes of Spring General Meeting – attachment | | |
| 10.2 | Letter (2018-03-06) to Education Minister D. Eggen re Student Transportation – attachment | | |
| 10.3 | Letter (2018-04-30) from Education Minister D. Eggen re Student Transportation – attachment | | |
| 10.4 | Letter (2018-05-25) to Education Minister re Student Transportation – attachment | | |
| 11. | Receipt of Reports | N. Pasemko | 9:05 pm |
| 12. | Correspondence Sent | N. Pasemko | 9:06 pm |
| 13. | Correspondence Received | N. Pasemko | 9:07 pm |
| 13.1 | Letter (2018-04-16) from Education Liaison Manager M. Trottier re Education Plan 2017-20 and Annual Education Results Report 2016-17 – attachment | | |
| 13.2 | Email (2018-05-11) from Education Minister D. Eggen re Classroom Improvement Fund – attachments | | |
| 13.3 | Email (2018-05-14) from Education Deputy Minister Clarke re Classroom Improvement Fund – attachment | | |
| 13.4 | Email (2018-05-24) from Education Minister Eggen re Sixties Scoop Apology – attachment | | |
| 14. | In Camera | N. Pasemko | 9:15 pm |
| 15. | Adjournment | N. Pasemko | 9:45 pm |

Next Board Meeting – Wednesday, June 20, 2018, at 7:00 p.m.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

May 2, 2018 7:00 PM

Board Members Present At Call To Order:

Nicole Pasemko
CHAIR

Dan Coles
DIRECTOR

Trevor Panas
DIRECTOR

Elaine Phillips
DIRECTOR

Michelle Macdonald
DIRECTOR

Inna Mackay
DIRECTOR

Jill Weiss
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Fred de Kleine
SECRETARY-TREASURER

1. Call to Order

Chair Pasemko called the meeting to order at 7:08 pm.

2. Adoption of Agenda

*Motion 2018-05-02-01 Motion to adopt agenda for the Board Meeting
April 25, 2018.*

*Moved: Director Panas, Seconded: Director Weiss,
Carried*

3. Disclosure of Conflict of Interest:

None

4. Approval of Minutes

4.1 Minutes from March 14, 2018

*Motion 2018-05-02-02 Motion to approve March 14, 2018 Board Meeting
Minutes.*

*Moved: Director Weiss, Seconded: Director Panas,
Carried*

DRAFT

Page 1

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

5. Administration Reports

5.1 Principal's Report

None

5.2 Secretary-Treasurer's Report

Secretary-Treasurer de Kleine spoke to the Registered Charity Information Return Summary as attached to the agenda for the meeting.

5.3 Superintendent's Report

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

6. Board Reports

6.1 Board Chair's Report

Chair Pasemko provided a verbal report.

6.2 Audit Committee Report

Audit Committee – Director Panas spoke to the Audit Committee's April 23, 2018 meeting minutes as circulated at the meeting. Minutes of the Audit Committee are kept on file in the office of the Secretary-Treasurer.

6.2.1 Quarterly Financial Report

Director Panas spoke to the Quarterly Financial Statements for the quarter ended February 28, 2018 as attached to the agenda for the meeting.

6.3 Other Committee Reports

None

7. Board Strategic Goals

7.1 Transfer of Ownership

Superintendent Falk spoke to the Transfer of Ownership of the Facility and Lands to the New Horizons Charter School Society.

7.2 Enrolment Cap

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

Superintendent Falk spoke to the Enrolment Cap Issue as attached to the agenda for the meeting.

7.3 Long-Range Capital Plans

Superintendent Falk spoke to the Long-Range Capital Plans as attached to the agenda for the meeting.

7.4 School Rebranding Initiative

Superintendent Falk spoke to School Rebranding Initiative, as attached to the agenda for the meeting.

8. New Business

8.1 Provisional Education Plan 2018/19 to 2020/21

Mr. Zarowny spoke of the Provisional Three Year Education Plan as attached to the agenda for the meeting.

Motion 2017-05-02-03 Motion to provide provisional approval to the Education Plan 2018/19 to 2020/21 as presented, with final approval to occur in the fall of 2018.

Moved: Director Panas, Seconded: Director Weiss, Carried

9. Board Work Plan 2017-18

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

10. The Association of Alberta Public Charter Schools

10.1 Letter from Education Minister Eggen to TAAPCS Chair and Vice Chair

10.2 Spring General Meeting (May 4 & 5, 2018)

11. Receipt of Reports

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

Motion 2018-05-02-04 Motion to receive reports as presented to the Board.

*Moved: Director Weiss, Seconded: Director Panas,
Carried*

12. Correspondence Sent

None

13. Correspondence Received

13.1 Letter from Education Minister Eggen to Board Chairs re Transportation Regulation

13.2 Letter from Education Minister Eggen to Board Chairs re Solar Panel Grant Program

13.3 Letter from T. Allen, Executive Director, Capital Planning, Alberta Education (2018-02-22) re Request for Modular Classrooms.

13. Motion to Move into Camera:

Motion 2018-05-02-05 Motion to move into camera at 8:43 pm.

*Moved: Director Weiss, Seconded: Director Phillips,
Carried*

14. Motion to Move Out of Camera:

Motion 2018-05-02-06 Motion to move out of camera at 9:18 pm.

*Moved: Director Weiss, Seconded: Director Mackay,
Carried*

15. Motions Arising from In Camera

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: May 2, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

Motion 2018-05-02-07 Motion to ratify the Contract of Employment with Employee #0275.

Moved: Director Weiss, Seconded: Director Phillips, Carried

Motion 2018-05-02-08 Motion to ratify the Memorandum of Agreement with the Alberta Teacher's Association; for the two-year period September 1, 2016 – August 31, 2018.

Moved: Director Mackay, Seconded: Director Weiss, Carried

16. Adjournment

Chair Pasemko adjourned the meeting at 9:25 pm.

Next Board Meeting – Wednesday May 30, 2018 at 7:00pm.



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

May 22, 2018

To: Board of Directors

From: Don Falk - Superintendent

Subject: Report from Fundraising Association of New Horizons School

Background:

Mr. Abe Chang, President of the Fundraising Association of New Horizons School (FANHS) will be present at the Board meeting of May 30, 2018, to present a report from FANHS.

Recommendation:

It is recommended that the report from the Fundraising Association of New Horizons School be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", with a long horizontal stroke extending to the right.

Don Falk – Superintendent

MEMORANDUM

May 22, 2018

To: Board of Directors
From: Don Falk - Superintendent
Subject: Statement of Territorial Acknowledgment

Background:

At its meeting of January 24, 2018, the Board of Directors gave consideration to the following Statement of Territorial Acknowledgment:

The Board of Directors of the New Horizons Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

Following discussion, the Board approved the following resolution:

*Motion to direct administration to consult with a First Nations Elder for a review and comments on the Statement of Territorial Acknowledgement as presented in the agenda for the meeting.
Moved: Director Coles, Seconded: Director Phillips, Carried*

In the months that have passed, Administration has requested comment from the following agencies:

1. Canadian Native Friendship Centre in Edmonton
2. Rupertsland Institute (affiliate of the Métis Nation of Alberta)
3. Elder Theresa Strawberry of the O'Chiese First Nation
4. Confederacy of Treaty Six First Nations / Office of Grand Chief Wilton Littlechild

Responses have been received from the Canadian Native Friendship Centre, the Rupertsland Institute, and Elder Strawberry, all of which expressed support for and agreement with the statement. A response from the Confederacy of Treaty Six First Nations has not been received.

Recommendations:

In light of the supportive responses received from the Canadian Native Friendship Centre, the Rupertsland Institute, and Elder Strawberry, the following recommendations are presented for the consideration of the Board of Directors:

1. That the proposed Statement of Territorial Acknowledgment be adopted by the Board for use at Board meetings and at other school events and activities.

2. That school officials be given liberty to modify the first portion of the statement as appropriate to the circumstance (e.g. "New Horizons School ...," or "The New Horizons School Council ...").



Don Falk – Superintendent



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

May 22, 2018

To: Board of Directors
From: Don Falk - Superintendent
Subject: Accumulated Surplus from Operations

Background:

Directors will recall that that matter of the Board's adjusted Accumulated Surplus from Operations (ASO), identified by Alberta Education as an amount of \$807,000 (as at August 31, 2017) (reported as \$815,609 in proposed 2018-19 budget), was discussed at the recent Board Retreat (April 7, 2018). At that time, Administration was requested to bring a recommendation to the Board with respect to possible uses of the ASO.

Since that time, Secretary-Treasurer de Kleine has been contacted by the Financial Reporting and Accountability Branch of Alberta Education, with a request that the jurisdiction provide details with respect to how it intends to use its ASO funds.

With these two requests in mind, Administration has prepared the following proposal for the consideration of the Board. The proposal is based on a belief that the greatest need facing the New Horizons Charter School Society in the next several years will be accommodation of the school's growing student population. Secretary-Treasurer Fred de Kleine and I will be prepared to speak to this proposal at the Board meeting on May 30, 2018.

Proposal:

That \$450,000 be transferred from Unrestricted Surplus to Internally Restricted Capital Reserves. When combined with the \$110,355 that is currently held in Capital Reserves, the funds would enable the New Horizons Charter School Society to undertake the following:

1. Complete installation of the new modular classroom that was recently awarded by Alberta Education with items that are not supported with Alberta Education funding (e.g. millwork, window blinds, lockers, air conditioning, water service). Total = approximately \$25,000.
2. Provide for the purchase, transportation, installation, and furnishing of an additional modular classroom in preparation for the 2019-20 school year. (As was the case this year, an application for new modular classrooms will be submitted to Alberta Education in the fall of 2018. If the application is successful, it will not be necessary to use Board capital funds to purchase and instal modular classrooms.) Total = approximately \$390,000.
3. Undertake expansion of the parking lot, so as to meet Strathcona County bylaw requirements for additional parking in conjunction with increased student enrolment. Total = approximately \$80,000 for eight parking spaces.

4. Retain approximately \$65,000 in Capital Reserves for future capital projects. The transfer of \$450,000 to Internally Restricted Capital Reserves would leave \$357,000 (reported as \$445,346 in proposed 2018-19 budget) as an Unrestricted Surplus, an amount equalling approximately 10-12% of projected expenditures for the 2018-19 school year. This would be reasonably consistent with Mr. de Kleine's recommendation to the Superintendent and to Alberta Education officials, in which he has stated that a reserve equalling 8-10% of expenditures should be adequate to provide for cash flow purposes.

Recommendation:

It is recommended that the Board approve the transfer of \$450,000 from Unrestricted Surplus to Internally Restricted Capital Reserves.



Don Falk – Superintendent



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

May 23, 2018

To: Board of Directors
From: Don Falk - Superintendent
Subject: Proposed Budget 2018-19

Background:

Administration is pleased to present the attached proposed 2018-19 school budget to the Board of Directors for its consideration. The development and presentation of the budget is an integral part of a planning cycle that includes the review of data such as the Accountability Pillar Report, provincial achievement test results, and survey results, as well as key planning events such as the annual Stakeholder Forum, the Board Planning Retreat, and approval of the Provisional Education Plan.

The following assumptions have been made in developing the proposed budget:

- A total enrolment of 359 students (40 kindergarten, 319 grade 1-9). This represents a 13.2% increase over 2017-18 and is a record high enrolment at our school. It is also the fourth consecutive year in which year-to-year enrolment increases have exceeded 10%.
- Grants from Alberta Education to remain at same level as in 2016-17.

Highlights of the proposed 2018-19 budget include the following:

- Revenues and expenditures are in balance.
- The addition of 1.45 FTE teaching positions, distributed as follows:
 - Creation of an additional homeroom class at the grade 6 level. Our school has now reached the point of having two homeroom classes at each elementary grade from K-6.
 - Provision of additional teacher time in Career and Technology Foundations' option courses at the junior high level.
- The addition of a 2.0 FTE educational assistant positions so as to provide additional support for students with multiple exceptionalities.
- Continuation of the 50% reduction in revenue from student fees that was initiated in 2017-18, so as to maintain last year's 50% reduction in basic student fees (i.e. instructional materials/resources, textbook rental). Directors will recall that this was accomplished despite the lack of funding support from Alberta Education for a reduction of fees. (Charter schools were not included in the funding provision associated with *Bill 1: An Act to Reduce Schools Fees.*)
- Continuation of budgetary subsidy for student bus transportation, so as to provide bus transportation to and from school without fees.

Directors are reminded that opportunity to review and approve a Fall Budget Update will be provided to the Board of Directors in November. The Update will include adjustments made necessary due to changes in circumstance (e.g. enrolment changes) that occur after the new school year begins.

Secretary-Treasurer Fred de Kleine will speak to the proposed 2018-19 budget at the Board meeting on May 30, 2018.

Also attached, as part of the overall presentation of the budget, is the School and Transportation Fees Schedule for the Year Ending August 31, 2019. Mr. de Kleine will speak to this document during his presentation of the proposed budget.

Recommendation:

The following recommendations are presented for the consideration of the Board of Directors:

- That the budget for the 2018-19 school year be approved.
- That the *School and Transportation Fees Schedule for the Year Ending August 31, 2019* be approved.



Don Falk – Superintendent

Attachments (2)

Student Enrolments

	2016-17	2017-18	2018-19	
Total Enrolment	274.00	318.00	359.00	
FTE	257.50	299.50	339.00	
Increase Total Enrolment		44.00	41.00	12.89%
Increase FTE over 2016-17		42.00	39.50	13.19%

Grants from Alberta Education

No change from last year
Continue to fund enrolment growth

School Fees

No changes. Fees from parents for Instructional Supplies/Materials and Textbooks will remain at reduced rates (-50%), established in last years budget.

Other Revenues

All other fees remain at the same level as last year

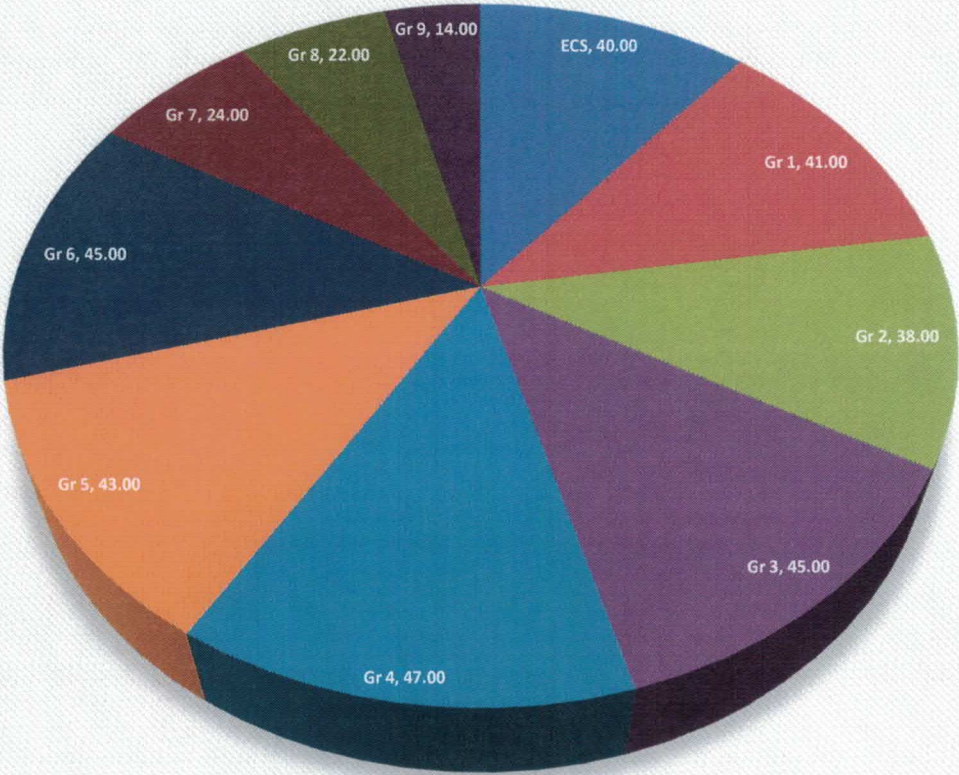
Staffing

	2016-17	2017-18	2018-19	Change
Teachers/Administration	15.4380	18.2500	19.7000	1.4500
School Administration	1.6000	1.6000	2.0000	0.4000
Educational Assistants	4.7300	5.7300	7.7300	2.0000

Allowances/Benefits

Teachers	No salary increases
Principal	Allowance Increased from \$21,417 to \$25,000
Vice-Principal	Allowance Increased from \$10,709 to \$12,500
Teachers/Administration	Contribution for H.S.A. increased from \$750 to \$850
School Administration	No salary increases Provision for increase in vacation pay Provision for Pension Plan (LAPP)
Educational Assistants	Increase wages to reflect wages being paid by surrounding jurisdictions Provision for increase in vacation pay Provision for Pension Plan (LAPP)

2018-19 STUDENT PROJECTIONS



New Horizons Charter School Society
Student Enrolments

	A	B	C	D	E
1					
2	STUDENT ENROLMENTS as of September 30th	2018-19 PROJECTED	2017-18 ACTUAL	2017-18 PROJECTED	2016-17 ACTUAL
3					
4	ECS	40.00	37.00	36.00	33.00
5	Gr 1	41.00	39.00	41.00	44.00
6	Gr 2	38.00	45.00	44.00	43.00
7	Gr 3	45.00	45.00	44.00	30.00
8	Gr 4	47.00	38.00	36.00	31.00
9	Gr 5	43.00	39.00	37.00	24.00
10	Gr 6	45.00	22.00	25.00	24.00
11	Gr 7	24.00	25.00	27.00	17.00
12	Gr 8	22.00	17.00	16.00	16.00
13	Gr 9	14.00	11.00	12.00	12.00
14					
15	Total No. of Children & Students	359.00	318.00	318.00	274.00
16					
17	Summary of Enrolments:				
18	ECS (FTE)	20.00	18.50	18.00	16.50
19	Grades 1 - 3	124.00	129.00	129.00	117.00
20	Grades 4 - 6	135.00	99.00	98.00	79.00
21	Grades 7 - 9	60.00	53.00	55.00	45.00
22					
23	ECS -6	279.00	246.50	245.00	212.50
24	ECS - 9	339.00	299.50	300.00	257.50
25					
26	Grades 1 - 6	259.00	228.00	227.00	196.00
27	Grades 1 - 9	319.00	281.00	282.00	241.00
28					
29	Severe Disabilities	3.00	3.00	3.00	3.00
30	PUF	2.00	0.00	0.00	1.00

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2019

[School Act, Sections 147(2)(b) and 276]

6015 New Horizons Charter School Society

Legal Name of School Jurisdiction

1000 Strathcona Drive Sherwood Park AB T8A 3R6; 780-940-1586; fdekleine@newhorizons.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Nicole Pasemko

Name

Signature

SUPERINTENDENT

Mr. Donald Falk

Name

Signature

SECRETARY TREASURER or TREASURER

Mr. Fred deKleine

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on** May 30, 2018 .

Date

Version: 170615

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
E-MAIL: EDC.FRA@gov.ab.ca

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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- * Enrolment for 2018-19 is projected at 359 students. This represents a 13.2% increase over 1017-18 and is the fourth consecutive year of a double-digit percentage increase in enrolment. It also represents the highest enrolment in New Horizons School history.
- * For the first time, New Horizons School will enrol two classes of students at each of grades K through 6. Grades 7,8, and 9 will enrol one class each.
- * Fees from parents for basic instructional supplies and textbooks will be maintained at 2017-18 levels, which were reduced by 50% from previous levels.
- * Certificated staff will increase by 1.45 FTE; non-certificated staff will increase by 2.0 FTE.
- * The budget provides for implementation of key priorities in the school's Three-Year Education Plan for 2018-19 to 2020-21.

Significant Business and Financial Risks:

- * An unexpected significant decrease in student enrolment would result in a decline in revenues.
- * Salaries for certificated staff have a significant range from the bottom to the top of the grid. Decisions with respect to hiring could have an impact on staffing costs.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	\$3,414,260	\$3,442,531	\$3,072,866
Other - Government of Alberta		\$0	\$210
Federal Government and First Nations		\$0	\$0
Other Alberta school authorities	\$14,673	\$14,673	\$15,264
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$67,943	\$58,953	\$82,337
Other sales and services	\$3,500	\$2,000	\$1,959
Investment income	\$5,000	\$2,500	\$3,107
Gifts and donations	\$25,000	\$25,000	\$21,018
Rental of facilities	\$22,000	\$24,540	\$18,155
Fundraising	\$0	\$0	\$21,315
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$0	\$0	\$0
TOTAL REVENUES	\$3,552,376	\$3,570,197	\$3,236,231
EXPENSES			
Instruction - Early Childhood Services	\$161,355	\$114,751	\$106,373
Instruction - Grades 1-12	\$2,779,264	\$2,897,566	\$2,154,378
Plant operations & maintenance	\$285,760	\$277,330	\$611,633
Transportation	\$117,981	\$87,981	\$66,224
Administration	\$193,327	\$193,365	\$171,933
External Services	\$11,181	\$2,000	\$11,719
TOTAL EXPENSES	\$3,548,868	\$3,572,993	\$3,122,260
ANNUAL SURPLUS (DEFICIT)	\$3,508	(\$2,796)	\$113,971

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	\$1,788,979	\$1,624,097	\$1,392,159
Certificated benefits	\$411,050	\$356,765	\$292,284
Non-certificated salaries and wages	\$331,717	\$262,881	\$205,727
Non-certificated benefits	\$103,827	\$48,806	\$36,416
Services, contracts, and supplies	\$889,195	\$1,256,844	\$818,967
Capital and debt services			
Amortization of capital assets			
Supported	\$0	\$0	\$360,406
Unsupported	\$17,750	\$17,750	\$10,771
Interest on capital debt			
Supported		\$0	\$0
Unsupported		\$0	\$0
Other interest and finance charges	\$6,350	\$5,850	\$5,530
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$3,548,868	\$3,572,993	\$3,122,260

**BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31**

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$19,048	\$16,908	\$28,388
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES (Mandatory)	\$28,270	\$23,440	\$20,147
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$4,560	\$4,440	\$7,984
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$16,065	\$11,165	\$0
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$3,000	\$25,818
Non-curricular goods and services	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$67,943	\$58,953	\$82,337

**PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$2,000	\$2,000	\$1,959
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$1,500	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
TOTAL	\$3,500	\$2,000	\$1,959

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2018/2019	Entry Fees and Admissions 2018/2019	Transportation Component 2018/2019	Supplies & Materials** 2018/2019	Total 2018/2019
FEES						
	TRANSPORTATION	\$0	\$0	\$0	\$0	\$0
	BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0	\$19,048	\$19,048
	LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES <small>Remuneration for Lunch Supervisors - Mandatory</small>	\$28,270	\$0	\$0	\$0	\$28,270
FEES TO ENHANCE BASIC INSTRUCTION						
	Technology user fees	\$0	\$0	\$0	\$0	\$0
	Alternative program fees	\$0	\$0	\$0	\$0	\$0
	Fees for optional courses	\$0	\$0	\$0	\$4,560	\$4,560
	ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
	ACTIVITY FEES	\$0	\$10,065	\$6,000	\$0	\$16,065
	Other fees to enhance education	\$0	\$0	\$0	\$0	\$0
NON-CURRICULAR FEES						
	Extra-curricular fees	\$0	\$0	\$0	\$0	\$0
	Non-curricular goods and services	\$0	\$0	\$0	\$0	\$0
	NON-CURRICULAR TRAVEL	\$0	\$0	\$0	\$0	\$0
OTHER FEES***						
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	TOTAL FEES	\$28,270	\$10,065	\$6,000	\$23,608	\$67,943

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2018/2019

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2017	\$1,110,650	\$184,686	\$0	\$815,609	\$619,866	\$195,743	\$110,355
2017/2018 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$40,729			\$40,729	\$40,729		
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$17,750)		\$17,750	\$17,750		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	(\$40,729)	\$40,729	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2018	\$1,151,379	\$166,936	\$0	\$874,088	\$637,616	\$236,472	\$110,355
2018/2019 Budget projections for:							
Budgeted surplus(deficit)	\$3,508			\$3,508	\$3,508		
Projected board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$17,750)		\$17,750	\$17,750		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$450,000)	(\$453,508)	\$3,508	\$450,000
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2019	\$1,154,887	\$149,186	\$0	\$445,346	\$205,366	\$239,980	\$560,355

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021
Projected opening balance	\$637,816	\$205,366	\$205,366	\$236,472	\$239,980	\$239,980	\$110,355	\$560,355	\$10,355
Projected excess of revenues over expenses (surplus only)	\$3,508	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$17,750	\$0	\$0	\$0	\$0	\$0			
Budgeted capital revenue recognized	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Projected reserves transfers (net)	(\$453,508)	\$0	\$0	\$3,508	\$0	\$0	\$450,000	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0			
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0			
Salary negotiation expenses	\$0	\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0			
English language learners	\$0	\$0	\$0	\$0	\$0	\$0			
First nations, Metis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Fort McMurray wild fire related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$100,000)	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$450,000)	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$205,366	\$205,366	\$205,366	\$239,980	\$239,980	\$239,980	\$560,355	\$10,355	\$10,355

Total surplus as a percentage of 2019 Expenses 28.34% 12.84% 12.84%
ASO as a percentage of 2019 Expenses 12.55% 12.55% 12.55%

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Purchase and install one (1) Modular Classroom
Site Improvements, Parking, etc.

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	319	281	241	Head count
Grades 10 to 12			-	Note 3
Total	319	281	241	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	13.5%	16.6%		
Other Students:				
Total			-	Note 4
Total Net Enrolled Students	319	281	241	
Home Ed and Blended Program Students			-	Note 5
Total Enrolled Students, Grades 1-12	319	281	241	
Percentage Change	13.5%	16.6%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	3	3	3	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	40	37	33	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children			-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	40	37	33	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	20	19	17	
Percentage Change	8.1%	12.1%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	2	-	1	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2018/2019	Actual 2017/2018	Fall Budget 2017/2018	Actual 2016/2017	Notes
CERTIFICATED STAFF					
School Based	19.7	18.2	18.5	15.4	Teacher certification required for performing functions at the school level.
Non-School Based	0.5	0.5	0.5	0.6	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	20.2	18.7	18.9	16.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	8.0%	16.8%	6.6%	18.3%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	16.8	16.0		16.1	
Certificated Staffing Change due to:					
Enrolment Change	1.5	(0.2)	2.9		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	n/a		Descriptor (required)
Total Change	1.5	(0.2)	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	(0.2)	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required)
Total Negative Change in Certificated FTEs	-	(0.2)	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	9.3	7.3	7.3	6.3	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	-	-	-	-	Personnel providing support to maintain school facilities
Transportation	-	-	-	-	Personnel providing direct support to the transportation of students to and from school
Other	0.6	0.6	0.6	0.6	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	9.9	7.9	7.9	6.9	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	25.3%	14.5%	25.3%	14.5%	
Explanation of Changes:					
Addition of 2 Educational Assistants					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="text" value="No"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
N/A					

**BOARD AND SYSTEM ADMINISTRATION
2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT**

6015

TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations) **\$3,532,468**

Enter Number of Net Enrolled Students: **319**

Enter Number of Funded (ECS) Children: **40**

Enter "C" if Charter School **C**

STEP 1

Calculation of maximum expense limit percentage for Board and System Administration expenses

If "Total Net Enrolled Students" are 6,000 and over = 3.6% **5.40%**

If "Total Net Enrolled Students" are 2,000 and less = 5.4% **5.47%**

The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).

STEP 2

A. Calculate maximum expense limit amounts for Board and System Administration expenses

Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES **\$190,753**

B. Considerations for Charter Schools and Small School Boards:

If charter schools and small school boards,
The amount of Small Board Administration funding (*Funding Manual* Section 1.13) **\$193,837**

2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above) **\$193,837**

Actual Board & System Administration from G31 of "Budgeted Statement of Operations" **\$193,327**

Amount Overspent **\$0**

SCHOOL AND TRANSPORTATION FEES SCHEDULE

FOR THE YEAR ENDED AUGUST 31, 2019

[School Act, School Fees and Costs Regulation and School Transportation Regulation]

New Horizons Charter School Society

Legal Name of School Jurisdiction

1000 Strathcona Drive Sherwood Park AB T8A3R6

Mailing Address

Telephone & Fax Numbers, and Email Address

SCHOOL JURISDICTION'S RESPONSIBILITY FOR SCHOOL AND TRANSPORTATION FEES POLICY AND REPORTING

The school and transportation fees policy of: New Horizons Charter School Society
presented to Alberta Education has been prepared by school jurisdiction management which has responsibility for its preparation, integrity and objectivity.

Board of Trustees Responsibility

The ultimate responsibility for the fees and costs lies with the Board of Trustees. The Board reviewed the fee policy and fee schedule with management prior to release to the Minister.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these documents meet all requirements as set out in the *School Act as well as the School Fees and Costs Regulation*, and *School Transportation Regulation*.

BOARD CHAIR

Name

Signature

SUPERINTENDENT

Mr. Donald Falk

Name

Signature

SECRETARY-TREASURER OR TREASURER

Mr. Fred deKleine

Name

Signature

May 30, 2018

Board Release Date

New Horizons Charter School Society
CONSOLIDATED FEE REVENUE SCHEDULE
For the Budget Year September 1, 2018 - August 31, 2019

	Total Budgeted Proposed Fees 2018/19*	Total Forecasted Actual Fees 2017/18	Budgeted Increase (Decrease) from Forecasted	% Budget Change
Total Transportation Fees	\$ -	\$ -	\$ -	0.0%
Total Basic Instruction Supplies	\$ 19,048	\$ 16,908	\$ 2,140	12.7%
Total Technology User Fees	\$ -	\$ -	\$ -	0.0%
Total Alternative Program Fees	\$ -	\$ -	\$ -	0.0%
Total Fees for Optional Courses	\$ 4,560	\$ 4,440	\$ 120	2.7%
Total Non-Curricular Travel	\$ -	\$ -	\$ -	0.0%
Total Early Childhood Services	\$ -	\$ -	\$ -	0.0%
Total Extracurricular Fees	\$ -	\$ -	\$ -	0.0%
Total Activity Fees	\$ 15,565	\$ 14,165	\$ 1,400	9.9%
Total Lunch Supervision & Noon Hour Activity Fees	\$ 28,270	\$ 23,420	\$ 4,850	20.7%
Total Non-Curricular Goods and Services	\$ -	\$ -	\$ -	0.0%
Total Other Fees to Enhance Education	\$ -	\$ -	\$ -	0.0%
Total Other Fees	\$ -	\$ -	\$ -	0.0%
TOTAL FEES	\$ 67,443	\$ 58,933	\$ 8,510	14.4%

Enrollment:
School Jurisdiction Eligible Funded Students

Grades 1 to 9	319.0	282.0	37.0	13.1%
Grades 10 to 12 FTE			0.0	0.0%
Total	319.0	282.0	37.0	13.1%
ECS Eligible Funded	40.0	36.0	4.0	11.1%
FTE ECS Enrolled	20.0	18.0	2.0	11.1%

Reviewed and Approved By:

Mr. Donald Falk
 Superintendent of Schools

Mr. Fred deKleine
 Secretary Treasurer

** Please ensure that these figures agree with your 2018/19 Spring Budget*

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
6015 New Horizons Charter School Society

<u>Fee Name / Description</u>	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category
Classroom Supplies - ECS	\$ 27.50	\$ 27.50	Basic Instruction Supplies
Classroom Supplies - Grades 1-6	\$ 32.50	\$ 32.50	Basic Instruction Supplies
Classroom Supplies - Grades 7-9	\$ 42.50	\$ 42.50	Basic Instruction Supplies
Textbooks - Grades 1-6	\$ 20.00	\$ 20.00	Basic Instruction Supplies
Textbooks - Grades 7-90	\$ 30.00	\$ 30.00	Basic Instruction Supplies
Options - Grades 7-9 General	\$ 20.00	\$ 20.00	Fees for Optional Courses
Options - Grades 7-9 ACL	\$ 280.00	\$ 280.00	Fees for Optional Courses
Field Trips - ECS	\$ 35.00	\$ 35.00	Activity Fees
Field Trips - Grades 1-9	\$ 35.00	\$ 35.00	Activity Fees
Ski Trip	\$ 200.00	\$ 200.00	Activity Fees
Lunch Supervison - ECS	\$ 50.00	\$ 50.00	Lunch Supervision & Noon Hour Activity Fees
Lunch Supervison - ECS	\$ 30.00	\$ 30.00	Lunch Supervision & Noon Hour Activity Fees
lunch Supervison - Grades 1-9	\$ 95.00	\$ 95.00	Lunch Supervision & Noon Hour Activity Fees
Lunch Supervison - Grades 1-9	\$ 30.00	\$ 30.00	Lunch Supervision & Noon Hour Activity Fees
Adventure Field Trip Grade 7	\$ 300.00	\$ 300.00	Activity Fees
Adventure Field Trip Grade 8/9	\$ 660.00	\$ 660.00	Activity Fees

\$0.00 0.0%

Location / School Name (List by individual School or "ALL" for all schools)	Explanation if Per Student Change is greater than 5%	Per Student Change	Per Student Change %
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
New Horizons School		\$0.00	0.0%
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New Horizons School		\$0.00	0.0%
		\$0.00	0.0%
		\$0.00	0.0%
		\$0.00	0.0%
		\$0.00	0.0%

OPTIONAL FIELDS

Other Comments (Optional)	Additional Field 1	Additional Field 2	Estimated # of Students -- 2018/19	Estimated # of Students - 2017/18
			40.0	36.0
			259.0	228.0
			60.0	55.0
			259.0	229.0
			60.0	53.0
			60.0	54.0
			12.0	12.0
			40.0	35.0
			319.0	284.0
			15.0	15.0
Family Rate applies when more than one Child/Student			26.0	23.0
Family Rate applies when more than one Child/Student			14.0	13.0
Family Rate applies when more than one Child/Student			204.0	206.0
Family Rate applies when more than one Child/Student			239.0	77.0
No of Participants unknown at this time				
No of Participants unknown at this time				

<div style="background-color: yellow; display: inline-block; width: 100px; height: 15px;"></div>		Changes to Activity Fees, Extracur			
Estimated Revenue - 2018/19	Estimated Revenue - 2017/18	Amended Fees - September 15, 2018	Amended Fees - November 30, 2018	Amended Fees - February 28, 2019	Amended Fees - May 31, 2019
\$ 1,100.00	\$ 990.00				
\$ 8,417.50	\$ 7,410.00				
\$ 2,550.00	\$ 2,337.50				
\$ 5,180.00	\$ 4,580.00				
\$ 1,800.00	\$ 1,590.00				
\$ 1,200.00	\$ 1,080.00				
\$ 3,360.00	\$ 3,360.00				
\$ 1,400.00	\$ 1,225.00				
\$ 11,165.00	\$ 9,940.00				
\$ 3,000.00	\$ 3,000.00				
\$ 1,300.00	\$ 1,150.00				
\$ 420.00	\$ 390.00				
\$ 19,380.00	\$ 19,570.00				
\$ 7,170.00	\$ 2,310.00				
\$ -	\$ -				
\$ -	\$ -				
\$ -	\$ -				
\$ -	\$ -				
\$ -	\$ -				
\$ -	\$ -				

Curricular Fees, Non Curricular Travel only

Reasons for Adjustment

Reasons for Adjustment

NHS Meeting of the Board of Directors

Principal's Report

May 30 , 2018
7:00 p.m.
New Horizons School

1. Revised Dress Code

Our Parent Handbook includes our current dress code for students. It reads as follows:

- *Students are expected to dress appropriately for weather conditions.*
- *Halter tops, low cut tank tops, very short skirts and shorts, bathing attire and clothing with inappropriate words or images, etc. are not acceptable. As a guideline, the hemline of shorts and skirts should not be shorter than one's fingers when the arms are at one's side.*
- *Students who come to school dressed in a way that breaches the dress code will be given alternate cover-up clothing to wear for the duration of the day.*
- *Students are expected to take off their hats when they enter school. (We have eliminated this one)*
- *Students are expected to have and use indoor footwear.*

In order to make our dress code more inclusive and provide more clarity, NHS will be adopting the attached Dress Code.

Parent feedback regarding the draft NHS Dress Code was received at May 22 School Council meeting and amendments were made to the code to reflect parent input.

2. Recess Changes for the 2018-2019 School Year

Information:

The NHS bell schedule will be changed in the 2018-2019 school year. The change will

- *lengthen the lunch hour to 60 minutes from the current 44 minutes.*
- *eliminate the afternoon recess*

The rationale for this change is twofold:

- *to meet the requirements of the revised [Employee Standards Code](#), that entitles employees to at least 30 minutes of rest (break) during every 5-hour work period , and*
- *to reduce lost instructional time during recess transitions.*

Students will still receive 30 minutes of daily physical activity, and many teachers already implement movement breaks for their students.

Positive feedback for this change was received at the May 22 School Council Meeting.

3. Truth & Reconciliation Update

Information:

In line with the National Centre for Truth and Reconciliation's [Calls to Action](#) and [Alberta Education's commitment](#) to including mandatory First Nations, Métis and Inuit perspectives and experiences in classrooms, students at New Horizons School will begin learning about some of those perspectives and experiences in the next few weeks.

- Students will be given background information regarding the Truth & Reconciliation Commission & the residential school system.
- We are holding events to recognize indigenous perspectives by arranging the following:
 - Elder Theresa Strawberry:
 - Elder Strawberry will be introduced and welcomed as our elder who will be helping us gain indigenous perspectives.
 - We are also excited with the possibility of including Métis guests and presenters on that day.
 - A date for this visit is yet to be finalized
 - I have invited the School Council Executive to attend the day when Elder Theresa is here to be formally introduced to her. I extend the same invitation to the Board of Directors. Please note that protocol will be required in the form of tobacco (a \$40.00 cost).
 - Students will be making a [heart garden](#) which will be displayed on the fence along Broadmoor Boulevard.
 - One of the members of the Cree performers called the [Warrior Women](#) will perform and lead some workshops for students on June 18.

4. Research at New Horizons School

Information:

Dr. Sal Mendaglio requested to conduct a research project involving NHS parents and it has been approved. The study, which has also been approved by the University of Calgary Conjoint Faculties Research Ethics Board, is entitled, "The Lived Experience of Parenting Gifted Children."

At the May 22 School Council Meeting Dr. Mendaglio spoke to his study and noted that while much research exists regarding parenting of gifted children, very little research has focused on the experiences of parents raising gifted children.

Dr. Mendaglio is interested in interviewing ten parents from New Horizons School, and ten parents from Westmount Charter School in Calgary.

The results of his study will be shared with us. It will be helpful information to share with NHS parents and parents of other parents of gifted children in our community. As well, it will be important information for the staff at NHS to better understand parent perspectives.

NHS Dress Code

While New Horizons School recognizes that the primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s), New Horizons School is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

These dress code guidelines shall apply to regular school days, as well as any school-related events and activities, such as graduation ceremonies, dances and other school sponsored events.

Section 1. Basic Principle:

New Horizons School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the school's intent to sustain a community that is inclusive of a diverse range of identities.

In order to achieve this, certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric.

Section 2. Students Must Wear*

While following the basic principle of Section 1 above, *students must wear*

- a shirt or top
 - with fabric in the front, back, and on the sides under the arms,
 - that extends to the waistband of the bottom clothing item,
 - with sleeves or shoulder straps, **AND**
- pants or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), **AND**
- activity or weather appropriate footwear (socks and slippers are not considered footwear).

Section 3. Students Cannot Wear

Students cannot wear clothing that has

- violent language or images;
- images or language depicting drugs or alcohol (or any illegal item or activity);
- hate speech, profanity, or pornography;
- images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups;
- any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed);
- swimsuits (except as required in class or athletic practice);
- accessories that could be considered dangerous or could be used as a weapon; **or**
- any item that obscures the face or ears (except as a religious observance).

Section 4. Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

a) Students in violation of the above Sections will be provided three (3) options to be dressed more to code during the school day:

- Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.
- If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.
- Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.
- The New Horizons *School Code of Conduct* will be applied to students who refuse to comply to the above options on this list.

b) Staff Enforcement Expectations

- No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
- School staff shall not enforce the school's dress code more strictly against transgender and gender nonconforming students than other students.
- Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:
 - kneeling or bending over to check attire fit;
 - measuring straps or skirt length;
 - asking students to account for their attire in the classroom or in hallways in front of others;
 - calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others;
 - accusing students of "distracting" other students with their clothing.



Superintendent's Report to the Board of Directors

May 30, 2018

I. Summary of Key Meetings / Activities / Events During the Past Month

- a) Weekly on Tuesday Mornings
 - CASS (College of Alberta School Superintendents) Superintendent Compensation Advisory Committee teleconference meetings. I serve on this committee as the representative of charter school superintendents.
- b) May 2/18
 - Personnel Committee Meeting re Compensation for Support Staff
 - NHS Board Meeting
- c) May 4 & 5/18
 - Meetings of The Association of Alberta Public Charter Schools (TAAPCS), Calgary.
 - Superintendents' Meeting – May 4
 - Charter Board Directors' Meeting – May 4
 - TAAPCS Spring General Meeting - May 5
- d) May 9/18
 - Meeting with representatives of Suzuki Charter School, Aurora Charter School, and Safety Talent Inc. with respect to alignment with requirements of new Occupational Health & Safety Act.
- e) May 10/18
 - Meeting with Strathcona County officials and representative of Fillmore Construction re final walkthrough and occupancy inspection associated with modernization project.
 - Meeting with representative of Bee Clean Building Maintenance re janitorial service at our school.
- f) May 11/18
 - McLennan Ross Legal Counsel – Webinar on Teacher Contracts.
- g) May 14/18
 - Luncheon in Recognition of Administrative Professionals' Day
- h) May 23/18
 - McLennan Ross Legal Counsel – Webinar on new OHS Act.
- i) May 28/18
 - Meeting of PASI (Provincial Approach to Student Information) Advisory Committee. The PASI Advisory Committee (PAC) provides high level guidance and advice to the Executive Sponsor (Assistant Deputy Minister, Program and System

Support), Steering Committee and PASI Director with respect to strategic direction, goals, and objectives for PASI.

2. Provincial Curriculum Revision

Deputy Minister Dr. Curtis Clarke recently announced the launching of the first stage of Alberta Education's work to enhance the LearnAlberta.ca website.

Beginning in fall 2018, teachers will be able to access and use the new LearnAlberta.ca to interact with the current K–12 Programs of Study in nine subject areas (Arts Education, English Language Arts, Français, French Language Arts, Health, Mathematics, Physical Education, Science, Social Studies) in English and French (where applicable).

The new LearnAlberta.ca (formerly known as the Curriculum Development and Management Application, or CDMA) is a custom-developed software tool created to help develop, update and implement provincial curriculum in a digital format. The new LearnAlberta.ca is envisioned as a bilingual one-stop-shop for Alberta teachers, parents, students and all other stakeholders to access tools and services related to provincial curriculum.

The first stage release of the new LearnAlberta.ca also marks the beginning of transition of resources to support current provincial curriculum from the current LearnAlberta.ca website to the new LearnAlberta.ca application. As these materials are transitioned, teachers may choose to begin an optional transition to this new and innovative platform.

Provincial curriculum will continue to be available on the public website. Alberta Education is in the process of moving all LearnAlberta.ca content to the new LearnAlberta.ca with the goal of decommissioning the current LearnAlberta.ca. At that time, all stakeholders will be directed to access this content via the new LearnAlberta.ca.

Dr. Clarke further advised that provincial curriculum development is “on track.” New K–4 programs of study in six subject areas are expected to be approved in December 2018, although implementation dates have yet to be determined. It is anticipated that, when Alberta Education moves forward with the implementation of the new K–4 curriculum, familiarity with the new LearnAlberta.ca will make the transition smoother and easier for all stakeholders.

3. Occupational Health and Safety

As noted in the Superintendent's Report of March 14, 2018, the new Occupational Health and Safety Act takes effect on June 1, 2018. In preparation for implementation of the new legislation, the following initiatives have been undertaken:

- a. An “Occupational Health and Safety” administrative procedure has been developed and is posted on the school website.
- b. Consultation with charter school colleagues has occurred, with a view toward identifying best OHS practices in sister charter schools.
- c. In accordance with one of the requirements of the legislation, a Joint Work Site Health & Safety Committee (JWSHSC) is in the process of being formed. A draft Terms of Reference for the JWSHSC has been developed, committee members are being recruited, and it is anticipated that the first meeting of the JWSHSC will occur in early June.
- d. A meeting with representatives of Suzuki Charter School, Aurora Charter School, and a local safety consultant firm has occurred, with a view toward identifying any gaps that may exist in current health and safety procedures and practices and toward increasing collaboration among Edmonton-area charter schools.

- e. Participation in several webinars with respect to the new legislation has occurred.
- f. The school has entered into an agreement with PublicSchoolWORKS, a provider of online safety and regulatory compliance programs for K-12 schools (including more than 40 other Alberta school jurisdictions). It is anticipated that this agreement will address many of our school's health and safety responsibilities, particularly with respect to staff training. Ms. Cheri Unterschultz is providing valued leadership in implementing this initiative.

4. Digitization of Student Records

Recent correspondence has advised us of a plan to implement digitization of student records by September 2020. The implementation plan includes the following steps:

- School authority business processes will be aligned to support digital student records in PASI (Provincial Approach to Student Information) by September 2020.
- All new student records will be digital in PASI after this date.
- The digitization and management of historical physical paper student records may extend past this timeline.
- Student transfers that include physical paper records must be scanned and loaded into PASI for transfer.
- Physical records will no longer be shared.

With respect to costs, we have been advised that Alberta Education will support enhancements to the PASI system to enable provincial digital student records. However, business process changes and system costs to connect to PASI will be the responsibility of the school authorities.

School authorities that have already completed the digitation processes have shared several key findings with respect to their experiences:

- All agree that success of this initiative depends on the participation of all Alberta school authorities; the business value comes from digitally sharing information across the school system.
- It takes time to plan for digitization. Start early to consider your digitization objectives and impacts to staff and students.
- Training and preparedness of school and school authority staff members is required for a smooth transition.

Discussion among charter school superintendents has begun as to how best to plan for and implement the digitization of student records.

5. High Performance Modular Classroom

On May 18, 2018, notification was received from Alberta Infrastructure that it has received and reviewed the "prep sheet" for the delivery and setup of the new modular classroom at our school. Upon review, Alberta Infrastructure has determined "that the modular configuration is appropriate and the corresponding cost estimate is reasonable for the scope of work involved." (The prep sheet estimate for this project is \$153,284.90, not including the purchase cost of the modular). Approval to proceed with pre-tender documents was included with the notification.

Accordingly, ONPA Architects is now proceeding with the submission of an application for a development permit to Strathcona County. Further, ONPA is in the process of arranging for a team of engineers to prepare the necessary tender documents.

I am also pleased to report that the potential impediment of sufficient parking spaces to accommodate our new modular classroom has been resolved to the satisfaction of Strathcona County.

6. Unseasonably High Temperatures

Many Alberta schools have been challenged by unseasonably hot weather during the past week, with some portable classrooms reporting temperatures in excess of 30 degrees Celsius. We are fortunate that, as part of our school's recent modernization, the existing (but non-functional) air conditioning system throughout the core portion of the facility was replaced with a new air conditioning system. Further, directors will recall that the Board approved a resolution to instal air conditioning in all six of the new modular classrooms, at a cost to the Board of \$43,000. As a result, students and staff in our school have been able to work and learn in a comfortable environment during the recent heat wave.



Don Falk,
Superintendent

MEMORANDUM

May 23, 2018

To: Board of Directors

From: Don Falk – Superintendent

Subject: Board Strategic Goals

Background:

At its Planning Retreat on April 7, 2018, the Board identified the four goals as being strategic in nature (i.e. have something to do with big decisions; look forward several years and are concerned with massive factors only; are not simply about small adjustments to activity levels, but are the kind of decisions that may lead to a substantially different organizational structure, or major changes in the relationships among key stakeholders, competitive position, or strategic partners of the organization.)

The Board also requested that the Board's Strategic Goals become a standing item in the agenda for each Board meeting. This would provide opportunity for updates, progress reports, and discussion with respect to strategic goals to occur on an ongoing basis.

- 1. Transferring Ownership of the Facility and Lands to the New Horizons Charter School Society**
Most recent correspondence is a letter from Minister (June 14, 2016), indicating that the matter of ownership transfer is still under consideration. No further correspondence or discussion has occurred since that time.

- 2. Increasing the Enrolment Cap**
At the Board meeting of May 2, 2018, a request was made for an update on the status of the Board's request to the Minister of Education (January 18, 2018) for an increase in the school's enrolment cap, from the existing 300 students (grades 1-12) to 450 students.

In response to this request, the Board is advised that, at the recent Spring General Meeting of The Association of Alberta Public Charter Schools (May 5, 2018), Alberta Education Field Services Manager Garret Doll responded to a question with respect to this matter. He stated that the Minister has received six requests (of various kinds) from charter schools. Of these, four are presently "on the Minister's desk," and our Board's request for an enrolment cap increase is among these four. Mr. Doll did not provide a timeframe during which we might expect a response from the Minister.

Further, I recently (May 24, 2018) received a telephone inquiry from several Alberta Education officials who were seeking information with respect to the Board's request for an increase in the school's enrolment cap. The conversation focused primarily on the capacity of our school facility to accommodate increased student enrolment and of our plans for increasing the capacity of the facility.

3. Expanding the Capacity of the School Facility

A request for three new classrooms was included in the Board's most recent Capital Plan (March 14, 2018). A response to this request has not yet been received.

Further, as referenced in the Superintendent's Report presented during the Board meeting of May 30, 2018, progress continues on the acquisition and installation of one new modular classroom, to be installed prior to the beginning of the 2018-19 school year.

Finally, an item in the agenda of the Board meeting of May 30, 2018 recommends that \$450,000 be transferred from the Board's Accumulated Surplus from Operations to Capital Reserve, so as to set funds aside for the acquisition, if necessary, of additional modular classroom space.

4. Rebranding the School

The following strategy is included in the Three-Year Education Plan, which received provisional Board approval on May 2, 2018:

- *Explore possibilities for rebranding the school (e.g. new school name)*

Implementation of this strategy will begin during the 2018-19 school year.

Recommendation:

Although this report on the Board's strategic goals is presented as information, the Board may wish to initiate action with respect to one or more of the goals referenced above.

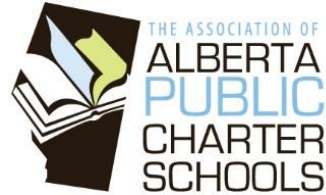


Don Falk – Superintendent

Board of Directors – Work Plan for 2017-18

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2017-18 <input checked="" type="checkbox"/> ▪ Receive Counsellor’s Report for 2016-17 School Year <input checked="" type="checkbox"/> ▪ Set date for October Board meeting <input checked="" type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input checked="" type="checkbox"/> ▪ Set date for NHCS Society AGM <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Conduct SGM; Hold Board elections <input checked="" type="checkbox"/> ▪ Elect Board executive officers (must be within one week of SGM) <input checked="" type="checkbox"/> ▪ Select members for Board standing committees <input checked="" type="checkbox"/> ▪ Set dates for Board meetings (motion required) <input checked="" type="checkbox"/> ▪ Notify Service Alberta of change in executive officers <input checked="" type="checkbox"/> ▪ Sign Board Member Code of Conduct – Policy #101 <input checked="" type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2017 <input checked="" type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input checked="" type="checkbox"/> ▪ Receive enrolment report for September 30, 2017 <input checked="" type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input checked="" type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input checked="" type="checkbox"/> ▪ Approve final Three-Year Education Plan 2017-18 to 2019-20 <input checked="" type="checkbox"/> ▪ Approve revised budget for 2017-18 <input checked="" type="checkbox"/> ▪ Approve Annual Education Results Report 2017-18 <input checked="" type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/17 <input checked="" type="checkbox"/> ▪ Receive Report #1 from School Council <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2017-18 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2017 <input checked="" type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2017-20 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Approve school calendar for 2018-19 <input checked="" type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input checked="" type="checkbox"/> ▪ Prepare breakfast for school staff – Feb 16 <input checked="" type="checkbox"/> ▪ Celebrate Grand Re-opening – Feb 21 (Postponed) <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Dec 2017 – Feb 2018 <input checked="" type="checkbox"/> ▪ Approve Three-Year Capital Plan for 2018-19 to 2020-21 <input checked="" type="checkbox"/> ▪ Board Retreat – Identify priorities for upcoming Education Plan <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2018-19 to 2020-21 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting <input checked="" type="checkbox"/> ▪ Approve Budget for 2018-19 <input type="checkbox"/> ▪ Receive Accountability Pillar Results Report for May 2017 <input type="checkbox"/> ▪ Consider salary adjustment for support staff, senior administration <input type="checkbox"/> ▪ Receive report from FANHS <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2017-18 <input type="checkbox"/> ▪ Receive Quarterly Financial Report for Mar – May 2018 <input type="checkbox"/> ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) <input type="checkbox"/> ▪ Schedule September 2018 Board meeting <input type="checkbox"/> ▪ Set date for Board Housekeeping Retreat <input type="checkbox"/> ▪ Receive Report #2 from School Council <input type="checkbox"/> ▪ Administer Board-developed Stakeholder Survey <input type="checkbox"/> ▪ Receive Board-developed Stakeholder Survey results <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies <input type="checkbox"/> ▪ Receive recommendations from Board committees <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) <input type="checkbox"/> ▪ Undertake Superintendent evaluation <input type="checkbox"/> ▪ Undertake Board evaluation <input type="checkbox"/> ▪ <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <input type="checkbox"/> <li style="padding-left: 20px;">- County Council <input type="checkbox"/> <li style="padding-left: 20px;">- MLAs <input type="checkbox"/> ▪ <input type="checkbox"/>



The Association of Alberta Public Charter Schools
MINUTES
Spring General Meeting
Saturday, May 5, 2018
Deerfoot Inn and Casino, Calgary, AB

ATTENDEES: Garret Doll (AE); Glenn McClure, Haytham Ghouriri, Mohamed Salih, Osama Merhi, M. Salman Mazhar (ALCA); Paul Wozny, Paola Mayo, Arlene Huhn, Robert Kossick, Shazin Mohamed-Standing (Aurora); Dale Erickson, Cole Jordan (Calgary Arts Academy); Dianne McBeth, Gary Care, Christine Jackson, (Calgary Girls' School); Teresa DiNinno, Janine Bide (CAPE); Susan Chomistek, Ron Koper, Myra Penberthy (Connect); Kurtis Leinweber, Cindy McGlashan-Beaucage, Faruq Suleman, Andrew Chu, Meredith Poole (FFCA); Ed Wittchen, Anita LeMoignan (MECCS); Don Falk, Nicole Pasemko (New Horizons); Lynne Paradis, Boris Vidal, Rene deMeulles, Nicole Palmer (Suzuki); Kath Rhyason (TAAPCS); John Picard, Paul Gibson (Valhalla); Joe Frank, Tun Myo, Dianne Shirra (Westmount)

SCHOOL SPOTLIGHT/RESEARCH PRESENTATION BY CGS

Several teachers from CGS joined our meeting to talk about what is offered at CGS, most specifically the Go Girls curriculum. The foundations of the program include engaging in critical thinking, taking up multiple perspectives, exploring controversial issues, engaging in activism, creating a personal belief inventory, and cultivating a sense of hope and resiliency. This offers opportunities for students to value diversity, respect the dignity and support the equality of all human beings; demonstrate social compassion, fairness and justice; appreciate and respect how multiple perspectives shape our realities; develop a sense of personal identity; develop a legitimate sense of belonging to their communities; and demonstrate consciousness with respect to social issues. Student projects relate to the curriculum and are designed to teach and reinforce these concepts (e.g. student self-image reflections, Mapping my Closet, critical analyses of media/cultural messages). The presentation was very informative, and demonstrated what great things are being done for the girls at CGS.

STRATEGIC PLANNING SESSION – led by Board Chair Ron Koper.

Ground rules: 1. Speak straight, with respect, 2. Listen generously, and 3. Commit to shared success. Each area of the Strategic Plan (as defined in October of 2015) was examined to define and prioritize key issues. Specifically, ideas were generated in relation to each

1. Governance: i) speaking with one voice, ii) continuity, iii) internal communication/coordination, iv) external communication, v) roles and responsibilities in supporting each school.

2. Communication: i) tools for communication, ii) overcoming geography, iii) focus on what we share, iv) clear & dynamic communication of key messages.

3. Research: i) collaboration & relevance (clear expectations/relevance to students), ii) capacity

development, iii) dissemination. The process determined which committees would be responsible to decide the key issues (e.g. Directors), to prioritize them (e.g. Directors' Committee), and to plan and execute the actions in each area (e.g. various committees), and timelines. Ron will collate and distribute the information gathered.

1. CALL TO ORDER - 12:55 p.m.

1.1 Consideration of Agenda – No changes.

1.2 Approval of Annual General Meeting Minutes

#18/05/05-01 M/C to adopt the Oct. 28, 2017 AGM minutes as circulated.

Janine Bide

Arlene Huhn

1.3 Approval of Minutes for Special Meeting

#18/05/05-02 M/C to adopt the Feb. 8, 2018 Special Meeting minutes as amended.

Paul Gibson

Janine Bide

2. REPORTS

2.1 Charter Board Directors' Report – On behalf of himself and Vice-Chair Geordie MacPherson, Ron expressed his pleasure with the engagement of members of the various TAAPCS committees, and their very impressive demonstration of commitment to our shared success. They feel that the Minister is reaching out to our members as never before, as evidenced by 5 face-to-face meetings, and his expressed desire to know what we need to be successful. Ron and Geordie have represented TAAPCS at various meetings and networking opportunities, and commend the great work being done in our core strategy areas.

2.2 Officers' and EAC Report - Susan and Joe report a productive year in relation to our 3 strategic goals, activity serving on TAAPCS committees, invitations to represent our association on various government committees, and an encouraging meeting with DM Curtis Clarke on April 12/18. Susan commended the excellent work of our Executive Director and thanked the other members of the EAC executive for their support.

2.3 Financial Report

#18/05/05-03 M/C to accept the Statement of Financial Position as presented.

Mohamed Salih

Tun Myo

2.4 Correspondence – List circulated with agenda.

2.5 Committee Reports

a. School Leadership Learning Initiative – Since losing funding, the decision was made that these sessions will only be offered in non-conference years in order to minimize costs.

b. Awards and Recognition Committee Report – This is the only committee that does not have a chair. Kath has developed Terms of Reference, but there were not enough Directors to establish quorum at the last meeting.

c. Board Professional Learning Committee Report – A survey to determine topics of interest has been distributed, and an Advocacy session (led by Margo Purcell) will be offered in October.

- d. Communications Committee Report – Four meetings (including yesterday) have been held and some excellent work done: draft agenda for advocacy session (Margo Purcell); Google site development progress (Wayne Weinheimer), website upgrade initiative (Rene De Meulles/Ian Gray), determination of the need for a budget. There has also been a focus on government relations, particularly in relation to input into the transportation review.
- e. Conference Committee Report – Dale E. is concerned that a date be set asap; this will be discussed at EAC.
- f. Research Support and Promotion Committee – There have been 2 conference call meetings where the support role of the committee has been discussed, as well as external committee representation (Bellina Cassi has agreed). Items in progress include: i) drafting an endorsement letter template for TAAPCS, ii) amalgamating a summary of association research projects (both FFCA and Aurora have been awarded research contracts), iii) development of an ethics process, and iv) collaboration with the communications committee. The next meeting will be on May 31.
- g. Ad Hoc Directors' Committee - The committee met yesterday and a list of Directors' issues is being developed; quorum was not attained but a Terms of Reference was drafted.

#18/05/05-04 M/C to approve the Terms of Reference for the TAAPCS Directors' Committee.

Andrew Chu
Paul Gibson

- h. Ad Hoc Charter School Regulation Committee – The Charter School Regulation was renewed with no changes. It is recommended that the current committee be dissolved and a new one struck for August 2021 in advance of the next review. See 3.3.

2.6 Alberta Education Field Services - Garret Doll

- a. Important to have our Charter School Regulation input prepared 9-10 months prior to next review.
- b. Current AE budget described as “stable”; 2.2% increase to fund growth. Only critical vacancies in the department are being filled and travel minimized in order that costs are kept as low as possible.
- c. Field Services has offered support for charter schools developing the Safe & Caring policy required in 45.1 of the *School Act*. Assistance is still available. These policies must be posted on websites by June 30.
- d. Important to give our feedback on the Transportation Study, and the Assurance Review.
- e. Focus on key strategies in Business Plan, including Education for Reconciliation.
- f. There are currently 6 charter school requests before the Minister, at different points in the process. Garret had no updates.

3. BUSINESS ARISING

3.1 Follow-up to Bylaw Implementation

3.1.1 Research Support and Promotion Committee

#18/05/05-04 M/C to approve the Research Support and Promotion Committee Terms of reference as amended.

Mohamed Salih
Shazin Mohamed-Standing

3.1.2 Ad Hoc Committee Policy 7

#18/05/05-05 M/C to approve the Ad Hoc Committee Policy 7 as amended.

Janine Bide

Shazin Mohamed-Standing

3.1.3 Awards and Recognition Policy 8

#18/05/05-06 M/C to approve the Awards and Recognition Policy 8 as presented.

Janine Bide

Shazin Mohamed-Standing

3.2 Advocacy Efforts – Main topics are Inclusion Funding, School Fees, Nutrition Program Funding, Charter Renewals, Expansion (caps & grade levels), Ownership Transfer/IMR Funding, Transportation, and Research Expectations.

3.3 Ad Hoc School Regulations Committee

#18/05/05-07 M/C to dissolve the AD Hoc School Regulations Committee, ensure this item is entered into our 3-year plan, and form a new ad hoc committee in Spring 2020.

Janine Bide

Mohamed Salih

4. NEW BUSINESS (& discussion)

4.1 Presentation/Motion to Approve Budget 2017-18

#18/05/05-08 M/C to approve TAAPCS Budget 2017-18 as presented.

Boris Vidal

Tun Myo

5. OTHER BUSINESS

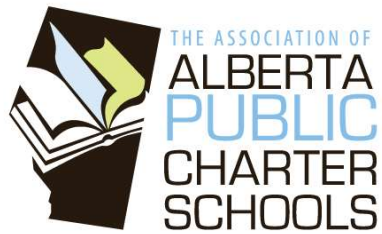
Joe Frank expressed the appreciation of our association and our best wishes to those who will be leaving us at the end of this year - Susan Chomistek (Connect), Dale Bischoff (Aurora), and John Brosseau (Boyle Street) - as well as thanks to Ron Koper for assuming and so capably executing a leadership role in TAAPCS. Andrew Chu commended all committees on the great work accomplished.

6. ADJOURNMENT

#18/05/05-09 M/C to adjourn the 2018 Spring General Meeting of TAAPCS.

Gary Care

Tun Myo



March 6th, 2018

The Honourable David Eggen
Minister of Education
228 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Eggen:

We were delighted and strongly encouraged by your direction for updating the School Transportation Regulation. Putting Albertans to work generating solutions, enabling the collaboration of expertise, helping all Alberta education stakeholders work together to forge system wide progress for Alberta students, families and communities is a direction we support.

Thank you for your invitation to contribute to the revision of the School Transportation Regulation. The invitation was not clear which venue we should prepare for to contribute the perspective offered by The Association of Alberta Public Charter Schools. We would be delighted to participate in the process in a manner that best fits the government's goals. We are open to participating in established sessions, at our Spring Meeting, or in other consultation processes.

Please let us know how and when The Association of Alberta Public Charter Schools can best contribute to the work you are leading on this regulation.

Sincerely,

Ron Koper
Chair, Board of Governors
TAAPCS
rkoper@shaw.ca, 403-862-4030

Geordie MacPherson
Vice-Chair, Board of Governors
TAAPCS



ALBERTA
EDUCATION

Office of the Minister

APR 30 2018

AR102087

Mr. Ron Koper
Chair, Board of Governors
The Association of Alberta Public Charter Schools
c/o 7000 Railway Street SE
Calgary AB T2H 3A8

Mr. Geordie MacPherson
Vice-Chair, Board of Governors
The Association of Alberta Public Charter Schools
c/o 7000 Railway Street SE
Calgary AB T2H 3A8

Dear Mr. Koper and Mr. MacPherson:

Thank you for your March 6, 2018 letter on behalf of The Association of Alberta Public Charter Schools (TAAPCS) regarding the review of the student transportation eligibility criteria in the *School Transportation Regulation*.

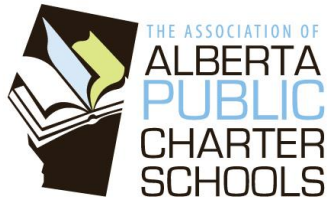
Over the next few months, my ministry will be seeking further feedback and ideas from parents, stakeholders and school authorities regarding possible changes to the current student transportation eligibility criteria in the *School Transportation Regulation*. We have already made progress by working with key stakeholder groups to better understand the varied transportation challenges they face throughout the province and to discuss possible options for new eligibility criteria. Over the next few months, we will be seeking further feedback and ideas from parents, school authorities and other education stakeholders.

As you may be aware, we have recently launched a province-wide online survey to engage directly with parents, as well as with other stakeholders. The survey will close on June 15, 2018, giving Albertans two months to provide feedback on what changes should be made to the current student transportation eligibility criteria. The survey can be found on the Alberta Education website at education.alberta.ca/student-transportation/student-transportation.

I look forward to receiving a submission from TAAPCS. I wish charter school students across the province continued success in the current school year.

Sincerely,

David Eggen
Minister



May 25, 2018

The Honourable David Eggen
Minister of Education
228 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Eggen:

Re: School Transportation Regulation Eligibility Criteria Survey

Thank you for extending The Association of Alberta Public Charter Schools an invitation to participate in the online survey. This was discussed during our Spring General Meeting May 4 and 5, 2018. We very much appreciated the participation and contributions of Garrett Doll of Alberta Education to our Association throughout the course of our spring meetings.

To accurately reflect the broad diversity of public charter school transportation needs, we have distributed the survey to parents and will encourage their participation as transportation system stakeholders. We will endeavour to highlight the significant investments The Government of Alberta has made in education through extraordinarily difficult economic times. Our expectation is that our members will appreciate and support your vision for education in Alberta and will advocate for fair and equitable treatment of their children as public school students.

We look forward to supporting required changes to the distance eligibility criteria, mandated service levels and transportation safety considerations within the province. As suggested, our charter schools with significant transportation programs may send their recommendations to Rick Grebenstein, Senior Transportation Manager, Business Operations and Stakeholder Support Branch.

Thank you for your ongoing engagement of stakeholders in decisions made to benefit students and to ensure Alberta public education maintains its status as a global leader of diverse and effective public education.

Yours truly,

Ron Koper
Chair, Board of Governors
rkoper@shaw.ca, 403-862-4030

Geordie MacPherson
Vice-Chair, Board of Governors

Cc. Rick Grebenstein, Sr. Transportation Mgr., Business Operations & Stakeholder Support Branch
Charter School Boards

RECEIVED APR 25 2024



Program and System Support
Field Services
9th Floor, 44 Capital Boulevard
10044 – 108 Street NW
Edmonton Alberta T5J 5E6
Canada
www.education.alberta.ca

April 16, 2018

Mr. Don Falk
Superintendent
New Horizons Charter School Society
1000 Strathcoma Drive
Sherwood Park, Alberta T8A 3R6

Dear Mr. Falk:

Thank you for meeting to discuss New Horizons Charter School Society's **2017/18 - 2019/20 Three-Year Education Plan and 2016/17 Annual Education Results Report** on January 18, 2018. We valued the dialogue focused on your plan and results for continuous improvement in your school.

From our review, the plan and report submitted by your charter school authority are aligned with the planning and reporting requirements established by Alberta Education in the **Policy and Requirements for Charter School Planning and Results Reporting April 2017**.

I appreciated the information that you and Ted Zarowny provided and the discussion of your planning activities underway, highlights of significant accomplishments, and the challenges within your charter school.

If we can be of further assistance in your planning or reporting process or any other matter, please contact either Garret Doll, Acting Director, Central Services Branch at garret.doll@gov.ab.ca or 780-415-9310 or, Maurice Trottier, Field Services Manager at Maurice.trottier@gov.ab.ca or 780-427-6714.

We trust ongoing dialogue will support your efforts to address board policy development and to promote individualized student focused practices to enhance student success in your charter school.

Sincerely,

A handwritten signature in blue ink that reads "Maurice Trottier" with a smiley face at the end.

Maurice Trottier
Field Services Manager
Central Services Branch

cc: Ms. Nicole Pasemko, Board Chair, New Horizons Charter School Society
Garret Doll, Acting Director, Central Services Branch
Ron Taylor, Acting Director, First Nations, Métis and Inuit Services Branch



Don Falk <dfalk@newhorizons.ca>

Classroom Improvement Fund for 2018/19

1 message

EDC Minister <Education.Minister@gov.ab.ca>
Cc: Matt Beattie <Matt.Beattie@gov.ab.ca>

Fri, May 11, 2018 at 4:29 PM

**To: Board Chairs of Public, Separate, Francophone and Charter School Boards
President of the Alberta Teachers' Association**

I am pleased to be able to share more information with you about continuation of the Classroom Improvement Fund (CIF).

For the 2018/19 school year, the CIF will be amended with a new focus and a different set of operational requirements.

The focus of next year's CIF will be on addressing the classroom experience by hiring teachers and support staff and by supporting students with complex needs. I strongly encourage you to prioritize retaining staff hired through the first round of CIF funding, and to consider new initiatives you may be able to implement for students with complex or special needs and/or for English language learners.

A total of \$77 million in CIF funding will be made available directly to school boards, as per the attached funding allocation. This funding has been divided proportionally between school authorities using a process similar to that used in the first round of CIF funding, but with minor adjustments to ensure no school authority receives less funding than it did last year and to supplement funding for school authorities that have experienced enrolment growth.

School authorities are strongly encouraged to seek input from their local teachers to help determine the best use of CIF funds. CIF committees similar to those established under the 2016-18 Central Table Memorandum of Agreement may be used for consultation purposes, but use of CIF committees is not required.

A new proposal form is attached to this email and includes detailed rules concerning the use of CIF funding for the 2018/19 school year. Proposals are due to Alberta Education by September 30, 2018, and funding will be released as part of the standard school year funding process. Please note that this grant program is now scheduled to end on August 31, 2019.

Please submit your completed application forms to Matt Beattie, Manager, Compensation and Data Analytics, at matt.beattie@gov.ab.ca. Mr. Beattie is also available to address any questions you may have regarding the CIF program.

Sincerely,

David Eggen

Minister

cc: Superintendents of Public, Separate, Francophone and Charter School Boards
Secretary-Treasurers of School Boards
Executive Secretary of the Alberta Teachers' Association
Communications Contacts at School Divisions

Attachments:

1. 2018/19 CIF Funding Allocation
2. 2018/19 CIF Application Form

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2 attachments



2018-19 CIF Application Form.docx

64K



2018-19 CIF Funding Allocation.pdf

46K



Don Falk <dfalk@newhorizons.ca>

Classroom Improvement Fund Clarification

1 message

EDC Deputy Minister <EducationDeputyMinister@gov.ab.ca>

Mon, May 14, 2018 at 3:25 PM

To: Superintendents of Charter School Boards

Dear colleagues:

On Friday, May 18, 2018, you received an e-mail from the Minister regarding the continuation of the Classroom Improvement Fund (CIF) for the 2018-19 school year. I understand that this communication caused some confusion, as charter school authorities did not receive CIF funding for the 2017-18.

I can confirm that the allocation of this funding for the 2018-19 school year does not include charter school authorities. Your inclusion in the Minister's e-mail was intended to keep you informed of this important development in education system funding. Thank you for your interest and your continued efforts on behalf of Alberta's students.

Sincerely,

Curtis Clarke, PhD

Deputy Minister of Education

cc: Secretary Treasurers

Communications Contacts at School Boards

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Don Falk <dfalk@newhorizons.ca>

Sixties Scoop apology

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Thu, May 24, 2018 at 12:49 PM

To: Board Chairs of Public, Separate, Francophone and Charter School Boards

Presidents of Stakeholder Associations

AAMDC (Alberta Association of Municipal Districts and Counties)

ACFA (Association canadienne-française de l'Alberta)

ACSTA (Alberta Catholic School Trustees' Association)

AEFAA (Alberta Educational Facilities Administrators Association)

AHEA (Alberta Home Education Association)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBA (Alberta School Boards Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

ASBOA (Association of School Business Officials of Alberta)

AUMA (Alberta Urban Municipalities Association)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

FCSFA (Fédération des conseils scolaires francophones de l'Alberta)

FPFA (Fédération des parents francophones de l'Alberta)

LDAA (Learning Disabilities Association of Alberta)

PSBAA (Public School Boards' Association of Alberta)

TAAPCS (The Association of Alberta Public Charter Schools)

First Nations Education Directors

Private Schools Authorities

On May 28, 2018, Premier Rachel Notley will offer an apology to Survivors of the Sixties Scoop, their families and communities.

This will be an historic day for all Albertans and will help to promote healing and reconciliation for survivors of the Sixties Scoop and Indigenous communities in the province. We are encouraging schools to provide opportunities for teachers and students to witness this historic occasion and use it as a learning opportunity.

We hope that by witnessing the apology students can gain a better understanding of what happened during the Sixties Scoop and why an apology from the government is an important step towards reconciliation.

The apology may also offer a good opportunity for students to write a sentence or two about their thoughts and feelings following the apology. You may also wish to share with us student reactions to the apology that demonstrate their learnings in an educational setting. Responses can be sent to EDC.Communications@gov.ab.ca.

How to Witness the Apology

- Online via [Legislative Assembly website](#)

- Assembly TV
 - Telus channel 843
 - Shaw cable channel 930
 - Shaw BlueSky channel 263

For more details on the apology and the engagement process that led to this apology, visit alberta.ca/sixtiesscoopapology.

Sincerely,

David Eggen

Minister

cc: Superintendents of Public, Separate, Francophone and Charter School Boards
Executive Directors of Stakeholder Associations
Communications Contacts at School Divisions

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