

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** October 4, 2017 **Initials:** **Chair** _____
Approved: APPROVED **Recorded By:** Cheri Unterschultz **Secretary** _____

October 4, 2017 7:15 PM

Board Members Present At Call To Order:

Jill Weiss
DIRECTOR

Nicole Pasemko
DIRECTOR

Trevor Panas
DIRECTOR

Elaine Phillips
DIRECTOR

Inna Mackay
DIRECTOR

Dan Coles
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Fred de Kleine
SECRETARY-TREASURER

Cheri Unterschultz
RECORDING SECRETARY

1. Call to Order

Director Weiss called the meeting to order at 7:15 pm.

2. Adoption of Agenda

Motion 2017-10-04-01 Motion to adopt agenda for the Board Meeting October 4, 2017 with the additional item; 5.4 Signing Authorities.

Moved: Director Mackay, Seconded: Director Phillips, Carried

3. Disclosure of Conflict of Interest:

None

4. Approval of Minutes

4.1 Minutes from September 13, 2017

Motion 2017-10-04-02 Motion to approve September 13, 2017 Board Meeting Minutes.

Moved: Director Panas, Seconded: Director Coles, Carried

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5. Board Organization

5.1 Selection of Officers

Superintendent Falk assumed the role of Chair.

Superintendent Falk called for nominations for the appointment of Board Chair.

Nomination received for Nicole Pasemko.

Superintendent Falk called for a second time for nominations.

Superintendent Falk called for a third time for nominations.

Superintendent Falk called that all nominations have now ceased.

Motion 2017-10-04-03 Motion to appoint by acclamation Nicole Pasemko to the position of Board Chair.

Moved: Director Weiss, Seconded: Director Coles, Carried

Director Pasemko assumed the position of Chair.

Motion 2017-10-04-04 Motion to appoint Dan Coles to the position of Board Vice Chair.

Moved: Director Panas, Seconded: Director Mackay, Carried

Motion 2017-10-04-05 Motion to appoint Michelle Macdonald to the position of Secretary.

Moved: Director Coles, Seconded: Director Weiss, Carried

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Motion 2017-10-04-06 Motion to appoint Trever Panas to the position of Treasurer.

Moved: Director Mackay, Seconded: Director Weiss, Carried

5.2 Set Regular Meeting Dates

Motion 2017-10-04-07 Motion to set the following dates as Regular Board Meeting Dates:

- October 18, 2017
- November 29, 2017
- December 20, 2017
- January 24, 2018
- February 28, 2018
- March 14, 2018
- April 25, 2018
- May 23, 2018
- June 20, 2018

Moved: Director Weiss, Seconded: Director Phillips, Carried

5.3 Board Committees

Motion 2017-10-04-08 Motion to appoint the following Board Members to serve as the Audit Committee:

- Director Panas*
- Director Phillips*

Moved: Director Weiss, Seconded: Director Mackay, Carried

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Motion 2017-10-04-09 Motion to appoint the following Board and Society Members to serve as the Policies, Guidelines and Bylaws Committee:

*Chair Pasemko
Director Weiss
Society Member Shari Morin*

*Moved: Director Mackay, Seconded: Director Coles,
Carried*

Motion 2017-10-04-10 Motion to appoint the following Board to serve as the Personnel Committee:

*Chair Pasemko
Director Weiss
Director Mackay
Director Phillips*

*Moved: Director Panas, Seconded: Director Coles,
Carried*

Motion 2017-10-04-11 Motion to appoint the following Board and Society Members to serve as the Survey Committee:

*Director Coles
Director Weiss
Director Panas*

*Moved: Director Weiss, Seconded: Director Mackay,
Carried*

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Motion 2017-10-04-12 Motion to appoint the following Board and Society Members to serve as the Public Relations Committee:

*Chair Pasemko
Director Weiss
Society Member Shari Morin
Society Member Sandra Summers*

*Moved: Director Coles, Seconded: Director Panas,
Carried*

5.4 Signing Authorities

Secretary-Treasurer de Kleine spoke of the present signing authorities and noted that no revisions are required at this time.

6. Board Work Plan

6.1 Board Work Plan 2017-18

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

7. The Association of Alberta Public Charter Schools

7.1 Email (2017-09-17) from Executive Director Rhyason re Communications Committee

7.2 Report and Attachment from Ad Hoc Communications Committee

7.3 Annual General Meeting

8. Correspondence Sent

8.1 Letter (2017-09-17) from Board Chair Weiss to Education Minister Eggen re Board Policy and Administrative Procedures re School Fees

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9. Correspondence Received

10. Motion to Move into Camera:

Motion 2017-10-04-13 Motion to move into camera at 8:31 pm.

*Moved: Director Panas, Seconded: Director Weiss,
Carried*

11. Motion to Move Out of Camera:

Motion 2017-10-04-14 Motion to move out of camera at 8:43 pm.

*Moved: Director Coles, Seconded: Director Mackay,
Carried*

15. Adjournment

Chair Pasemko adjourned the meeting at 8:43 pm.

Next Board Meeting – Wednesday October 18, 2017.