



Board Meeting

Agenda Package

February 28, 2018

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** February 28, 2018**Page:**1 of 2*"TOWARDS NEW HORIZONS":**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
FEBRUARY 28, 2017**

AGENDA

Vision: New Horizons School will enable gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional support for each student.

- | | | | |
|----|---|------------|---------|
| 1. | Call to Order | N. Pasemko | 7:00 pm |
| 2. | Adoption of Agenda | N. Pasemko | 7:01 pm |
| 3. | Disclosure of Conflict of Interest | N. Pasemko | 7:02 pm |
| 4. | Approval of Minutes | | 7:03 pm |
| | 4.1 January 24, 2017 – attachment | N. Pasemko | |
| 5. | Administration Reports | | 7:05 pm |
| | 5.1 Principal's Report – attachment | T. Zarowny | |
| | 5.2 Superintendent's Report – attachment | D. Falk | |
| 6. | Board Reports | | 7:25 pm |
| | 6.1 Board Chair's Report | N. Pasemko | |
| | 6.2 Committee Reports | N. Pasemko | |
| 7. | New Business | | 7:30 pm |
| | 7.1 Education Plan Progress Report – attachment | T. Zarowny | |
| | 7.2 School Calendar 2017-18 – attachment | D. Falk | |
| | 7.3 Proposed Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments) – attachment | D. Falk | |
| | 7.4 Board Signing Authority – attachment | D. Falk | |
| 8. | Board Work Plan | | 8:30 pm |
| | 8.1 Board Work Plan 2017-18 – attachment | N. Pasemko | |
| 9. | The Association of Alberta Public Charter Schools | N. Pasemko | 8:40 pm |

AGENDA**Type of Meeting:** Board**Date:** February 28, 2018**Page:**2 of 2

"TOWARDS NEW HORIZONS": Is it in the best interest of our students? Does it support excellence?"

- | | | | |
|------|--|------------|---------|
| 9.1 | Promotional Video on Alberta Public Charter Schools – attachment | D. Falk | |
| 9.2 | Minutes of TAAPCS Special General Meeting of December 7, 2017 and February 8, 2018 – attachments (2) | D. Falk | |
| 10. | Receipt of Reports | N. Pasemko | 8:50 pm |
| 11. | Correspondence Sent | N. Pasemko | 8:51 pm |
| 12. | Correspondence Received | N. Pasemko | 8:51 pm |
| 12.1 | Email from Minister Eggen (2018-02-07) re Professional Practice Standards – attachment | | |
| 12.2 | Email from Minister Eggen (2018-02-10) re Minister’s Youth Council – attachment | | |
| 13. | In Camera | N. Pasemko | 8:55 pm |
| 14. | Adjournment | N. Pasemko | 9:30 pm |

Next Board Meeting – Wednesday, March 14, 2018, at 7:00 p.m.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: January 24, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

January 24, 2018 7:00 PM

Board Members Present At Call To Order:

Nicole Pasemko
CHAIR

Dan Coles
DIRECTOR

Jill Weiss
DIRECTOR

Michelle Macdonald
DIRECTOR

Elaine Phillips
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Fred de Kleine
SECRETARY-TREASURER

Cheri Unterschultz
RECORDING SECRETARY

1. Call to Order

Chair Pasemko called the meeting to order at 7:03 pm.

2. Adoption of Agenda

*Motion 2018-01-24-01 Motion to adopt agenda for the Board Meeting
January 24, 2018.*

*Moved: Director Coles, Seconded: Director Weiss,
Carried*

3. Disclosure of Conflict of Interest:

None

4. Approval of Minutes

4.1 Minutes from December 20, 2017

*Motion 2018-01-24-02 Motion to approve December 20, 2017 Board Meeting
Minutes.*

*Moved: Director Macdonald, Seconded: Director
Weiss, Carried*

DRAFT

Page 1

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: January 24, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

5. Administration Reports

5.1 Principals Report

Principal Zarowny spoke of the January 17, 2018 Information Night and provided the Board with an update to the 2018 - 2019 Admissions.

Director Mackay joined the meeting at 7:05pm

5.2 Superintendent's Report

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

Motion 2018-01-24-03 Motion to direct administration to create a Risk Assessment Report using the Calgary Girls School document as a model.

Moved: Director Coles, Seconded: Director Phillips, Carried

Motion 2018-01-24-04 Motion to direct administration to inquire with Lloyd Sadd Insurance Brokers in participating in a Risk Review.

Moved: Director Mackay, Seconded: Director Macdonald, Carried

6. Board Reports

6.1 Board Chair's Report

None

6.2 Committee Reports

Audit Committee – Director Phillips provided a report on the work of the Audit Committee.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: January 24, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

7. New Business

7.1 Quarterly Financial Report

Secretary-Treasurer de Kleine spoke to the Quarterly Financial Statements for the period of September – November 2017 as attached to the agenda for the meeting.

7.2 Draft School Calendar 2017-2018

Superintendent Falk spoke to the proposed 2018-19 School Calendar as attached to the agenda for the meeting.

Motion 2018-01-24-05 Motion to approve the 2018-19 school calendar in principle, to circulate the calendar to school staff and the School Council for feedback, and to present the calendar, with feedback, to the Board at its February 2018 meeting.

Moved: Director Mackay, Seconded: Director Philips, Carried

7.3 Statement of Territorial Acknowledgement

Superintendent Falk spoke of the adoption of a Statement of Territorial Acknowledgment as attached to the agenda for the meeting.

Motion 2018-01-24-06 Motion to direct administration to consult with a First Nations Elder for a review and comments on the Statement of Territorial Acknowledgement as presented in the agenda for the meeting.

Moved: Director Coles, Seconded: Director Phillips, Carried

8. Board Work Plan

8.1 Board Work Plan 2017-18

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board

Date: January 24, 2018

Initials: Chair _____

Approved: DRAFT

Recorded By: Cheri Unterschultz

Secretary _____

9. The Association of Alberta Public Charter Schools

10. Receipt of Reports

Motion 2018-01-24-07 Motion to receive reports as presented to the Board.

*Moved: Director Coles, Seconded: Director Weiss,
Carried*

11. Correspondence Sent

11.1 Letter (2018-01-17) to Minister Eggen re Enrolment Cap

12. Correspondence Received

None

13. Motion to Move into Camera:

Motion 2018-01-24-08 Motion to move into camera at 8:59 pm.

*Moved: Director Mackay, Seconded: Director Weiss,
Carried*

14. Motion to Move Out of Camera:

Motion 2018-01-24-09 Motion to move out of camera at 10:30 pm.

*Moved: Director Weiss, Seconded: Director Phillips,
Carried*

15. Adjournment

Chair Pasemko adjourned the meeting at 10:30 pm.

Next Board Meeting – Wednesday February 28, 2018 at 7:00pm.



Superintendent's Report to the Board of Directors

February 28, 2018

1. **Summary of Meetings / Activities / Events During the Past Month**

- a) January 30/18
 - Presentation on Employee Benefits to NHCSS Employees – by GroupSource LP
- b) February 5/18
 - Third Annual Stakeholder Forum
- c) February 8/18
 - Meeting of TAAPCS Executive Advisory Committee
 - TAAPCS Special General Meeting
- d) February 21/18
 - Sherwood Park and District Chamber of Commerce Luncheon Meeting: Mayor's State of the County Address
- e) February 22/18
 - Capital Planning Workshop, sponsored by Alberta Education and Alberta Infrastructure

2. **Alberta Charter School Enrolment 2000 to 2017**

From time to time, questions have been raised with respect to student enrolment in Alberta's public charter schools collectively, especially giving consideration to the enrolment cap that is assigned to each charter school and to the challenge that has existed, at times, for charter schools to obtain suitable school facilities.

The attached graph shows that, despite the presence of enrolment caps and facility challenges, and acknowledging that there have been no new charter school approvals since 2008, overall student enrolment has grown significantly and continuously since the year 2000.

The accompanying graph, showing New Horizons' enrolment over the same time period, presents an overall trend of enrolment growth, most notably during the years since the move to the new campus in Sherwood Park.

3. **Statement of Territorial Acknowledgment**

At its meeting of January 24, 2018, the Board of Directors adopted the following resolution with respect to the matter of a Statement of Territorial Acknowledgment:

Motion to direct administration to consult with a First Nations Elder for a review and comments on the Statement of Territorial Acknowledgement as presented in the agenda for the meeting.

Moved: Director Coles, Seconded: Director Phillips, Carried

Because consultation with a First Nations elder does not appear to be readily available, requests for feedback on the draft statement were submitted to the Confederacy of Treaty 6 Nations, the Canadian Native Friendship Centre (Edmonton), and the Rupertsland Institute (an affiliate of the Métis Nation of Alberta). The Canadian Native Friendship Centre has responded with a single statement from the Executive Director of Operations: "I think it sounds great." We are awaiting comment from the remaining two agencies.

4. Engagement of Lloyd Sadd Insurance Brokers in a Risk Review

At its meeting of January 24, 2018, the Board of Directors adopted the following resolution with respect to the engagement of Lloyd Sadd Insurance Brokers in a risk review of the New Horizons Charter School Society:

Motion to direct administration to inquire with Lloyd Sadd Insurance Brokers in participating in a Risk Review.

Moved: Director Mackay, Seconded: Director Macdonald, Carried:

Secretary-Treasurer de Kleine has been in contact with Lloyd Sadd and will report on his discussions with them at the Board meeting of February 28, 2018.

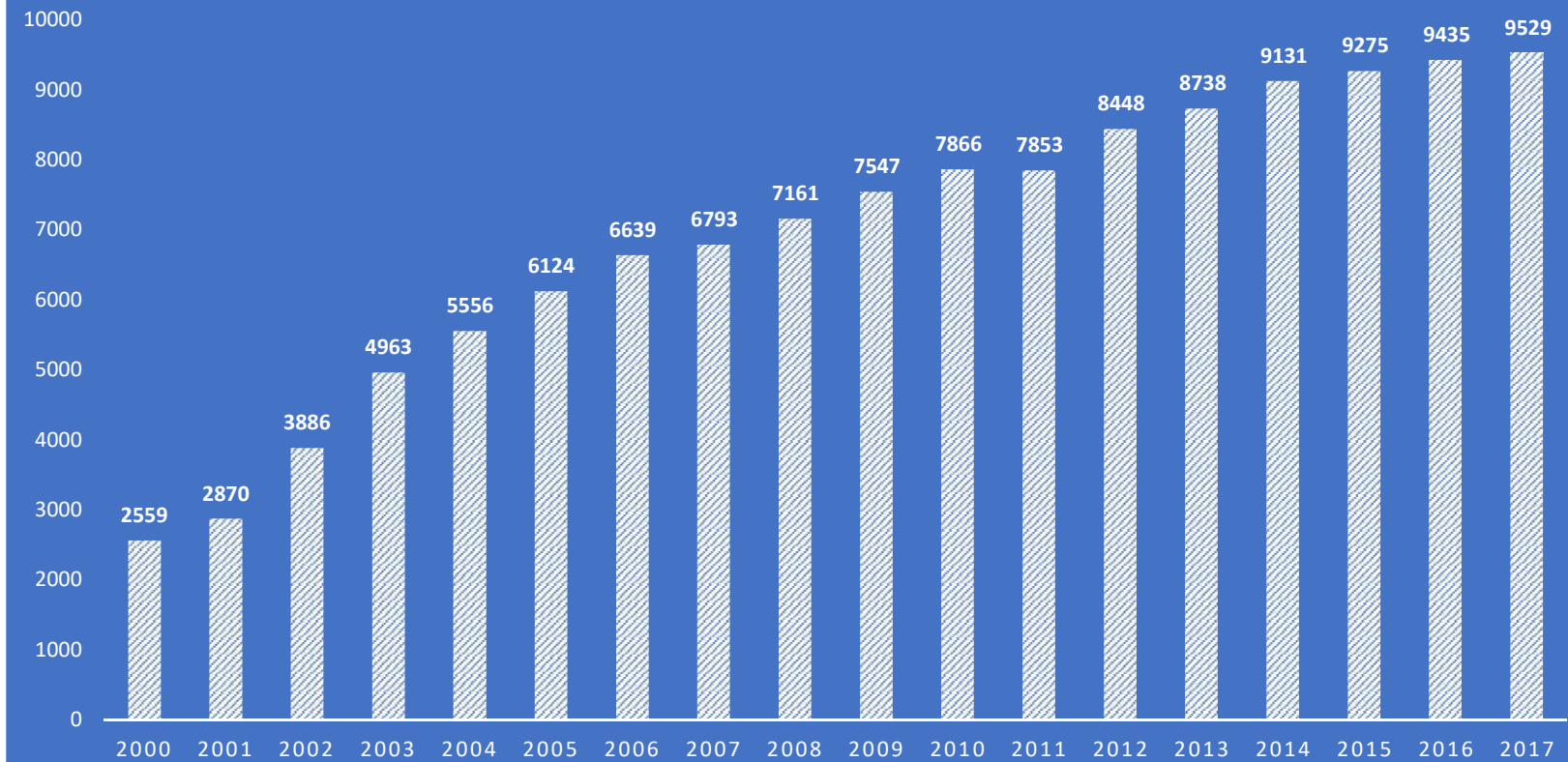
The development of a Risk Assessment Report is planned for the period following the completion of a Risk Review by Lloyd Sadd Insurance Brokers.



Don Falk,
Superintendent

Attachments (2)

ALBERTA PUBLIC CHARTER SCHOOLS STUDENT ENROLMENT IN THE 21ST CENTURY

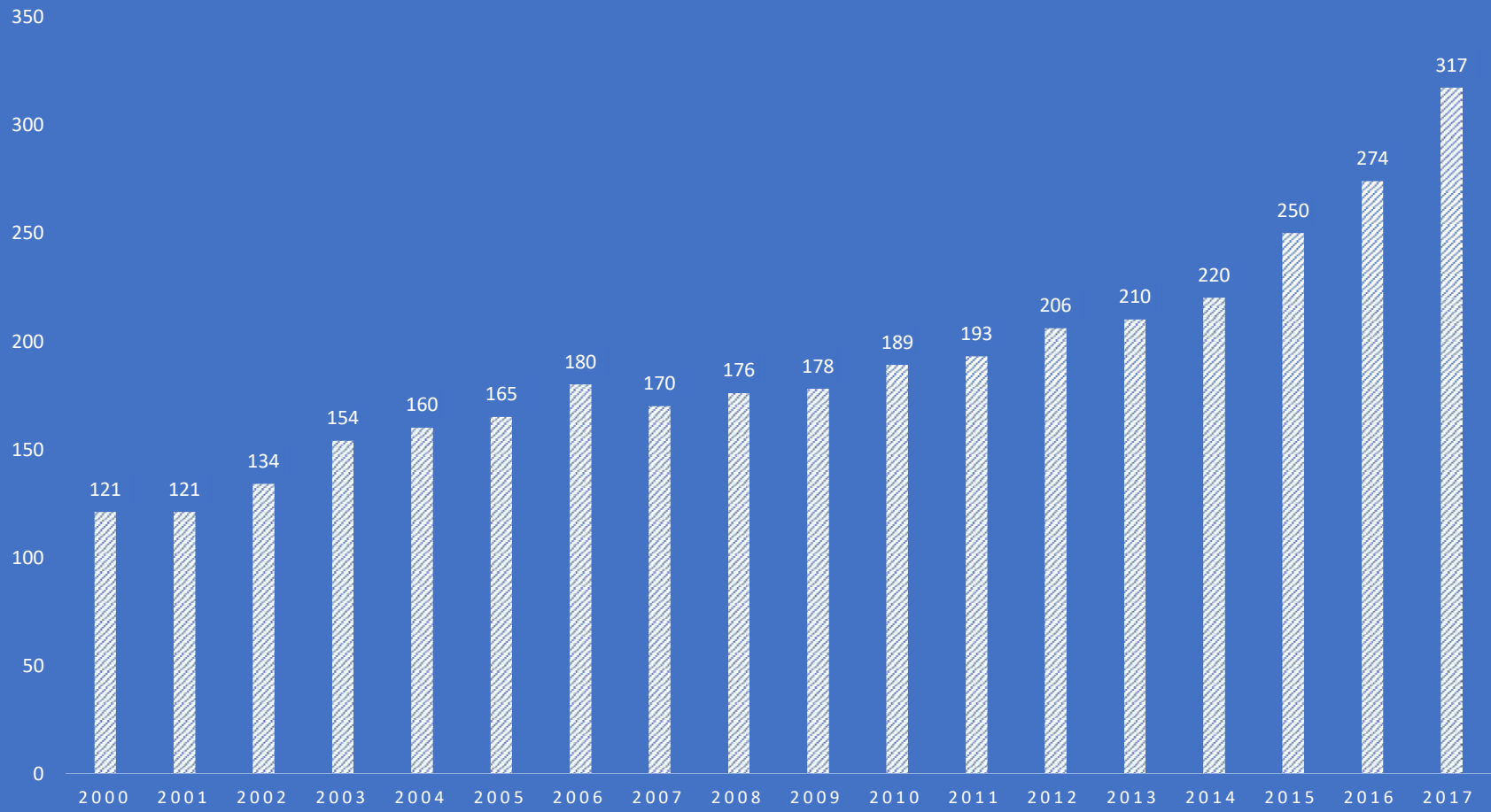


Notes:

1. 2000 – Ten charter schools in operation: ABC (later Westmount), Almadina, Aurora, Boyle St, CAPE, FFCA, New Horizons, Moberly Hall, Science Alberta (later Connect), Suzuki.
2. 2003 – Calgary Arts Academy, Calgary Girls’ School, Mother Earth’s open.
3. 2007 – Moberly Hall closes.
4. 2008 – Valhalla opens.
5. 2011 – Large one-year drop in Almadina’s enrolment results in overall decline in charter school enrolment.

Source: Alberta Education Student Enrolment Tables 2000 to 2017

NEW HORIZONS SCHOOL ENROLMENT 2000-17





Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

February 24, 2018

To: Board of Directors

From: Don Falk – Superintendent

Subject: Progress Report on Education Plan

Background:

In accordance with the Board Work Plan for 2017-18, Principal Ted Zarowny will present a progress report on the Three-Year Education Plan at the Board Meeting of February 28, 2017. Mr. Zarowny's report will be distributed at the meeting and he will speak to it at that time.

Recommendation:

It is recommended that Progress Report on the Three-Year Education Plan 2017/18 to 2019/20 be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk – Superintendent



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

February 24, 2018

To: Board of Directors

From: Don Falk - Superintendent

Subject: Proposed School Calendar for 2018-19

Background:

The attached proposed school calendar for 2018-19 was presented to the Board of Directors at the its meeting of January 24, 2018. At that time, the Board approved the following resolution:

Motion to approve the 2018-19 school calendar in principle, to circulate the calendar to school staff and the School Council for feedback, and to present the calendar, with feedback, to the Board at its February 2018 meeting.

Moved: Director Mackay, Seconded: Director Philips, Carried

In accordance with this resolution, the proposed calendar was presented to the school staff and School Council for feedback. Both parties were supportive of the calendar as presented.

Recommendation:

It is recommended that, giving consideration to the feedback received with respect to the proposed school calendar, the Board adopt the school calendar for 2018-19 as presented.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a horizontal line.

Don Falk – Superintendent

Attachment

August 2018						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Holiday / School Closure
- Day in Lieu of P-T Conferences (no students or staff)
- PD / Organizational Day – school closed to students
- First and Last Day of School
- Early Dismissal / Staff Meeting

Important Dates	
Organizational /PD Days	August 29, 30, 31
Labour Day	September 3
Classes Begin for Students	September 4
Professional Development Day	September 21
Professional Development Day	October 5
Thanksgiving Day	October 8
Fall Break	November 12-16
Days in Lieu of P/T Conferences	November 16, January 25 & March 22
Christmas Break	December 24 – January 4
Teachers' Convention	February 7, 8
Professional Development Day	February 15
Family Day	February 18
Intake Day	March 8
Spring Break	March 25-29
Good Friday	April 19
Easter Monday	April 22
Professional Development Day	May 17
Victoria Day	May 20
Final Day for Students	June 27
Organizational Day	June 28

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	3	0
September	19	18
October	22	21
November	18	17
December	15	15
January	19	18
February	19	16
March	16	14
April	20	20
May	22	21
June	20	19
Total	193	179

Instructional Hours			
Type of Day	Days	Minutes / Day	Hours / Year
Regular	169	324	912.6
Early Dismissal	10	264	44.0
Total	179	-----	956.6

School Vision
<i>Enabling gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional growth for each student.</i>



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

February 24, 2018

To: Board of Directors

From: Don Falk - Superintendent

Re: Draft Proposed Policy #210 – Welcoming, Caring, Respectful, and Safe Learning and Working Environments

Background:

Bill 24: An Act to Support Gay-Straight Alliances, received royal assent on December 15, 2017. Its passage resulted in several amendments to the *School Act*, amendments that require school authorities to ensure that specified policies and/or procedures are in place. A summary of these requirements was included in the Board Meeting Agenda Package of December 20, 2017 and is attached to this memo for the information of directors.

In an email correspondence to board chairs dated December 15, 2017, Education Minister Eggen included the following comments:

Requirements for all publicly funded school authorities to create welcoming, caring and respectful policies as well as provisions that strengthen the Minister's ability to ensure every school authority complies with the law will come into force on April 1, 2018. This will ensure that school authorities are given sufficient time to review and revise their policies to align with these legislative changes.

Key changes that come into force on April 1, 2018 include the following:

- *All school authorities, including accredited private schools, unless exempted, are required to have policies that meet legislated requirements.*
- *Ensuring that policies established under Section 45.1 affirm the rights of students and staff as provided for in the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms.*

The attached proposed *Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments)* has been prepared in response to the amendments to the *School Act*. Complementing the proposed policy are several changes to administrative procedures (attached for the information of directors). The proposed policy, together with the changes to administrative procedures, are designed to ensure full compliance with provincial legislation.

Preparation of the proposed policy included study of the provincial legislation and correspondence from the Minister, as well as a review of related policies and procedures in seven conventional public school jurisdictions and two charter school authorities.

With respect to the April 1 deadline established by the Minister, the Board is reminded that the next regular meeting of the Board is scheduled for March 14, 2018. This provides a limited amount of time for the proposed policy to be reviewed by the Board's Policies, Guidelines, and Bylaws Committee and for circulation of the proposed policy for feedback from school staff and the School Council. Moreover, it is noted that the members of the Policies, Guidelines, and Bylaws Committee already have other committee meetings scheduled during the month of March. Further, it is noted that the proposed policy changes are mandated by provincial legislation and by the Minister; there is therefore little opportunity for changes to be made. This combination of limitations has influenced the preparation of the following recommendations.

Recommendations:

It is recommended that the Board of Directors give consideration to the following options with respect to proposed *Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments)*:

1. Approve *Board Policy #210 (Welcoming, Caring, Respectful, and Safe Learning and Working Environments)*, as presented.
2. Circulate the proposed changes to the school staff and the School Council at their meetings of March 7, 2018 and March 13, 2018 respectively, then present feedback from those meetings at the Board meeting of March 14, 2018, with a view toward providing approval of the proposed policy at the Board meeting of March 14, 2018.



Don Falk – Superintendent

Attachments (3)

POLICIES

Approved: 2018-00-00

Amended:
Section: School Operations

Policy: #210

#210 Welcoming, Caring, Respectful, and Safe Learning and Working Environments

POLICY STATEMENT

The Board of Directors is committed to providing students and staff with a welcoming, caring, respectful, and safe learning and working environment that fosters a sense of belonging, nurtures a positive sense of self, respects diversity, and promotes well-being in all its aspects.

In accordance with this commitment, the Board does not condone behaviours that constitute bullying, harassment, sexual harassment, discrimination, or violence, and expects allegations of such behaviours to be investigated and addressed in a timely and thorough manner, as warranted by the circumstance.

Further, the Board affirms the rights, as expressed in the *Alberta Human Rights Act* and the *Canadian Charter of Rights and Freedoms*, of each student enrolled in the school and each staff member employed by the New Horizons Charter School Society. Accordingly, the Board believes that the school environment must be free from discrimination based on race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status, or sexual orientation.

The Superintendent is responsible for the development and implementation of practices and procedures that are consistent with this policy.

DEFINITIONS

1. In this policy, “bullying” means repeated and hostile or demeaning behaviour by an individual in the school community where the behaviour is intended to cause harm, fear, or distress to one or more other individuals in the school community, including psychological harm or harm to an individual’s reputation.
2. In this policy, “harassment” means unwelcome verbal or physical conduct, including conduct that relates to discrimination. Usually, it must be repeated to constitute harassment, but single acts can be harassing if they are severe, or involve obvious power imbalance. Harassment is insulting, demeaning or intimidating. Examples of harassment include, but are not limited to, the following: verbal or physical abuse; threats; derogatory remarks; jokes; innuendo or taunts about appearance or beliefs; display or electronic transfer of pornographic, racist or offensive images; and condescension that undermines self-confidence or is an unreasonable invasion of one’s person. Harassment can be bullying or outright physical assault. The behaviour giving rise to a complaint need not be intentional in order to be considered harassment; it is sufficient that the offender knows, or ought reasonably to know, that the behaviour is offensive and unwelcome.
3. In this policy, “sexual harassment” means any unwelcome behaviour that is sexual in nature. Unwanted sexual advances, unwanted requests for sexual acts, and other verbal or physical conduct of a sexual nature constitute sexual harassment when the harasser knows or ought to know that it is unwelcome. Sexual harassment includes such things as unwanted touching (e.g. pinching, patting, rubbing); leering, sexist, or “dirty” jokes; the display of sexually suggestive material; derogatory or degrading comments; sexually suggestive gestures; and unwelcome propositions, innuendos, demands or inquiries of a sexual nature.
4. In this policy, “discrimination” means the unjust or prejudicial treatment of a person or class of persons because of the race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status, or sexual orientation of that person or class of persons.
5. In this policy, “violence” means the threatened, attempted, or actual conduct of a person that is intended to cause, causes, or is likely to cause injury to a person or damage to property. Examples include, but are not limited to, the following: destroying property, throwing objects at others, verbal or written threats that

express an intent to inflict harm, physical attacks, or any other act that would arouse fear in a reasonable person in the circumstance.

GUIDELINES

1. The school principal is responsible to develop and implement a *Student Code of Conduct* that includes, at a minimum:
 - a. A statement of purpose that provides a rationale for the code of conduct, with a focus on welcoming, caring, respectful, and safe learning environments.
 - b. One or more statements about what is acceptable behaviour and what is unacceptable behaviour, whether or not it occurs within the school building, during the school day, or by electronic means.
 - c. One or more statements about the consequences of unacceptable behaviour. The statement(s) must take into account the student's age, maturity, and individual circumstances, and must ensure that support is provided for students who are impacted by inappropriate behaviour, as well as for students who engage in inappropriate behaviour.
2. This policy and the associated *Student Code of Conduct* shall be reviewed annually, with the review to be confirmed by Board resolution. Following confirmation, the policy and *Student Code of Conduct* shall be posted or re-posted publicly on the school website.
3. A website link to this policy, the associated administrative procedure, and the *Student Code of Conduct* shall be displayed in a place clearly visible to students in the school.

NEW HORIZONS CHARTER SCHOOL

ADMINISTRATIVE PROCEDURES

#208 Sexual Orientation, Gender Identity, and Gender Expression

Approved: 2016-03-10

Amended: 2018-02-19

Section: School Operations

The school staff, under the direction of the principal, is expected to establish and maintain a safe, inclusive, and welcoming learning and working environment for all members of the school community.

1. In accordance with this expectation, the principal shall:
 - a. Ensure awareness of and adherence to all Board policies, including but not limited to Policy #208, with respect to diversity, equity, human rights, sexual orientation, gender identity, gender expression, discrimination, prejudice, and harassment.
 - b. Ensure that staff members know and understand their responsibility to create caring, respectful, and safe learning environments, and to identify and address discriminatory attitudes and behaviours.
 - c. Ensure that staff members utilize language, instructional approaches, and educational resources that are inclusive, age-appropriate, and respectful of diverse sexual orientations, gender identities, and gender expressions.
 - d. Identify a staff person to be a safe contact for students who identify themselves as lesbian, gay, bisexual, trans, two-spirit, queer, questioning and/or gender-diverse with respect to their sexual orientation, gender identity, or gender expression (hereinafter referenced as LGBTQ+), and inform students and staff about the location and availability of this contact person.
 - e. Ensure the provision of professional development opportunities for staff that support and build the capacity of staff to understand and support diverse sexual orientations, gender identities, and gender expressions.
 - f. ~~Support and enable the establishment of a gay straight alliance (GSA), queer straight alliance (QSA), or similar support group, where a request to establish such a group has been made by students.~~

If one or more students request support to establish a voluntary student organization, or to lead an activity intended to promote a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging:

- i. immediately grant permission for the establishment of the student organization or the holding of the activity at the school, and*
- ii. subject to subsection (iii), within a reasonable time from the date that the request is received, designate a staff member to serve as the staff liaison to facilitate the establishment, and the ongoing operation, of the student organization, or to assist in organizing the activity.*
- iii. immediately inform the Superintendent if no staff member is available to serve as a staff liaison referred to in subsection (ii). The Superintendent shall then inform the Board and the Minister that no staff member is available and if so informed, the Minister shall appoint a responsible adult to work with the requesting students in organizing the activity or to facilitate the establishment, and the ongoing operation, of the student organization at the school.*
- iv. ensure that notification, if any, respecting a voluntary student organization or an activity referred to in this section is limited to the fact of the establishment of the organization or the holding of the activity. Such notification, if any, shall otherwise*

be consistent with the usual practices relating to other student organizations and activities.

- g. *After consulting with the principal, the students may select a respectful and inclusive name for the organization or activity referenced in section (f), including the name “gay-straight alliance” or “queer-straight alliance.” For greater certainty, the principal shall not prohibit or discourage students from choosing a name that includes “gay-straight alliance” or “queer-straight alliance.”*
 - h. Ensure that school dress codes respect an individual’s gender identity and gender expression.
 - i. Ensure the implementation of appropriate consequences for all comments, behaviours, and actions that exhibit homophobia, transphobia, or sexism.
2. School personnel shall use respectful and inclusive language in all communication with students, staff, families, and the community.
3. School personnel shall respect the right to confidentiality by protecting individuals from unwanted disclosure of personal information regarding sexual orientation or gender identity *and shall maintain awareness that the disclosure of personal information by school personnel is governed by the Freedom of Information and Protection of Privacy Act.*
4. Students shall have the right to be addressed by their preferred name(s) and pronouns that correspond with their consistently-asserted gender identities, regardless of whether or not the student has obtained documentation of a legal change of name or sex designation. This practice shall include names used on documents such as report cards, individual program plans, or other school-issued documents. Students shall be advised that a legal name change is required if they wish their official Alberta Education documents to reflect their new name.
5. Students and staff members shall have the right to use washroom and change room facilities that correspond to their consistently-asserted gender identity, regardless of their sex assigned at birth. Where possible, gender neutral washrooms shall be made available.
6. Students shall have the right to dress in a manner consistent with their consistently-asserted gender identity or gender expression.
7. All students, regardless of their sexual orientation, gender identity, or gender expression, shall be able to participate in curricular activities, including physical education classes, and extracurricular activities in ways that are safe, comfortable, equitable, and consistent with their consistently-asserted gender identity.
8. Gender-segregated student activities shall be limited to the extent possible. When gender-segregated activities occur, students who are trans or gender-diverse shall have the right to participate in ways that are safe, comfortable, and supportive of their sexual orientation, gender identity, or gender expression.

Overview of Bill 24 Amendments to the *School Act*

Below is a summary of the changes to the *School Act* through Bill 24: *An Act to Support Gay-Straight Alliances*. **Please note: This summary is for information purposes and does not constitute legal advice.**

Support for Gay-Straight Alliances/Queer-Straight Alliances (GSA/QSA) (s. 16.1)

Section 16.1 is amended to clarify the roles and responsibilities of school authorities and principals around student organizations, including GSAs and QSAs.

Specifically, section 16.1 clarifies that:

- principals shall immediately grant permission for the establishment of a student organization or the holding of an activity at the school;
- principals shall within a reasonable time from the date the principal receives the request designate a staff member to serve as the staff liaison;
- students have the right to name a student organization a GSA/QSA;
- students have the right to include GSA/QSA in the name of an activity;
- the principal is responsible for ensuring that notification, if any, respecting a voluntary student organization or an activity is limited to the fact of the establishment of the organization or the holding of the activity; and
- the Minister of Education can initiate an investigation or inquiry if a school authority does not comply with this section of the *School Act* (s. 16.11).

Statutory Responsibility for Principals (s. 20)

Section 20 is amended to clarify that principals will have a legal responsibility to provide a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

Private Schools (s. 28)

Section 28 is amended to make the following sections of the *School Act* apply to private school operators:

- Section 20: a principal has a responsibility to provide a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;
- Section 16.11: the Minister of Education can initiate an investigation or inquiry if a private school operator does not comply with section 16.1 of the *School Act*;
- Sections 45.1, 45.2 and 45.3: Accredited private school operators, unless exempted, will be obliged to provide a welcoming caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging. In addition, they will be required to maintain policies that address their obligation to provide students and staff with such an environment (including a distinct portion that addresses their responsibilities under s. 16.1) as well as creating and maintaining a student code of conduct.

Overview of Bill 24 Amendments to the *School Act*

Board Responsibility to Provide a Welcoming, Caring, Respectful and Safe Learning Environment (s. 45.1)

All school authorities (public, separate, Francophone, charter and accredited private schools, unless exempted) must develop policies that address their responsibility to provide students and staff with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

Policies and codes of conduct under section 45.1 of the *School Act* must now:

- affirm the rights, as provided for in the *Alberta Human Rights Act* and *Canadian Charter of Rights and Freedoms*, of each staff member employed by the school authority and each student enrolled in a school operated by the school authority; and
- contain one or more statements that staff members employed by the school authority and students enrolled in a school operated by the school authority will not be discriminated against as provided for in the *Alberta Human Rights Act* and *Canadian Charter of Rights and Freedoms*.

A policy established under section 45.1 of the *School Act* must contain a distinct portion that addresses responsibilities under section 16.1. This portion:

- must not contain provisions that conflict with or are inconsistent with this section or section 16.1, and in particular must not contain provisions that would undermine the promotion of a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;
- must not require a principal to obtain the approval of the superintendent or school authority or to follow other administrative processes before carrying out functions under s. 16.1;
- must include the text of 16.1(1) indicating that permission for the establishment of a student organization or the holding of an activity be granted immediately;
- must include the text of 16.1(1) indicating that the school principal must within a reasonable time from the date that the principal receives the request designate a staff member to serve as the staff liaison to facilitate the establishment, and the ongoing operation, of the student organization or to assist in organizing the activity;
- must include the text of 16.1(4) indicating that the principal shall immediately inform the school authority and the Minister if no staff member is available to serve as a staff liaison referred to in subsection (1), and if so informed, the Minister shall appoint a responsible adult to work with the requesting students in organizing the activity or to facilitate the establishment, and the ongoing operation, of the student organization at the school;
- must include the text of 16.1(3) and (3.1) indicating that the students may select a respectful and inclusive name for the organization or activity and that the principal shall not prohibit or discourage students from choosing a name that includes “gay-straight alliance” or “queer straight alliance” for an organization or activity;

Overview of Bill 24 Amendments to the *School Act*

- must include the text of 16.1(6) to provide that the principal is responsible for ensuring that notification, if any, respecting a voluntary student organization or an activity must be limited to the fact of the establishment of the organization or the holding of the activity;
- must provide that notification, if any, must be otherwise consistent with the usual practices relating to other student organizations and activities; and
- must set out the name of the legislation – either the *Freedom of Information and Protection of Privacy Act* or the *Personal Information Protection Act* – that governs the disclosure of personal information by the school authority.

Board Responsibility to Create and Maintain a Student Code of Conduct (s. 45.1)

A student code of conduct must contain the following elements:

- a statement of purpose that provides a rationale for the code of conduct, with a focus on welcoming, caring, respectful and safe learning environments;
- one or more statements about what is acceptable behaviour and what is unacceptable behaviour, whether or not it occurs within the school building, during the school day or by electronic means; and
- one or more statements about the consequences of unacceptable behaviour, which must take account of the student's age, maturity and individual circumstances, and which must ensure that support is provided for students who are impacted by inappropriate behaviour, as well as for students who engage in inappropriate behaviour.

Public Availability of Welcoming, Caring, Respectful and Safe Learning Environment Policies and Student Codes of Conduct (s. 45.1)

School authorities will be required to publish their policies and student codes of conduct on their website. Making policies publicly available will ensure that school authorities provide transparency and accountability to the students and communities they serve.

Section 45.1(6) requires that policies and codes of conduct must be:

- made available throughout the year in a prominent location on a publicly accessible website maintained by or on behalf of the school authority;
- displayed in a place clearly visible to students in each school the website link to the policy and code of conduct on the publicly accessible website;
- provided on request to an individual;
- by June 30 of each year, reviewed, the review be confirmed by a resolution and posted or reposted on the publicly accessible website.

Overview of Bill 24 Amendments to the *School Act*

In addition, school authorities must comply with any further requirements respecting a policy or code of conduct established by the Minister by order. An order of the Minister under this subsection must be made publicly available.

Compliance (s. 45.1)

If a school authority does not establish a policy and code of conduct under s. 45.1, or if in the opinion of the Minister, the policy and/or code of conduct do not meet the requirements of that section, then the Minister can:

- establish a policy or code of conduct for, or add to or replace a part of a policy or code of conduct of, a school authority; and
- impose any additional terms or conditions the Minister considers appropriate.

An order of the Minister under this subsection must be made available in a timely manner by the school authority in a prominent location on a publicly accessible website maintained by or on behalf of the school authority.

Two new subsections are created under 45.1 that:

- allow the Lieutenant Governor in Council to exempt an accredited private school or a class of accredited private schools from the operation of all or part of section 45.1 (s. 45.2); and
- clarify that the Minister of Education can initiate an investigation or inquiry if a school authority does not comply with this section of the *School Act* (s. 45.3).

Notice to Parents (s. 50.1)

Section 50.1 of the *School Act* is amended to specify that:

- for greater certainty, parental notification around courses of study, educational programs or instructional materials, or instructional exercises does not apply to student participation in voluntary student organizations, including GSAs and QSAs.

This clarifies policy that is already in place through the [Guide to Education](#). Requirements for notice to parents remain in place where courses of study, educational programs or instructional materials, or instruction or exercises, include subject-matter that deals primarily and explicitly with religion or human sexuality.

Coming into Force

Most of these amendments come into force immediately, with the exception of all of the amendments relating to section 45.1.

- As of April 1, 2018, obligations to adhere with s. 45.1 by school authorities will come into force. School authorities will have until June 30, 2018 to post their policies in a prominent location on a publicly accessible website maintained by or on behalf of the school authority.

Overview of Bill 24 Amendments to the *School Act*

- As of April 1, 2018, the Minister of Education will have the authority to deem a policy – in whole or in part – upon a school authority.



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

February 24, 2018

To: Board of Directors

From: Don Falk – Superintendent

Subject: Signing Authorities for New Horizons Charter School Society

Background:

It has been the usual practice of the Board of Directors to confirm and/or appoint signing authorities for the New Horizons Charter School Society at the first Board meeting in the fall, immediately following Board elections. It has been brought to my attention that this action was not undertaken in the fall of 2017 and that, therefore, the signing authorities remain unchanged from the 2016-17 school year. As a result, the Board chair is not presently included as a signing authority, which is not consistent with longstanding Board practice.

In this context, the following recommendation is presented for the consideration of the Board.

Recommendation:

It is recommended that the following individuals serve as signing authorities for the New Horizons Charter School Society:

- Nicole Pasemko (Board Chair)
- Trevor Panas (Board Treasurer)
- Don Falk (Superintendent)
- Fred de Kleine (Secretary-Treasurer)
- Ted Zarowny (Principal)

and, further, that each cheque be signed by one Director and one member of Administration.

A handwritten signature in blue ink, appearing to read "Don Falk".

Don Falk – Superintendent

Attachment

Board of Directors – Work Plan for 2017-18

September	<ul style="list-style-type: none"> ▪ Adopt Board Work Plan for 2017-18 <input checked="" type="checkbox"/> ▪ Receive Counsellor's Report for 2016-17 School Year <input checked="" type="checkbox"/> ▪ Set date for October Board meeting <input checked="" type="checkbox"/> ▪ Receive report on provincial achievement test results (closed meeting) <input checked="" type="checkbox"/> ▪ Set date for NHCS Society AGM <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
October	<ul style="list-style-type: none"> ▪ Conduct SGM; Hold Board elections <input checked="" type="checkbox"/> ▪ Elect Board executive officers (must be within one week of SGM) <input checked="" type="checkbox"/> ▪ Select members for Board standing committees <input checked="" type="checkbox"/> ▪ Set dates for Board meetings (motion required) <input checked="" type="checkbox"/> ▪ Notify Service Alberta of change in executive officers <input checked="" type="checkbox"/> ▪ Sign Board Member Code of Conduct – Policy #101 <input checked="" type="checkbox"/> ▪ Receive Accountability Pillar Results Report for October 2017 <input checked="" type="checkbox"/> ▪ Attend TAAPCS Annual General Meeting <input checked="" type="checkbox"/> ▪ Receive enrolment report for September 30, 2017 <input checked="" type="checkbox"/> ▪ Conduct initial orientation session for new Board members <input checked="" type="checkbox"/> ▪ Submit request to Alberta Education for modular classrooms <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
November	<ul style="list-style-type: none"> ▪ Conduct AGM of NHCS Society <input checked="" type="checkbox"/> ▪ Approve final Three-Year Education Plan 2017-18 to 2019-20 <input checked="" type="checkbox"/> ▪ Approve revised budget for 2017-18 <input checked="" type="checkbox"/> ▪ Approve Annual Education Results Report 2017-18 <input checked="" type="checkbox"/> ▪ Approve Audited Financial Statement Year Ending Aug 31/17 <input checked="" type="checkbox"/> ▪ Receive Report #1 from School Council <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
December	<ul style="list-style-type: none"> ▪ Receive Class Size Report for 2017-18 <input checked="" type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
January	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Sep - Nov 2017 <input checked="" type="checkbox"/> ▪ Receive mid-year progress report on Three-Year Education Plan 2017-20 <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>
February	<ul style="list-style-type: none"> ▪ Approve school calendar for 2018-19 <input type="checkbox"/> ▪ Stakeholder Forum – Gather input on possible Education Plan priorities <input checked="" type="checkbox"/> ▪ Prepare breakfast for school staff – Feb 16 <input type="checkbox"/> ▪ Celebrate Grand Re-opening – Feb 21 <input type="checkbox"/> ▪ <input type="checkbox"/> ▪ <input type="checkbox"/>

March	<ul style="list-style-type: none"> ▪ Receive Quarterly Financial Report for Dec 2017 – Feb 2018 ▪ Approve Three-Year Capital Plan for 2018-19 to 2020-21 ▪ Board Retreat – Identify priorities for upcoming Education Plan ▪ Administer Board-developed Stakeholder Survey ▪ ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
April	<ul style="list-style-type: none"> ▪ Provide provisional approval to Education Plan 2018-19 to 2020-21 ▪ ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
May	<ul style="list-style-type: none"> ▪ Attend TAAPCS Spring General Meeting ▪ Approve Budget for 2018-19 ▪ Receive Accountability Pillar Results Report for May 2017 ▪ Receive Board-developed stakeholder survey results ▪ Consider salary adjustment for support staff, senior administration ▪ Receive report from FANHS ▪ ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
June	<ul style="list-style-type: none"> ▪ Assess Board Work Plan progress for 2017-18 ▪ Receive Quarterly Financial Report for Mar – May 2018 ▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10) ▪ Schedule September 2018 Board meeting ▪ Set date for Board Housekeeping Retreat ▪ Receive Report #2 from School Council ▪ ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Ongoing	<ul style="list-style-type: none"> ▪ Consider proposals for new or amended Board policies ▪ Receive recommendations from Board committees ▪ ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Annually	<ul style="list-style-type: none"> ▪ Negotiate collective agreement with ATA (as needed) ▪ Undertake Superintendent evaluation ▪ Undertake Board evaluation ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
As Needed	<ul style="list-style-type: none"> ▪ Meet with: <ul style="list-style-type: none"> - County Council - MLAs ▪ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

February 24, 2018

To: Board of Directors

From: Don Falk – Superintendent

Subject: Promotional Video on Alberta Public Charter Schools

Background:

In keeping with a decision made at the May 2017 General Meeting of The Association of Alberta Public Charter Schools (TAAPCS), a short video on Alberta's public charter schools has recently been developed. The purpose of the videos is to inform Albertans about public charter schools and to promote public charter schools as excellent options for parents to consider when enrolling their children in school.

This promotional video, which was publicly launched on February 15, 2018, has now been viewed almost 5,000 times on the *YouTube* website.

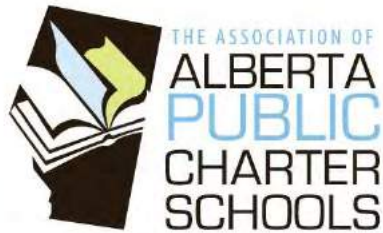
For directors who may not have had opportunity to view the video, it can be found on the internet at <https://www.youtube.com/channel/UClauBPGVdbBpnd5BYKrv9A>.

Recommendation:

It is recommended that the information on the TAAPCS promotional video be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", written in a cursive style.

Don Falk – Superintendent



MINUTES

Special General Meeting

December 7, 2017

(via teleconference)

1. Pre-meeting Comments

Ron Koper provided a positive, encouraging report on Education Minister Eggen's visit today to Connect Charter School. Minister Eggen's comments during his visit were very supportive of charter schools, similar to the comments he made at the Charter Schools Conference in October. Mr. Koper reported that a feeling of growing trust in charter schools appears to be coming from the Minister.

2. Call to Order

The meeting was called to order with at 7:04 p.m. by Chair Ron Koper. A roll call of those in attendance followed.

3. Determination of Quorum

Article 7 of the bylaws states, "A simple majority of the voting members shall constitute a quorum for the transaction of business at any meeting of the Association." 10 voting members were in attendance. Quorum was therefore achieved.

A voting representative from each the following member schools was present:

- Aurora Charter School
- Calgary Arts Academy (CAA)
- Calgary Girls' School
- Centre for Academic and Personal Excellence (CAPE)
- Connect Charter School
- Foundations for the Future Charter Academy (FFCA)
- Mother Earth's Children's Charter School (MECCS)
- Suzuki Charter School
- Valhalla Community School
- Westmount Charter School

Executive Director Kath Rhyason and several TAAPCS administrative officers were also in attendance.

4. Proof of Notice of Meeting

Attached to the meeting agenda was proof of written notification of the meeting, as circulated on November 8, 2017.

5. Motion Regarding Proposed Fee Structure

Moved that The Association of Alberta Public Charter Schools adopt the following fee structure for 2018 and beyond: A base fee of \$1500.00 for each school with an additional levy of \$5.00/FTE student, calculated on the FTE students from the previous year. Waiver applications will be accepted, but approved schools are expected to contribute a "good faith" amount in lieu (unspecified).

Moved: Boris Vidal – Suzuki Seconded: Nancy Westad – Valhalla

Discussion followed.

6. Amendment to the Motion

Moved that the motion be amended by changing the base fee to \$5000, changing the additional levy to \$2.50/FTE student, making the base fee amount for the 1/3rd of the membership that have the lowest FTE student population optional at the discretion of those member schools, and rescinding Policy 5 - Waiver of Membership Fees.

Moved: Amish Patel – FFCA Seconded: Paul Knapp - CAA

Discussion followed. Included in the discussion was an offer by FFCA (Amish Patel) to move an amendment to its amendment that would remove the rescinding of Policy 5 – Waiver of Membership Fees.

7. Motion to Postpone

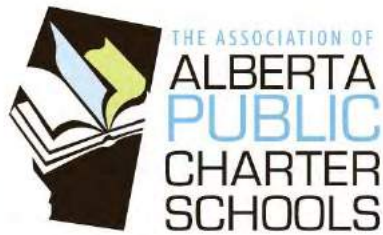
Moved that consideration of the motion to amend the main motion be postponed until the first week in February, at which time the Special General Meeting will be reconvened.

Moved: Amish Patel – FFCA Seconded: Janine Bide – CAPE

Discussion followed.

CARRIED

Respectfully submitted,
Don Falk – TAAPCS Secretary



MINUTES

Special General Meeting

February 8, 2018

(continuation of meeting of December 7, 2017)

(via teleconference)

1. Call to Order

The meeting was called to order with at 7:05 p.m. by TAAPCS Vice Chair Geordie MacPherson. A roll call of those in attendance followed.

2. Determination of Quorum

Article 7 of the bylaws states, "A simple majority of the voting members shall constitute a quorum for the transaction of business at any meeting of the Association." 10 of 13 voting members were in attendance. Quorum was therefore achieved.

A voting representative from each the following member schools was present:

- Almadina Language Charter Academy
- Aurora Charter School
- Calgary Arts Academy (CAA)
- Calgary Girls' School
- Centre for Academic and Personal Excellence
- Connect Charter School
- Foundations for the Future Charter Academy (FFCA)
- Suzuki Charter School
- Valhalla Community School
- Westmount Charter School

Executive Director Kath Rhyason and several TAAPCS administrative officers were also in attendance.

3. Proof of Notice of Meeting

Attached to the meeting agenda was proof of written notification of the meeting, as circulated on January 9, 2018.

4. Approval of Agenda

Moved that the agenda for the Special General Meeting of February 8, 2018 (which is a continuation of the Special General Meeting of December 7, 2017) be approved as presented.

Moved: Haytham Ghouriri - Almadina

Seconded: Paola Mayo - Aurora

CARRIED

5. Approval of Minutes

Moved that the minutes of the Special General Meeting of December 7, 2017 be approved as presented.

Moved: Tun Myo - Westmount

Seconded: Paul Knapp - Valhalla

CARRIED

6. Consideration of Amendment to the Amendment of the Main Motion

Moved that the proposed amendment to the main motion be amended by removing the phrase, "and rescinding Policy 5 – Waiver of Membership Fees."

Moved: Amish Patel – FFCA

Seconded: Paola Mayo – Aurora

CARRIED

7. Consideration of Amendment to the Main Motion

Moved that the motion be amended by changing the base fee to \$5000, changing the additional levy to \$2.50/FTE student, making the base fee amount for the 1/3rd of the membership that have the lowest FTE student population optional at the discretion of those member schools.

Moved: Amish Patel – FFCA

Seconded: Paul Knapp – CAA

CARRIED

8. Consideration of the Main Motion as Amended

Moved that The Association of Alberta Public Charter Schools adopt the following fee structure for 2018 and beyond: A base fee of \$5000.00 for each school with an additional levy of \$2.50/FTE student, calculated on the FTE students from the previous year. Further, that the base fee amount shall be optional for those member schools which comprise the 1/3 of the membership which has the lowest FTE student enrolment.

Moved: Boris Vidal – Suzuki

Seconded: Nancy Westad – Valhalla

Discussion followed, with various points of view being expressed.

CARRIED

9. Adjournment

The meeting was adjourned at 7:42 p.m. by TAAPCS Vice Chair Geordie MacPherson.

Respectfully submitted,
Don Falk – TAAPCS Secretary

DRAFT



Don Falk <dfalk@newhorizons.ca>

Approval of the Professional Practice Standards/Approbation des normes de pratique professionnelle

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Wed, Feb 7, 2018 at 11:12 AM

To: Board Chairs of Public, Separate, Francophone and Charter School Boards excluding Lloydminster

French version follows below]

[Le texte français suit le texte anglais.]

In 1997, Alberta was the first province to create a professional practice standard for teachers, and today we are updating that standard to reflect the realities of today's schools and the future direction of our education system.

Alberta Education, in collaboration with stakeholder organizations—including the Alberta School Boards Association—has revised the *Teaching Quality Standard* and created a new *Leadership Quality Standard* for principals and school jurisdiction leaders and a new *Superintendent Leadership Quality Standard* for superintendents. These professional practice standards will come into effect **September 1, 2019**.

I have attached a letter for all of your certificated staff that provides important information related to my authorization of the revised *Teaching Quality Standard*, the new *Leadership Quality Standard* and the new *Superintendent Leadership Quality Standard*. Please ask your superintendent to distribute this letter to all certificated staff in your school authority. I appreciate your assistance in this important communication.

Also attached are copies of the ministerial orders on the professional practice standards, which I am proud to provide as a reflection of the collaborative effort that was the foundation for this work, as well as an FAQ document that is also available on Education's website at education.alberta.ca/standards.

Effective September 1, 2019, there will be a new leadership certification process in place for new principals and superintendents. Individuals already in these roles during the 2018/19 school year will be grandfathered and issued leadership certificates to match their roles. School authorities will continue to be able to hire new principals and superintendents (including those recruited from out of province) who do not hold leadership certification. These newly hired leaders will be expected to complete the programming necessary to receive leadership certification within a reasonable period of time.

To assist in this transition, resources and supports will be provided to all school boards, teachers, principals, school jurisdiction leaders and superintendents. For example, through the *Joint Commitment to Action* signed in June 2016, the Ministry of Education has contributed \$5.4 million to support professional learning for capacity in First Nations, Métis and Inuit education, as identified in the new practice standards. The professional learning providers that are signatories to this commitment are already developing and providing professional learning, accessible from now to September 2019 and beyond.

Further information about additional supports will be available on the Alberta Education website in the coming weeks.

I greatly value the work you do to ensure the success of students in Alberta schools. The excellence of our education system is a reflection of your hard work and dedication.

Sincerely,

David Eggen

Minister

Attachments:

1. Minister's message to teachers [English]
2. Minister's message to teachers [French]
3. Teaching Quality Standard (MO# 001/2018)
4. Leadership Quality Standard (MO# 002/2018)
5. Superintendent Leadership Quality Standard (MO# 003/2018)
6. FAQ [English]
7. FAQ [French]

cc: [SUPERINTENDENTS]

To: Board Chairs of Public, Separate, Francophone and Charter School Boards excluding Lloydminster

Subject: Approbation des norms de pratique professionnelle

En 1997, l'Alberta a été la première province à créer une norme de pratique professionnelle pour les enseignants, et aujourd'hui nous mettons cette norme à jour pour refléter les réalités des écoles d'aujourd'hui et la future orientation de notre système d'éducation.

Alberta Education, en collaboration avec des parties prenantes en éducation, y compris l'Alberta School Boards Association, a révisé la *Norme de qualité pour l'enseignement*, a créé une nouvelle *Norme de qualité pour le leadership scolaire* pour les directions d'école et les leaders d'autorité scolaire, et une nouvelle *Norme de qualité pour la direction générale* pour les directions générales. Ces normes de pratique professionnelle entreront en vigueur le **1^{er} septembre 2019**.

Vous trouverez en pièce jointe une lettre à l'intention de tout votre personnel breveté. Elle fournit des renseignements importants concernant mon autorisation de la *Norme de qualité pour l'enseignement* révisée, la nouvelle *Norme de qualité pour le leadership scolaire* et la nouvelle *Norme de qualité pour la direction générale*. Veuillez demander à votre direction générale de distribuer cette lettre à tout le personnel breveté de votre autorité scolaire. Je vous remercie de votre aide pour assurer cette communication importante.

Vous trouverez également ci-joint des copies des arrêtés ministériels relatifs aux normes de pratique professionnelle. Je suis fier de pouvoir vous fournir ces normes, qui sont le reflet des efforts collaboratifs à la base de ce travail. Vous trouverez également en pièce jointe la FAQ qui figure dans notre site Web (education.alberta.ca/normes).

À compter du 1^{er} septembre 2019, un nouveau processus de certification en leadership sera mis en place pour les nouvelles directions d'école et les nouvelles directions générales. Les personnes occupant déjà ces postes pendant l'année scolaire 2018/19 ne seront pas soumises à ce processus et recevront des certificats de leadership correspondant à leurs rôles respectifs. Les autorités scolaires pourront continuer à embaucher des nouvelles directions d'école et directions générales qui ne détiennent pas de certification en leadership (y compris ceux recrutés hors de la province). Toutefois, ces personnes nouvellement embauchées devront terminer le programme nécessaire pour obtenir la certification en leadership dans un délai raisonnable.

Pour faciliter cette transition, des ressources et des appuis seront fournis aux autorités scolaires, enseignants, directions d'école, leaders d'autorité scolaire et directions générales. Par exemple, grâce au *Joint Commitment to Action* signé en juin 2016, le ministère de l'Éducation a versé 5,4 millions de dollars pour appuyer le perfectionnement professionnel visant à développer les capacités dans l'éducation au sujet des Premières Nations, des Métis et des Inuits, conformément aux nouvelles normes de pratique. Les fournisseurs de services de perfectionnement professionnel qui sont signataires de cet engagement sont déjà en train d'élaborer et d'offrir du perfectionnement professionnel à l'intention de la profession enseignante. Ces possibilités sont offertes dès maintenant jusqu'en septembre 2019 et au-delà.

D'autres renseignements sur des soutiens supplémentaires seront publiés dans le site Web d'Alberta Education au cours des semaines à venir.

J'apprécie grandement le travail que vous faites pour assurer la réussite des élèves dans les écoles de l'Alberta. L'excellence de notre système d'éducation est le reflet de votre travail acharné et de votre dévouement.

Meilleures salutations,

David Eggen

Ministre











Pièces jointes :

1. Message du ministre aux enseignantes et enseignants [en anglais]
2. Message du ministre aux enseignantes et enseignants [en français]
3. *Norme de qualité pour l'enseignement* (A.M. n 001/2018)
4. *Norme de qualité pour le leadership scolaire* (A.M. n 002/2018)
5. *Norme de qualité pour la direction générale* (A.M. n 003/2018)
6. FAQ [en anglais]
7. FAQ [en français]

c. c. [DIRECTIONS GÉNÉRALES]

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

10 attachments

-  **Minister Message to teachers English.doc**
52K
-  **Minister Message to teachers French.doc**
53K
-  **Teaching Quality Standard English.pdf**
264K
-  **Teaching Quality Standard French.pdf**
273K
-  **Leadership Quality Standards English.pdf**
281K
-  **Leadership Quality Standards French.pdf**
287K
-  **Superintendent Leadership Quality Standard English.pdf**
266K
-  **Superintendent Leadership Quality Standard French.pdf**
272K
-  **FAQ English.pdf**
386K
-  **FAQ French.pdf**
473K



Don Falk <dfalk@newhorizons.ca>

Minister's Youth Council

1 message

EDC Minister <Education.Minister@gov.ab.ca>

Mon, Feb 5, 2018 at 2:26 PM

Cc: Mark Bevan <Mark.Bevan@gov.ab.ca>

To: Board Chairs of Public, Separate, Francophone and Charter School Boards

Presidents of Stakeholder Associations

ACSTA (Alberta Catholic School Trustees' Association)

ASBA (Alberta School Boards Association)

AHEA (Alberta Home Education Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

Fédération des conseils scolaires francophones de l'Alberta

Learning Disabilities Association of Alberta

PSBAA (Public School Boards' Association of Alberta)

Student voice is important for our education system, and I am proud of how the members of this year's Minister's Youth Council are sharing their education experiences and making their voices heard.

I am excited to announce recruitment for the 2018/19 Minister's Youth Council. We are looking for approximately 32 junior and senior high school students with diverse interests, identities, backgrounds and perspectives from all regions of Alberta. Of those 32, we will be accepting up to eight returning council members and at least 24 new members. The council will continue to give students the opportunity to build their leadership skills at the provincial level, make an impact on education and leave a legacy that will last well into the future.

Students can apply directly to Alberta Education before March 30, 2018. For more information, I invite you to visit our website at education.alberta.ca/myc.

Should you have any questions regarding the provincial student engagement strategy, please contact Mark Bevan, Director, Strategic Engagement Branch, at mark.bevan@gov.ab.ca or 780-644-1809 (toll-free by first dialing 310-0000).

I look forward to working with students and ministry staff to promote promising practices in how students and adults can co-create collaborative, working relationships that help to shape the education system, and ultimately prepare Albertans for success.

Sincerely,

David Eggen

Minister

cc: Superintendents of Public, Separate, Francophone and Charter Schools Boards

Executive Directors of Stakeholder Associations

First Nations Education Directors

Private Schools

Communications Contacts at School Divisions

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.