

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** October 18, 2017 **Initials:** **Chair** _____
Approved: Approved **Recorded By:** Cheri Unterschultz **Secretary** _____

October 18, 2017 7:00 PM

Board Members Present At Call To Order:

Nicole Pasemko
CHAIR

Trevor Panas
DIRECTOR

Dan Coles
DIRECTOR

Michelle Macdonald
DIRECTOR

Elaine Phillips
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Fred de Kleine
SECRETARY-TREASURER

Cheri Unterschultz
RECORDING SECRETARY

1. Call to Order

Chair Pasemko called the meeting to order at 7:02 pm.

2. Adoption of Agenda

Motion 2017-10-18-01 Motion to adopt agenda for the Board Meeting October 18, 2017.

Moved: Director Panas, Seconded: Director MacDonald, Carried

3. Disclosure of Conflict of Interest:

None

4. Approval of Minutes

4.1 Minutes from October 4, 2017

Motion 2017-10-18-02 Motion to approve October 4, 2017 Board Meeting Minutes.

Moved: Director Panas, Seconded: Director Macdonald, Carried

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5. Administration Reports

5.1 Principal's Report

Principal Zarowny spoke to his written report as attached to the agenda for the meeting.

5.2 Superintendent's Report

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

6. Board Chair's Report

6.1 Board Chair's Report

Chair Pasemko spoke of attending the School Council meeting on October 17, 2017.

6.2 Committee Reports

None

7. New Business

7.1 Date of November 2017 Board Meeting

*Motion 2017-10-18-03 Motion to set an additional Board Meeting for
November 22, 2017 at 7:00pm.*

*Moved: Director Macdonald, Seconded: Director
Phillips, Carried*

*Motion 2017-10-18-04 Motion to change the time for the Annual General
Meeting of November 29, 2017 to 7:00pm.*

*Moved: Director Macdonald, Seconded: Director
Phillips, Carried*

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7.2 Board Policy 101 (Board member Code of Conduct)

As per Board practice, Directors were invited to sign a copy of Board Policy 101 (Board Member Code of Conduct) as an indicator of their agreement with, support for, and commitment to abide by the terms of the Code of Conduct.

7.3 New Classroom Modular Request

Motion 2017-10-18-05 Motion to direct Administration to submit a request to Alberta Education for two modular classrooms to be installed prior to the commencement of the 2018 – 2019 school year.

Moved: Director Macdonald, Seconded: Director Phillips, Carried

7.4 Provincial Achievement Test Results Report for October 2017 / Accountability Pillar Results Report for October 2017

Superintendent Falk presented summary information with respect to the results on the Provincial Achievement Tests administered in June 2017. Summary results for the Accountability Pillar Report for October 2017 were also presented.

7.5 Volunteers for Board Committees

Motion 2017-10-18-06 Motion to grant authority to the Chair of the Audit Committee to appoint members as per the Audit Committee's policies for the 2017 – 2018 school year.

Moved: Director Panas, Seconded: Director Phillips, Carried

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7.6 Board Orientation and Development

Directors identified the following topics on which to focus attention during Board orientation and development sessions, to be held at 6:15 p.m. prior to each regular Board meeting:

- Insurance overview
- Similarities and differences between charter boards and conventional school boards
- Best practices in gifted education
- Overview of New Horizons School Charter
- History of New Horizons School
- Workshops presented by Becky Kallal
 - Governance overview
 - Effective meetings

8. Board Work Plan

8.1 Board Work Plan 2017-18

The Board reviewed the Board Work Plan 2017-18, as attached to the agenda for the meeting.

9. Receipt of Reports

Motion 2017-10-18-07 Motion to receive reports as presented to the Board.

Moved: Director Coles, Seconded: Director Macdonald, Carried

10. Correspondence Sent

11. Correspondence Received

11.1 Letter (2017-10-02) from Vleeming Vleeming O'Neill Accountants re Audit Planning

11.2 Email (2017-10-06) Assistant Deputy Minister Wendy Boje re Board Policy on Student Fees

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12. Motion to Move into Camera:

Motion 2017-10-18-08 Motion to move into camera at 8:47 pm.

Moved: Director Panas, Seconded: Director Macdonald, Carried

13. Motion to Move Out of Camera:

Motion 2017-10-18-09 Motion to move out of camera at 9:12 pm.

Moved: Director Coles, Seconded: Director Phillips, Carried

14. Adjournment

Chair Pasemko adjourned the meeting at 9:13 pm.

Next Board Meeting – Wednesday November 22, 2017 at 7:00pm..