

New Horizons School Council Meeting Minutes

September 26, 2017

7:00 pm

Learning Common, New Horizons School

Bring/ Read: Please be aware that a limited number of paper copies of meeting minutes and agenda will be available. If you are able, please bring a device to view agenda online.

Attendees: Kim Johnson, Manda Wilde, Brandy Cox, Sandra Dargis, Ted Zarowny, Laura Rasmussen, Abram Chang, Brandi Mah, Kristi Gignac, Sarah-Jane Lovgren, Sarah MacDonald, Jaycee Arbour, Leanne Doetzel, Will Watson, Tanya DeRoo, Stephen Hofforth, Debbie Wain

1. Call to order 7:04 PM
2. Welcome and introductions
3. Review agenda

Approval of the minutes from the June 26th meeting will be carried forward to next month's agenda.

4. Reports

- Chair's report 5 minutes Kim Johnson

Goals this year include communicating more closely with FANHS and encouraging more parent participation in school council to obtain more input and ideas

- FANHS' Report 5 minutes Abram Chang

See Attached

FANHS next meeting is Tuesday Oct 3 at 6pm

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| • Principal's report | 30 minutes | Mr. Zarowny |
|----------------------|------------|-------------|

See attached

Feedback was requested from parents regarding NHS charging fees for the following items: extracurricular activities fees (league participation fees for sports teams, potentially swimming lesson fees), grade 9 adventure trip

Consensus was that these were reasonable fees to charge to the parents of the students who are participating in these activities. Although the adventure trip is a significant amount, it is the choice of parents whether the student will participate.

- Financial Officer's report 5 minutes Manda Wilde

Amended Funding Allocation for 2017/18:

MOTION: Manda Wilde moved to send the amended funding allocation totaling \$58,900 to FANHS for approval. Seconded by Brandy Cox. Motion Carried.

- Communications Officer 5 minutes Kim Johnson

5. Previously Tabled Business

6. Items for Discussion/input

- **Student incentives:**

ACTION ITEM: Brandy Cox volunteered to draft a classroom incentives policy.

MOTION: Manda Wilde moved that pending approval of the amended funding allocation by FANHS, we approve student incentive expenditures of up to \$5 per student for each regular class and \$100 total for French and \$100 total for music to be paid from the school support fund. Seconded by Brandy Cox. Motion Carried.

- **Babysitting:**

We pay babysitters \$20 per meeting and estimate that we could need up to 2 babysitters per meeting. Maximum of 4 children per babysitter. Babysitters have their certificates. We didn't need to hire more than 1 babysitter per meeting last year.

MOTION: Brandy Cox moved that pending approval of the amended funding allocation by FANHS, we approve up to \$400 from the school council administration fund to provide babysitting at school council meetings. Seconded by Manda Wilde. Motion Carried.

- **Recess equipment:**

The total amount is based on 15 classes which has the kindergarten classes counted as 1 class. We decided on \$50 per class (not per grade as was done in the past)

MOTION: Sarah-Jane Lovgren moved that pending approval of the amended funding allocation by FANHS, that we approve up to \$750 in total from the classroom support fund for recess equipment to be allocated at \$50 per classroom. Seconded by Sarah MacDonald. Motion Carried.

- **Kindergarten Graduation:**

Discussion regarding the amounts. Last year, the event cost \$110. In prior years we have supported up to \$250.

MOTION: Brandy Cox moved that pending approval of the amended funding allocation by FANHS, we approve up to \$100 per kindergarten class to support the kindergarten graduation celebration (\$200 in total), to be paid from the school support fund. Seconded by Laura Rasmussen. Motion Carried.

- **Grade 9 Graduation:**

Discussion regarding the amount and whether it should be based on the number of graduates or a flat amount.

MOTION: Brandy Cox moved that pending approval of the amended funding allocation by FANHS, we approve up to \$500 to support the Grade 9 graduation celebration, to be paid from the school support fund. Seconded by Laura Rasmussen. Motion Carried

- **Teacher interview meals:**

Council provides funds to the teachers to assist in purchasing one evening meal for each of the teacher interview sessions (one in the fall and one in the spring). Discussion that amount should be increased from last year due to the increase in staff.

MOTION: Brandi Mah moved that pending approval of the amended funding allocation by FANHS, we approve up to \$400 to support the teacher interview meals (\$200 for fall and \$200 for spring), to be paid from the school support fund. Seconded by Brandy Cox. Motion Carried.

- **Forgotten lunches:**

MOTION: Brandi Mah moved that pending approval of the amended funding allocation by FANHS, we approve up to \$250 to purchase food items for forgotten lunches, to be paid from the school support fund. Seconded by Sarah-Jane Lovgren. Motion Carried.

- **Chrome books:**

We need to re-motion the chrome books from last year so the invoice can be paid from the current year's funding allocation. \$20,000 for the 2 sets of Chromebooks and a cart (from 2016/17) and \$9,000 for an additional set of chrome books for the current year.

MOTION: Manda Wilde moved that pending approval of the amended funding allocation by FANHS, we approve up to \$29,000 for the purchase of 3 classroom sets of Chrome books and 1 cart, to be paid from the school enhancement fund. Seconded by Brandi Mah. Motion Carried.

- **Score Clock:**

Re-motion the score clock carried over from 2016/17.

MOTION: Manda Wilde moved that pending approval of the amended funding allocation by FANHS, we approve up to \$7,500 to fund the purchase of a score clock to be paid from the school enhancement fund. Seconded by Laura Rasmussen. Motion Carried.

- **School sponsored events:**

- Halloween Dance:

We would like to do on October 26th but the gym is already booked. Will look at Friday the 27th. It's a non-instructional day but should still work. We think that Monday the 30th would be too close to Halloween.

Discussed doing a lunch dance but we want to do an event that includes parents so we would prefer evenings.

FANHS plans to operate the concession as a fundraiser. The Jr. High leadership option students may be available assist with concession or other duties.

Possible costume contest (including an award for the parents)

Maybe do a draw for something like front row seats to the Xmas concert.

ACTION ITEMS: Mr. Zarowny to confirm that he would be available on the 27th. Council to decide on the date for the dance and communicate it to staff and parents.

- Movie nights were a success in prior years. Perhaps do a holiday movie night and/or one in the spring.

- The Jr. High leadership option will perform many of the duties carried out by the student council in prior years.

7. New business

Future meeting dates: We will continue with 4th Tuesday of the month to be adjusted if needed (Xmas Break etc.) The next meeting will be October 17th because the 24th is parent teacher interviews. November 28th, December 19 (may be moved up), January 23, February 27, March 20th (May be moved up) April 24, May 22, June 26 (AGM)

8. Future Agenda items

To discuss drafting Article for Operating Procedure relating to records retention. We currently have 20 years of minutes and other paper records. 7 years is what ASCA requests.

9. Mail/Communications

- Minister Eggen letter to ASCA members

Minister Eggen is planning a tour to visit school councils around the province to touch base with parents and discuss issues important to them. His office sent a letter to all the Councils inviting those interested to email a request to his office. We would propose dates and times that might work and suggest topics that we would like to discuss.

Most attendees felt we should respond. Opportunities to advocate for our school are rare and we should take advantage of them when they arise. If nothing else, it keeps lines of communication open and shows that we are interested in engaging with the Ministry.

Discussion occurred whether it would be more appropriate to send a joint submission with the Board since our board is primarily a parent body but it was decided that since the Minister sent the request specifically to school councils that it should be us that responds.

Issues that we may wish to discuss:

- Future of Chartered schools in Alberta and why Chartered Schools were excluded from Bill 1 (although that might be seen as confrontational)
- Gifted education in Alberta and the role of chartered schools to offer such programs.

ACTION ITEM: Council Chair will draft the response with assistance from the executive and Mr. Zarowny.

MOTION: Manda Wilde moves that the school council chair respond to Minister Eggen's request to ASCA members to request a meeting. Seconded by Laura Rasmussen. Motion Carried

Brandy Cox Abstained from the vote.

10. Confirmation of date of next meeting October 24, 2017. Meeting adjourned at 9:24pm

FANHS Report

School Council Meeting September 26, 2017;

This year we have an excited team, and looking forward to the support the school. Some highlights some of the major sources of fund in 2017-2018, the Casino generated over \$19,000, and the Hot Lunch program generated close to \$7,000. I want to that all the individuals in 2016-2017, responsible for supporting the school.

School Council

Not all requested funds were used during the 2016-2017 school year. We still anticipate additional funding requests and still will proceed with additional fundraisers in this school year. However, FANHS will be requesting an updated list of anticipated funds requests.

Fundraisers

In 2017-2018, we are attempting to balance amount of number of fundraising events directed to the students and parents. As such, continue to review at value based or service based fundraisers.

Student Union Ticket Pack

SUTP Books are valuable coupons that can be used throughout Edmonton and area. We originally thought we would sell approximately two hundred books. Currently, we've sold slightly less one hundred books and we have yet to close this fundraiser. We anticipate that we will hit the 200 hundred books sales thanks to the students, parents, staff, friends, and family who have supported this event.

Noteworthy dates:

Submit forms by: Thursday Sept, 28, 2017

Hot Lunch Program:

Hot Lunch provides a warm meal to the kids twice a week.

Noteworthy dates:

- Ordering is open and is available through munchalunch website. Ordering details can be found on the new horizons website.
- Ordering closes on: Oct 2, 2017
- Lunch starts on Oct 10th, 2017

Volunteers ARE NEEDED to help deliver meals to the kids.

Scholastics Book Fair

The book fair will be held on during Parent Teacher Interviews.

Noteworthy dates:

- Oct 24, 2016 to Oct 26, 2016.

Halloween School Dance (Concession)

This is an anticipated event more details will come through school council

Noteworthy dates:

- Oct 26, 2016.

Stawnichy's Meat (Mundare Sausage)

This is a new fundraiser and we have not started the planning for this yet.

Purdy's Chocolates

We are looking for a leader / co-coordinator who is willing to take this on. This event provides a significant financial opportunity for the school.

Communication

The FANHS is looking to provide more communication to the parents and associated members of New Horizon School. This year are working with School Council in hopes to provide more effective and meaningful communications

The following communication channels will be used:

1. Update of the school website ("Parent News"->"fundraising")
2. More Emails and News letters
 - a. Please contact Mrs. Richardson to have your email added or removed from email list
3. Update of the School Calendar events (with permission of NHS)
4. Update of Bulletin Boards, with in the school and other places
5. Newsletter through Kanga pouches
 - a. The FANHS committee is looking to be more socially conscience of the paper waste that is generated. We highly recommend in providing your email to the school to receive a digital copy of the newsletter.

Membership / Volunteers

We need lots of volunteers for these fundraisers - we'll have them posted shortly on

www.signup.com/group/337901136014, or you can email

nhs.volunteer.coordinator@gmail.com

Next Meeting

FANHS Meeting is Wednesday, Oct 3rd at 6:00 pm at the school.

NHS School Council Meeting

Principal's Report

September 26, 2017

7:00 p.m.

New Horizons School

1. Managing Student Behavior At School

Information

New Horizons School uses an approach to managing student behavior that helps students self-regulate and become more internally motivated. A brief overview of our approach which includes Zones of Regulation and Restitution-Self Discipline will be reviewed.

Parents are welcome to put forward questions regarding our procedures at the end of the presentation.

2. School Fees

Background

Bill 1 and its associated regulations aims to reduce fees that are charged by schools. While *Bill 1* does not apply to charter schools, NHS is working with the spirit of the legislation and last spring the Board approved a budget that included a planned reduction of our basic school fees charged at the beginning of the school year. During the course of the year, other fees are collected by the school as indicated below.

Text Books/Work Books	Grade 1-6	\$20.00
	Grades 7-9	\$32.50
Resources Incidental to Instruction (eg. take-home projects)	K	\$27.50
	Grades 1-6	\$32.50
	Grades 7-9	\$42.50
Basic Option Fees	Grades 7-9	\$40.00
Options Course: ACL	Grades 7-9	\$280
Activity Fees/Field Trips	ECS	\$17.50
	Grades 1-9	\$35.00
	Adv. Trip 8	\$660.00
	Adv. Trip 7	\$300.00
Lunch Supervision	K	\$50.00
	Grades 1-9	\$95.00

Note that with the field trip fees, the amount collected is used to cover entry fees only. The cost for transportation is covered by the school.

The office will send notice for school fees and begin collecting in the first week of October.

Not included in the fee schedule are **extra-curricular activity fees**. Our students from grades 5-9 participate in the Elk Island Catholic Schools league, and fees are set annually by the Elk Island Catholic Schools Ports Council. Grade 7-9 basketball and volleyball is charged a fee per team. Fees charged per student are dependent upon the number of students participating. Fees range from \$5.00 per sport for Grades 5/6, and between \$30-\$50 for grades 7-9.

As well, not included on the schedule is the **Grade 9 Adventure Trip** which has cost, on average for the last few years, approximately \$2,500.00, and potentially swimming fees that would cost \$45.00 per student.

Action:

Feedback: School Council is requested to provide feedback regarding New Horizons School charging the above fees during the 2017-2018 school year.

3. Grand Opening Committee: Parent Participation

Information:

We are preparing for the Grand Opening of our newly modernized school. The date is yet to be confirmed, but it will be a few weeks after the Christmas break.

We are seeking two parents to join us on this committee.

Action:

Any two School Council members interested in volunteering for participation in the NHS Grand Opening celebration are asked to put their names forward.

Allocation				
	2017-2018 Allocation of Funds	Committed Funds	Remaining Funds	
School Support	\$ 12,250	\$ -	\$ 12,250	
Classroom Support	\$ 2,550	\$ -	\$ 2,550	
School Enhancement	\$ 42,500	\$ -	\$ 42,500	
Community Building / Parent Support	\$ 1,100	\$ -	\$ 1,100	
School Council Administration	\$ 500	\$ -	\$ 500	
GRAND TOTAL:	\$ 58,900.00	\$ -	\$ 58,900.00	

New Horizons School Fund Allocation

	2017-2018 Allocation of Funds	Potential Projects, Items & Ideas Identified (Specific Highlighted Items are Under Consideration for the Education Plan)
School Support	\$12,250	
Clubs	1000	Ex. LEGO Mindstorms purchase; Arts & Crafts; Science; Track & Field; Computer, Chess
Sports & Well Being	1000	Facility Rental for Sport Teams during Gym Renos; Intermurals; Sports Day; School Teams; Mission Impossible; Track 'n Field Competition Day / Healthy School Initiatives - Mindfulness, Health Fair, Yoga Instructor, Back up Lunches
Events	2000	Ex. Christmas Play &/or Concert; Grade 9 Grad; Talent Show; Art Walk; Winter Carnival/ Cabane a Sucre (Sugar Shack); Kinder Grad; Science Fair
Staff Support	750	Teacher Meals; Interviews; Staff Appreciation Week; Bereavement; Staff Awards
Academic Support	7500	Ex. Physical Education Enhancement due to Gym Renos; Jr High Drama; Academic Awards Event; "Reach for the Top"; Star Gazer; Art in Residence (Writing or Art); In-School Concert/ Production; STEM; IB Programming Support
Total	12250	
Classroom Support	\$ 2,550	
Recess Equipment	750	General Fund for the Entire School (\$50 per class X 15 classes)
Classroom Incentives	1800	Student Based Funding at Teacher Discretion (Ex. reward items, special speaker, special field trip, fun activities) (\$5 per student allocated plus \$100 additional for French, \$100 additional for music)
Total	2550	
School Enhancement	\$ 42,500	
Sports Equipment		
Technology	30000	Chromebooks (3 sets and carts as needed)
Major Projects	12500	Score Clock; horticultural projects
Total	42500	
Community Building / Parent Support	\$ 1,100	
Guest Speakers	500	
Team/Community Building	200	Ex. Movie Night; BBQ; Dance; Family Game Night; Potluck; Paint Night, Peanut Scramble; Giving Back Campaign
Public Relations/Hospitality	400	Ex. School Based Celebrations; Festival of Trees, Science Fair (after hours); Wellness Fair (open to public)
Total	1100	
School Council Administration	\$ 500	
General Admin Expenses	100	
Babysitting	400	
Total	500	
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GRAND TOTAL: \$ 58,900.00		