



Board Meeting

Agenda Package

March 8, 2017

☞ *New Horizons Charter School Society* ☞

AGENDA**Type of Meeting:** Board**Date:** March 8, 2017**Page:**1 of 2*"TOWARDS NEW HORIZONS":**Is it in the best interest of our students?**Does it support excellence?*

**NEW HORIZONS CHARTER SCHOOL SOCIETY
BOARD OF DIRECTORS' MEETING
MARCH 8, 2017**

AGENDA

- | | | | |
|-----|--|----------------|---------|
| 1. | Call to Order | Jill Weiss | 7:00 pm |
| 2. | Adoption of Agenda | Jill Weiss | 7:01 pm |
| 3. | Disclosure of Conflict of Interest | Jill Weiss | 7:03 pm |
| 4. | Approval of Minutes | | 7:04 pm |
| | 4.1 February 15, 2017 – attachment | Jill Weiss | |
| 5. | Matters Arising from Minutes | Jill Weiss | 7:08 pm |
| 6. | Administration Reports | | 7:13 pm |
| | 6.1 Principal's Report | Ted Zarowny | |
| | 6.2 Superintendent's Report - attachment | Don Falk | |
| 7. | Board Reports | | 7:33 pm |
| | 7.1 Board Chair's Report | Jill Weiss | |
| | 7.2 Committee Reports | Jill Weiss | |
| 8. | New Business | | 7:43 pm |
| | 8.1 School Calendar 2017-18 - attachment | Don Falk | |
| | 8.2 Quarterly Financial Report - attachment | Fred de Kleine | |
| | 8.3 Three-Year Capital Plan 2018-21 - attachment | Don Falk | |
| 9. | Board Work Plan | | 8:23 pm |
| | 9.1 Board Work Plan 2016-17 - attachment | Jill Weiss | |
| 10. | Receipt of Reports | Jill Weiss | 8:28 pm |
| 11. | Correspondence Sent | Jill Weiss | 8:29 pm |
| 12. | Correspondence Received | Jill Weiss | 8:30 pm |
| 13. | In Camera | Jill Weiss | 8:31 pm |
| 14. | Adjournment | Jill Weiss | 8:50 pm |

AGENDA

Type of Meeting: Board

Date: March 8, 2017

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"TOWARDS NEW HORIZONS": Is it in the best interest of our students? Does it support excellence?

**Next Board Meeting – Wednesday, April 12, 2017, at 7:00 p.m.
(Board Orientation at 6:15 p.m.)**

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** February 15, 2017 **Initials:** **Chair** _____
Approved: DRAFT **Recorded By:** Cheri Unterschultz **Secretary** _____

February 15, 2017 7:00 PM

Board Members Present At Call To Order:

Jill Weiss CHAIR	Nicole Pasemko DIRECTOR	William Watson DIRECTOR
Michelle Macdonald DIRECTOR	Inna Mackay DIRECTOR	Trevor Panas DIRECTOR
Dan Coles DIRECTOR		

Administration Present:

Don Falk SUPERINTENDENT	Ted Zarowny PRINCIPAL	Fred de Kleine SECRETARY-TREASURER
Cheri Unterschultz RECORDING SECRETARY		

1. Call to Order

Chair Weiss called the meeting to order at 7:00 pm.

2. Adoption of Agenda

*Motion 2017-02-15-01 Motion to adopt agenda for the Board Meeting
February 15, 2017, as distributed.*

*Moved: Director Mackay, Seconded: Director Mackay,
Carried*

3. Disclosure of Conflict of Interest: None

4. Approval of Minutes

4.1 Minutes from January 11, 2017

*Motion 2017-02-15-02 Motion to approve January 11, 2017 Board Meeting
Minutes as distributed.*

*Moved: Director Panas, Seconded: Director Coles,
Carried*

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** February 15, 2017 **Initials:** **Chair** _____
Approved: DRAFT **Recorded By:** Cheri Unterschultz **Secretary** _____

5. Administration Reports

5.1. Principal's Report

None

5.2. Superintendent's Report

Superintendent Falk spoke to his written report as attached to the agenda for the meeting.

6. Board Reports

6.1 Board Chair's Report

None

6.2 Committee Reports

None

7. New Business

7.1 Proposed School Calendar for 2017-18

Superintendent Falk spoke of the proposed 2017-18 School Calendar as attached to the agenda for the meeting.

Motion 2017-02-15-03 Motion to approve the 2017-18 school calendar in principle, to circulate the calendar to school staff and the School Council for feedback, and to present the calendar, with feedback, to the Board at its March 2017 meeting.

Moved: Director Panas, Seconded: Director Macdonald, Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board Date: February 15, 2017 Initials: Chair _____
Approved: DRAFT Recorded By: Cheri Unterschultz Secretary _____

7.2 Proposed Board Policy #209 (School Fees)

Superintendent Falk spoke of the proposed draft policy #209 School Fees as attached to the agenda for the meeting.

Motion 2017-02-15-04 Motion to refer draft proposed Policy #209 (School Fees) to the Policy, Guidelines and Bylaws Committee for review, with a request that the Committee bring a recommendation to the Board of Directors at its regular meeting in April 2017.

Moved: Director Panas, Seconded: Director Mackay, Carried

7.3 Sublease with Greater North Central Francophone Education Region No. 2

Superintendent Falk spoke of the Sublease with Greater North Central Francophone Education Region No. 2 as attached to the agenda for the meeting.

Motion 2017-02-15-05 Motion to amend presented sublease with Greater North Central Francophone Education Region No. 2 Article 8; Clause 2 to read:

In the spirit of cooperation, reciprocation, and goodwill, the Parties agree to collaborate with respect to the provision of mutual access, on an occasional basis, to other spaces within the school of the other Party, subject to the approval of the respective school principal.

Moved: Director Panas, Seconded: Director Pasemko, Carried

Motion 2017-02-15-06 Motion to accept sublease with the Greater North Central Francophone Education Region No. 2 as presented, with amendment as per Motion 2017-02-15-05, and return the sublease to Superintendent Falk for presentation to the Greater North Central Francophone Education Region No. 2.

Moved: Director Panas, Seconded: Director Mackay, Carried

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board Date: February 15, 2017 Initials: Chair _____
Approved: DRAFT Recorded By: Cheri Unterschultz Secretary _____

8. Board Work Plan

8.1 Board Work Plan 2016-17

The Board reviewed the Board Work Plan 2016-17, as attached to the agenda for the meeting.

Chair Weiss recessed the meeting at 9:15 pm.

Director Mackay left the meeting at 9:19 pm.

Chair Weiss reconvened the meeting at 9:20 pm.

9. The Association of Alberta Public Charter Schools

9.1 Minutes of TAAPCS Meeting – January 21, 2017

Superintendent Falk spoke of the minutes for the January 21, 2017 TAAPCS meeting as attached to the agenda.

9.2 Formation of Committees

Superintendent Falk spoke of the formation of TAAPCS committees as attached to the agenda.

9.3 Schedule for May 2017 General Meetings

Superintendent Falk spoke of TAAPCS May 2017 General Meetings as attached to the agenda.

10. Receipt of Reports

Motion 2017-02-15-07 Motion to receive reports as presented to the Board.

Moved: Director Watson, Seconded: Director Macdonald, Carried

11. Correspondence Sent

None

12. Correspondence Received

None

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** February 15, 2017 **Initials:** **Chair** _____
Approved: DRAFT **Recorded By:** Cheri Unterschultz **Secretary** _____

13. Motion to Move into Camera:

Motion 2017-02-15-08 Motion to move into camera at 9:41 pm.

Moved: Director Coles, Seconded: Director Macdonald, Carried

14. Motion to Move Out of Camera:

Motion 2017-02-15-09 Motion to move out of camera at 9:47 pm.

Moved: Director Watson, Seconded: Director Panas, Carried

15. Adjournment

Chair Weiss adjourned the meeting at 9:50 pm.

Next Board Meeting - Wednesday, March 8, 2017 at 7:00 pm.

*Board Development Seminar – Thursday, March 9, 2016 at 5:30 pm
(at Suzuki Charter School)*



Superintendent's Report to the Board of Directors

March 8, 2017

I. School Fees

During the Speech from the Throne on Thursday, March 2, 2017, the following comments were made with respect to the issue of school fees:

Every September, parents across Alberta scramble to cobble together money to pay for a host of school fees. Rather than having a bit extra to put into savings or groceries or their mortgage, parents are forced to redirect their money to pay for education services.

For years, families have said enough is enough, the fees are too much. And yet, school fees have grown and grown.

This session, your government will take a major step forward to make life more affordable for parents and families by eliminating instructional supply and material fees at Alberta's public schools.

Your government will also eliminate busing fees for children travelling to their designated school. The first bill tabled this session will start that work, by eliminating these fee categories in time for the start of the next school year.

These changes will reduce total mandatory school fees by approximately 25 per cent. Work to further reduce school fees for families will continue.

During a meeting of Edmonton-area superintendents on the morning of Friday, March 3, which included a teleconference with Deputy Minister Curtis Clarke, it quickly became apparent that charter schools were not to be included in the school fees initiative.

Attached to this report is a letter (undated) from Education Minister Eggen that has been sent to superintendents of public, separate and francophone school jurisdictions – but not to charter school superintendents – with a request that it be forwarded to parents. The Board may wish to take note of the following statement in the letter:

... these fee reductions will come into effect this fall and no Alberta family will be required to pay for instructional supplies or materials, or for certain types of student transportation ...

The Association of Alberta Public Charter Schools is aware of this issue and is in the process of determining whether or not to respond. The Board may wish to consider this matter as well, with a view toward developing a possible response.

2. Education for Reconciliation

The following information was recently provided to school superintendents by Education Minister Eggen and Deputy Minister Clarke. It is presented here, not only for the information of the Board, but also to draw attention to an important issue which all schools are expected to address.

“We want the First Nation, Métis and Inuit people of Alberta to know that we deeply regret the profound harm and damage that occurred to generations of children forced to attend residential schools. While the Province of Alberta did not establish the system, members of the government did not take a stand to stop it. For this silence, we apologize.” – Rachel Notley, Premier

Alberta Education has committed to supporting the Truth and Reconciliation Commission’s Call to Action to educate all students about the hidden truth of residential schools. As Premier Rachel Notley stated in her formal apology to residential school survivors: “These schools broke the connection between child and family... between community, language and culture. These children too often lost the ability to connect again with their families... losing their identity and the confidence to pass on their traditions to their own children.”

We all have a role to play in reconciliation. Education for Reconciliation holds the promise of a fundamental shift in the thinking, attitudes and inter-cultural understanding to create societal change. It is a process brought to action by the collective efforts of all Canadians, by learning and working together to bring light to the history and significance of residential schools and treaties. The process will include First Nations, Métis and Inuit perspectives, experiences and ways of knowing, in historical and contemporary contexts, through Kindergarten to Grade 12 curriculum. Addressing this knowledge gap and rebalancing the education of Alberta students by enhancing current and future programs of study, is at the heart of Education for Reconciliation.

To accomplish this work, curriculum development Expert Working Groups were formed, comprised of certificated teachers, nominated by Superintendents and Education Directors, with subject expertise. These experts include First Nations and Métis teachers. In addition, representatives for the Northwest Territories and Nunavut are also included and share the perspectives of the North and Inuit.

Education stakeholders are also collaborating to ensure teachers have the tools and support they need to advance First Nations, Métis and Inuit history and perspectives in the classroom. This systemic approach and enhancements to curriculum and professional development will serve to enrich the knowledge and understanding of current and future generations of Albertans.

We are on the cusp of a fundamental shift in education. The First Nations, Métis and Inuit Education Division is excited for the opportunities ahead as we move forward to ensure students are at the heart of curriculum development and that all students are nurtured and supported, and see themselves in the learning that they do every day, while closing the achievement gap.

3. Modernization Update

At the time of writing, Phase I of our school modernization project was scheduled for completion on March 5, 2016, with the move into the new or newly-modernized spaces slated to occur on March 6 and 7. Although some work remains to be done (e.g. replacement of main electrical panel, installation of new whiteboards) in the Phase I area, the following spaces will be turned over to the school on March 6:

- Six new modular classrooms for the grade 1, 2, 3, and 3/4 classes, including two breakout areas associated with these classes.
- Student Gathering Area (opposite Learning Commons). This room will likely be purposed as a classroom following completion of the modernization project.
- Music classroom
- Conference room
- Sensory room
- Change rooms
- Recording studio
- Several storage rooms
- Offices for counsellor, resource teacher, secretary-treasurer, superintendent

During Phase 2, scheduled for the period March 6 to April 14, the following areas will be modernized:

- Learning Commons
- Three classrooms adjacent to the Learning Commons
- Staffroom and staff washrooms
- Student washrooms in east corridor

The Learning Commons will be temporarily relocated to the new Student Gathering Area, and the three classes presently located adjacent to the Learning Commons, as well as the staffroom, will be relocated to the east wing of portable classrooms.

4. Looking Ahead

- a. Board Governance Seminar with Becky Kallal – Suzuki Charter School
 - Thursday, March 9, 2017, at 5:30 p.m.
- b. Presentation of provincial budget
 - Thursday, March 16, 2017
- c. Spring Break
 - March 24 – April 2, 2017
- d. Next Board Meeting
 - Wednesday, April 12, 2017, at 7:00 p.m. (Board Orientation at 6:15)



Don Falk,
Superintendent



Office of the Minister

Dear Parents and Guardians,

I am pleased to share with you some information about Bill 1: An Act to Reduce School Fees, which our government recently introduced in the legislature. By introducing this legislation, our government is working to make life better and more affordable for Alberta families.

If Bill 1 is passed, these fee reductions will come in to effect this fall and no Alberta family will be required to pay for instructional supplies or materials, or for certain types of student transportation, as outlined below. These two school fees represent approximately 25 per cent of the fees collected each year by school boards, and reducing them would lead to Alberta families saving more than \$50 million annually.

Instructional supplies or materials include fees for textbooks, workbooks, printing and paper costs incurred by their public schools. It also includes any common fees that are charged to an entire student body, or grade cohort. These fees can be referred to as—among other titles—instructional fees, instructional materials or basic fees. To date, school fees have varied significantly from school to school, so your savings will depend on the type and amount of fees currently charged by your child's school.

Bill 1, if passed, will also remove bus fees for eligible students traveling to their designated school. That means that if your child attends his or her designated school and that school is more than 2.4 kilometres away from your home, you will not be charged transportation fees. In some circumstances—for example, if parents choose to enrol their child in a school other than their designated school—fees may still be incurred.

Our government understands that times are tough for Alberta families and is working to make education more affordable. We believe that all students deserve access to a quality education in an Alberta school, and we are committed to reducing financial barriers such as school fees.

Further details about Bill 1 will be released in the coming months, and additional information will be available on the Alberta Education website at <https://education.alberta.ca/>. If you have questions about your school's school fees, please contact your school or school board directly.

Sincerely,

David Eggen
Minister of Education

MEMORANDUM

March 2, 2017

To: Board of Directors
From: Don Falk - Superintendent
Subject: Proposed School Calendar for 2017-18

Background:

The attached proposed school calendar for 2017-18 was presented to the Board of Directors at its meeting of February 15, 2017. At that time, the Board approved the following resolution:

Motion to approve the 2017-18 school calendar in principle, to circulate the calendar to school staff and the School Council for feedback, and to present the calendar, with feedback to the Board at its March 2017 meeting.

Moved: Director Panas, Seconded: Director Macdonald, Carried

In accordance with this resolution, the proposed calendar was referred to the school staff and School Council, with the following feedback having been received:

1. School Council: The School Council expressed a wish to avoid the "no bus" day scheduled for October 5 in the draft calendar. (October 5 is a Professional Development Day in Elk Island Public Schools and therefore buses will not be operating on that date.) The School Council was advised that the reason for scheduling instruction for October 5 was to enable the staff to attend the Charter Schools Conference scheduled for October 27. (In past years, very few members of staff have been able to attend the Charter Schools Conference because it has usually been held in Calgary and has not been held on day scheduled for professional development in the New Horizons' calendar. The upcoming conference will be held in Edmonton; hence the scheduling of a PD Day on October 27 in the draft calendar.)
2. School Staff: Three responses from staff members were received. All drew attention to the "in lieu" day scheduled on November 10, expressing a preference for the "in lieu" day to be scheduled on December 22 instead, the rationale being that November 10 would be a more productive day for instruction than December 22. Implementation of such a change would mean that November 10 would be an instructional day with no bus service, in that schools will be closed in Elk Island Public Schools on that date.

Recommendation:

It is recommended that, giving consideration to the feedback received with respect to the proposed school calendar, the Board adopt the school calendar for 2017-18, in either its present or amended form.



Don Falk – Superintendent

Attachment

School Calendar 2017-18 (Draft)

August 2017						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2018						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Holiday / School Closure
- PD / Organizational Day – school closed to students
- Early Dismissal / Staff Meeting
- Day in Lieu of P-T Conferences (no students or staff)
- First / Last Student Day
- Instructional Day – no buses

Important Dates	
Organizational /PD Days	August 28, 29
Classes Begin for Students	August 30
Labour Day	September 4
Professional Development Day	October 6
Thanksgiving Day	October 9
Alberta Charter Schools Conference	October 27
Fall Break	November 10-17
Days in Lieu of P/T Conferences	November 10, 17 & March 23
Christmas Break	December 25 – January 5
Teachers' Convention	February 8, 9
Professional Development Day	February 16
Family Day	February 19
Intake Day	March 2
Spring Break	March 23 – April 2
Professional Development Days	April 27, May 17
School Closure / Victoria Day	May 18, 21
Final Day for Students	June 28
Organizational Day	June 29

Operational and Instructional Days		
Month	Days of School Operation	Days of Student Instruction
August	4	2
September	20	20
October	21	19
November	18	16
December	16	16
January	18	18
February	19	16
March	17	15
April	20	19
May	21	20
June	21	20
Total	195	181

Instructional Hours			
Type of Day	Days	Minutes / Day	Hours / Year
Regular	171	324	923.4
Early Dismissal	10	264	44.0
Total	181	-----	967.4

School Vision
<i>Enabling gifted students to strive for excellence in a positive academic learning environment that fosters social and emotional growth for each student.</i>



Don Falk
Superintendent
Phone: 780-416-2353
Email: dfalk@newhorizons.ca

MEMORANDUM

March 2, 2017

To: Board of Directors

From: Don Falk - Superintendent

Subject: Quarterly Financial Report for the Period Ending February 28, 2017

Background:

Attached is the Quarterly Financial Report for the period ending February 28, 2017. Secretary-Treasurer de Kleine will speak to the Report at the Board meeting on March 8, 2017.

Recommendation:

It is recommended that the Quarterly Financial Report for the period ending February 28, 2017, be received as information.

A handwritten signature in blue ink, appearing to read "Don Falk", is written over a light blue horizontal line.

Don Falk – Superintendent

Attachment

New Horizons Charter School Society
Detailed Revenue and Expenditures

	A	B	C	M	O	P	X	Y	Z
1	Function	DESCRIPTION	Active In-Active	Total for Sept. 1/15 to Aug. 31/16	2016-17 Approved Budget	2016-17 Approved Budget Update	Total for the Period Sep. 1/16 to Feb. 28/17	Estimates from Mar. 1/17 to Aug. 31/17	Total for the Year 2016-17
331	Statement of Revenues & Expenses (Schedule A)								
332	Revenues								
333	Government of Alberta			\$ 2,472,621.05	\$ 2,749,520.32	\$ 2,670,482.68	\$ 1,558,161.65	\$ 1,523,031.72	\$ 3,081,193.37
334	Alberta Education			\$ 2,472,621.05	\$ 2,749,520.32	\$ 2,670,482.68	\$ 1,558,161.65	\$ 1,523,031.72	\$ 3,081,193.37
335		Grades ECS		\$ 259,405.52	\$ 241,933.38	\$ 215,778.42	\$ 108,693.77	\$ 108,693.73	\$ 217,387.50
336		Grades 1-9		\$ 1,832,097.53	\$ 2,106,049.16	\$ 2,055,362.48	\$ 1,051,161.88	\$ 1,006,925.99	\$ 2,058,087.87
337		Grades 1-9 External Services		\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 2,800.00
338		Plant Operations & Maintenance		\$ 165,815.00	\$ 184,424.78	\$ 184,424.78	\$ 92,212.50	\$ 92,212.50	\$ 184,425.00
339		School Modernization: F&E	NEW				\$ 149,842.00	\$ 149,843.00	\$ 299,685.00
340		School Modernization: CTS	NEW				\$ 50,000.00	\$ 50,000.00	\$ 100,000.00
341		Transportation		\$ 18,666.00	\$ 20,313.00	\$ 18,117.00	\$ 9,333.00	\$ 15,638.00	\$ 24,971.00
342		Board & System Administration		\$ 193,837.00	\$ 194,000.00	\$ 194,000.00	\$ 96,918.50	\$ 96,918.50	\$ 193,837.00
343	Other Government of Alberta			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
346	Other Alberta School Jurisdictions			\$ 4,673.24	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
347		EICS-IMR Funding		\$ 4,673.24	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
348	Fees from Parents			\$ 89,822.04	\$ 57,757.00	\$ 67,140.00	\$ 80,350.00	\$ 1,155.00	\$ 81,505.00
349		Grades ECS		\$ 3,810.00	\$ 3,515.00	\$ 4,290.00	\$ 5,045.00	\$ 1,155.00	\$ 6,200.00
350		Grades 1-9		\$ 86,012.04	\$ 54,242.00	\$ 62,850.00	\$ 75,305.00	\$ -	\$ 75,305.00
353	Other Sales & Services			\$ 660.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
356		Grades 1-9 External Services		\$ 660.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
357	Investment Income			\$ 3,666.67	\$ 4,500.00	\$ 2,500.00	\$ 1,181.07	\$ 2,518.93	\$ 3,700.00
358		Grades 1-9		\$ 3,128.54	\$ 3,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
359		Plant Operations & Maintenance		\$ 538.13	\$ 1,000.00	\$ -	\$ 1,181.07	\$ 18.93	\$ 1,200.00
360	Gifts & Donations			\$ 21,429.13	\$ -	\$ 12,000.00	\$ 500.00	\$ 11,500.00	\$ 12,000.00
361		Grades 1-9		\$ 19,333.33	\$ -	\$ 12,000.00	\$ 500.00	\$ 11,500.00	\$ 12,000.00
362		Grades 1-9 External Services		\$ 2,095.80	\$ -	\$ -	\$ -	\$ -	\$ -
363	Fundraising			\$ 10,345.32	\$ -	\$ -	\$ 6,599.90	\$ 400.10	\$ 7,000.00
364		Grades 1-9 External Services		\$ 10,345.32	\$ -	\$ -	\$ 6,599.90	\$ 400.10	\$ 7,000.00
365	Rentals of Facilities			\$ 18,212.59	\$ 11,628.48	\$ 11,628.48	\$ 9,816.63	\$ 6,183.37	\$ 16,000.00
366		Plant Operations & Maintenance		\$ 18,212.59	\$ 11,628.48	\$ 11,628.48	\$ 9,816.63	\$ 6,183.37	\$ 16,000.00
367	Amortization of Capital Allocations			\$ 10,625.03	\$ -	\$ -	\$ -	\$ -	\$ -
368		Plant Operations & Maintenance		\$ 10,625.03	\$ -	\$ -	\$ -	\$ -	\$ -
369		Total Revenues		\$ 2,632,055.07	\$ 2,873,405.80	\$ 2,765,751.16	\$ 1,656,609.25	\$ 1,546,789.12	\$ 3,203,398.37

New Horizons Charter School Society
Detailed Revenue and Expenditures

	A	B	C	M	O	P	X	Y	Z
1	Function	DESCRIPTION	Active In Active	Total for Sept. 1/15 to Aug. 31/16	2016-17 Approved Budget	2016-17 Approved Budget Update	Total for the Period Sep. 1/16 to Feb. 28/17	Estimates from Mar. 1/17 to Aug. 31/17	Total for the Year 2016-17
370									
371	Statement of Revenues & Expenses								
372	Expenses								
373	Certificated Salaries			\$ 1,280,903.46	\$ 1,403,180.00	\$ 1,384,671.00	\$ 692,175.98	\$ 688,469.56	\$ 1,380,645.54
374		ECS		\$ 78,264.10	\$ 59,040.00	\$ 66,415.00	\$ 33,207.00	\$ 33,207.00	\$ 66,414.00
375		Grades 1-9		\$ 1,202,639.36	\$ 1,344,140.00	\$ 1,318,256.00	\$ 658,968.98	\$ 655,262.56	\$ 1,314,231.54
376	Certificated Benefits			\$ 264,200.51	\$ 290,250.00	\$ 295,178.00	\$ 125,088.76	\$ 158,107.72	\$ 283,196.48
377		ECS		\$ 7,461.64	\$ 7,340.00	\$ 6,812.00	\$ 3,018.48	\$ 3,567.06	\$ 6,585.54
378		Grades 1-9		\$ 256,738.87	\$ 282,910.00	\$ 288,366.00	\$ 122,070.28	\$ 154,540.66	\$ 276,610.94
379	Non-certificated Salaries & Wages			\$ 184,759.15	\$ 209,402.00	\$ 208,591.00	\$ 107,610.06	\$ 105,290.42	\$ 212,900.48
380		ECS		\$ 28,046.87	\$ 28,887.00	\$ 28,887.00	\$ 15,275.21	\$ 14,761.50	\$ 30,036.71
381		Grades 1-9		\$ 156,712.28	\$ 180,515.00	\$ 179,704.00	\$ 92,334.85	\$ 90,528.92	\$ 182,863.77
382	Non-certificated Benefits			\$ 26,432.83	\$ 34,575.00	\$ 39,291.00	\$ 16,445.42	\$ 20,368.17	\$ 36,813.59
383		ECS		\$ 3,736.07	\$ 5,342.00	\$ 4,923.00	\$ 2,173.24	\$ 2,161.51	\$ 4,334.75
384		Grades 1-9		\$ 22,696.76	\$ 29,233.00	\$ 34,368.00	\$ 14,272.18	\$ 18,206.66	\$ 32,478.84
385		SUB-TOTAL		\$ 1,756,295.95	\$ 1,937,407.00	\$ 1,927,731.00	\$ 941,320.22	\$ 972,235.87	\$ 1,913,556.09
386	Supplies & Services			\$ 808,491.48	\$ 838,179.00	\$ 815,679.00	\$ 375,043.35	\$ 891,835.52	\$ 1,266,878.87
387		ECS		\$ 1,510.22	\$ 3,700.00	\$ 3,700.00	\$ 533.22	\$ 3,166.78	\$ 3,700.00
388		Grades 1-9		\$ 294,936.36	\$ 329,678.36	\$ 312,178.36	\$ 153,100.17	\$ 197,267.43	\$ 350,367.60
389		Grades 1-9 External Services		\$ 17,121.97	\$ 4,800.00	\$ 4,800.00	\$ 5,961.83	\$ 4,780.00	\$ 10,741.83
390		Plant Operations & Maintenance		\$ 230,874.44	\$ 239,310.64	\$ 239,310.64	\$ 118,859.60	\$ 527,462.06	\$ 646,321.66
391		Transportation		\$ 55,697.96	\$ 70,413.00	\$ 65,413.00	\$ 12,397.75	\$ 53,015.25	\$ 65,413.00
392		Board & System Administration		\$ 208,350.53	\$ 190,277.00	\$ 190,277.00	\$ 84,190.78	\$ 106,144.00	\$ 190,334.78
393	Amortization of Capital Assets			\$ 25,268.26	\$ 67,750.00	\$ 17,750.00	\$ -	\$ 17,750.00	\$ 17,750.00
394		Grades 1-9		\$ 2,620.27	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,000.00
395		Plant Operations & Maintenance		\$ 22,647.99	\$ 60,750.00	\$ 10,750.00	\$ -	\$ 10,750.00	\$ 10,750.00
396	Other Interest Charges			\$ 3,798.56	\$ 4,650.00	\$ 4,650.00	\$ 3,435.09	\$ 1,214.91	\$ 4,650.00
397		Grades 1-9		\$ 993.47	\$ 1,150.00	\$ 1,150.00	\$ 580.58	\$ 569.42	\$ 1,150.00
398		Board & System Administration		\$ 2,805.09	\$ 3,500.00	\$ 3,500.00	\$ 2,854.51	\$ 645.49	\$ 3,500.00
399	Total Expenses			\$ 2,593,854.25	\$ 2,847,986.00	\$ 2,765,810.00	\$ 1,319,798.66	\$ 1,883,036.30	\$ 3,202,834.96

New Horizons Charter School Society
Detailed Revenue and Expenditures

	A	B	C	M	O	P	X	Y	Z
1	Function	DESCRIPTION	Active In Active	Total for Sept. 1/15 to Aug. 31/16	2016-17 Approved Budget	2016-17 Approved Budget Update	Total for the Period Sep. 1/16 to Feb. 28/17	Estimates from Mar. 1/17 to Aug. 31/17	Total for the Year 2016-17
400									
401		Statement of Revenues & Expenses							
402		SUMMARY							
403		Revenues							
404		Grades ECS		\$ 263,215.52	\$ 245,448.38	\$ 220,068.42	\$ 113,738.77	\$ 109,848.73	\$ 223,587.50
405		Grades1-9		\$ 1,940,571.44	\$ 2,163,791.16	\$ 2,132,712.48	\$ 1,126,966.88	\$ 1,020,925.99	\$ 2,147,892.87
406		Board/System Administration		\$ 193,837.00	\$ 194,000.00	\$ 194,000.00	\$ 96,918.50	\$ 96,918.50	\$ 193,837.00
407		Plant Operations		\$ 199,863.99	\$ 247,053.26	\$ 196,053.26	\$ 303,052.20	\$ 298,257.80	\$ 601,310.00
408		Transportation		\$ 18,666.00	\$ 20,313.00	\$ 18,117.00	\$ 9,333.00	\$ 15,638.00	\$ 24,971.00
409		External Services		\$ 15,901.12	\$ 2,800.00	\$ 4,800.00	\$ 6,599.90	\$ 5,200.10	\$ 11,800.00
410		Total Revenues		\$ 2,632,055.07	\$ 2,873,405.80	\$ 2,765,751.16	\$ 1,656,609.25	\$ 1,546,789.12	\$ 3,203,398.37
411									
412									
413		Expenses							
414		ECS		\$ 119,018.90	\$ 104,309.00	\$ 110,737.00	\$ 54,207.15	\$ 56,863.85	\$ 111,071.00
415		Grades 1-9		\$ 1,937,337.37	\$ 2,174,626.36	\$ 2,141,022.36	\$ 1,041,327.04	\$ 1,123,375.65	\$ 2,164,702.69
416		Board/System Administration		\$ 211,155.62	\$ 193,777.00	\$ 193,777.00	\$ 87,045.29	\$ 106,789.49	\$ 193,834.78
417		Plant Operations		\$ 253,522.43	\$ 300,060.64	\$ 250,060.64	\$ 118,859.60	\$ 538,212.06	\$ 657,071.66
418		Transportation		\$ 55,697.96	\$ 70,413.00	\$ 65,413.00	\$ 12,397.75	\$ 53,015.25	\$ 65,413.00
419		External Services		\$ 17,121.97	\$ 4,800.00	\$ 4,800.00	\$ 5,961.83	\$ 4,780.00	\$ 10,741.83
420		Total Expenses		\$ 2,593,854.25	\$ 2,847,986.00	\$ 2,765,810.00	\$ 1,319,798.66	\$ 1,883,036.30	\$ 3,202,834.96
421									
422									
423		Surplus or (Deficit)							
424		Grades ECS		\$ 144,196.62	\$ 141,139.38	\$ 109,331.42	\$ 59,531.62	\$ 52,984.88	\$ 112,516.50
425		Grades 1-9		\$ 3,234.07	\$ (10,835.20)	\$ (8,309.88)	\$ 85,639.84	\$ (102,449.66)	\$ (16,809.82)
426		Board/System Administration		\$ (17,318.62)	\$ 223.00	\$ 223.00	\$ 9,873.21	\$ (9,870.99)	\$ 2.22
427		Plant Operations		\$ (53,658.44)	\$ (53,007.38)	\$ (54,007.38)	\$ 184,192.60	\$ (239,954.26)	\$ (55,761.66)
428		Transportation		\$ (37,031.96)	\$ (50,100.00)	\$ (47,296.00)	\$ (3,064.75)	\$ (37,377.25)	\$ (40,442.00)
429		External Services		\$ (1,220.85)	\$ (2,000.00)	\$ -	\$ 638.07	\$ 420.10	\$ 1,058.17
430		Total Excess (Deficiency)		\$ 38,200.82	\$ 25,419.80	\$ (58.84)	\$ 336,810.59	\$ (336,247.18)	\$ 563.41

MEMORANDUM

March 2, 2017

To: Board of Directors

From: Don Falk - Superintendent

Subject: Three-Year Capital Plan 2018-21

Background:

Each year, Alberta school boards are required to assess their school capital needs and to prioritize proposed projects - new and replacement schools, modernizations, and additions - based on the safety of existing school facilities, enrolment pressures, modernization needs etc. The resulting three-year capital plans are to be submitted to Alberta Education by April 1 of each year. Alberta Education then examines the plan for each school jurisdiction and identifies the most pressing needs by considering school board priorities and other criteria. Funding for capital projects is awarded in accordance with Alberta Education decisions and available funds.

Alberta Education has advised that, in light of the major modernization that is presently underway at our school, scheduled for completion during the 2017-18 school year, and accepting that there are no other capital priorities at our school at the present time (i.e. priorities that would call for a replacement school, modernization, or addition), it is not necessary for New Horizons School to submit a capital plan this year.

Requests for modular classroom units are submitted in early November of each year through the "Modular Submission Process." Should our school wish to submit a request for additional modular classrooms in order to accommodate enrolment growth, it will have opportunity do so at that time.

Recommendations:

It is recommended that the Board advise Alberta Education that it will not be submitting Three-Year Capital Plan this year.



Don Falk – Superintendent

Board of Directors – Work Plan for 2016-17

September	▪ Adopt Board Work Plan for 2016-17	✓
	▪ Receive Counsellor's Report for 2015-16 School Year	✓
	▪ Set date for October Board meeting	✓
	▪ Receive report on provincial achievement test results (closed meeting)	✓
	▪ Set date for NHCS Society AGM	✓
	▪	
October	▪ Conduct SGM; Hold Board elections	✓
	▪ Elect Board executive officers (must be within one week of SGM)	✓
	▪ Select members for Board standing committees	✓
	▪ Set dates for Board meetings (motion required)	✓
	▪ Notify Service Alberta of change in executive officers	✓
	▪ Sign Board Member Code of Conduct – Policy #101	✓
	▪ Receive Accountability Pillar Results Report for October 2016	✓
	▪ Attend TAAPCS Charter Board Directors/Regular Meeting #1	✓
	▪ Receive enrolment report for September 30, 2016	✓
	▪ Conduct initial orientation session for new Board members	✓
November	▪ Conduct AGM of NHCS Society	✓
	▪ Approve final Three-Year Education Plan 2016-17 to 2018-19	✓
	▪ Approve revised budget for 2016-17	✓
	▪ Approve Annual Education Results Report 2015-16	✓
	▪ Approve Audited Financial Statement Year Ending Aug 31/16	✓
	▪ Receive Report #1 from School Council	✓
December	▪ Receive Quarterly Financial Report for Sep - Nov 2016	✓
	▪ Receive Class Size Report for 2016-17	✓
	▪	
January	▪ Attend TAAPCS Charter Board Directors/Regular Meeting #2	✓
	▪ Receive mid-year progress report on Three-Year Education Plan 2016-19	✓
	▪ Prepare breakfast for school staff – Jan. 20	✓
February	▪ Approve school calendar for 2017-18	<input type="checkbox"/>
	▪ Stakeholder Forum – Gather input on possible Education Plan priorities	✓

March	▪ Receive Quarterly Financial Report for Dec 2016 – Feb 2017	<input type="checkbox"/>
	▪ Approve Three-Year Capital Plan for 2017-18 to 2019-20	<input type="checkbox"/>
	▪ Board Retreat – Identify priorities for upcoming Education Plan	<input checked="" type="checkbox"/>
	▪ Administer Board-developed Stakeholder Survey	<input type="checkbox"/>
	▪	<input type="checkbox"/>
April	▪ Provide provisional approval to Education Plan 2017-18 to 2019-20	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
May	▪ Attend TAAPCS Charter Board Directors/Regular Meeting #3	<input type="checkbox"/>
	▪ Approve Budget for 2017-18	<input type="checkbox"/>
	▪ Receive Accountability Pillar Results Report for May 2016	<input type="checkbox"/>
	▪ Receive Board-developed stakeholder survey results	<input type="checkbox"/>
	▪ Consider salary adjustment for support staff, senior administration	<input type="checkbox"/>
	▪ Receive report from FANHS	<input type="checkbox"/>
	▪	<input type="checkbox"/>
June	▪ Assess Board Work Plan progress for 2016-17	<input type="checkbox"/>
	▪ Receive Quarterly Financial Report for Mar – May 2017	<input type="checkbox"/>
	▪ Schedule SGM of NHCS Society (requires 21 days’ notice; must be on or before Oct 10)	<input type="checkbox"/>
	▪ Schedule September 2017 Board meeting	<input type="checkbox"/>
	▪ Set date for Board Housekeeping Retreat	<input type="checkbox"/>
	▪ Receive Report #2 from School Council	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
Ongoing	▪ Consider proposals for new or amended Board policies	<input type="checkbox"/>
	▪ Receive recommendations from Board committees	<input type="checkbox"/>
	▪	<input type="checkbox"/>
	▪	<input type="checkbox"/>
Annually	▪ Negotiate collective agreement with ATA (as needed)	<input type="checkbox"/>
	▪ Undertake Superintendent evaluation	<input type="checkbox"/>
	▪ Undertake Board evaluation	<input type="checkbox"/>
	▪	<input type="checkbox"/>
As Needed	▪ Meet with:	<input type="checkbox"/>
	- County Council	<input type="checkbox"/>
	- MLAs	<input type="checkbox"/>
	▪	<input type="checkbox"/>