

New Horizons School Traffic Management Plan Updated November 20, 2016

NEW

Note that École Claudette-et-Denis-Tardif (ECDT) buses will no longer be using the parking lot. They will be dropping off and picking up in the **30 Second Drop Off Zone**.

A new map is attached at the end of this document.

PARKING

A) Visitor & Drop-off Parking

- Visitor parking is the **green zone** in front of the school (stalls north of the main entrance).
- ECDT staff parking is the **pink zone** in front of the school. Please do not park or drop off in this zone.
- Contractor parking is the **blue zone** on the west side of the parking lot. Please do not park or drop off in this zone.
- New Horizons School staff parking is behind the school.

B) Short-Term Parking

- In order to reduce congestion on Hawkins Crescent in front of the school, please use Wilson Crescent (**purple zone** on the north end of the map) for short term parking.

B) Parking on 'The Corner'

- Please be aware that the corner on Hawkins Crescent is a **no parking zone**.

BEFORE SCHOOL DROP OFF

A) Morning: **School Bus Drop Off**

- No traffic will be allowed to **enter or leave** the parking lot when the buses are in the parking lot.
- NHS buses have been arriving at approximately 8:25 a.m. (NHS buses) and leave at about 8:30 a.m. Times may vary in winter months.
- Drivers may enter the parking lot to drop off before the buses arrive, and after the buses leave.

D) Morning: **Parent Drop Off**

- The "30 Second" drop-off zone (**light blue zone**) is the designated drop-off zone.
- Parents may use the front parking lot to drop off their children before 8:25 a.m. or before the buses arrive. When the buses arrive (approximately 8:25 a.m.) the parking lot will be closed to traffic.
 - Parents can use the "30 Second" drop-off zone (**light blue zone**) while buses are in the parking lot.
- **Please remain in the driving lane and in the vehicle for quick drop-offs.**
 - The stalls in front of the school on the south side (**pink zone**) are ECDT staff parking stalls only. Please do not use these stalls even for drop-offs.
 - If you must accompany your child, use either the visitor **green zone** or short term **purple zone parking**.
- Drivers wishing to leave the visitor parking while buses are in the parking lot will have to wait until the buses have left.
- The parking lot entrance will be staffed from around 8:20 a.m. to the time NHS buses leave the lot. You may still enter to drop off your child at that time. Please do not enter the lot if red pylons are across the entrance.

AFTER SCHOOL PICK-UP

A) Afternoon: **School Bus Pick-Up**

- School bus pick-up will occur from approximately 3:05 p.m. to 3:25 p.m.
- No traffic will be allowed to **enter or leave** the parking lot from the time buses enter the parking lot to the time all buses have left.

B) Afternoon: **Parent Pick-up**

- **Note that ECDT buses will no longer be using the parking lot for after school pick-up.**
- Drivers who park in the visitor parking lot **green zone** should know that they cannot exit the parking lot if busses are also in the lot.
- Parent pick-up is in the **light blue zone** on the map.
- While using the pick-up zone, please consider the following:
 - Drivers must remain in their vehicles when parked in this zone.
 - Please instruct your child to wait in the **student wait zone** in front of the playground so they can be safely escorted to your vehicle by the supervisor on duty.
 - In order to speed up the process, please instruct your child to not play in the playground, but to wait in the **student wait zone.**
 - Please keep the line moving forward to vacant spots to create a smooth and continuously moving line.
 - It would be helpful to put on your 4-way flashers if you are in the line that extends beyond the pick-up zone. Doing so allows the driver behind you know that you are indeed in the pick-up line and not a parked vehicle.
- Parent pick-ups may resume in the parking lot after the buses have left at approximately 3:25 p.m.

PLEASE USE SAFE AND POLITE DRIVING IN THE SCHOOL ZONE

The school zone is a congested zone. As such, we ask that drivers drive with care and etiquette so that pedestrians are safe, so that other drivers are respected, and so that our neighbors may move freely in and out of their driveways.

Please respect the following while operating a vehicle in the school zone.

- Avoid parking fully or partially in front of our neighbors' driveways.
- Avoid making U-turns in the middle of the street.
- Avoid backing into a driveway to turn around.
- Avoid entering a driveway then backing out to turn around.
- Please do not drop off or pick up unless your vehicle is curbside (not in the driving lane).
- If an emergency arises and you need to exit the parking lot while buses are present, please inform a supervisor who will spot you.

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