

NEW HORIZONS CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting: Board **Date:** October 5, 2016 **Initials:** **Chair** _____
Approved: Nov 9, 2016 **Recorded By:** Cheri Unterschultz **Secretary** _____

October 5, 2016, 7:30 PM

Board Present:

Jill Weiss
DIRECTOR

Nicole Pasemko
DIRECTOR

William Watson
DIRECTOR

Michelle Macdonald
DIRECTOR

Inna Mackay
DIRECTOR

Trevor Panas
DIRECTOR

Administration Present:

Don Falk
SUPERINTENDENT

Ted Zarowny
PRINCIPAL

Fred de Kleine
SECRETARY-TREASURER

Cheri Unterschultz
RECORDING SECRETARY

1. Call to Order

Director Weiss called the meeting to order at 7:33 pm.

2. Adoption of Agenda

Motion 2016-10-05-01 Motion to adopt agenda for the Board Meeting October 5, 2016, as distributed.

Moved: Director Watson, Seconded: Director Mackay, Carried

3. Disclosure of Conflict of Interest: None

4. Approval of Minutes

4.1 Minutes from September 12, 2016

Motion 2016-10-05-02 Motion to approve September 12, 2016 Board Minutes as distributed.

Moved: Director Watson, Seconded: Director Mackay, Carried

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5. Board Organization

5.1. Selection of Officers

Superintendent Falk assumed the role of Chair.

Motion 2016-10-05-03 Motion to appoint Jill Weiss to the position of Board Chair.

Moved: Director Watson, Seconded: Director Macdonald, Carried

Chair Weiss assumed the position as Chair for the meeting.

Motion 2016-10-05-04 Motion to appoint Nicole Pasemko to the position of Board Vice Chair.

Moved: Director Watson, Seconded: Director Panas, Carried

Motion 2016-10-05-05 Motion to appoint William Watson to the position of Secretary.

Moved: Director Pasemko, Seconded: Director Panas, Carried

Motion 2016-10-05-06 Motion to appoint Trevor Panas to the position of Treasurer.

Moved: Director Watson, Seconded: Director Macdonald, Carried

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5.2. Set Regular Meeting Dates

Motion 2016-10-05-07 Motion to set the following dates as Regular Board Meeting Dates:

- November 9, 2016
- November 23, 2016
- December 14, 2016
- January 11, 2017
- February 15, 2017
- March 8, 2017
- April 12, 2017
- May 17, 2017
- June 14, 2017

Moved: Director Panas, Seconded: Director Watson , Carried

5.3 Populate Board Committees

Motion 2016-10-05-08 Motion to appoint the following Board and Society Members to serve as the Audit Committee:

- Director Panas*
- Director Mackay*
- Director Macdonald*
- Society Member Brandi Mah*

Moved: Director Panas, Seconded: Director Pasemko, Carried

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Motion 2016-10-05-09 Motion to appoint the following Board and Society Members to serve as the Policy, Guidelines and Bylaw Committee:

*Chair Weiss
Director Pasemko
Director Panas
Society Member Brandi Mah*

Moved: Director Pasemko, Seconded: Director Watson, Carried

Motion 2016-10-05-10 Motion to appoint the following Board and Society Members to serve as the Personnel Committee:

*Chair Weiss
Director Mackay
Director Pasemko*

Moved: Director Pasemko, Seconded: Director Mackay, Carried

Motion 2016-10-05-11 Motion to appoint the following Board and Society Members to serve as the Survey Committee:

*Chair Weiss
Director Watson*

Moved: Director Mackay, Seconded: Director Panas, Carried

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Motion 2016-10-05-12 Motion to appoint the following Board and Society Members to serve as the Public Relations Committee:

*Chair Weiss
Director Pasemko
Director Macdonald
Director Qualie*

*Moved: Director Mackay, Seconded: Director Panas,
Carried*

6. Board Work Plan

The Board reviewed the Board Work Plan 2016-17, as attached to the agenda for the meeting.

7. The Association of Alberta Public Charter Schools

7.1 Selection of Board Members & Alternate

Motion 2016-09-12-13 Motion to appoint Director Weiss as the designate to serve as the voting representative at TAAPCS meetings during the 2016-17 school year and Superintendent Falk as the Alternate.

Moved: Director Pasemko, Seconded: Director Macdonald, Carried

7.2 Proposed Bylaw Revisions

Superintendent Falk spoke to the proposed Bylaw Revisions as attached to the agenda for the meeting.

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8. New Business:

8.1 Request for Letter of Credit from Strathcona County

Motion 2016-09-12-14 Motion to authorize administration to prepare an automatically renewable irrevocable letter of credit to Strathcona County as per the security release terms stated in the letter from Strathcona County dated August 4, 2016, in the amount of seventy thousand, three hundred eighty dollars (\$70,380.00).

Moved: Director Panas, Seconded: Director Watson, Carried

8.2 Signing Authorities

Motion 2016-10-05-15 Motion for signing authorities to be: Jill Weiss (Director), Trevor Panas (Director), Ted Zarowny (Administration), Fred de Kleine (Administration), with each cheque to be signed by one Director and one member of Administration.

Moved: Director Mackay, Seconded: Director Watson, Carried

9. Receipt of Reports

Motion 2016-09-12-16 Motion to receive reports, as provided to the Board.

Moved: Director Auriat, Seconded: Director Mackay, Carried

10. Correspondence Sent
None

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11. Correspondence Received

11.1 Announcement (2016-09-14) from TAAPCS re Resignation of Interim Executive Director.

12. Motion to Move into Camera:

Motion 2016-09-12-17 Motion to move into camera at 9:28 pm.

*Moved: Director Pasemko, Seconded: Director Mackay
Carried*

13. Motion to Move Out of Camera:

Motion 2016-09-12-18 Motion to move out of camera at 9:41 pm.

*Moved: Director Mackay, Seconded: Director Pasemko
Carried*

14. Adjournment

Chair Weiss adjourned the meeting at 9:45 pm.

Next Board Meeting: Regular Board Meeting November 9, 2016 at 7:00 pm.