
New Horizons School Council Meeting Minutes

February 9, 2016
6:30 pm to 8:30 pm
Learning Common, New Horizons School

Bring/ Read: Minutes of January 12 meeting. Please be aware that paper copies of meeting minutes and agenda will not be provided.

Attendees: Tina Marie Baldwin, Kim Johnson, Darlene Groten, Sherri Jensen, Brandi Mah, Nicole Pasemko, Lori Vigfusson, Ted Zarowny

1. Call to order, 6:36pm
2. Introductions
3. Review agenda
4. Approval of Minutes from January 12 meeting, as presented.

MOTION - Kim Johnson motions to approve meeting minutes from January, seconded by Tina Marie Baldwin. All in favour. Motion passed.

5. Reports

- Principals's report 10 minutes Mr Zarowny
- Two successful presentations for parents. Vicki Qualie hosted a Mindfulness presentation to about 40 parents. School will be rolling out program to students coming up, starting with Mindful Minute. Lannie Kanevsky came to speak, well attended session. Lannie spent the next day with the staff to help instruct teachers about how to differentiate teaching. Primary teachers were at the Daily5 teaching session. Part of our Education Plan. Focuses on balanced literacy and best practises.
- Last week was Teachers Convention. Range of sessions such as using Google, Bill10, teacher recognition, money spending and money saving ideas.
- Spending request: 3D printer. Mr Zarowny applied for and received a grant for \$1500 from Inland here in Sherwood Park, for a 3D printer. With investigations, he found a local company for 3D printer, which can perform upgrades and repairs done here in town. Repairs could have a turn around in about 7 days. Learning towards MakerBot type printer. 3D printer runs about \$3,200.
- Also need an updated set of ChromeBooks. That will exhaust the technology budget.
- In addition, we need additional upgrades for the sound system. The new sound board is working great.
- Thank you for the basketball purchases. Basketball has been a great addition to the school. Next sport will come up in Badminton. We will require more badminton rackets and a cart which will run close to \$1000. Parent night for Lannie Kanevsky was \$200. Would like to request \$100 for chess sets. We have 14, and we are in need of more for Chess Day and the tutorials. Ted's total fund request is \$15,000.
- Lori Vigfusson- funding request from Mrs Hamilton. More gym equipment requests. We have a variety of sticks, and a variety of sizes. We are missing a full set for the older grades and the younger grades.

- Movie night went well. Great turn out. Teacher Appreciation Week Feb 14-20. ASCA has a School Council conference April 22-24 weekend. If you are interested in attending, let Tina Marie know.

6. Previously Tabled Business 15 minutes

- SC banner- Tabled.

7. Items for Discussion/Input 30 minutes

- Winter Carnival - Plans are coming nicely. Different activities, warm up station. Plan for school council to run a hot chocolate station. Looking for volunteers to serve hot chocolate from 12:50-3:00pm.

MOTION - Darlene Groten. Motion to spend up to \$120 for hot chocolate supplies, seconded by Tina Marie. All in favour. Motion passed.

- Draft Board Policies Feedback - see SC website for documents (Mr Zarowny) Board policy #208. Tina Marie read Admin procedures for review. Feedback forms were provided to be submitted to the school by Feb. 11. Questions or concerns can be written down and submitted to Board.

Board policy #104. Board is trying to allow for input from parents. Looking for input on how parents would like to submit input by Thursday Feb 11.

- SC Website - Comments brought to Tina Marie's attention, that the school council website was difficult to maneuver. Some parents voiced concerns that they didn't know about School Council or it's meeting times. Not sure how we can make the information more available. All information is available on school's website and information was sent home to parents at the start of school year. Parent communication is a work in progress.

8. New Business

- Future meeting dates: March 8, April 12, May 10, June 14. AGM will be held in June 2016.
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9. Guest lecture series.

- **Restitution/ Self Discipline (Part 1 of 3).** Tabled due to time.

10. Future Agenda Items

11. Mail/ Communications

Adjournment and confirmation for date of next meeting, second Tuesday of the month

Family Games Night Fundraiser is on Friday, Feb. 19th - 6pm - midnight at the school It's the last week to contribute to the raffle - donations can be left in the office.

Order forms for pizza and pre-admission are due on Tues. Feb. 16th

Hot Lunch site closes on Feb. 16th and orders with payment are due by Wed. Feb. 17th

Book Fair is Tues. Feb. 16 – Thurs. Feb. 18.

Tuesday and Wednesday until 4pm; Thursday just the morning

Volunteers are needed for:

Hot Lunch - particularly Wednesdays;

Book Fair; and

Games Night.

You can sign up by going to volunteer spot – there is a link on the school website

Next FANHS meeting is a SGM on Thursday, February 25th at 6:30pm in the learning commons, for the presentation of our annual financials, followed by a regular meeting.

New Horizons Charter School

FUND ALLOCATION PROCESS

- 1) School Council will solicit school administration and parental input on allocation of funds for the year (via email, survey, Facebook, etc.)
- 2) Based on input received, School Council executive will develop proposed fund allocation template.
- 3) At the earliest School Council meeting, the proposed fund allocation template will be discussed and approved. Any yearly recurring items may be approved at this time.
- 4) School Council sends the approved Fund Allocation document to FANHS for consideration.
- 5) FANHS advises School Council whether or not they are able to support the Fund Allocation document/model as submitted.
- 6) Any upcoming items or activities will be discussed at monthly School Council meetings; agendas will be posted as per operating procedures.
- 7) Receipts and the FANHS Reimbursement Form should be forwarded directly to FANHS Treasurer and to be CC'd to School Council Finance Officer.
- 8) Upon verification of reimbursement request the SC Finance Officer will provide authorization for payment to FANHS Treasurer.
- 9) Payee's will receive payment directly from FANHS Treasurer.
- 10) School Council Finance Officer will track expenditures and present updates at regular School Council meetings.

FUND ALLOCATION CATEGORIES

- ❖ Classroom Support
- ❖ School Support
- ❖ School Enhancement
- ❖ Community Building/ Parent Support ❖ School Counsel Administration